

Essex County Council Regular Meeting Agenda

Pages

Date	: :	Wednesday, May 15, 2024
Time	e:	Closed Meeting 5:30 PM - Regular Meeting 6:00 PM
Loca	ition:	Council Chambers, 2nd Floor
		360 Fairview Avenue West
		Essex, Ontario N8M 1Y6
		https://video.isilive.ca/countyofessex/live.html
		ats or communication supports are available upon request. Contact lerks@countyofessex.ca, 519-776-6441 extension 1335 Pa
1.	Closed Med A Closed M	eting leeting has been scheduled for 5:30PM
	Seconded That Counc	by cil move into a closed meeting pursuant to Section 239 (2) funicipal Act, 2001, as amended for the following reasons:
	cor	advice that is subject to solicitor-client privilege, including nmunications necessary for that purpose; (Vote by Show of nds)
	Seconded That Essex	
2.	Moment of	Reflection

Singing of 'O Canada'

3.

4.	Land	Acknow	ledgement	Statement
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We acknowledge the land on which the County of Essex is located is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

We specifically recognize Caldwell First Nation and other First Nations which have provided significant historical and contemporary contributions to this region.

We also value the contributions of all Original Peoples of Turtle Island, who have been living and working on this land from time immemorial.

- 5. Recording of Attendance
- 6. County Warden's Welcome and Remarks
- 7. Disclosure of Pecuniary Interest

8. Adoption of Regular Meeting Minutes

Minutes of the May 1, 2024 Essex County Council, Regular Meeting

Recommendation:

Moved by	
Seconded by	

That the minutes of the May 1, 2024 Regular Meeting of Essex County Council be adopted as presented. (Vote by Show of Hands)

9. Delegations and Presentations

Recommendation:

Moved by ______Seconded by _____

That the Delegation by the Essex County Accessibility Advisory Committee be permitted to address Essex County Council. (Vote by Show of Hands)

9.1 Essex County Accessibility Advisory Committee (ECAAC)

Dennis Sanson, Chair; Debbie Alexander, Vice Chair, Members Diana Kirkbride, Julie Miles, Sherri Currie, Rachel Jewell and Kimberly DeYong, County Council Representative on the ECAAC to provide an update on the activities of the ECAAC for 2024.

10. Communications

10

19

10.1 Correspondence

Recon	nmendation:	
Moved	l by	
That t 15, 20	ded byhe correspondence listed on the Regular Agenda for May 024, be received and any noted action approved. (Vote ow of Hands)	
10.1.1	Association of Municipalities of Ontario (AMO)AMO <u>Watchfile Newsletter</u>	
	 AMO <u>Policy Updates</u> 	
	AMO Calendar - <u>Education Events</u>	
10.1.2	Western Ontario Wardens' Caucus (WOWC)WOWC <u>April Newsletter</u>	29
	 WOWC <u>Unveils Top Priorities - News Release</u> April 26, 2024 	
10.1.3	Municipal Property Assessment Corporation (MPAC) InTouch - March/April 2024	
10.1.4	Windsor Essex Regional Chamber of Commerce (WERCC) April 30, 2024 - Newsletter	
10.1.5	Municipality of Wawa Correspondence dated April 22, 2024 RE Amendments to the Occupational Health and Safety Act to Clarity Definition of Employer	36
10.1.6	Municipality of Trent Hills Correspondence dated April 26, 2024 RE Municipal Take Force on Housing and Homelessness	37
10.1.7	City of Peterborough Correspondence dated April 11, 2024 RE Jurisdiction of Ontario's Ombudsman (and Request for a Bill to Amend the Ombudsman Act)	39

10.1.8	City of Stratford Correspondence dated April 25, 2024 RE Urgent need for additional funding for museums and libraries	41
	(Additional resolution received from the Town of Lincoln, attached)	
10.1.9	Notice of Completion - Design and Construction Highway 3 Widening - 30 Day Comment Period Correspondence dated April 29, 2024, RE Notice of Completion - Design and Construction Report #2, Highway 3 Widening Project- Essex to Leamington 1.2 km East of Essex Road 23 Easterly to 1.1 km East of Essex Road 34 - Essex County	45
	30 Day Comment Period May 1, 2024 - June 1, 2024 Project Website www.hwy3essex.com	
10.1.10	Ministry of Transportation of Ontario (MTO) Notice of Commencement - Highway 401 and Lauzon Parkway Interchange Study (GWP 3028-23-00), Preliminary Design and Class Environmental Assessment Study	49
	Comment Period Open Until May 31, 2024 <u>Project</u> <u>Website www.hwy401lauzon.ca</u>	
10.1.11	2024 Census Test Notice Correspondence dated April 30, 2024 RE The 2024 Census Test Is Coming in May	50
	Visit <u>2024 Census Test Notice Website</u> for further details	
10.1.12	Town of Essex May 7, 2024 Correspondence (Marked Urgent) from the Town of Essex regarding the Wright Drain Culvert - Repair and Maintenance	52

10.2 Resolutions

10.2.1 Town of Tecumseh

Correspondence dated April 19, 2024 from Town of Tecumseh RE Community Safety Zones and School Crossing Guard Program

The Council of the Town of Tecumseh, at its Policies and Priorities Committee meeting held March 26, 2024, gave consideration to Report PWES-2024-18 entitled "Community Safety Zones Policy" and Report PWES-2024-22 entitled "School Crossing Guard Program"

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Moved by
Seconded by
That Essex County Council [Receive or Receive and
Support or Other] the correspondence from the Town
Tecumseh, regarding "Community Safety Zones Policy
and Report PWES-2024-22 entitled "School Crossing

10.2.2 Town of Essex

Correspondence dated April 24, 2024 RE Ontario Works and Ontario Disability Support Program

Guard Program". (Vote Electronically)

(Additional Resolution in Support received from Prince Edward County, the Town of Smith Falls, Town of Grimsby and Town of Goderich - Attached)

Recommendation:

Moved by	
Seconded by	

That Essex County Council [Receive or Receive and Support or Other] the correspondence from the Town of Essex, regarding Ontario Works and Ontario Disability Support Program financial assistance rates. (Vote Electronically)

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11. Consent Agenda

Moved Secon That t	hmendation: I by ded by the items listed as 11.1 through 11.5 on the Consent Agenda for 5, 2024, be received and approved as required. (Vote by Shownds)	
11.1	Essex County Accessibility Advisory Committee (ECAAC) Minutes of the Essex County Accessibility Advisory Committee (ECAAC), dated April 4, 2024	93
11.2	Essex-Windsor Solid Waste Authority (EWSWA) February 6, 2024 Essex Windsor Solid Waste Authority, Regular Board Meeting Minutes	98
11.3	Essex County Library Minutes from the February 28, 2024 Regular Meeting, and March 11, 2024 Special Meeting of Essex County Library Board	110
11.4	Windsor Essex County Provincial Offences Program (POA) Annual Report Report number 2024-0515-FIN-R10-MR, Windsor Essex County Provincial Offences Program (POA) Annual Report, dated May 15, 2024 from Melissa Ryan, Director, Financial Services/Treasurer	128
11.5	Summary of Outstanding Reports for May 15, 2024 2024-0515-LCS-R17-KH, Summary of Outstanding Reports for May 15, 2024, prepared by Katherine Hebert, Manager, Records and Accessibility/Deputy Clerk	157
Report	ts and Questions	
12.1	Adjustments to County Road Segments in the Municipality of Learnington Report number 2024-0515-IPS-R06-AB, Adjustments to County Road Segments in the Municipality of Learnington, dated May 15, 2024 from Allan Botham, Director, Infrastructure and Planning Services	162

12.

	Recommendation:	
	Moved by	
	Seconded by That Essex County Council approve by-law 2024-24 authorizing an amendment to the existing Connecting Link Agreement with the Municipality of Leamington;	
	That Essex County Council rescind by-law 46-2008; and	
	That Essex County Council authorize the Warden and Clerk to execute any and all agreements and documents necessary to receive lands from the Municipality of Leamington as described in this Report, being Report 2024-0515-IPS-R06-AB. (Vote Electronically)	
12.2	Advancement of a County Development Charges Study and By-law Report number 2024-0515-IPS-R08-RB, Advancement of a County Development Charges Study and By-law, dated May 15, 2024, from Rebecca Belanger, Manager, Planning Services	191
	Recommendation: Moved by Seconded by That Essex County Council receive report 2024-0515-R08-RB regarding the Advancement of a County Development Charges Study and By-law for information; and	
	That Essex County Council approve the utilization of rate stabilization reserves up to a maximum of \$60,000 to fund the Development Charges Study. (Vote Electronically)	
12.3	Homelessness Programs Funding Agreement Report number 2024-0515-LCS-R18-JDF, Homelessness Programs Funding Agreement, dated May 15, 2024, from Jeanie Diamond Francis, Manager, Community Services	195

Recommendation: Moved by _____ Seconded by That Essex County Council authorize the Warden and the Interim Clerk to execute an Agreement between the Corporation of the County of Essex and Family Services Windsor Essex in substantially the same form as appended hereto as Appendix A. (Vote Electronically) **Unfinished Business** Legacy Oil and Gas Well Preparedness Verbal report follow-up, originally presented May 1, 2024 as Administrative Report 'Legacy Oil and Gas Well Preparedness'. Clarification on questions from Council regarding Emergency Measures for Brine Wells and Large Animal Rescue, from Justin Lammers, Chief, Essex-Windsor Emergency Medical Services **New Business** Public Reporting of Closed Meeting Adoption of By-Laws Recommendation: Moved by _____ Seconded by That By-laws 2024-22 through 2024-25, having been read a first, second and third time, be finally passed and enacted. (Vote Electronically) 214 By-Law Number 2024-22 Being A By-law to Authorize the Execution of a Designated Service Provider and Funding Agreement Between the City of Windsor and the County of Essex, for the Purpose of Allocation of Homelessness Prevention Program Funding 217 By-Law Number 2024-23 Being a By-law to Authorize the Execution of an Agreement Between the Corporation of the County of Essex and Family Services Windsor Essex for the Purpose of the Administration of the Homelessness Programs of the County

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15.3	By-Law Number 2024-24 Being a By-law to Authorize the Execution of a Connecting Link Agreement Between the Corporation of the County of Essex and the Corporation of the Municipality of Leamington	219
15.4	By-law Number 2024-25 Being a By-law to confirm the proceedings of the Council of the Corporation of the County of Essex for May 15, 2024	238
Notice	e of Motion	

16.

Adjournment **17.**



Essex County Council Regular Meeting Minutes

Wednesday, May 1, 2024 6:00 PM

Council Chambers, 2nd Floor 360 Fairview Avenue West Essex, Ontario N8M 1Y6

https://video.isilive.ca/countyofessex/live.html

Council: Michael Akpata, Deputy Mayor, Town of LaSalle

Joe Bachetti, Deputy Warden / Deputy Mayor, Town of Tecumseh

Tracey Bailey, Mayor, Municipality of Lakeshore

Sherry Bondy, Mayor, Town of Essex

Kimberly DeYong, Deputy Mayor, Town of Kingsville Chris Gibb, Deputy Mayor, Town of Amherstburg

Crystal Meloche, Mayor, Town of LaSalle Michael Prue, Mayor, Town of Amherstburg Dennis Rogers, Mayor, Town of Kingsville Rob Shepley, Deputy Mayor, Town of Essex

Kirk Walstedt, Deputy Mayor, Municipality of Lakeshore

Brian Houston, Councillor, Town of Tecumseh, (Alternate Member)

Paul Tiessen, Councillor, Municipality of Leamington, (Alternate Member)

Absent: Hilda MacDonald, Warden / Mayor, Municipality of Leamington

Gary McNamara, Mayor, Town of Tecumseh

Larry Verbeke, Deputy Mayor, Municipality of Leamington

Administration: Allan Botham, Director, Infrastructure & Planning Services

Jayne Brooks Keller, Administrator, Sun Parlor Home

Katherine Hebert, Manager, Records and Accessibility/Interim Clerk

Justin Lammers, Chief, Essex-Windsor EMS

Don McArthur, Manager, Communication and Organizational

Development

Melissa Ryan, Director, Financial Services/Treasurer

David Sundin, County Solicitor/Interim Director, Legislative and

Community Services

Crystal Sylvestre, Coordinator, Legislative and Community Services

Sandra Zwiers, Chief Administrative Officer Dee Blais, Administrative Assistant to the CAO

1. Closed Meeting

There was no closed meeting scheduled for May 1, 2024

2. Moment of Reflection

3. Singing of 'O Canada'

4. Land Acknowledgement Statement

We acknowledge the land on which the County of Essex is located is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

We specifically recognize Caldwell First Nation and other First Nations which have provided significant historical and contemporary contributions to this region.

We also value the contributions of all Original Peoples of Turtle Island, who have been living and working on this land from time immemorial.

5. Recording of Attendance

Warden MacDonald was absent. Deputy Warden Bachetti presided over the meeting.

Deputy Warden Bachetti and members of Council attended the meeting at the Essex County Civic Centre, Council Chambers.

Gary McNamara was absent. Brian Houston attended as an alternate member for the Town of Tecumseh.

Larry Verbeke was absent. Paul Tiessen attended as an alternate member for the Municipality of Leamington.

Kimberly DeYong joined the meeting virtually from a remote location.

6. **County Warden's Welcome and Remarks**

Deputy Warden Bachetti noted that County Council adopted a Strategic Plan that envisions the County as a regional champion and trusted partner in delivering services for the success of our local communities and residents. The Deputy Warden commended the collaboration between the County and the Town of Essex to develop a practical solution to improve detour routes along County Road 50 during construction.

The Deputy Warden praised Essex-Windsor EMS paramedics, first responders, dispatchers, doctors, nurses and other front-line responders in honour of First Responders Day, May 1, 2024.

Nurses Week is May 6 to 12, 2024. Deputy Warden Bachetti encouraged everyone to show their appreciation for the hard work performed by Sun Parlor Home in the delivery of services and support to their residents.

7. **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest raised.

8. Adoption of Regular Meeting Minutes

Minutes of the April 17, 2024 Regular Meeting of Essex County Council

126-2024 Moved By Dennis Rogers Seconded By Michael Prue

That the minutes of the April 17, 2024 Regular Meeting of Essex County Council be adopted as presented. (Voted by Show of Hands)

Carried

9. **Delegations and Presentations**

There were no delegations for May 1, 2024

10. Communications

10.1. Correspondence

127-2024 Moved By Rob Shepley Seconded By Crystal Meloche

That the correspondence listed on the Regular Agenda for May 1, 2024, be received and any noted action approved. (Voted by Show of Hands)

Carried

10.1.1 Association of Municipalities of Ontario (AMO)

- AMO Watchfile Newsletter
- AMO <u>Policy Updates</u>
- AMO Calendar Education Events

10.1.2 Tourism Windsor Essex Pelee Island (TWEPI)

WE Keep You Informed - TWEPI Newsletter

10.1.3 Invest Windsor Essex

2024 quarterly reports:

• Q1 2024 Report and Q1 2024 Performance Metrics

10.1.4 Windsor Essex Region Chamber of Commerce

April 16, 2024 - WERCC Newsletter

10.1.5 Deadline for Compliance with Accessibility for Ontarians with Disabilities Act (AODA)

- Municipality of Wawa
- Prince Edward County

A 'call to action' to meet the deadline of an Accessible Ontario by 2025, and the deadline for compliance with Accessibility for Ontarians with Disabilities Act (AODA) legislation.

10.1.6 Bill C-63 The Online Harms Act

- Town of Grimsby
- Township of Clearview

Resolution in support of Bill C-63, An Act to enact the Online Harms Act, to amend the Criminal Code, the Canadian Human Rights Act and An Act respecting the mandatory reporting of Internet child pornography by persons who provide an Internet service and to make consequential and related amendments to other Acts.

10.1.7 Municipality of Wawa

April 16, 2024 Correspondence from the Municipality of Wawa RE Fully Funded Municipal Equipment Operator Course

10.1.8 Township of Scugog

April 18, 2024 - Proposed Amendment to Subsection 27(16) of the Ontario Heritage Act with respect to the removal of listed (non-designated) properties from Municipal heritage registers

10.1.9 Municipality of West Perth

April 16, 2024 - Correspondence RE Review of Powers Under the Conservation Authorities Act.

• Link to Environmental Registry of Ontario

10.2. Resolutions

There were no resolutions for May 1, 2024

11. Consent Agenda

128-2024 Moved By Tracey Bailey Seconded By Kirk Walstedt

That the information item listed as 11.1 on the Consent Agenda be received. (Voted by Show of Hands)

Carried

11.1. Summary of Outstanding Reports for May 1, 2024

Report number 2024-0501-LCS-R16-KH, Summary of Outstanding Reports for May 1, 2024, from Katherine Hebert, Manager, Records and Accessibility/Deputy Clerk

12. Reports and Questions

12.1.Legacy Oil and Gas Well Preparedness

Report number 2024-0501-EMS-R07-JL, Legacy Oil and Gas Well Preparedness, dated May 1, 2024 from Justin Lammers, Chief, Essex-Windsor Emergency Medical Services

Chief Lammers noted that the County of Essex had spearheaded the first year of the Ministry of Natural Resources and Forestry (MNRF) Action Plan to address risks associated with the improper closure of gas wells across the province. The County had received full funding for the first-year plan that included collaboration with local municipal partners and focuses on public awareness, training, monitoring, capacity building, emergency response plan updates and delivering Emergency Management Ontario training.

Chief Lammers provided an overview of the actions taken under each portion of the criteria and commended County staff and allied agencies in accomplishing their plan within budget.

129-2024 Moved By Dennis Rogers Seconded By Rob Shepley

That Essex County Council receive report 2024-0501-EMS-R07-JL for information purposes. (Voted Electronically)

In Favour (13): Michael Akpata, Joe Bachetti, Tracey Bailey, Sherry Bondy, Kimberly DeYong, Chris Gibb, Crystal Meloche, Michael Prue, Dennis Rogers, Rob Shepley, Kirk Walstedt, Brian Houston, and Paul Tiessen

Carried

12.2. Investment Performance Review 2023

Report number 2024-0501-FIN-R10-MR, Investment Performance Review 2023, dated May 1, 2024 from Melissa Ryan, Director, Financial Services/Treasurer

Melissa Ryan provided Council with the annual report reviewing performance of the County of Essex investment portfolio for the year 2023.

130-2024 Moved By Michael Akpata Seconded By Tracey Bailey

That Essex County Council receive report 2024-0501-FIN-R08-MR, Investment Performance 2023 as information. (Voted Electronically)

In Favour (13): Michael Akpata, Joe Bachetti, Tracey Bailey, Sherry Bondy, Kimberly DeYong, Chris Gibb, Crystal Meloche, Michael Prue, Dennis Rogers, Rob Shepley, Kirk Walstedt, Brian Houston, and Paul Tiessen

Carried

12.3. Addressing Healthcare Needs in Essex County

Report Number 2024-0501-CAO-R08-SZ, Addressing Healthcare Needs in Essex County, dated May 1, 2024, from Sandra Zwiers, Chief Administrative Officer

Sandra Zwiers provided the report previously requested by County Council in 2023.

Ms. Zwiers explained that data indicates that the County is experiencing a shortage of doctors, an aging population, and an increase of mental health and addiction concerns since the COVID-19 pandemic. The issues were being experienced across the country and were not isolated to Essex County.

Ms. Zwiers reviewed the hierarchy of healthcare service in Canada and provided an overview of the services under the jurisdiction of the County of Essex; namely, Essex-Windsor EMS, Residential Home Services and the Sun Parlor Home.

Ms. Zwiers provided a high-level overview of funding streams for each service under the healthcare related services at the County and outlined the other financial contributions that the County of Essex was furnishing to enhance the healthcare requirements in our region including infrastructure maintenance and improvements and contributions to the hospital system.

The County had been focusing on advocacy efforts through delegations with Ministries and conversations with MPs and MPPS to help spotlight the unique issues facing the region.

As a next step, Ms. Zwiers suggested gathering further data to more clearly identify where residents are underserved in our communities and report back to Council.

Discussion included considering the opportunity to offer tax incentives related to healthcare related facilities.

131-2024
Moved By Rob Shepley
Seconded By Brian Houston

That Essex County Council receive report number 2024-0501-CAO-R08-SZ, Addressing Healthcare Needs in Essex County as information. (Voted Electronically)

In Favour (13): Michael Akpata, Joe Bachetti, Tracey Bailey, Sherry Bondy, Kimberly DeYong, Chris Gibb, Crystal Meloche, Michael Prue, Dennis Rogers, Rob Shepley, Kirk Walstedt, Brian Houston, and Paul Tiessen

Carried

13. Unfinished Business

There was no Unfinished Business for May 1, 2024.

14. New Business

14.1.Two Intersection Review - County Road 20 (Martin Lane and Victory)

132-2024 Moved By Crystal Meloche Seconded By Michael Akpata

Whereas the intersections at Martin Lane and Front Road, and Victory and Front Road are owned by the County of Essex, but located within the Town of LaSalle;

And Whereas Front Road has seen an increase in traffic volume, which volume will only further increase with the new developments on Martin Lane;

Be It Resolved that Council support Mayor Meloche and Deputy Mayor Akpata in their efforts to introduce a motion at County Council requesting a traffic control study at the intersections of Martin Lane and Front Road, as well as at Victory and Front Road,

to assess the requirement for traffic signalization, to assist not only with the traffic flow but also with pedestrian safety. (Voted Electronically)

In Favour (13): Michael Akpata, Joe Bachetti, Tracey Bailey, Sherry Bondy, Kimberly DeYong, Chris Gibb, Crystal Meloche, Michael Prue, Dennis Rogers, Rob Shepley, Kirk Walstedt, Brian Houston, and Paul Tiessen

Carried

15. Adoption of By-Laws

133-2024 Moved By Brian Houston Seconded By Tracey Bailey

That By-law 2024-20 having been read a first, second and third time, be finally passed and enacted. (Voted Electronically)

In Favour (13): Michael Akpata, Joe Bachetti, Tracey Bailey, Sherry Bondy, Kimberly DeYong, Chris Gibb, Crystal Meloche, Michael Prue, Dennis Rogers, Rob Shepley, Kirk Walstedt, Brian Houston, and Paul Tiessen

Carried

15.1.By-law Number 2024-20

Being a By-law to confirm the proceedings of the Council of the Corporation of the County of Essex for May 1, 2024

16. Notice of Motion

16.1. Submitted by Dennis Rogers

Dennis Rogers withdrew the following Notice of Motion on May 1, 2024. Dennis will be reintroduced the Notice of Motion at a future meeting.

Whereas on March 16, 2022, Essex County Council determined that all lower-tier municipalities shall participate in the regional organic waste collection and processing program;

And whereas County Council has established the level of service associated with such program;

And whereas it is estimated that this service will result in a 4.3% property tax increase for the Town of Kingsville in the first year of the program;

It is moved that Kingsville Council directs Deputy Mayor DeYong or Mayor Rogers to make a Motion at County Council asking that the County Council agree to fund the cost of the regional organic waste collection and processing program through the County of Essex property tax levy. If changes are required to by-laws and agreements to achieve this result, it is requested that the County of Essex amend these by-laws and agreements as required, such as with EWSWA, City of Windsor, and others.

17. Adjournment

134-2024 Moved By Chris Gibb Seconded By Dennis Rogers

That the Essex County Council meeting for May 1, 2024 be adjourned at 6:44 PM. (Voted by Show of Hands)

Carried

loe Bachetti, Deputy Warden, County of Essex	
Catherine Hebert Manager, Records and Accessibility/Deputy Clerk	
Date Signed	



Essex County Accessibility Advisory Committee

Delegation at County Council 2024-05-15

ECAAC Members

Debbie Alexander, Vice Chair (3rd Term)

Sherri Currie (1st Term)

Deputy Mayor, Kimberly DeYong (1st Term)

Rachel Jewell (2nd Term)

Diana Kirkbride (2nd Term)

Julie Miles (1st Term)

Dennis Sanson, Chair (1st Term)





National AccessAbility Week (NAAW)

May 26 – June 1, 2024

National AccessAbility Week (NAAW) is a time to:

- celebrate the contributions and leadership of Canadians with disabilities
- highlight the work of people, organizations and communities that are removing barriers
- reflect on ongoing efforts to become a better, more accessible, more inclusive Canada





Accessibility Flag Raising

You're Invited!

Please join us for the Annual Accessibility Flag Raising Event

May 27, 2024
Essex County Civic Centre,
West Entrance
10:00 AM





COUNTYOFESSEX.CA

WE Check the Trails: Phase 3

Phase 3: Lakeshore Multi-Use pathways in the County Wide Active Transportation System (CWATS)

In 2019, a multi-use pathway and paved shoulders were built along Old Tecumseh Rd (County Road 2) from East Pike Creek Rd to the Roundabout at County Road 22 (At the Sandbar Restaurant), in Lakeshore.





Connect with the ECAAC



accessibility@countyofessex.ca



@EssexCountyAAC



EssexCountyAccessibility





Accomplishments

- Policies reviewed
 - Integrated Accessibility Standards Regulation Policy
 - Accommodation Policy
 - Accessible Customer Service Policy
- Terms of Reference refreshed
- Building plans reviewed





Looking Ahead

AccessAbility Week Activities

- May 27, 2024: Accessibility Flag Raising
- May 29, 2024: Red Shirt Day #RedShirtDay #RedForAccess
- WE Check The Trails Phase 3
- Making Accessibility More Accessible to Our Community
- Reboot of an Autumn Workshop with a new spin on speakers and sessions
- Collaboration and consultation with your municipal AACs





















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Questions?







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WOWC Sets 2024-25 Strategic Priorities



2024-2025 PRIORITIES



Members of the Western Ontario Wardens' Caucus (WOWC) met virtually today with their regional Members of Provincial Parliament (MPPs) to unveil the WOWC's priorities for 2024-25 as well as to present and discuss strategic approaches and mutual opportunities for collaboration and advocacy over the coming year.

The Caucus has identified the following key priorities for the coming year:

- Housing
- · Infrastructure
- Workforce to Support Economic Growth

· Mental Health, Addictions and Homelessness

"The WOWC members have conducted extensive research and significant discussions over the past few months, and as a result have decided on a renewed and strengthened focus on these priorities for 2024 and early 2025," stated WOWC Chair Glen McNeil.

"These four issues have consistently been identified as the primary concerns for small and rural municipalities in Western Ontario," added Chair McNeil. "The Caucus is therefore staying the course, given its significant familiarity and advocacy efforts with these matters over the past few years."

View the Strategic Priorities

WOWC: Appearance Before the Standing Committee of the Interior



On Tuesday, April 9th, Chair Glen McNeil was invited to appear before the Standing Committee of the Interior to speak on Bill 165, Keeping Energy Costs Down Act, 2024.

Chair McNeil expressed the WOWC's support for the Province of Ontario's proposed modernization of the Ontario Energy Board (OEB) Leave to Construct (LTC) process, modernizing these regulations will reduce delays and costs for economic development initiatives including new industries seeking to locate in Ontario and create jobs, transit projects, community expansion projects, housing developments, as well as residential and business customer connections.

View the full submission

WOWC Celebrates Tourism Week



On Friday, April 19th, the Western Ontario Wardens' Caucus, Economic Development Committee was pleased to welcome Andrew Siegwart, President and CEO of the Tourism Industry Assoc. of Ontario to their meeting.

TIAO is the voice of Tourism across Ontario. They drive advocacy & deliver member programs which ensure the tourism industry's economic sustainability and growth.

Ontario's tourism industry is progressing towards recovery and is closing-in on 2019 performance levels – however, work is needed in 3 key areas to carry forward:

- Stimulate Growth & Strengthen Capacity
- Tackle the Labour Shortage
- Tourism Management: Transportation & Sustainability

To learn more about TIAO and their work visit:

TIAO - Tourism Counts

Image: L to R: Andrew Siegwart TIAO, Kate Burns Gallagher WOWC Executive Director, Mayor Jim Ginn Chair WOWC Economic Development Committee

Honda to Build Canada's First Comprehensive Electric Vehicle Supply Chain, Creating Thousands of New Jobs in Ontario



On Thursday, Prime Minister, Justin Trudeau, and the Premier of Ontario, Doug Ford, today welcomed Honda Canada's milestone investment of approximately \$15 billion to create Canada's first comprehensive electric vehicle supply chain, located in Ontario.

This large-scale project will see four new manufacturing plants in Ontario. Honda will build an innovative and world-class electric vehicle assembly plant – the first of its kind for Honda Motor Co. Ltd. – as well as a new stand-alone battery manufacturing plant at Honda's facilities in

Alliston, Ontario. To complete the supply chain, Honda will also build a cathode active material and precursor (CAM/pCAM) processing plant through a joint venture partnership with POSCO Future M Co., Ltd. and a separator plant through a joint venture partnership with Asahi Kasei Corporation. Once fully operational in 2028, the new assembly plant will produce up to 240,000 vehicles per year.

Honda's investments in an electric vehicle assembly plant and a battery manufacturing plant in Alliston will create over one thousand well-paying manufacturing jobs in Ontario, with the CAM/pCAM processing plant and separator plant helping to create thousands of additional direct and indirect jobs in Ontario and across Canada, including during the construction phase and across Ontario's leading auto parts supplier and research and development ecosystems.

"On behalf of the County of Simcoe, I would like to extend our best wishes and thank Honda Canada Inc. for choosing our region to expand operations. I would also like to thank the Prime Minister, Premier and all our

municipal partners for our continued collaboration and support to make this happen," County of Simcoe Warden Basil Clarke.

View the press release

Ontario Connecting Over 23,000 People to Primary Care Teams in Elgin, Lambton, and Chatham-Kent



The Ontario government is investing nearly \$6.4 million to connect over 23,000 people to primary care teams in Elgin, Lambton, and Chatham-Kent. This is part of Ontario's \$110 million investment to connect up to 328,000 people to primary care teams, bringing the province one step closer to connecting everyone in Ontario to primary care.

Ontario currently leads the country with nearly 90 per cent of people connected to a regular health care provider. As a next step to close the gap for

those not connected to primary care in these areas, the province is supporting seven new and expanded interprofessional primary care initiatives that will connect over 23,000 Ontarians to primary care teams and provide services including:

- New mobile services for an Indigenous Primary Health Care Organization that will support First Nations, Inuit and Metis community members in Middlesex County.
- A new mobile bus to connect Indigenous people in rural and urban areas of Lambton-Kent-Middlesex with Indigenous led, culturally relevant primary care services in person and virtually.
- An expanded Family Health Team in Elgin County that will partner with another Family Health Team and Community Health Centre to increase the number of people who can connect to team-based primary care services.
- A new rural site along with expanded capacity at an urban clinic in Lambton County, focused on connecting isolated seniors, socioeconomically disadvantaged and vulnerable people, newcomers, and refugees to primary care.
- New mobile primary care services in Chatham-Kent, including clinics for respiratory and diabetes management, cancer screening and traditional healers to help provide culturally appropriate care.
- Primary care service expansion in Tillsonburg to connect vulnerable and medically complex community members to comprehensive, convenient and connected primary care closer to home.

View the press release

County Receives 2023 John Niedra Better Practices Award



The County of Wellington, and its project team, received the 2023 John Niedra Better Practices Award at the annual Ontario Good Roads Association Conference.

The John Niedra Better Practices competition aims to highlight a municipality's ability to adapt and innovate to unique and challenging conditions, while solving problems in an inventive and original way. These solutions help a municipality streamline a process or use equipment in ways never envisioned before.

Wellington County utilized cellular concrete lightweight fill to reduce the road structure load on two sections of Wellington Road 32 (Lake Road) in Puslinch. The use of lightweight fill allowed the County to raise the road grade to address road drainage issues and is expected to extend the road service life. Extensive geotechnical testing will continue over the next year to determine whether the half load restriction on Lake Road is still required.

"I'd like to congratulate the County's Road Division on their 2023 John Niedra Better Practices Award," said Warden Andy Lennox. "It's wonderful to have the County's important work recognized at the provincial level."

View the Press Release

Bruce County Creates Government Relations Department



Bruce County has created a new Government Relations Department as a key piece in the County's organizational restructuring and strategic planning.

The mandate of the Government Relations Department is to support Council and staff to define and deliver on its mandate to serve the citizens of Bruce County. It does this through a series of a strategic activities including:

- Providing secretariate support for achieving the goals of the strategic plan
- Leadership of government and external relations management
- Leadership of strategic communications and issues management
- Management of intergovernmental initiatives
- Governance and project management advisory support

Current Employment Services Manager, Aaron Stauch, will become Bruce County's Director of Government Relations, effective April 8, 2024. Aaron Stauch is an experienced leader with expertise in partnership development and the delivery and system stewardship of government funded programs. Aaron has led the Employment Service System for Bruce, Grey, Huron, and Perth since July 2022. He has also served in senior management roles with multiple provincial ministries. Aaron holds a Master of Environmental Studies and a Master of Business Administration.

View the Press Release







Bill 185: Cutting Red Tape to Build More Homes Act

On April 10th the Government introduced Bill 185, the Cutting Red Tape to Build More Homes Act. This omnibus bill includes changes to a range of legislation including changes to development charges and Ontario's land-use planning framework with the stated intent of removing barriers to building 1.5 million homes by 2031.

Changes to Development Charges

In response to AMO advocacy, Bill 185 would make significant steps towards restoring municipalities' ability to fund growth-related infrastructure.

Minister's Zoning Orders

Bill 185 would replace the Community Infrastructure and Housing Accelerator (CHIA) tool with a new Minister's Zoning Order (MZO) framework.

Land-Use Planning Changes

Bill 185 includes a number of changes intended to streamline planning processes and speed up housing development.

View the full policy brief

Southwestern Ontario Development Fund Open

The Southwestern Ontario Development Fund is now open for applications.

SWODF provides support for projects and investments to existing businesses, municipalities and not-for-profit organizations for economic development in southwestern Ontario. The objective of the program is to provide financial support and services to help growing companies in eastern and southwestern Ontario make investments to:

-grow their businesses
-improve productivity
-invest in innovation and skills
development
-pursue new markets
-generate broad positive regional economic impact

-create new good, sustainable jobs

Types of support available:
-funding support
-complementary services and support

The fund supports business and community economic development projects.

Apply Now

Recent Developments in the Canadian Economy

This article provides an integrated summary of recent changes in output, consumer prices, employment, and household finances. It highlights changes in the economic data during the second half of 2023 and into the winter months. The article also examines how economic conditions have changed as borrowing costs have risen.

Business productivity edges higher after steady declines. Business labour productivity, a measure of the volume of goods and services produced per hour worked, rose 0.4% in late 2023, the first increase in seven quarters.

Output expands as oil and gas extraction ramps up After edging down in the third quarter of 2023, economy-wide output rebounded in the fourth, supported by increases in oil and gas extraction following maintenance and turnarounds in the summer and early fall.

Read the full article

Community Futures Western Ontario AGM



Community Futures Western Ontario would like to invite you to our 13th Annual General Meeting on June 12th, 2023, at 10 AM.

(Doors open at 9:45 AM)

Elm Hurst Inn & Spa, 415 Harris St., Ingersoll, ON N5C 3J8 (The event will be held in the Carriage House)

We look forward to sharing our highlights and successes from this past year.

To register for this event please use one of the 3 links below that applies to you.

Please register by Thursday, May 30th, 2024

We look forward to your attendance.

In-Person – Board Member

https://survey.tractus.ca/#/pp/CFWO24/14C5571DD4774503A689800F6DABC897

In-Person – Non-Board Member (Guest/Partner)

https://survey.tractus.ca/#/pp/CFWO24/C2F691E5CBEB4C9EA724E4B7CAC744DF

Join in Virtually

https://survey.tractus.ca/#/pp/CFWO24/AF93C5275F2E4250B5F8631679DF98F1



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, March 5, 2024

Resolution # RC24048	Meeting Order: 9					
Moved by:	Seconded by:					

RESOLVED THAT the Council of the Municipality of Wawa, having considered the correspondence from the Town of Plympton-Wyoming and Township of Larder Lake regarding 'Support for amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer', support this correspondence and attached motion from the City of Greater Sudbury; and

AND FURTHER, THAT that a copy of the resolution be sent to the Honourable Doug Ford Premier of Ontario, the Honorable David Piccini Minister of Labour, Immigration, Training and Skills Development, and the Honorable Paul Calandra, Minister of Municipal Affairs and Housing, and all Ontario Municipalities.

RESOLUTION RESULT	RECORDED VOTE		
CARRIED	MAYOR AND COUNCIL	YES	NO
DEFEATED	Mitch Hatfield		
TABLED	Cathy Cannon		
RECORDED VOTE (SEE RIGHT)	Melanie Pilon		
☐ PECUNIARY INTEREST DECLARED	Jim Hoffmann		
WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary in	nterest and	general	name	thereof	and	abstained	from th	ie	discussion,	vote
and influence.										
		NI I								

MAYOR - MELANIE PILON	CLERK - MAURY O'NEILL
M. Rolon	Mary Meil

This document is available in alternate formats.

Page 36 of 239

April 25, 2024

Honourable Doug Ford
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
doug.fordco@pc.ola.org



Re: Northumberland Inter-Municipal Task Force on Housing and Homelessness motion re: Funding Social Services

At its meeting of April 25, 2024, Council considered the update brought forward by Councillor Rob Pope re: Northumberland Inter-Municipal Task Force on Housing and Homelessness motion re: Funding Social Service and passed the following motion:

Motion No. THC-240425-21

Moved by Councillor Rob Pope Seconded by Councillor Daniel Giddings

Whereas Ontario is experiencing a housing crisis, with housing costs far exceeding affordable levels by any standard including in Northumberland County;

And Whereas the prevalence of homelessness is quickly increasing beyond the capacity of local governments to create new emergency, transitional, or affordable housing;

And Whereas homelessness is a condition that can largely be prevented with adequate resources, but that nonetheless puts an increasing number of residents at risk of considerable harm or death;

And Whereas insufficient housing and social services fail not only to provide for those experiencing homelessness, but also cause significant economic costs to lower and upper tier municipalities as well as to the province in the form of higher policing, first responder, healthcare, and economic development costs, among others;

And Whereas insufficient housing and social services fail not only to provide for those experiencing homelessness, but also cause significant social costs in communities that experience social estrangement, insecurity, and fear associated with increased crime and visible drug use, all of which causes considerable social and political unrest;

And Whereas the Province of Ontario dictates the requirement for social services including emergency shelters, but limits their operation through insufficient funding, thereby causing said economic and social costs at the upper and lower tiers of municipal governance;

Municipality of Trent Hills

trenthills.ca

And Whereas the municipalities of Northumberland County recognize our moral and legal obligation to provide adequate shelter and public safety for all residents, but are limited in our capacity to unilaterally do so by constrained finances;

Now therefore be it resolved that the Municipality of Trent Hills, along with other Northumberland County municipalities, call upon the Province of Ontario to significantly increase funding for housing, shelters, and other necessary social services to ensure adequate levels of service to meet the needs of our residents;

And that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, to the Honourable Paul Calandra, Minister for Municipal Affairs and Housing, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland-Peterborough South, and to all Ontario municipalities.

Carried.

Should you have any questions, please do not hesitate to contact the Municipality.

Sincerely,

J. Douglas Irwin

Director of Legislative Services/Clerk



500 George Street North, Peterborough, ON, K9H 3R9

April 11, 2024

Hon. Paul Calandra Minister of Municipal Affairs and Housing via Email: minister.mah@ontario.ca

Re: Jurisdiction of Ontario's Ombudsman

The following resolution, adopted by City Council at their meeting on April 8, 2024, is forwarded for your information and necessary action.

That Council approve the recommendations outlined in <u>Report LSOCS24-005</u>, dated April 2, 2024 of the Commissioner, Legislative Services, as follows:

- a) That the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, be requested to introduce a Bill to amend the Ombudsman Act to require the Ontario Ombudsman to provide to each municipality, if requested by the municipality, sufficient particulars of each investigation, matter or case respecting the municipality that is referred to in each of the Ombudsman's Annual Reports to permit the municipality to fully understand and address the subject matter of each such investigation, matter or case including:
 - a copy of each complaint, as applicable, redacted only to the extent of individuals' personal information contained therein;
 - ii) the identities of the municipality's employees, officers and members of Council with whom the Ombudsman was consulting in respect of the investigation, matter or case; and
 - iii) particulars of the outcome of the investigation, matter or case including the Ombudsman's findings, conclusions and recommendations, if any.
- b) That the City Clerk forward Council's resolutions resulting from Council's approval of these recommendations to Minister Calandra, MPP David Smith, the Association of Municipalities of Ontario and to the municipal Clerks of Ontario's municipalities.

Sincerely,

J. Kennedy

John Kennedy, City Clerk

David Smith, MPP cc:

Association of Municipalities of Ontario (AMO) All Ontario Municipalities



City of Stratford, Corporate Services Department

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: clerks@stratford.ca Website: www.stratford.ca

April 25, 2024

Sent via email to: jkirkelos@lincoln.ca

Julie Kirkelos Town Clerk Town of Lincoln

Dear Julie Kirkelos:

Re: Resolution - Increased Funding to Libraries and Museums in Ontario

We acknowledge receipt of your correspondence dated February 28, 2024, regarding the above-mentioned matter.

The said correspondence was provided to Stratford City Council for their information as part of the March 25, 2024, Council meeting Consent Agenda (CA-2024-036). Council adopted the following resolution:

That CA-2024-036, being a resolution from the Town of Lincoln regarding Increased Funding to Libraries and Museums in Ontario, be endorsed.

Sincerely,
T. Dafoe
Tatiana Dafoe, Clerk
/mf

cc: Hon. Doug Ford, Premier of Ontario

Hon. Neil Lumsden, Minister of Tourism, Culture and Sport

Association of Municipalities of Ontario (AMO)

All Ontario municipalities



4800 SOUTH SERVICE RD BEAMSVILLE, ON LOR 1B1 905-563-8205

February 28, 2024

SENT VIA EMAIL: Premier@ontario.ca

The Honourable Doug Ford Premier of Ontario Legislative Building, Queen's Park Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

RE: <u>Town of Lincoln Council Resolution – Urgent Need for Increased Funding to</u> Libraries and Museums in Ontario

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on February 26, 2024, passed the following motion regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario:

Resolution No: RC-2024-23

Moved by Mayor Easton; Seconded by Councillor Mike Mikolic

WHEREAS the provincial funding for public libraries is currently based on population levels from 25 years ago, which fails to reflect the substantial growth and changing needs of our communities. The Town of Lincoln Council wishes to draw your attention to the "Overdue" report of 2023 from the Canadian Urban Council, which emphasizes the pivotal role libraries play in various aspects of community life, including knowledge distribution, culture, health, reconciliation, belonging, and our democracy; and

WHEREAS libraries, situated at the heart of our communities, serve as multifaceted institutions catering to diverse needs. They provide essential services such as access to culture and information, refuge for those experiencing domestic violence, election information centers, job search facilities, health clinics, language learning centers for newcomers, and spaces for educational and community events. Despite their vital role, public libraries in Ontario have not seen an increase in provincial funding for over 25 years, leading to a decrease in the value of the province's investment by over 60%; and

WHEREAS the Town of Lincoln Council urges the Provincial Government to

consider increasing provincial funding for Ontario's public libraries to address critical shared priorities and community needs. While over 90% of library funding comes from local municipal governments, provincial operating funding is crucial for providing stability to library budgets, especially in times of inflation, technological changes, and increasing demands on libraries as community hubs; and

WHEREAS the Town of Lincoln Council would like to bring to the Provincial Government's attention the pressing need to increase the funding envelope for the Community Museum Operating Grant (CMOG). The Town of Lincoln currently receives \$25,000 annually, the maximum amount through this grant, but the funding envelope has remained stagnant for over 15 years. This limitation hampers the ability of community museums to offset increasing operational expenses, impacting their role in preserving and promoting local stories, attracting cultural tourists, supplementing school curriculum, and contributing to vibrant and vital communities; and

WHEREAS the Lincoln Museum and Cultural Centre is a community hub critical to the health and vibrancy of our community. An increase in CMOG funding will enable our museum to continue its valuable service to the community, creating a sense of place, attracting cultural tourists, and preserving local stories that define our unique identity; and

WHEREAS Cultural institutions, particularly museums, play a vital role in shaping and preserving our community's identity. They contribute to tourism, social participation, senior well-being, skill-building, and learning. As the largest government funder for most of Ontario's smaller museums, municipalities create value in their communities through the work of these institutions.

THEREFORE, BE IT RESOLVED THAT the Town of Lincoln Council urges the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to the Province, the Minister of Tourism, Culture and Sport, Association of Municipalities of Ontario (AMO), the Niagara Region, the 12 Local Area Municipalities in Niagara and all municipalities of Ontario for endorsement.

CARRIED

If you require any additional information, please do not hesitate to contact the undersigned.

Regards,

Julie Kirkelos Town Clerk

jkirkelos@lincoln.ca

JK/dp

Cc: Premier of Ontario

Minister of Tourism, Culture and Sport

Association of Municipalities of Ontario (AMO)

Ann-Marie Norio, Clerk, Niagara Region

Local Area Municipalities All Ontario Municipalities



GIP HWY3 INC. 949 Wilson Avenue, Toronto Toronto, ON M3K 1G2 416-633-9670

April 29, 2024

Katherine Hebert
Deputy Clerk, Administration
County of Essex
360 Fairview Avenue West
Essex, Ontario N8M 1Y8

Sent by Email

Attn: Katherine Hebert

Re: Notice of Completion – Design and Construction Report #2

Highway 3 Widening Project – Essex to Leamington

1.2 km East of Essex Road 23 Easterly to 1.1 km East of Essex Road 34

Essex County

Dear Katherine Hebert:

As outlined in the enclosed Notice, the Ontario Ministry of Transportation (MTO) and Infrastructure Ontario (IO) retained GIP HWY3 INC. to complete the Design-Build-Finance (DBF) contract for the Class Environmental Assessment (EA), detail design, and construction for the widening of Highway 3, from 1.2 km east of Essex Road 23 easterly to 1.1 km east of Essex Road 34, in Essex County.

As part of the DBF contract, a Detail Design and Class Environmental Assessment (EA) study was required prior to construction start. This study is now complete and two Design and Construction Reports (DCRs) have been prepared to document the detail design, public and agency consultation completed and environmental mitigation measures that will be in place during construction. DCR #1 documented the majority of the project and was published in December 2023. Construction for works documented in DCR #1 began in February 2024. DCR #2 documents additional drainage improvements which required extra time to secure approvals. DCR #2 will be available for a 30-day public comment period between May 1, 2024, and June 1, 2024, on the project website at www.hwy3essex.com.

Your comments are requested by **June 1**, **2024**, using the comment form on the project website, or by contacting one of the project team members listed in the attached Notice.

HIGHWAY 3 WIDENING PROJECT

If you have any comments, questions or concerns, please contact the undersigned.

Sincerely,

Jeff Matthews, P.Eng.

Design Manager hwy3essex@Dillon.ca

Attachments: Notice of Completion

CC: Wayne Bell, MTO Head, Project Development & Delivery Jaclyn Charlton, MTO Environmental Planner

Rob Andrusevich, MTO Communications

Mary-Lynn Smith, IO Communications

Chris Filek, GIP HWY3 INC. Project Director

Gary Quenneville, GIP HWY3 INC.

Brandon Fox, GIP HWY3 INC. Environmental Director

Adele Mochrie, GIP HWY3 INC. Environmental Manager

Dennis Regan, GIP HWY3 INC. Communications Director

Our file: 21-3142

NOTICE OF COMPLETION – DESIGN AND CONSTRUCTION REPORT #2 Detail Design and Class Environmental Assessment Highway 3 Widening Project – Essex to Learnington 1.2 km East of Essex Road 23 Easterly to 1.1 km East of Essex Road 34, Essex County

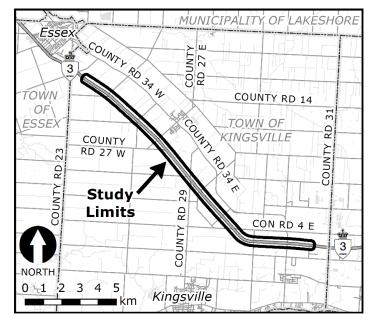
The Ontario Ministry of Transportation (MTO) and Infrastructure Ontario (IO) retained GIP HWY3 Inc. to complete the Design-Build-Finance (DBF) Contract for the widening of Highway 3 from 1.2 km east of Essex Road 23 easterly to 1.1 km east of Essex Road 34, in Essex County. The DBF Contract includes the Class Environmental Assessment (EA), detail design, and construction of the project, which includes the following key improvements:

- Widening to a new four-lane cross-section with a median.
- Closure of Cameron Side Road/Concession Road 9, Marsh Road/Concession Road 8, Inman Side Road/South Talbot Road and Upcott Side Road.
- Concession Road 8 and McCain Side Road connection and intersection removal.
- Traffic signal replacements at Division Road (Essex Road 29) and Union Avenue (Essex Road 34).
- New traffic signals at Belle River Road (Essex Road 27), Essex Road 18, and Graham Side Road.
- Realignment of South Talbot Road at Belle River Road (Essex Road 27) and at Division Road (Essex Road 29).
- Realignment and extension of a portion of Division Road (Essex Road 29).
- Realignment of Essex Road 18 at Highway 3.
- New noise barrier along the south side of Highway 3, west of Division Road (Essex Road 29).
- Drainage improvements, including abandonment/extension/rehabilitation/replacement of culverts.

The Highway 3 Widening EA was completed in accordance with the Class Environmental Assessment (EA) for Provincial Transportation Facilities (2000) as a Group 'B' undertaking. Two (2) Design and Construction Reports (DCRs) have been prepared to document the detail design, public and agency consultation completed and environmental mitigation measures that will be in place during construction.

DCR #1 documented the majority of the project and was published in December 2023. Construction for works documented in DCR #1 began in February 2024.

DCR #2 documents additional drainage improvements which required extra time to secure approvals. DCR #2 will be available



for a 30-day comment period between **May 1, 2024 and June 1, 2024**, at the project website: **www.hwy3essex.com**. It is anticipated that, subject to approvals, construction of works documented in DCR #2 will begin in July 2024 and will be completed in early 2027.

We encourage you to review DCR #2 and provide any comments to the project team by **June 1, 2024** using the comment form on the project website, or by contacting one of the project team members listed below. A hard copy of DCR #2 will not be provided at public review locations. If you wish to review DCR #2 and require an alternate format, you may contact the project team members listed below to discuss review options.

2024-05-15 Essex County Council, Regular Meeting - Agenda

Dillon Consulting Limited

Jeff Matthews, P.Eng.
Design Manager
130 Dufferin Avenue
Suite 1400
London, Ontario, N6A 5R2
519-251-3980
Hwy3Essex@Dillon.ca

Ministry of Transportation

Wayne Bell, P.Eng.
Head, Project Development & Delivery
Transportation Infrastructure
Management Division
437-775-2211
wayne.h.bell@ontario.ca

SECTION 16 ORDER (ABORIGINAL AND TREATY RIGHTS)

In addition, a request may be made to the Minister of the Environment, Conservation and Parks for an order requiring a higher level of study (i.e. requiring an individual/comprehensive EA approval before being able to proceed), or that conditions be imposed (e.g. require further studies), only on the grounds that the requested order may prevent, mitigate or remedy adverse impacts on constitutionally protected Aboriginal and Treaty Rights. Requests on other grounds will not be considered. Requests should include the requester contact information and full name for the ministry.

Requests should specify what kind of order is being requested (request for additional conditions or a request for an individual/comprehensive EA), how an order may prevent, mitigate or remedy those potential adverse impacts on constitutionally protected Aboriginal and Treaty Rights, and any information in support of the statements in the request. This will ensure that the ministry is able to begin reviewing the request efficiently.

The request should be sent in writing or by email to both of the following MECP contacts, copying the project team members listed above:

Minister of the Environment, Conservation and Parks Ministry of Environment, Conservation and Parks 777 Bay Street, 5th Floor Toronto ON M7A 2J3

Email: minister.mecp@ontario.ca

Director, Environmental Assessment Branch Ministry of Environment, Conservation and Parks 135 St. Clair Ave. W, 1st Floor Toronto ON, M4V 1P5

Email: EABDirector@ontario.ca

Information collected will be used in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record. If you have accessibility requirements to participate in this project, please contact one of the team members listed above.

THIS NOTICE ISSUED MAY 1, 2024.

Notice of Study Commencement

Highway 401 and Lauzon Parkway Interchange Study (GWP 3028-23-00), Preliminary Design and Class Environmental Assessment Study

THE STUDY

The Ontario Ministry of Transportation (MTO) has retained Stantec Consulting Ltd. to complete the Preliminary Design and Class Environmental Assessment (Class EA) Study for a new interchange at the future Lauzon Parkway connection to Highway 401. The study area is located in the City of Windsor and the Town of Tecumseh, in Essex County (see map).

This interchange study will build upon the 2015 approved Municipal Class EA Study for the Lauzon Parkway, which included a proposed interchange at Highway 401. This study will identify and evaluate interchange design alternatives to address the current and future transportation needs in the study area. A project website will be maintained for the duration of this project: (www.hwy401lauzon.ca).

THE PROCESS

This study is following the approved planning process for a Group 'B' project in accordance with the *Class Environmental Assessment (Class EA)* for Provincial Transportation Facilities and Municipal Expressways (2024). The study includes developing and evaluating alternatives for an interchange, identifying appropriate improvements, and outlining environmental protection/mitigation measures. A Recommended Plan will be confirmed at the end of the study. Upon completion of Preliminary Design, a Transportation Environmental Study Report (TESR) will be prepared and made available for a 30-day comment period. Construction will be subject to funding and approvals.

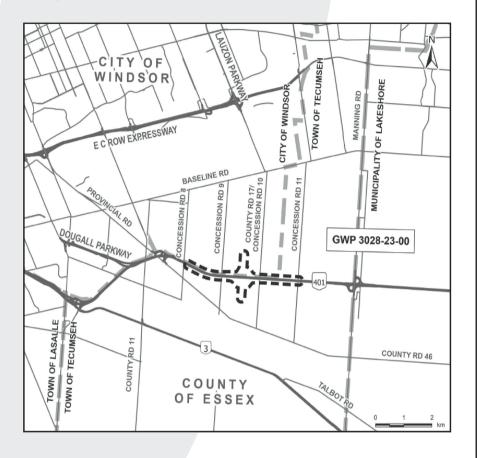
This study will include opportunities for public engagement, including Public Information Centre(s). Future notices will be advertised in local newspapers and sent to the project mailing list.

COMMENTS

If you wish to provide comments, have your name added to the study mailing list, or have questions about this project, please contact one of the Project Team members listed below. Comments are respectfully requested by **May 31**, **2024**.

Adam Barg, P.Eng.

Consultant Project Manager Principal, Transportation Stantec Consulting Ltd. 200 - 835 Paramount Drive Stoney Creek, ON L8J 0B4 tel: 905-381-3216 e-mail: comments@hwy401lauzon.ca



Saiful Hasib, MASc., P.Eng.

MTO Project Engineer Ministry of Transportation, West Region 659 Exeter Road London, ON N6E 1L3 tel: 226-559-250 e-mail: comments@hwy401lauzon.ca

We are committed to ensuring that government information and services are accessible for all Ontarians. For communication supports or to request project information in an alternate format, please contact one of the preceding Study Team members. Information collected will be used in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

This notice first published May 2, 2024.



For Circulation Census Test Notice



sun 5/5/2024 8:28 AM

Katherine Hebert

FW: The 2024 Census Test is coming in May | Le Test du recensement de 2024 aura lieu en mai

From: Census Communications <statcan.census-recensement.statcan@statcan.gc.ca>

Sent: Tuesday, April 30, 2024 11:01 AM

To: Mary Birch < MBirch@countyofessex.ca >

Subject: The 2024 Census Test is coming in May

Hello,

I am reaching out to inform you about the upcoming 2024 Census Test.

As part of its standard process, Statistics Canada conducts a comprehensive test of the revised census questionnaire and collection procedures two years before every census. The census test is designed to improve the clarity of the census questions and effectiveness of the collection procedures, helping to ensure accurate and efficient data collection for the 2026 Census of Population and the 2026 Census of Agriculture.

In turn, these data help inform municipal policy and planning decisions in areas that matter most to the people and communities – like housing, transit, schools, infrastructure, and the environment.

About the 2024 Census Test

The census test will take place between May 6 and June 28, 2024, spanning across all 10 provinces. Approximately 198,000 households and 10,000 agricultural operations have been randomly selected to participate in this test.

Out of the total sample, 89,000 households were randomly selected from Nova Scotia, Québec, and Saskatchewan. Statistics Canada enumerators will assist respondents in these communities in completing their census test questionnaire.

The remaining 108,700 households were randomly selected from all 10 provinces. These households will be required to complete census test questionnaires but will not receive in-person follow-up visits from census enumerators.

Participation and confidentiality

Households selected to participate in the 2024 Census of Population Test will receive a letter containing instructions on how to fill out a questionnaire. The easiest way to complete the census test questionnaire is online. However, paper questionnaires will be available on demand. If a household is selected for the census test, it is legally required to participate.

All information is collected under the authority of the *Statistics Act* and will be kept strictly confidential. Census test data are collected for test purposes only and will not be released to the public.

The 2024 Census of Agriculture Test, by contrast, is voluntary. Nevertheless, Statistics Canada relies on the responses from farmers across Canada to assess their understanding of the questionnaire content.

This year, Statistics Canada is introducing a new participation method for a selected number of households (around 8,700). These households will be given two options. They can:

- fill out a questionnaire, or
- allow Statistics Canada to count the members of their household using pre-existing information already provided to the government.

If households choose this latter option, no further action is required from them, and their legal obligation to participate in the census test is fulfilled.

For more information

For more information, visit the <u>2024 Census Test</u> page. To learn more about other milestones related to the 2026 Census, visit <u>The road to the 2026 Census</u>.

If you have any questions, please contact Census Communications at <u>statcan.census-recensement.statcan@statcan.gc.ca</u>.

Sincerely,

Geoff Bowlby
Director General, Census Program
Statistics Canada / Government of Canada



May 7, 2024

The County of Essex 360 Fairview Avenue W., Essex, ON N8M 1Y6

Attention: County Council

BY EMAIL TO: CSYLVESTRE@COUNTYOFESSEX.CA

URGENT

Re: Wright Drain Culvert Repair and Maintenance

Dear County Council, County Administration, Consultants, and Contractors

The Council of the Town of Essex is urgently writing to address the closure of County Road 50 due to the failing Tom Wright Drain culvert and to advocate for its immediate repair and maintenance.

The closure of County Road 50 not only disrupts the daily lives of our constituents but also poses significant safety risks for residents and visitors alike. Emergency services are impeded, access to essential services is compromised, and residents face prolonged inconvenience and detours. Additionally, with many businesses relying heavily on seasonal tourism, the closure severely impacts their ability to attract customers and generate revenue during this crucial time.

Recognizing the critical importance of County Road 50 as a primary transportation route, it is imperative that we prioritize the replacement of the Tom Wright Drain culvert and undertake necessary repairs without delay. Restoring access to this vital artery is paramount to ensuring public safety, facilitating emergency response, and supporting the economic well-being of our community.

We understand the complexities involved in such infrastructure projects, but we urge County Council to expedite the process and allocate the necessary resources to address this urgent matter promptly. The prolonged closure of County Road 50 not only exacerbates existing challenges but also threatens the safety of our residents and the vitality of our local economy.



Thank you for considering this matter with the urgency it demands. We stand ready to collaborate with fellow Councillors and stakeholders to swiftly resolve the closure of County Road 50 and mitigate the adverse impacts on our community, particularly our residents' safety and the viability of our local businesses during this critical tourist season.

Sincerely,

Council Members of the Town of Essex CouncilMembers@essex.ca

cc. Mayor Sherry Bondy, Town of Essex Councillor Jason Matyi, Ward 3, Town of Essex Doug Sweet, CAO, Town of Essex

2024_T05-15 Essex County Council, Regular Meeting - Agenda



The Corporation of the Town of Tecumseh

April 19, 2024

By Email: khebert@countyofessex.ca

County of Essex 360 Fairview Avenue W Essex, ON N8M 1Y6

Attention: Katherine Hebert, Manager, Records and Accessibility / Deputy Clerk

Dear Katherine:

Re: Community Safety Zones and School Crossing Guard Program

The Council of the Town of Tecumseh, at its Policies and Priorities Committee meeting held March 26, 2024, gave consideration to Report PWES-2024-18 entitled "Community Safety Zones Policy" and Report PWES-2024-22 entitled "School Crossing Guard Program" a copy of which is enclosed.

At their meeting, Tecumseh Council passed the following resolutions:

PWES-2024-18 – Community Safety Zones Policy 123

Motion: PPC -03/24

"That Report PWES-2024-18 Community Safety Zones Policy 123 be received;

And that Policy 123 in Attachment 1 to Report PWES-2024-18 Community Safety Zone Policy 123 **be recommended for approval and adoption by Council** at the April 9, 2024 Regular Council meeting.

And further that the recommended update to Schedule A (List of Community Safety Zones) of the Community Safety Zone By-Law 2015-53, as amended, **be prepared and considered by Council** through the adoption of an Amending By-Law at the April 9, 2024 Regular Council Meeting;

And furthermore that Administrative Report PWES-2024-18, Policy 123 and the Motion of Council be sent to the Clerk for the County of Essex requesting they be placed on the next regular meeting of County Council's Agenda, for consideration to amend the effective times to "24 hours/day, 7 days per week" for those County Roads listed in Schedule "I" of County By-Law 51-2013 that are located within the Town of Tecumseh."

917 Lesperance Rd. | Tecumseh ON | N8N 1W9 | 519 735 2184 | www.tecumseh.ca

PWES-2024-20 – School Crossing Guard Program

Motion: PPC-05/24

Moved by: Deputy Mayor Joe Bachetti Seconded by: Councillor Alicia Higgison

"That Report PWES-2024-20 School Crossing Guard Program be received;

And that Policy 125 in Attachment 1 to Report PWES-2024-20 School Safety Zones Policy 125 be recommended for approval and adoption by Council at the April 9, 2024 Regular Meeting of Council;

And further that a By-law for the designation of School Safety Zones be prepared and considered by Council at the April 9, 2024 Regular Council Meeting;

And furthermore, **that** the recommended updates to Schedule P (Rates of Speed) of the Traffic and Parking By-law 2001-36 as amended, be prepared and considered by Council for adoption by way of an Amending By-law at the April 9, 2024 Regular Council Meeting;

And furthermore, that subject to the approval and adoption of the foregoing Policy 125 and By-laws described above, the review and analysis of the twelve (12) School Safety Zones in 2024 **be authorized by Council and funded** in the amount of \$180,000 from the Road Lifecycle Reserve, at the April 9, 2024 Regular Council Meeting;

And furthermore, that Administrative Report PWES-2024-20, Policy 125 and the Motion of Council **be sent** to the Clerk for the County of Essex requesting they be placed on the next regular meeting of County Council's Agenda, for consideration to implement a School Safety Zone on County Roads adjacent to Tecumseh Schools."

These above noted resolutions were approved for adoption by Tecumseh Council at the Regular Council Meeting held on April 9, 2024. Please consider this letter as confirmation of the Town of Tecumseh's action on the above matter.

Yours very truly,

Robert Auger, LL.B.

Director Legislative Services & Clerk

RA/kb

Attachments

- 1. PWES-2024-18 Community Safety Zones
- 2. Community Safety Zone Policy 123
- 3. PWES-2024-20 School Crossing Guard Program
- 4. School Safety Zones Policy 125



The Corporation of the Town of Tecumseh

Public Works & Engineering Services

To: Policies and Priorities Committee

From: Phil Bartnik, Director Public Works & Engineering Services

Date to Council: March 26, 2024

Report Number: PWES-2024-18

Subject: Community Safety Zones Policy 123

Recommendations

It is recommended:

That Report PWES-2024-18 Community Safety Zones Policy 123 **be received**;

And that Policy 123 in Attachment 1 to Report PWES-2024-18 Community Safety Zone Policy 123 **be recommended for approval and adoption by Council** at the April 9, 2024 Regular Council Meeting;

And further that the recommended update to Schedule A (List of Community Safety Zones) of the Community Safety Zone By-law 2015-53, as amended, **be prepared and considered by Council** through the adoption of an Amending By-law at the April 9, 2024 Regular Council Meeting;

And furthermore that Administrative Report PWES-2024-18, Policy 123 and the Motion of Council **be sent** to the Clerk for the County of Essex requesting they be placed on the next regular meeting of County Council's Agenda, for consideration to amend the effective times to "24 hours/day, 7 days per week" for those County Roads listed in Schedule "I" of County By-law 51-2013 that are located within the Town of Tecumseh.

Page 2 of 7

Background

At the December 11, 2018 Regular Council Meeting, Council approved the recommendations within report PWES-2018-08, titled "2019-2023 Public Works & Environmental Services Five Year Capital Works Plan" that authorized Administration to complete a traffic calming study (Motion: RCM-361/18). The study intended to review the general policies on traffic calming, outline the process for determining if a problem exists and the process for addressing inquiries from the public in an efficient and consistent manner.

As the study progressed, and as public inquiries were received on a variety of trafficrelated issues, Administration identified several traffic-related policies and programs required to assist in handling those inquiries, which include the following:

- Speed Management and Traffic Calming Policy
- School Safety Zone Policy
- Community Safety Zone Policy
- Controlled Pedestrian Crossing Policy
- School Crossing Guard Program

This Administrative report provides key technical information and regulations relating to implementing Community Safety Zones (CSZ). The attached policy will provide PWES staff with a transparent and consistent process to follow to determine the need for CSZ on municipal roads under the jurisdiction of the Town.

Comments

Governing Regulations

The most relevant regulations that govern CSZ implementation include the Ontario Traffic Manual (OTM), the *Highway Traffic Act* (HTA), and Bill 26, *Highway Traffic Amendment Act (Community Safety Zones)*, 1998.

The OTM provides specific information and guidance for engineering transportation practitioners to promote uniformity of treatment in the design, application, and operation of traffic control devices and systems across Ontario. Safe driving behaviour is promoted by implementing a predictable roadway environment through the consistent, appropriate application of traffic control devices.

The OTM consists of a series of 22 separately bound books and provides policy and practical guidance on the full range of traffic control devices. Two books within the OTM series are of particular interest in the policy presented, including 'Book 5: Regulatory Signs', and 'Book 6: Warning Signs'. The policy presented herein follows the guidance presented in these two OTM Books.

Technical Information

CSZ were introduced in Ontario in 1998, through Bill 26 mentioned above, to allow the designation of sections of roadway where public safety is of special concern.

The OTM Book 5, Regulatory Signs, states:

 "Community Safety Zone signs inform drivers that they are entering a zone that the community has designated as an area where the safety of its children/citizens is paramount."

The purpose of the CSZ sign is to indicate to motorists that they are within a zone where fines have been increased through a special designation under the *Highway Traffic Act*. All rules of the road remain unchanged in a CSZ except that traffic-related offences committed within the CSZ are subject to increased fines due to the increased sensitivity of the subject area.

Tecumseh Transportation Master Plan

The Tecumseh Transportation Master Plan (TMP) was completed in June 2017. The TMP presents a dynamic, sustainable multi-modal transportation strategy to accommodate future population and employment growth in Tecumseh. The TMP establishes principles, policies and a network framework to guide the development of Tecumseh's future transportation system.

The TMP includes Operational Policies that document the Town's preferred methods for network operations. One of the operational policies included in the TMP is establishing CSZ.

Policy 123 includes the best practices presented in the TMP and provides further detail and direction concerning the warrants that must be met to implement CSZ.

Warrants

The policy reinforces that only certain sites are appropriate for CSZ designation including:

- Elementary or Secondary Schools;
- Public Parks;
- Senior centres and residences;
- Community centres; and
- Collision-prone areas.

Page 4 of 7

In accordance with the HTA, only sites that have a posted speed limit of 60 km/hr or less can be considered for this designation. Further, the policy outlines other warrants including collision crash data, police feedback data, and physical attributes of the location that must be met to be suitable for CSZ designation.

Community Safety Zone By-law 2015-53

The Town's current Community Safety Zone By-law 2015-53 was approved by Council on August 11, 2015. It identifies fifteen (15) locations designated as a CSZ within the Town, fourteen (14) of which are located on municipal roads and one located on County Road 34. Each CSZ has an effective time, day and month where increased fines are in effect. These CSZ designations do not take effect until the required signs are installed.

As part of creation of Policy 123, the HTA and OTM were reviewed as well as the Town's existing Community Safety Zone By-law 2015-53. Administration is recommending the following revisions to By-law 2015-53, which would come into effect through adoption of an amending by-law:

1) Removal of the CSZ located on County Road 34

Section 214.1(1) of the HTA states: "The council of a municipality may by by-law designate a part of a highway under its jurisdiction as a community safety zone if, in the council's opinion, public safety is of special concern on that part of the highway".

As County Road 34 is not under the jurisdiction of the Town of Tecumseh it should be removed from the municipal by-law. It is noted that this section of County Road 34 is designated as a CSZ within the County of Essex's By-law 51-2013 and will remain in effect.

2) Revise the CSZ effective time to 24 hours/day, 7 days/week.

Section 214.1(3) of the HTA states: "a by-law or regulation designating a community safety zone shall specify the hours, days and months when the designation is in effect".

This standardization of times and dates for all CSZ in Tecumseh is to enhance the ease of enforcement and is consistent with best practices throughout Ontario.

3) Revise the CSZ on Tecumseh Road which currently fronts DM Eagle Public School

The Greater Essex County District School Board is currently constructing the new Beacon Heights Public School at 13800 Tecumseh Road (150 m west of Arlington Road), which will be the replacement for DM Eagle Public School. It is

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recommended to relocate the CSZ on Tecumseh Road to align with the new Beacon Heights Public School in advance of its opening.

County of Essex By-law 51-2013, Schedule "I" Community Safety Zones

There are three CSZ within Tecumseh that are located on County Roads and are captured within County By-law 51-2013. These consist of County Road 34 (Malden to 500 metres easterly), County Road 42 (County Road 43 to Lesperance Road) and County Road 43 (County Road 42 to CP Rail). The effective time for these CSZs is identified as 7:00am to 5:00pm, Monday through Friday.

It is desirable to have the County of Essex revise County By-law 51-2013 to have the effective times 24 hours/day, 7 days per week. This would coincide with the update to Tecumseh's By-law 2015-53 and would standardize all CSZ within Tecumseh for the ease of enforcement.

Consultations

County of Essex Ontario Provincial Police (OPP) SSL Project Services

Financial Implications

There are no direct financial implications arising from this report.

If, through following the policy, a new CSZ is warranted, the road segment will be added to a report to Council at the end of each calendar year. This report will summarize all traffic-related recommendations, including those governed by this policy. The report will also recommend that the works be included as part of the annual PWES Capital Works Plan, for the following calendar year(s).

Report No. PWES-2024-18 March 26, 2024 Community Safety Zones Policy 123

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Link to Strategic Priorities

Applicable	2023-2026 Strategic Priorities
	Sustainable Growth: Achieve prosperity and a livable community through sustainable growth.
	Community Health and Inclusion: Integrate community health and inclusion into our places and spaces and everything we do.
\boxtimes	Service Experience: Enhance the experience of Team Tecumseh and our citizens through responsive and respectful service.

Communications

Not applicable	\boxtimes		
Website □	Social Media □	News Release □	Local Newspaper

Report No. PWES-2024-18 March 26, 2024 Community Safety Zones Policy 123

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This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Phil Bartnik, P.Eng. Director Public Works & Engineering Services

Recommended by:

Margaret Misek-Evans, MCIP, RPP Chief Administrative Officer

Attachment	Attachment
Number	Name
1	Policy 123 – Community Safety Zones



The Corporation of the Town of Tecumseh

Policy Manual

Policy Number: 123

Effective Date: April 9, 2024

Supersedes: N/A

Approval: PPC March 26, 2024 (PPC 03/24)

RCM April 9, 2024 (RCM 85/24)

Subject: Community Safety Zone

1.0 Purpose

- 1.1 The purpose of this policy is to provide a transparent and consistent process for Public Works & Engineering Services (PWES) staff to determine the need for Community Safety Zones (CSZ) on municipal roads under the jurisdiction of the Town of Tecumseh.
- 1.2 This document provides step-by-step guidance to PWES staff from the time of receiving a request to addressing the concerns, whether it be the implementation of a community safety zone or an alternative response.

2.0 Authority

2.1 Decision-making authority for the Community Safety Zone Policy shall be delegated to the Director, Public Works & Engineering Services.

3.0 Related Documents

- 3.1 This Policy is prepared in accordance with the following:
 - Ontario Highway Traffic Act (HTA);
 - The Ontario Traffic Manual (OTM), Book 5 Regulatory Signs and Book 6 Warning Signs;

- Bill 26, *Highway Traffic Amendment Act* (Community Safety Zones), 1998, and;
- Tecumseh Transportation Master Plan.

4.0 Definitions

- 4.1 "Requestor" is defined as a resident of the Town of Tecumseh who resides, owns property or a business within the affected neighbourhood.
- 4.2 A "Community Safety Zone" (CSZ) is a designated stretch of roadway, recognized under provincial legislation, marked with community safety zone signs allowing the increase of fines associated with speeding within the zone.
- 4.3 A "collision-prone area" is defined as a location where the ratio of the average number of crashes per year to the annual average daily traffic (AADT) is less than 1:900 (crashes per year: AADT) averaged over 36 consecutive months

5.0 Procedure

- 5.1 The steps included in **Error! Reference source not found.**shall be followed by PWES staff upon a request for a site to be designated as a CSZ.
- 5.2 A Pre-Screening Assessment shall be completed to check whether a CSZ is appropriate at a location. The pre-screening activities shall include the following:
 - Confirm the road authority. If the road authority is not the Town, the request shall be referred to the correct road authority, and no further action will be taken by PWES staff;
 - Review of past known information about the location. If the location has been reviewed within the last 3-years and no characteristics of the road have changed, and it was determined that a CSZ was not warranted, no further action will be taken at this time;
 - Confirm that the site is one of the following:
 - Elementary or secondary schools;
 - Public Parks;
 - Senior centres and residences:
 - Community centres, or;

Collision-prone areas.

If the location is not one of the above, no further action will be taken by PWES, and;

- The Director, PWES, shall retain the full authority to decline to move forward, with no appeal process to another body.
- 5.3 The following table will be utilized as noted in <u>Figure 1</u> to determine if there are risk factors that support the CSZ designation. The total score must be 15 or higher to meet the risk factor threshold.

Table 1 - Risk Component Factors for Community Safety Zones

Risk Factor	High (Score 3 Points)	Medium (Score 2 Points)	Low (Score 1 Point)	Score
Posted Speed	40	50	60	
Average Daily Volume	Over 20,000	10,000 - 20,000	Under 10,000	
Number of Lanes	More than 4	3 or 4	2	
Amount of the site which has sidewalks	Less than 25%	25 – 75%	More than 75%	
Truck volume	More than 5%	3 – 5%	Less than 3%	
Pedestrians crossing in any 8 hours	More than 100	50 – 100	Less than 50	
Intersections and entrances per km	More than 10	4 – 10	Less than 4	
Total Score for Road Section in Question				

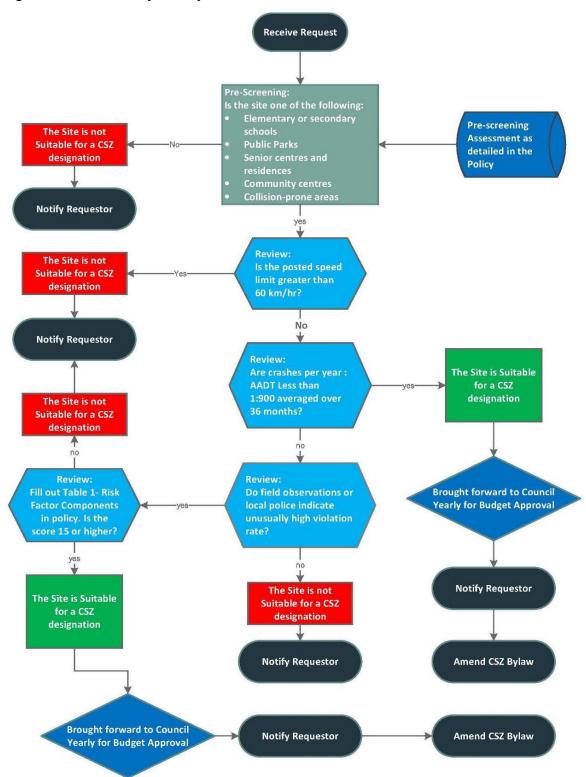
- 5.4 The most recent versions of OTM Book 5 and Book 6 shall be followed should a road segment be approved for a CSZ. The length of a proposed CSZ will be at the sole discretion of the Director, PWES. Community Safety Zones shall have a speed limit between 40 km/h to 60km/h.
- 5.5 Should a CSZ be warranted based on **Error! Reference source not found.**and Table 1, a preliminary budget estimate shall be prepared, along with a short memo describing the detailed analysis and findings by PWES staff, and provided to the Director, PWES.
- 5.6 At the end of each calendar year, PWES will bring a report to Council, summarizing all traffic-related recommendations, including those governed by this policy, if any. The report will also recommend that the works be

included as part of the annual PWES Capital Works Plan, for the following calendar year(s).

6.0 Administration & Review

6.1 Policy 123 shall be administered by the Department of Public Works & Engineering Services and subject to periodic review, at the direction of the Director, PWES.

Figure 1 - Community Safety Zone Flow Chart





The Corporation of the Town of Tecumseh

Public Works & Engineering Services

To: Policies and Priorities Committee

From: Phil Bartnik, Director Public Works & Engineering Services

Date to Council: March 26, 2024

Report Number: PWES-2024-20

Subject: School Safety Zones Policy 125

Recommendations

It is recommended:

That Report PWES-2024-20 School Safety Zones Policy 125 be received;

And that Policy 125 in Attachment 1 to Report PWES-2024-20 School Safety Zones Policy 125 **be recommended for approval and adoption by Council** at the April 9, 2024 Regular Meeting of Council;

And further that a By-law for the designation of School Safety Zones **be prepared and considered by Council** at the April 9, 2024 Regular Council Meeting;

And furthermore that the recommended update to Schedule P (Rates of Speed) of the Traffic and Parking By-law 2001-36 as amended, **be prepared and considered by Council** for adoption by way of an Amending By-law at the April 9, 2024 Regular Council Meeting;

And furthermore that, subject to the approval and adoption of the foregoing Policy 125 and By-laws described above, the review and analysis of the twelve (12) School Safety Zones in 2024 **be authorized by Council and funded** in the amount of \$180,000 from the Road Lifecycle Reserve, at the April 9, 2024 Regular Council Meeting;

And furthermore that Administrative Report PWES-2024-20, Policy 125 and the Motion of Council **be sent** to the Clerk for the County of Essex requesting they be

Page 2 of 7

placed on the next regular meeting of County Council's Agenda, for consideration to implement a School Safety Zone on County Roads adjacent to Tecumseh Schools.

Background

At the December 11, 2018 Regular Council Meeting, Council approved the recommendations within report PWES-2018-08, titled "2019-2023 Public Works & Environmental Services Five Year Capital Works Plan" that authorized Administration to complete a traffic calming study (Motion: RCM-361/18). The study intended to review the general policies on traffic calming, outline the process for determining if a problem exists and the process for addressing inquiries from the public in an efficient and consistent manner.

As the study progressed, and as public inquiries were received on a variety of trafficrelated issues, Administration identified several traffic-related policies and programs required to assist in handling those inquires, which include the following:

- Speed Management and Traffic Calming Policy
- School Safety Zone Policy
- Community Safety Zone Policy
- Controlled Pedestrian Crossing Policy
- School Crossing Guard Program

This Administrative report provides key technical information and regulations relating to implementing School Safety Zones (SSZ). The attached policy establishes the regulatory framework for School Safety Zones in the Town and provides PWES staff with a transparent and consistent process to follow for policy implementation.

Comments

The attached policy presents best practices for implementing school safety zones, with a focus on enhancing safety in the vicinity of all schools for all pedestrians at all times of the day and week.

The key principles and procedures within the policy shall be employed with engineering judgment when assessing existing and future school developments within the Town of Tecumseh.

Governing Regulations

The most relevant regulations that govern SSZ implementation include:

- The Ontario Traffic Manual (OTM);
- The Highway Traffic Act (HTA);

- Bill 90, *Highway Traffic Amendment Act* (School Safety Zones);
- Transportation Association of Canada School and Playground Areas and Zones: Guidelines for Application and Implementation (TAC SPAZ); and
- Accessibility for Ontarians with Disabilities Act (AODA).

The OTM is the regulation that provides specific information and guidance for engineering transportation practitioners to promote uniformity of treatment in the design, application, and operation of traffic-related systems.

The OTM consists of a series of 22 separately bound books and provides policy and practical guidance on the full range of traffic control devices. The books within the OTM series specific to this topic include:

- Book 5: Regulatory Signs
- Book 6: Warning Signs
- Book 11: Pavement, Hazard and Delineation Markings
- Book 12: Traffic Signals
- Book 15: Pedestrian Crossing Treatments.

The TAC SPAZ provides engineers and practitioners across Canada with guidance to implement school zones effectively and uniformly.

Technical Information

Relevant to school zones, the HTA and Bill 90 provide information on setting the rate of speed in a school zone and establishing the length of school zones. It also states the following:

- A council of a municipality may pass a bylaw to designate a portion of a municipal roadway that is under its jurisdiction to be a school zone;
- That the designated school zone start/end within 150 meters along the municipal roadway in either direction beyond the school property limits; and
- A council of a municipality can propose a lower speed limit than the existing limit.
 That lower speed limit can be effective either at all times or only at certain times or days.

The OTM Books referenced above, provide technical guidance relevant to the design of school zones:

- Regulatory signs which must be present and their appropriate locations;
- Designating the overall length of the school zone, which matches the HTA;
- Supplemental pavement marking advice, and;

• Warning signs which must be present and their appropriate locations.

The TAC SPAZ provides a scoring matrix that would be used to determine if a given location meets the warrants for a school zone and generally provides consistent guidelines.

Key Principles & Practices of this Policy

While the above regulations provide some directional guidance, the specifics of what a school zone includes requires further defining, which is the main intent of the SSZ Policy.

To enhance safety within SSZs, the following principals and practices are included in the SSZ Policy beyond that which is regulated by the HTA and the OTM as explained above. These include:

- Designating all schools an SSZ regardless of the warrants presented in the TAC SPAZ:
- Mandating all crosswalks within an SSZ implement a special 'Ladder Crosswalk';
- The words 'School Zone' in retroreflective white marking on the pavement at the beginning of the SSZ in both directions, on arterial and collector roads;
- An analysis to take place at all currently uncontrolled (no signal or stop sign) crossing locations within SSZs following the Town's Controlled Pedestrian Crossing Policy 124 to review if further enhancements are warranted;
- A review of existing sidewalks and sidewalk ramps in all SSZs to determine if enhancements are required;
- A review of traffic speeds within the SSZs and recommended improvements in accordance with the Town's Speed Management and Traffic Calming Policy 126; and
- A review of existing street lighting in SSZs to ensure they meet current guidelines.

County of Essex Roads & School Safety Zones

Three of the twelve schools in Tecumseh are located on County Roads, these include:

- St. Mary French Immersion Catholic Elementary School on County Road 34 in Maidstone Hamlet;
- Tecumseh Vista Academy on County Road 43 and Shields Avenue; and

Report No. PWES-2024-20 March 26, 2024 School Safety Zones Policy 125

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• Al-Hijra Academy on County Road 9 and Howard Avenue Connector

It is recommended that Administration work with County Administration to determine if School Safety Zones could be established on County Roads, and identify what enhancements, as contained within the Town's School Safety Zone Policy 125, could be implemented on a County Road.

Consultations

Financial Services SSL Project Services Inc.

Financial Implications

The estimated costs to conduct a review and analysis for each of the twelve (12) School Safety Zones is \$15,000, for a total of \$180,000. It is recommended that these costs be funded from the Road Lifecycle Reserve.

It is recommended that the review and analysis be completed in 2024 and that the costs of the recommended works will be included as part of the annual Public Works & Engineering Services Capital Works Plan, for the following calendar year(s).

Link to Strategic Priorities

Applicable	2023-2026 Strategic Priorities
	Sustainable Growth: Achieve prosperity and a livable community through sustainable growth.
	Community Health and Inclusion: Integrate community health and inclusion into our places and spaces and everything we do.
\boxtimes	Service Experience: Enhance the experience of Team Tecumseh and our citizens through responsive and respectful service.

Report No. PWES-2024-20 March 26, 2024 School Safety Zones Policy 13

School Safety Zones Policy 125 Page 6 of 7

Communications

Not applicable			
Website □	Social Media □	News Release □	Local Newspaper

Report No. PWES-2024-20 March 26, 2024 School Safety Zones Policy 125

Page 7 of 7

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Phil Bartnik, P.Eng.
Director Public Works & Engineering Services

Reviewed by:

Tom Kitsos, CPA, CMA, BComm Director Financial Services & Chief Financial Officer

Recommended by:

Margaret Misek-Evans, MCIP, RPP Chief Administrative Officer

Attachment	Attachment	
Number	Name	
1	Policy 125 – School Safety Zones	



The Corporation of the Town of Tecumseh

Policy Manual

Policy Number: 125

Effective Date: April 9, 2024

Supersedes: N/A

Approval: PPC March 26, 2024 (PPC 05/24

RCM April 9, 2024 (RCM 85/24)

Subject: School Safety Zone

1.0 Purpose

- 1.1 The purpose of this policy is to establish regulations for School Safety Zones (SSZ) in the Town of Tecumseh.
- 1.2 This policy shall provide a transparent and consistent process for Public Works & Engineering Services (PWES) staff to implement SSZs on municipal roads under the jurisdiction of the Town of Tecumseh.

2.0 Scope

2.1 The SSZ Policy applies to all Schools within the Town of Tecumseh.

3.0 Authority

3.1 Decision-making authority for the SSZ Policy shall be delegated to the Director, Public Works & Engineering Services (PWES).

4.0 Governing Regulations

- 4.1 This Policy is prepared in accordance with the following:
 - a) Ontario Highway Traffic Act (HTA);

- b) Ontario Highway Traffic Amendment Act, Bill 90, (School Safety Zones);
- c) The Ontario Traffic Manual (OTM) Books:
 - Book 5: Regulatory Signs
 - Book 6: Warning Signs
 - Book 11: Pavement, Hazard, and Delineation Markings
 - Book 12: Traffic Signals
 - Book 15: Pedestrian Crossing Treatments
- d) Transportation Association of Canada School and Playground Areas and Zones: Guidelines for Application and Implementation (TAC SPAZ); and
- e) Accessibility for Ontarians with Disabilities Act (AODA)
- f) Tecumseh Transportation Master Plan
- g) Other legislation, regulations, plans, and guidance, as deemed to be relevant by the Director, PWES.

5.0 Related Documents

- 5.1 Implementation of the SSZ Policy will be in conjunction with the following policies:
 - a) Community Safety Zone Policy 123;
 - b) Controlled Pedestrian Crossing Policy 124;
 - c) Speed Management and Traffic Calming Policy 126.

6.0 Definitions

6.1 School Safety Zone means the area within which extra safety measures shall apply to protect pedestrians and specifically, the extent of a school safety zone shall include the portions along the municipal road beyond the limits of the land used for the school's purpose in all directions for a minimum of 150 meters, in accordance with the HTA. An extended zone may be implemented by By-law, as approved by the Director, PWES based on specific site conditions.

7.0 Key Principles

- 7.1 The Town of Tecumseh exercises its right to establish SSZs throughout the municipality by By-law.
- 7.2 The SSZ Policy focuses on enhancing safety in the vicinity of all schools for all users at all times and accordingly, all schools within the Town have designated School Zones regardless of the warrants presented in the TAC SPAZ.
- 7.3 At a minimum, the designated SSZs start/end within 150 meters along the municipal roadway in either direction beyond the school property limits and may extend further, by By-law, at the discretion of the Director, PWES.
- 7.4 Within the designated SSZs a lower speed limit of 40km/hr will apply at all times, on all days.
- 7.5 Controls and enhancements within SSZs shall be AODA compliant.

8.0 Procedure

- 8.1 For SSZs in the Town, the following rules and procedures apply:
- 8.1.1 All SSZs shall have a reduced speed limit of 40 km/hour, 24 hours/day, 7 days/week unless that represents a reduction of more than 20 km/hour, in which case the Director, PWES will provide direction.
- 8.1.2 At a minimum, there will be a sidewalk or trail on one side of the road within the SSZ. Based on a site-by-site review, the Director, PWES shall determine the viability for expansion of pedestrian facilities.
- 8.1.3 A review of existing sidewalks and sidewalk ramps in all SSZs shall be undertaken to determine if enhancements are required. Sidewalk ramps at all corners within the SSZ shall be AODA compliant.
- 8.1.4 All pedestrian crossings within the SSZs shall have Ladder Crosswalk pavement markings in accordance with Figure 12 of OTM Book 15, as shown in Figure 1 Ladder Crosswalk Pavement Markings.
- 8.1.5 Streetlighting within the SSZs shall conform with ANSI/IES RP-8-22 Recommended Practice: Lighting Roadway and Parking Facilities and the Transportation Association of Canada TAC Guide for Design of Roadway Lighting.

- 8.1.6 The use of appropriate signage delineating the SSZs shall be installed following the Ontario Traffic Manual, Books 5 and 6. All road crossing locations within the SSZ shall have, at minimum, those demonstrated in Figure 2 Signing Plan for School Zone.
- 8.1.6.1 SSZ warning signs (WC-1) shall be installed to denote the start and end of the SSZ located at 150 meters along the highway, in all applicable directions, beyond the property limits;
- 8.1.6.2 SSZ maximum speed signs (RB-6) displaying the reduced speed limit of 40 km/hour;
- 8.1.6.3 The words 'School Zone' in retroreflective white marking in the size indicated in Figure 52 in Book 11 of the OTM, at the beginning of the SSZ on arterial and collector roads, and in additional locations within the zone as deemed necessary by the Director, PWES, and;
- 8.1.6.4 Rb-1 Maximum Speed Sign shall be installed after the end of the SSZ designation to denote the reinstatement of the original speed limit, or at a further location as deemed appropriate by the Director PWES and based on specific site conditions.
- 8.1.7 SSZ locations shall be assessed in accordance with the Town of Tecumseh Speed Management and Traffic Calming Policy 126 to determine if any enhancements are warranted.
- 8.1.8 Uncontrolled (no signal or stop sign) crossing locations within the SSZ shall be assessed in accordance with the Town of Tecumseh Controlled Pedestrian Crossing Policy 124 to determine if further enhancements are warranted.
- 8.2 Recommended works in support of enhancements identified through the application of Section 8.1 shall be included as part of the annual PWES Capital Works Plan for the following calendar year(s).

9.0 Administration & Review

9.1 Policy 125 shall be administered by the Department of Public Works & Engineering Services and subject to periodic review, at the direction of the Director, PWES.

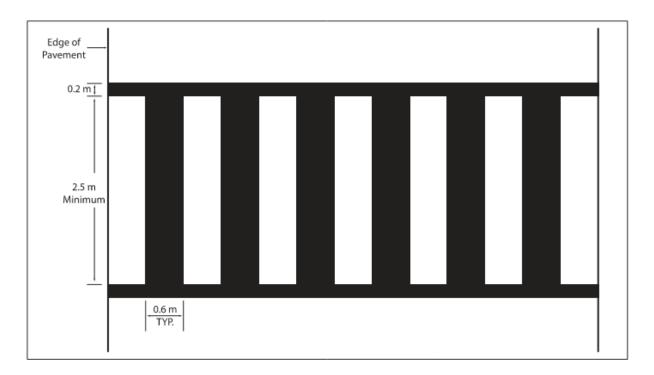


Figure 1 - Ladder Crosswalk Pavement Markings

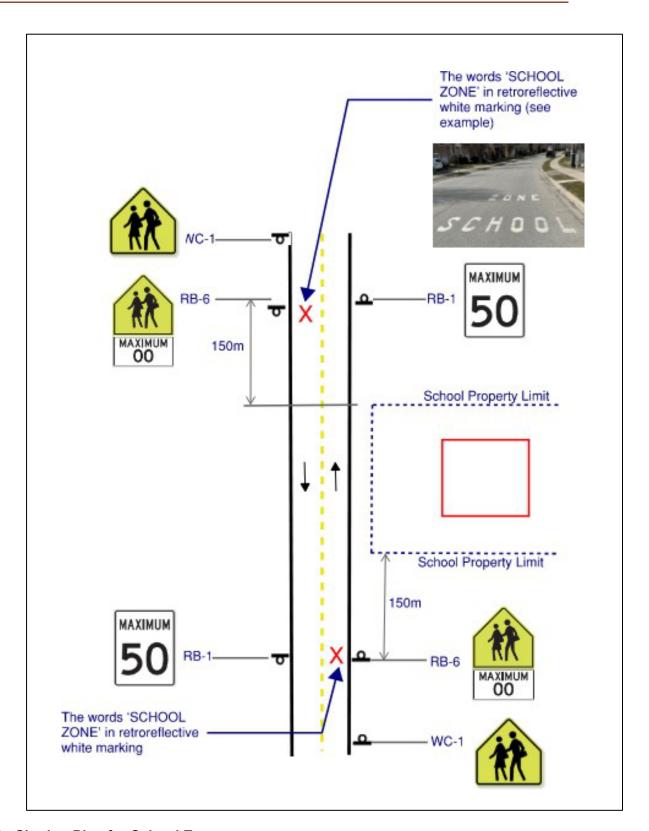


Figure 2 - Signing Plan for School Zone



April 24, 2024

BY EMAIL

Honourable Doug Ford
Premier's Office, Room 281
Legislative Building, Queen's
Toronto, ON M7A 1A1
Email: premier@ontatio.ca

Re: Ontario Works and Ontario Disability Support Program

At its Regular Council Meeting held on March 4, 2024, Council supported the enclosed correspondence dated February 16, 2024 from the County of Prince Edward regarding a review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates. Council calls upon the Provincial Government to implement the following changes:

- At least double Ontario Works and ODSP rates and index rates to inflation answering calls already made by "Raise the Rates" campaign and the "Income Security Advocacy Centre";
- Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen; and
- Commit to jointly working between the Ministry of Children, Community and Social Services, and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require.

Council accordingly passed the following resolution:

R24-03-083

Moved By Councillor Allard Seconded By Councillor Verbeek

33 Talbot Street South Essex, Ontario N8M 1A8 www.essex.ca

f 519 776 7336 f 519 776 8811



That the correspondence by the correspondence from the Corporation of the County of Prince Edward dated February 16, 2024 requesting support for a review of Ontario Works and Ontario Disability Support Program Financial Assistance Rates be received and supported; and

That a letter of support be sent to Ontario Municipal Support Services Association, Honourable Paul Calandra, Minister of Municipal Affairs and Housing, Honourable Michael Parsa, Minister of Children, Community and Social Services, AMO, and local municipalities.

Carried

We trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,

Joseph Malandruccolo

Director, Legal and Legislative Services/Clerk

<u>jmalandruccolo@essex.ca</u>

Enclosure

cc: Ontario Municipal Support Services Association

Honourable Paul Calandra, Minister of Municipal Affairs and Housing

Honourable Michael Parsa, Minister of Children, Community and Social Services

Association of Municipalities of Ontario

County of Essex

Town of Amherstburg

Town of Kingsville

Municipality of Lakeshore

THE CORPORATION OF THE TOWN OF SMITHS FALLS Regular Council Meeting

Resolution Number 2024-04-074

Title: Basic Income Guarantee

Date: Monday, April 8, 2024

Moved by J Miller

Seconded by P McKenna

WHEREAS, per Statistics Canada data, in 2020 the median after-tax household income in Smiths Falls was \$56,400, the lowest of any lower or single-tier municipality in Lanark County (Beckwith the highest, at \$107,000), and compared to \$77,000 for Lanark County as a whole;

WHEREAS, per the 2021 Census of Canada 1490 out of 9085 residents of Smiths Falls (16.4% of the total) lived in low income, based on the Low Income After Tax (LIM-AT) measure;

WHÉREAS, of the 1490 Smiths Falls citizens living in low income in 2021, 120 of them were children five years old or younger, 215 of them were children between the ages of six and 17, and 365 of them were seniors aged 65 or over;

WHEREAS, the level of income is one of the most important social determinants of health, and relates to many other determinants including education and literacy, healthy behaviours, one's social environment, and employment and work conditions;

WHEREAS, low income is strongly correlated with a wide range of negative health outcomes, including heart disease, cancer, diabetes, and poor mental health, and with shorter life expectancies compared to higher income persons:

WHEREAS, the minimum wage in Ontario and the maximum amounts of financial support available through Ontario Works (OW) and the Ontario Disability Support Program (ODSP) are deeply insufficient to meet the basic needs of full-time minimum wage workers, or of individuals or families drawing OW or ODSP support;

WHEREAS, ongoing, widespread, and rapid changes in labour markets, including due to outsourcing, artificial intelligence, automation, and advance of the "gig" economy, are causing more and more people to be exposed to labour changes beyond their control, adding to their vulnerability to low income;

WHEREAS, basic income is a means by which individuals, families, and whole communities can be less vulnerable to negative changes in health, relationship or family status, and labour markets, and better able to navigate transitions and challenging circumstances;

WHEREAS, basic Income is money distributed to eligible people, regularly, reliably, and without work requirement, and which, absent other income, should meet basic human needs:

WHEREAS, basic income exists in Canada in the form of longstanding programs like the Canada Child Benefit and the Guaranteed Income Supplement for seniors, programs with demonstrated positive impacts on basic income recipients, economies, and our greater society;

WHEREAS, there is need to establish basic income security for working-age adults in Canada who, at present and in general, lack sufficient social protection against low income;

WHEREAS, there is a growing body of evidence that basic income is not a disincentive on the pursuit or retention of employment and that, further, basic income is more likely to support such pursuit or retention given its stabilizing effect in the lives of people;

WHEREAS, the gross cost of a basic income program is reduced to a net cost once various funding options are exercised and the fiscal benefits of basic income are realized (e.g., basic income as a local economic stimulus):

WHEREAS, Canada, one of the wealthiest nations in the world, has the fiscal capacity to support a

basic income quarantee for working-age adults:

WHEREAS, the call for basic income in Canada has been and is being made by public health authorities, including the Leeds, Grenville and Lanark District Health Unit per its November 2023 report on food insecurity within the health region:

WHEREAS, the call for basic income in Canada has been and is being made by many other interests, including a growing number of municipalities in Ontario and beyond, and by a range of provincial and federal parliamentarians:

WHEREAS, a 2022 national public opinion poll suggests that six in 10 adults in Canada support the concept of basic income;

AND WHEREAS, the Town of Smiths Falls wishes to add its municipal voice to the call for a basic income guarantee for working-age adults in Canada.

THEREFORE, BE IT RESOLVED:

1) That the Town of Smiths Falls supports the concept of a basic income guarantee for working-age adults to help combat low income and economic vulnerability within our community:

2) That the Town of Smiths Falls calls upon the federal and the provincial and territorial governments to collaborate on the design, introduction, implementation, and ongoing evaluation of a national basic

income guarantee program for working-age adults;

3) That the Council of the Town of Smiths Falls directs the Mayor to write (a) a letter to Prime Minister Justin Trudeau, copy to relevant federal ministers and to Lanark-Frontenac-Kingston MP Scott Reid; and (b) a letter to Ontario Premier Doug Ford; copy to relevant provincial ministers and to Lanark-Frontenac-Kingston MPP John Jordan, calling on these orders of government to collaborate on the design, introduction, implementation, and ongoing evaluation of a national basic income guarantee program for working-age adults:

4) That the Council of the Town of Smiths Falls directs the Mayor to write a letter to each of the Mayor's counterparts in the lower-tier municipalities in Lanark County, encouraging each municipality to also

pass a resolution similar to that adopted by the Town of Smiths Falls;

5) That a copy of this resolution be shared with all other municipalities in Ontario, and with the presidents of the Eastern Ontario Mayors Caucus, the Eastern Ontario Wardens' Caucus, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, and the Federation of Canadian Municipalities.





COUNCIL MEETING DATE:

SMITHS FALLS RISE AT THE FALLS

RECORDED VOTE

ISSUE: 9.3 Basic Income avoicate					
BYLAW/RESOLUTION NO.					
MEMBER	YEA	NAY			
J Brennan					
D Quinn					
J Miller					
P McKenna					
S Robinson					
C McGuire	V				
S Pankow	V				
TOTAL	4	3			
Carried	10/				
Defeated Clerk					

- requested by Burnan



The Corporation of the Town of Grimsby Administration

Office of the Town Clerk 160 Livingston Avenue, Grimsby, ON L3M 0J5

Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010

Email: vsteele@grimsby.ca

April 23, 2024

SENT VIA E-MAIL

Andrea Fisher, Clerk The Town of Goderich 57 West Street Goderich, Ontario N7A 2K5

Dear: Clerk Fisher,

RE: Town of Goderich Resolution – Review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on April 15, 2024, passed, and endorsed the following resolution:

Moved: Councillor Korstanje

Seconded: Councillor DiFlavio

Resolved that the Town of Goderich's resolution regarding a review of the Ontario Works and Ontario Disability Support Program financial assistance rates be received and endorsed.

If you require any additional information, please let me know.

Regards,

Victoria Steele Town Clerk CC: Premier Doug Ford Hon. Paul Calandra

MPP Lisa Thompson, Huron–Bruce
Hon. Sylvia Jones
Association of Municipalities of Ontario
Ontario Municipal Social Services Association
Ontario Municipalities

2024-05-15 Essex County Council, Regular Meeting - Agenda

57 West Street Goderich, Ontario N7A 2K5 519-524-8344 townhall@goderich.ca www.goderich.ca



Wednesday, April 10, 2024

Catalina Blumenberg Clerk Prince Edward County 332 Picton Main Street Picton, Ontario K0K 2T0

SENT VIA EMAIL: clerks@pecounty.on.ca

RE: Town of Goderich Resolution – Review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates

Dear C. Blumenberg,

Please be advised of the following motion passed at the Monday, March 18, 2024, Goderich Town Council Meeting:

Moved By: Councillor Segeren Seconded By: Councillor Kelly

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

WHEREAS the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

WHEREAS Ontario Works (OW) Financial Assistance rates have been frozen since 2018 (\$733 per month);

WHEREAS Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 percent as of July 2023 to keep up with inflation, however even with the increase, ODSP rates still fall below their value in 2018 (\$1,376 when adjusted for inflation) and significantly below the disability-adjusted poverty line (\$3,091 per month);

2024-05-15 Essex County Council, Regular Meeting - Agenda

57 West Street Goderich, Ontario N7A 2K5 519-524-8344 townhall@goderich.ca www.goderich.ca



WHEREAS OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and healthrelated supports to people experiencing poverty; and

WHEREAS leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;

THEREFORE BE IT RESOLVED THAT the Town of Goderich requests the Provincial Government to urgently:

- 1. At least double Ontario Works and ODSP rates and index rates to inflation, answering calls already made by "Raise the Rates" campaign and the "Income Security Advocacy Centre";
- 2. Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
- 3. Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Huron County Social and Property Services, the Western Ontario Wardens Caucus, and all Ontario Municipalities.

CARRIED

If you have any questions, please do not hesitate to contact me at 519-524-8344 ext. 210 or afisher@goderich.ca.

Yours truly,

Andrea Fisher

Uldrea Eshir

2024-05-15 Essex County Council, Regular Meeting - Agenda

57 West Street Goderich, Ontario N7A 2K5 519-524-8344 townhall@goderich.ca www.goderich.ca



Director of Legislative Services/Clerk

cc. Premier Doug Ford premier@ontario.ca
Hon. Paul Calandra Paul.Calandra@pc.ola.org
MPP Lisa Thompson, Huron—Bruce lisa.thompsonco@pc.ola.org
Hon. Sylvia Jones Sylvia.Jones@pc.ola.org
Association of Municipalities of Ontario resolutions@amo.on.ca
Ontario Municipal Social Services Association dball@omssa.com
Huron County Social and Property Services
Western Ontario Wardens Caucus
Ontario Municipalities



From the Office of the Clerk

The Corporation of the County of Prince Edward
T: 613.476.2148 x 1021 | F: 613.476.5727
clerks@pecounty.on.ca | www.thecounty.ca

February 16, 2024

Please be advised that during the regular Council meeting of February 13, 2024 the following resolution regarding support for a review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates was carried.

RESOLUTION NO. 2024-81

DATE: February 13, 2024

MOVED BY: Councillor Roberts

SECONDED BY: Councillor Hirsch

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

WHEREAS the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined:

WHEREAS Ontario Works (OW) Financial Assistance rates have been frozen since 2018 (\$733 per month);

WHEREAS Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 per cent as of July 2023 to keep up with inflation, however even with the increase, ODSP rates still fall below their value in 2018 (\$1,376 when adjusted for inflation) and significantly below the disability-adjusted poverty line (\$3,091 per month)

WHEREAS OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

WHEREAS the poverty risk profile for Prince Edward County created by Vital Signs states that 10.1% - 13.5% of County residents are living on low income;



From the Office of the Clerk

The Corporation of the County of Prince Edward
T: 613.476.2148 x 1021 | F: 613.476.5727
clerks@pecounty.on.ca | www.thecounty.ca

WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health related supports to people experiencing poverty; and

WHEREAS leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;

THEREFORE BE IT RESOLVED THAT the Council of Prince Edward County joins the Town of Orangeville to calls on the Provincial Government to urgently:

- a) At least double Ontario Works and ODSP rates and index rates to inflation, answering calls already made by "Raise the Rates" campaign and the "Income Security Advocacy Centre";
- b) Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
- c) Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Prince Edward Lennox and Addington Social Services, the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

CARRIED

Yours truly,

Catalina Blumenberg, CLERK

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Hirsch, and Marcia Wallace, CAO



Essex County Accessibility Advisory Committee Meeting Minutes

Thursday, April 4, 2024 5:00 PM Sandbar Waterfront Grill 930 Old Tecumseh Rd, Belle River, ON NOR 1A0

Committee Members: Debbie Alexander, Vice Chair

Sherri Currie

Kimberly DeYong, Deputy Mayor - Town of Kingsville

Rachel Jewell Julie Miles

Dennis Sanson, Chair

Absent: Diana Kirkbride

Administration: Katherine Hebert, Manager, Records and Accessibility/Deputy Clerk

Crystal Sylvestre, Coordinator, Legislative and Community Services

1. Notice Regarding the Location of the ECAAC Meeting

The April 4, 2024 meeting of the ECAAC was held immediately following an on-location site visit to the WE Check The Trails Phase 3 location, in the Municipality of Lakeshore. No livestream was possible from the offsite location.

2. Call to Order

The Chair called the meeting to order at 5:25 PM.

3. Land Acknowledgement Statement

We acknowledge the land on which the County of Essex is located is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

We specifically recognize Caldwell First Nation and other First Nations which have provided significant historical and contemporary contributions to this region.

We also value the contributions of all Original Peoples of Turtle Island, who have been living and working on this land from time immemorial.

4. Recording of Attendance

The Essex County Accessibility Advisory Committee members attended in person at the Sandbar Waterfront Grill, Lakeshore, Ontario.

Diana Kirkbride was absent.

5. Disclosure of Pecuniary Interest

There were no conflicts of pecuniary interest declared.

6. Adoption of the Minutes

Minutes of the March 7, 2024 meeting of the Essex County Accessibility Advisory Committee meeting.

Moved By Kimberly DeYong **Seconded By** Sherri Currie

That the minutes of the March 7, 2024 meeting of the Essex County Accessibility Advisory Committee be adopted as presented.

Carried

7. Delegations and Presentations

There were no delegations or presentations for April 4, 2024.

8. Communications

Moved By Julie Miles Seconded By Debbie Alexander

That items listed on the Essex County Accessibility Advisory Committee meeting agenda, as items 8. Communications, be received and that any noted action are taken.

Carried

8.1 Accessibility for Ontarians with Disabilities Act (AODA)

AODA Toolbox Latest Edition and Archives

8.2 Accessibility for Ontarians with Disabilities Act Alliance

AODA Alliance, What's New in Our Program?

8.3 Accessibility Standards Canada

 Virtual Tour of <u>Accessibility Standards Canada offices: a</u> model of accessibility

8.4 Accessibility News

- CNIB News
- Autism Ontario News

8.5 Headlines

 CBC Nova Scotia: <u>Halifax looks to improve accessibility</u> rules around construction sites to avoid pedestrian injuries

8.6 AccessNow App

Map Mission Day 2024 - AccessNow

9. Unfinished Business

9.1 ErieShores Health Care Visit

The ECAAC was invited to attend an onsite tour of ErieShores Health Care (ESHC), Leamington, Ontario on March 25, 2024.

Dennis Sanson and Debbie Alexander attended the tour along with Katherine Hebert and Crystal Sylvestre form Administration.

Other attendees included the ESHC Accessibility Advisory Committee; Peter Best, City of Windsor AAC; and ESHC Facilities Staff.

Discussion included that some features in the building are original to the 70-year-old healthcare facility, therefore limiting some of the options to fully renovate the spaces. The facilities team was committed to making improvements or alterations wherever possible.

The tour included a walkthrough of the new MRI suite that was nearly complete and included many accessible features such as a large examination and procedure room, an accessible washroom, and automatic entrances. Plans were being made to harmonize and update signage throughout the building including textured surfaces to indicate transitions, blade signs, high contrast signage, wayfinding devices and colour coded areas.

As originally built, the facility has different grade entrances that enter and exit the building on different floors. The team was working on a solution to best communicate the locations of entrances and exits.

The current Cafeteria was unstaffed for periods of the day. During these periods, the area was self serve with a touch screen to facilitate purchases. Peter indicated that touch screens can be a barrier to people who are blind or have low vision.

Some suggestions included implementing a screen that has voice prompts or offering a device to allow people to ask for assistance.

9.2 WE Check the Trails - Phase 3

Photos were taken of the Committee on the Phase 3 section of trail at Old Tecumseh Road.

A News Release and Social media blitz will be done during AccessAbility Week.

9.3 Accessibility Festival Planning Update

Administration will continue to gather information for a potential site to host the festival and report back to the committee at the May meeting.

10. Reports from Administration

10.1 2024 ECAAC Workplan

The Committee Review the Workplan for April and updated May to include AccessAbility Week events and the delegation before County Council.

10.2 ECAAC Terms of Reference

The Terms of Reference were updated to refresh titles, other housekeeping notes and include more inclusive language. No notable procedural changes were suggested.

The document was ready to be approved by Essex County Council at the May 15, 2024 meeting.

11. New Business

11.1 Essex County Civic Centre Renovations

Crystal Sylvestre explained that the floor plans for the renovations were available and would be shared with the Committee electronically.

Committee members were invited to review the plans and offer input regarding accessible features. The design architect would attend the May 2, 2024 meeting to discuss the Committee's suggestions.

11.2 Spring Delegation

The Committee agreed to update Council on their work so far including review of building plans, policy review, terms of

reference review, WE Check the Trails Phase 3, social media updates and review the Workplan for 2024.

Dennis will lead the presentation with other members offering sections of information throughout.

12. Next Meeting Date

The next meeting of the Essex County Accessibility Advisory Committee is scheduled for May 2, 2024 at 5 PM in Council Chambers at the Essex County Civic Centre.

13. Adjournment

Moved By Kimberly DeYong **Seconded By** Debbie Alexander

That the April 4, 2024 meeting of the Essex County Accessibility Advisory Committee be adjourned at 6:28 PM.

Carried



Essex-Windsor Solid Waste Authority Regular Board Meeting MINUTES

Meeting Date: Tuesday, February 6, 2024

Time: 4:00 PM

Location: Essex County Civic Centre

Council Chambers, 2nd Floor 360 Fairview Avenue West Essex, Ontario N8M 1Y6

Attendance

Board Members:

Gary Kaschak -Chair City of Windsor Kieran McKenzie City of Windsor Jim Morrison City of Windsor Mark McKenzie City of Windsor Fred Francis City of Windsor Gary McNamara - Vice Chair County of Essex Hilda MacDonald County of Essex County of Essex Michael Akpata County of Essex Rob Shepley

EWSWA Staff:

Michelle Bishop General Manager

Steffan Brisebois Manager of Finance & Administration

Cathy Copot-Nepszy Manager of Waste Diversion Tom Marentette Manager of Waste Disposal

Madison Mantha Project Lead

Teresa Policella Executive Assistant

City of Windsor Staff:

Shawna Boakes Executive Director of Operations
Anne-Marie Albidone Manager of Environmental Services
Tony Ardovini Deputy Treasurer Financial Planning

Mark Spizzirri Manager of Performance Management and Business

Case Development

County of Essex Staff:

Mary Birch Director of Council & Community Services/Clerk

Melissa Ryan Director of Financial Services/Treasurer

Absent:

Drew Dilkens City of Windsor (Ex-Officio)

Page 98 of 239

1. Call to Order

The General Manager called the meeting to order at 3:59PM.

2. Welcome to New Board Member

The General Manager welcomed Board Member Councillor Fred Francis. Mr. Francis will be Windsor's 5th representative for 2024 and 2026. She thanked Mr. Walstedt for being on the Board for 2023. Mr. Walstedt will return to the Board in 2025.

3. Election of Chair and Vice Chair for 2024

The General Manager stated that per the agreement between the City of Windsor (City) and the County of Essex (County) that created the Authority, the positions of Chair and Vice Chair rotate between the City and the County on a yearly basis. She noted that for 2024, the Chair will be a City of Windsor Board member and the Vice Chair will be a County of Essex Board member.

The General Manager called for any declarations of pecuniary interest in regards to the elections of the Chair and Vice Chair. None were noted.

The General Manager called for nominations for the position of Board Chair among the City of Windsor representatives.

Board Member Kieran McKenzie nominated Board Member Gary Kaschak for Board Chair.

The General Manager called three (3) additional times for nominations for the position of Board Chair. There were no other nominations.

The General Manager asked Mr. Kaschak if he would stand for the position of Board Chair.

Mr. Kaschak accepted the nomination as Board Chair.

The General Manager declared Mr. Kaschak as Chair for 2024.

The General Manager asked for a motion for the nominations for Chair to be closed.

Moved by Rob Shepley Seconded by Gary McNamara

THAT Gary Kaschak is named as Board Chair for the period ending December 31, 2024.

1-2024 Carried The General Manager called for nominations for Vice Chair among the County of Essex representatives.

Board Member Hilda MacDonald nominated Board Member Gary McNamara for the position of Vice Chair.

The General Manager called three (3) additional times for nominations for the position of Board Vice Chair. There were no other nominations.

The General Manager asked Mr. McNamara if he would stand for the position of Board Vice Chair.

Mr. McNamara accepted the nomination of Board Vice Chair.

The General Manager declared Mr. McNamara as Vice Chair for 2024.

The General Manager asked for a motion for the nominations of Vice Chair to be closed.

Mr. McNamara acknowledged the passing of Carl Davison, former Colchester North Mayor and extended condolences to his family. He noted Mr. Davidson's leadership and his leadership in getting the Regional Landfill in Essex-Windsor area.

Moved by Hilda MacDonald Seconded by Rob Shepley

THAT Gary McNamara is named as Board Vice Chair for the period ending December 31, 2024.

2-2024 Carried

4. Motion to Move In-Camera

Moved by Rob Shepley Seconded by Gary McNamara

THAT the Board moved into a closed meeting pursuant to Section 239 (2) (k) of the Municipal Act, 2001, as amended for the following reason:

(k) A position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipally or local board.

3-2024 Carried

Moved by Fred Francis Seconded by Rob Shepley **THAT** the EWSWA Board rise from the Closed Meeting at 4:38PM.

6-2024 Carried

5. Declaration of Pecuniary Interest

The Chair called for any declarations of pecuniary interest and none were noted. He further expressed that should a conflict of a pecuniary nature or other arise at any time during the course of the meeting that it would be noted at that time.

6. Approval of the Minutes

Moved by Jim Morrison Seconded by Mark McKenzie

THAT the minutes from the Essex-Windsor Solid Waste Authority Regular Meeting, dated December 5, 2023, be approved and adopted.

7-2024 Carried

7. Business Arising from the Minutes

No items were raised for discussion.

8. Waste Diversion

A. 2025 Green Bin Program Plan Update

The Manager of Waste Diversion provided an overview and identified the key milestones that have been developed to support the 2025 launch of the Green Bin program. She referred to the graphic on page 15 of the agenda package.

The City and the Authority are both working to secure collection contracts for the weekly curbside collection of Source Separated Organics (SSO), which is the longest lead-time item. The City is currently finalizing its contract. Authority Administration will issue the Request for Proposals (RFP) in early February and will bring forward the recommendation to the Board at the April meeting.

The EXP Services Inc. (EXP.) Strategic Plan report presented in July 2023 recommended that the Authority construct two (2) transfer stations to support the delivery of SSO material. One transfer station would be located in Windsor and the other at the Regional Landfill (RL). The Authority has been working on these projects and has met with the Ministry of the Environment Conservation and Parks (MECP) to discuss these changes. Authority Administration has engaged a consultant to evaluate the feasibility of a transfer station for delivery of SSO at both locations. Administration will bring forward additional information at a future meeting.

Authority Administration will also be working with a marketing consultant to develop a promotion and education (P&E) program to roll out the Green Bin program. The P&E program will begin with the annual Earth Day event in 2024.

Another milestone is the procurement of carts for SSO in the third quarter. The industry standard is to procure carts a year ahead of the launch date. The best practice is to deliver the cart and supplies to residents one month before the program launch.

Authority Administration will continuously evaluate staffing requirements for this program, i.e. P&E, customer service, training, and onboarding in order to launch the program. The Authority will also look at customer service software to track and respond to issues.

There are no immediate financial implications. Any implications will be incorporated into the appropriate budget.

Mr. Morrison asked if Administration is comfortable saying that there are no financial implications in 2024, i.e. down payments. He asked if there should be some costs incorporated in the 2024 budget.

The Manager of Waste Diversion stated that funds have been allocated in the 2024 budget for certain aspects of the program but the majority of the costs will be incurred in 2025. The carts are being procured early so that the Authority is scheduled for delivery for the launch. She noted that collectors typically require no money upfront but will receive payment when the program starts.

The General Manager provided a summary of the costs included in the 2024 Operational Plan and Budget.

The General Manager noted that this will be a new endeavor and there will be new funding. In 2019, the Authority proactively allocated excess funds into a Waste Diversion Reserve. The funds in this reserve will be used for some of the one-time costs required to develop the program. Administration is comfortable with the figures included in the budget document and noted that any additional 2024 expenditures or unbudgeted variances will come from this reserve.

Mr. Shepley asked why Amherstburg, Kingsville and Leamington is starting so much later than the other municipalities.

The General Manager stated that municipalities will begin in late 2025 or when the individual existing waste contracts expire.

Moved by Hilda MacDonald Seconded by Rob Shepley **THAT** the Board receive the report as information.

8-2024 Carried

B. County Recycling Collection Contract Extension – City of Windsor

The General Manager provided an overview of the report and stated that the expenditure for the extension was included in the 2024 Budget, however, a Board resolution was required to execute the extension document.

Moved by Fred Francis Seconded by Kieran McKenzie

THAT the Board APPROVE the extension and the Chair and General Manager BE AUTHORIZED to sign an extension to the agreement with the City of Windsor to provide recycling collection services in the County of Essex for the renewal period from January 1, 2024 until August 27, 2024.

9-2024 Carried

C. Rural Ontario Municipal Association Conference Delegation Update

The General Manager provided an update regarding the Authority delegation presentation at the Rural Ontario Municipal Association (ROMA) conference on January 23, 2024, regarding the collection of Blue Box materials from Non-eligible sources (NES). The Essex County Warden and Authority Board member Hilda MacDonald, County of Essex CAO, Sandra Zwiers and the Authority General Manager attended the conference to present to Mr. John Yakabuski, Parliamentary Assistant to the Minister and other representatives from the MECP.

The General Manager stated the presentation was very brief but highlighted many of the challenges. She noted some of the comments received.

Mr. Kieran McKenzie noted that the letter received from Mr. Yakabuski did not provide a timeline. He asked if feedback has been received.

The General Manager noted that the letter received was likely the standard letter provided to all delegates. She stated that a follow-up email has been received from a MECP staff member Mr. Marc Peverini asking for additional information regarding the Region's program.

Mr. Kieran McKenzie stated that we have to keep talking about this issue. He asked if the Authority has engaged the local provincial members.

The General Manager stated that letters had been sent to the four (4) local MPPs. She noted that she received a phone call from MPP Andrew Dowie asking how the ROMA delegation went and he said he would provide a letter.

Mr. Dowie is in contact with the MECP and will continue to push forward the issue.

Mrs. MacDonald commended the General Manager's presentation. She commented that the MECP staff were very engaged. She also noted that a response is not always received from these delegations but we still need to do this.

Moved by Hilda MacDonald Seconded by Fred Francis **THAT** the Board receive the report as information.

> 10-2024 Carried

9. Waste Disposal

A. Appointment of Board Member to the Regional Landfill Liaison Committee for 2024

The Chair called for nominations to appoint a Board member to the Regional Landfill Liaison Committee.

Kieran McKenzie nominated Board member Michael Akpata.

The Chair called for other nominations.

There were no other nominations.

The Chair asked Mr. Akpata if he accepted the nomination.

Mr. Akpata accepted the nomination.

Moved by Kieran McKenzie Seconded by Gary McNamara

THAT the Board appoint Michael Akpata, who is not a member of the Council of the Town of Essex, to the Landfill Liaison Committee for a one-year term for 2024.

11-2024 Carried

10. Update on Reverse Osmosis System (Verbal Report)

The Manager of Waste Disposal provided an update on the new Reverse Osmosis (RO) system at the Regional Landfill (RL).

On December 22, 2023, the Authority received final contractor verification approval for Hydro One to connect power.

On January 7, 2024, the Rochem containers arrived at the RL from Germany and were lifted into position and three (3) large process water storage tanks were set in place.

Hydro One connected power on January 24, 2024.

As of February 5, 2024, all inter-connection plumbing between the Rochem containers and storage tanks had been completed.

Rochem is scheduled to be on site on February 20, 2024, to begin commissioning the plant for operation. While there is a learning curve, the goal is to maximize the plant capacity based on a 24-hour operation.

Once the level of comfort with the operation of the plant has been reached, the Authority will engage the MECP to discuss testing and regulatory requirements to permit ultimate discharge of processed water to the road drain.

The Manager of Waste Disposal thanked the Board and Administration for their support and the opportunity to provide a sustainable solution for the treatment of leachate. He commended Authority staff who have gone above and beyond to get the plant ready for launch. He extended an invitation to all Board members to tour this "state of the art" plant.

Mr. Kieran McKenzie asked what is the timeline for the full launch.

The Manager of Waste Disposal stated that personnel from Rochem will be onsite at the landfill on February 20, 2023 and will at site for 2-3 weeks.

Mr. Kieran McKenzie asked when would the MECP come in once the system is up and running.

The Manager of Waste Disposal stated that probably within two (2) months. The Authority will have more of a comfort level and this will give time to test and receive some lab results.

Mr. Shepley asked what will the Authority do with the loads that have been treated. He asked if they will still be delivered to Windsor.

The Manager of Waste Disposal stated that the loads will still be delivered to Pollution Control.

Moved by Kieran McKenzie Seconded by Rob Shepley **THAT** the Board receive the verbal report as information.

> 12-2024 Carried

11. Finance & Administration

A. 2024 Operating Plan and Budget Status Update

The Manager of Finance and Administration stated that as of January 29, 2024, the 2024 Operating Plan and Budget has been fully approved by both the County and the City.

Moved by Gary McNamara Seconded by Fred Francis **THAT** the Board receive the report as information.

> 13-2024 Carried

B. 2024 Operating Plan and Budget – 2023 Projection Update and 2024 Large Volume Customer Update

The Manager of Finance and Administration stated that the purpose of the report is to provide an update regarding the 2023 projected and 2024 budgeted revenue and expenditure figures which formed the 2024 budget.

The 2024 budget included some estimates which were used to derive the projected 2023 revenue and expenditure figures. Some of the significant variances included the following:

- An increase in the Industrial Commercial and Institutional (ICI)
 Landfillable Revenues which is due to an increase in ICI Landfillable
 waste and contaminated soil of approximately 33,500 tonnes. This
 resulted in approximately \$760,000 of additional revenue. The majority
 of the increase is a result of unprojected greenhouse vines delivered from
 a large volume waste hauling customer.
- The delay in the RO plant which resulted in a delay in costs associated with the rental and operational costs associated with the plant. The costs were projected to be approximately \$125,000.

Other risks associated with revenue included in the 2024 budget are the minimum put-or-pay tonnages from large volume haulers. At the time of forming the 2024 budget, two large volume haulers contracts were set to expire at the end of 2023. On January 1, 2024, both haulers signed a minimum put-or-pay contract, however, at different tonnage amounts than in 2023.

The additional revenues and delay in operation of the RO plant will serve to decrease the 2023 operating deficit.

The resulting changes from the hauler's minimum put-or-pay contracts are not anticipated to impact the 2024 budget since at the time the 2024 budget was

formed, Administration included two minimum put-or-pay contacts for 1,001 tonnes and 10,001 respectively.

The full year-end report will be presented to the Board in May when the 2023 audit is completed by KPMG.

The Chair asked if there were any questions. No questions were asked.

Moved by Rob Shepley

Seconded by Mark McKenzie

THAT the Board approve receive the report as information.

14-2024 Carried

12. New Business

No items were raised for discussion.

13. Other Items

No items were raised for discussion.

14. By-Laws

A. **By-Law 1-2024**

Moved by Jim Morrison Seconded by Mark McKenzie

THAT By-Law 1-2024 to Authorize the Extension of Agreement with the City of Windsor to Provide Recycling Collection Services in the County of Essex for the renewal period from January 1, 2024 until August 27, 2024.

15-2024 Carried

B. **By-Law 2-2024**

Moved by Mark McKenzie Seconded by Fred Francis

THAT By-Law 1-2024, being a By-law to Confirm the Proceedings of the Board of the Essex-Windsor Solid Waste Authority be given three readings and be adopted this 6th day of February, 2024.

16-2024 Carried

15. Next Meeting Dates

Tuesday, March 5, 2024
Wednesday, April 10, 2024
Tuesday, May 7, 2024
Tuesday, June 4, 2024
Wednesday, July 10, 2024
Wednesday August 14, 2024 – Note: This meeting will start at 3:00PM
Wednesday, September 11, 2024
Wednesday, October 9, 2024
Tuesday, November 5, 2024
Tuesday, December 3, 2024

16. Adjournment

Moved by Gary McNamara Seconded by Fred Francis **THAT** the Board stand adjourned at 5:21PM.

> 17-2024 Carried

All of which is respectfully submitted.

Gary Kaschak Chair

Michelle Bishop General Manager



Essex County Library Board Regular Meeting Minutes

(also available at www.essexcountylibrary.ca under About the Library)

Wednesday, February 28, 2024

Room C, 2nd Floor 360 Fairview Avenue West Essex, Ontario N8M 1Y6

Mission

Essex County Library welcomes you to a world of discovery, creativity and lifelong learning through accessible resources, programs, and innovative services.

Vision

ECL strives to welcome a diverse community to a warm and inviting space where:

- Knowledgeable staff are sensitive to the needs and aspirations of the community
- Innovative ideas and cutting-edge technology are embraced
- Engaging programs and current comprehensive collections are created
- Creative partnerships encourage social interaction and cultural vitality

Members:

Joe Bachetti, Chair Tracey Bailey Sherry Bondy, Vice Chair Terry Burns Chris Gibb Heather Latam Lauren Segedin

Administration:

Adam Craig, Chief Librarian/C.E.O. Manuela Denes, Manager, Community Services Natalie Hatch, Manager, Support Services Essex County Library Board Minutes Regular Meeting Page **2** of **11** February 28, 2024

6:00 PM Regular Meeting

1. Land Acknowledgement

We begin by acknowledging that the land on which the County of Essex is located is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa, and Potawatomie Peoples.

We specifically recognize Caldwell First Nation and other First Nations which have provided historical and contemporary contributions to this region.

We also value the contributions of all Original Peoples of Turtle Island, who have been living and working on this land from time immemorial.

2. Recording of Attendance

Members of the Board attended the meeting in Room C of the Civic Centre.

Mr. Burns was not in attendance.

3. Approval of the Agenda

24/10

Moved by Mr. Gibb Seconded by Ms. Bailey **That** the Agenda be accepted as distributed.

Carried

4. Adoption of Regular Meeting Minutes

24/11

Moved by Ms. Segedin Seconded by Ms. Latam

That the minutes of the January 31, 2024 Regular Meeting of Essex County Library Board be adopted as presented.

Essex County Library Board Minutes Regular Meeting Page **3** of **11** February 28, 2024

5. Delegations and Presentations

Proposed Changes to Woodslee Branch

Patron Wayne Currie addressed the Board, on behalf of the Woodslee community, regarding the community's concern around the proposed hours of operation for the Woodslee branch.

The concerns included:

- 1. The schedule of extra-curricular activities for the community has been determined based off the Woodslee branch hours for 20 years. The proposed hours of operation would infringe on the activity schedule for Monday nights and negatively impact patrons who utilize the branch during those activities.
- 2. The current hours of operation have been in place for the past 20 years and have become routine for Woodslee patrons. The proposed hours will result in access for 3 days per week, as opposed to 5 days currently.
- 3. The proposed hours of operation were pre-determined by Essex County Library Administration without requesting any input from the community.

Mr. Currie requested that the Board take the community's concerns into consideration and reject the proposed hours of operation, as presented by Administration.

Patron Lise Anhorn also addressed the Board regarding her concerns as they relate to the proposed hours of operation for the Woodslee branch. Lise spoke about the negative impacts the proposed hours will have on the community and advocated for the hours to remain the same.

Ms. Bailey requested that the Board advance to agenda item 6 c) Hours of Operation Report – Amended.

24/12

Moved by Ms. Bailey Seconded by Ms. Bondy Essex County Library Board Minutes Regular Meeting Page **4** of **11** February 28, 2024

That Wayne Currie be permitted to address the Board.

Carried

24/13

Moved by Ms. Bailey Seconded by Ms. Latam **That** the Board advance to agenda item 6 c) Hours of Operation Report-Amended.

Essex County Library Board Minutes Regular Meeting Page **5** of **11** February 28, 2024

6. Consent Agenda

A) Chief Executive Officer's Report

Administration has recently completed and are prepared to submit the annual "Typical Week Survey". This survey is required by the Ministry of Tourism and Culture. It provides an overview of library usage in a typical week. Highlights of this survey include a 26% increase in library visits by the public; a 16% increase in digital circulation; 194% increase in public computer sessions. The survey results will be submitted to the Ministry in April and will be released to the public in 3-4 weeks following.

Upgrades to the Essex County Library server infrastructure have begun. Additionally, work is underway on the migration of a new cloud-based phone system for the organization.

The renovation project for the Tecumseh branch continues to progress. Furniture has begun to be delivered and assembled and security hardware will soon be installed. Timelines for moving in and reopening will be determined within the next month, looking at late May right now. Administration will be organizing a grand re-opening.

Significant changes will be made to the shelving layout at the Lakeshore Toldo Branch. The current layout presents a challenge for staff as it relates to sightlines. In the upcoming month, 90% of the shelving will be moved and adjusted to allow for a greater level of visibility.

Statistics relating to branch program attendance and circulation were presented to the Board for information.

24/14

Moved by Ms. Bondy Seconded by Mr. Gibb

That the Board receive the consent items: Chief Executive Officer's report for information.

Essex County Library Board Minutes Regular Meeting Page **6** of **11** February 28, 2024

7. Reports

A) Programming and Outreach Report

Manuela Denes, Manager, Community Services, provided a verbal report.

Over the last 5 years, the number of programs run by the Library has increased. However, the attendance at the programs increased significantly; 194% increase. In 2022, the Library had just restarted in-person programming. By 2023, attendance numbers increased; new partnerships were developed; and staff began attending a variety of community events.

From a programming and outreach standpoint, challenges in 2023 included staffing levels and marketing costs. Our current staffing levels do not allow for greater opportunity for staff to get out of the branch and into the community as it would negatively impact branch services. The biggest marketing expense in 2023 was radio ads. Administration is investigating a few complimentary advertisement opportunities to concur with the radio ads in 2024.

2023 experienced a great deal of success for programming and outreach. The Adam Shoalts author event, which accounted for the highest participation for an adult program in the history of Essex County Library. The Dan MacDonald book club was hosted at 5 of our branches. Truck or Treat, hosted by the Town of LaSalle, invited Essex Couty Library to participate as a vendor; connecting with over 3,000 adults, teens, and children. Finally, MIKe the Bike made its debut in October and will return this spring.

2024 programming is off to a great start with exciting initiatives coming soon such as cognitive care kits and environmental programs.

24/15

Moved by Ms. Segedin Seconded by Mr. Gibb

That the Board receive the Programming and Outreach Report for information.

Essex County Library Board Minutes Regular Meeting Page **7** of **11** February 28, 2024

B) Strategic Plan Update

Adam Craig, Chief Librarian/CEO, provided a verbal report.

A working group was put together with the Chair, Vice Chair, members of management and staff. The process began on June 14 with the first session. This session included a basic overview of the process, expectations, and high-level concepts as well as a review of the organization's mission, vision, and values statements.

On November 29, 2023, the facilitator delivered a session to the Board in the form of a focus group. This provided the Board with an opportunity to discuss action items and concerns regarding the community needs survey that was provided to the public in the fall.

On February 1, 2024, the working group met with the intention of completing a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis. This meeting also included discussion around workshops and a revised mission statement.

24/16

Moved by Mr. Gibb Seconded by Ms. Segedin **That** the Board receive the Strategic Plan Update report. Essex County Library Board Minutes Regular Meeting Page **8** of **11** February 28, 2024

Carried

C) Hours of Operation Report - Amended

Adam Craig, Chief Librarian/CEO provided a verbal report.

In 2023, Administration identified several concerns regarding the current staffing model. The biggest concerns included the fact that the current model involves small branches being staffed by 1 full-time person who are required to drive between branches every day. As well as there was a demand for extended hours at the Harrow branch. Included in the 2024 budget was the approval of a full-time position with the intent to be utilized for the increased hours at the Harrow branch. With these two factors being taken into consideration, Administration has developed a new staffing model that is driving these hours of operation.

While developing the hours of operation for Woodslee, Administration was aware of the community activities that would be affected. However, it was determined that the future staffing model would not be able to accommodate all the activities at the Woodslee branch due to long-standing practices. The proposed hours of operation were developed in a way to meet the operational needs and to stay within our staffing ability.

It was noted that the proposed hours of operation do not result in the Woodslee branch hours being reduced. The hours of operation for Woodslee are being adjusted to fit within the Library's staffing model.

It was brought to the Board's attention that the deferral and/or rejection of this report will have negative implications Administratively as action has already taken place from a staffing standpoint.

The Board requested that Administration consider concerns brought forward by the Woodslee community and the Board by rectifying the Hours of Operation by allowing the Woodslee hours of operation to remain status quo.

24/17

Moved by Ms. Bailey

Essex County Library Board Minutes Regular Meeting Page **9** of **11** February 28, 2024

Seconded by Ms. Bondy

That the Board receive the Hours of Operation -Amended Report for information; and, defer until the March 27, 2024 meeting.

Carried

D) Governance Report

Adam Craig, Chief Librarian/CEO provided a verbal report.

The Procedural By-Law for Meetings, CEO Linkage Policy, and Rules and Responsibilities for the Essex County Library Board policy were presented to the Board for review and approval.

The Board requested that Article 6.5 c) and 6.6 be removed from the Procedural By-Law for Meetings.

24/18

Moved by Ms. Bailey Seconded by Ms. Latam

That the Board receive the Procedural By-Law for Meetings for information; and, approve with the removal of Article 6.5 c) and 6.6.

Carried

24/19

Moved by Mr. Gibb Seconded by Ms. Latam

That the Board receive CEO Linkage Policy, and Rules and Responsibilities Policy for information; and, approve as presented.

Carried

8. New Business

A) Motion

There were no motions.

Essex County Library Board Minutes Regular Meeting Page **10** of **11** February 28, 2024

B) Notice of Motion

There was no notice of motion.

9. Date and Location of Next Meeting

Date: To Be Determined.

Location: Room C, Civic Centre

10. Adjournment

Upon motion of Ms. Segedin and Mr. Gibb, the Chair declared the meeting adjourned at 7:17 PM.

Essex County Library Board Minutes Regular Meeting Page **11** of **11** February 28, 2024

Joe Bachetti

Chair - Essex County Library Board

Adam Craig

CEO/Chief Librarian, Essex County Library Secretary and Treasurer to the Board



Essex County Library Board Special Meeting Minutes

(also available at www.essexcountylibrary.ca under About the Library)

Monday, March 11, 2024

Room C, 2nd Floor 360 Fairview Avenue West Essex, Ontario N8M 1Y6

Mission

Essex County Library welcomes you to a world of discovery, creativity and lifelong learning through accessible resources, programs, and innovative services.

Vision

ECL strives to welcome a diverse community to a warm and inviting space where:

- Knowledgeable staff are sensitive to the needs and aspirations of the community
- Innovative ideas and cutting-edge technology are embraced
- Engaging programs and current comprehensive collections are created
- Creative partnerships encourage social interaction and cultural vitality

Members:

Joe Bachetti, Chair Tracey Bailey Sherry Bondy, Vice Chair Terry Burns Chris Gibb Heather Latam Lauren Segedin

Administration:

Bianca Azzopardi, Coordinator, HR Adam Craig, Chief Librarian/C.E.O. Manuela Denes, Manager, Community Services Natalie Hatch, Manager, Support Services Essex County Library Board Minutes Regular Meeting Page **2** of **7** March 11, 2024

6:00 PM Regular Meeting

1. Land Acknowledgement

We begin by acknowledging that the land on which the County of Essex is located is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa, and Potawatomie Peoples.

We specifically recognize Caldwell First Nation and other First Nations which have provided historical and contemporary contributions to this region.

We also value the contributions of all Original Peoples of Turtle Island, who have been living and working on this land from time immemorial.

2. Recording of Attendance

Members of the Essex County Library Board attended the meeting in Room C of the Civic Centre.

Ms. Latam attended virtually.

Mr. Burns was not in attendance.

3. Approval of the Agenda

24/19

Moved by Mr. Gibb Seconded by Ms. Segedin **That** the Agenda be accepted as distributed.

Essex County Library Board Minutes Regular Meeting Page **3** of **7** March 11, 2024

4. Communication

Ms. Bailey submitted a letter dated March 11, 2024, from the Municipality of Lakeshore pertaining to Woodslee Library Hours of Operation for the Boards consideration. The letter addressed resolution #101-03-2024 passed at the Council of the Municipality of Lakeshore meeting on March 5, 2024, directing Administration to prepare a letter in support of keeping the current Woodslee Library hours.

24/20

Moved by Mr. Gibb Seconded by Ms. Segedin **That** the Board receive the correspondence from the Municipality of Lakeshore.

Carried

5. Delegations and Presentations

A) Proposed Changes to Woodslee Branch

Presented by Wayne Currie, Patron

Mr. Currie submitted, to the Board, a signed petition to save the Woodslee Library from service level cuts.

Mr. Currie addressed the Board on behalf of the Woodslee community regarding the community's concern with the proposed hours of operation report. The concerns included:

- 1. The Woodslee branch plays a big role as a social hub in the community. The branch is regularly used by patrons to enjoy materials; work on assignments; access computers and printers; tutoring, etc.
- 2. The Woodslee community is experiencing a population growth. Reducing the days of service from 5 days to 3 days will be detrimental to the community as there is opportunity for new library patrons.
- 3. The Woodslee community feels that there has been a lack of transparency from Administration. Administration developed the hours of operation for the Woodslee branch without consulting the public or requesting user feedback.

Essex County Library Board Minutes Regular Meeting Page **4** of **7** March 11, 2024

4. The Woodslee community does not believe that reducing mileage costs justifies reducing the level of service at the Woodslee branch.

Mr. Currie requested that the Board reject the Hours of Operation Rationale report and that Administration bring forward a revised report that does not include a reduction in hours for the Woodslee branch.

B) Hours of Operation

Presented by Laura Wilkinson, CUPE 2813 President, and Brittanie Ouellette, CUPE 2813 Vice President

Ms. Wilkinson and Ms. Ouellette addressed the Board on behalf of the CUPE 2813 bargaining unit, employed by Essex County Library, to share their support of the proposed hours of operation report. Points of support included:

- 1. The bargaining unit has fought for years to reduce precarious work for their members since the workforce has changed significantly over the years. As a result, union executives have worked closely with Administration to create more full-time positions. The proposed hour of operation concurs with a new staffing model that acts as a solution for CUPE 2813's future membership.
- 2. The bargaining unit strongly values and appreciates the communities and their needs as the majority of the membership are frontline workers, serving the communities every day in the branches.
- 3. The staffing model, which includes the additional full-time position in support of the Harrow branch, affects 10% of the membership. The delay in approving the hours, as proposed, has caused months of stress for the members directly affected.
- 4. The bargaining unit has worked hard to collaborate with Administration to improve labour relations and fully supports the proposed hours of operation and the staffing model that concurs.

Essex County Library Board Minutes Regular Meeting Page **5** of **7** March 11, 2024

Ms. Wilkinson and Ms. Ouellette expressed to the Board that they hope the Hours of Operation Rationale report will be received.

Patron, Andrew Chevalier, addressed the board regarding his concerns with the proposed hours of operation for the Woodslee branch. Mr. Chevalier spoke of his belief that the Essex County Library Board, as a political body, has an obligation to address the needs of the community. As the Library is publicly funded, approval of the proposed hours will fail to serve the community.

5. Reports

A) Hours of Operation Rationale Report

Adam Craig, Chief Librarian/CEO, provided a verbal report.

The Hours of Operation Rational report has been presented to the Board to provide background on the proposed changes to operation hours.

In September of 2022, during a budget development update, the Board was informed that the Woodslee branch would be brought into the current staffing model. The current staffing model, implemented in September of 2022, includes 6 of 7 small branches being in a pair that is staffed by 1 full-time employee. The shift for these employee involves driving from one branch to another. The Woodslee branch was not originally included in this model due to the fact that the Woodslee hours were in place as a workplace accommodation for an employee, who is no longer employed with the Library.

With Woodslee being incorporated into the current model, the branch would maintain their 17 hours of staffed hours. It would be paired with the McGregor branch. The model accounts for each branch within a pair to be opened 1 evening per week to maintain a longstanding scheduling practice for staff.

When developing the proposed hours of operation for the Woodslee/McGregor split, Administration reviewed 9 weeks of service data to determine which evening the Woodslee branch should be open. Data represented a slight increase in circulation

Essex County Library Board Minutes Regular Meeting Page **6** of **7** March 11, 2024

on Thursday evenings and that is the evening that was selected for operation.

Mr. Bachetti requested a recorded vote for the motion.

24/21

Moved by Mr. Gibb Seconded by Ms. Latam **That** the Board receive the Hours of Operation Rationale Report for information.

In Favour (4): Ms. Bondy, Ms. Latam, Mr. Gibb, Mr. Bachetti Opposed: (2): Ms. Segedin, Ms. Bailey

Carried

6. Unfinished Business

There was no unfinished business.

7. New Business

Motion

There were no motions.

Notice of Motion

There was no notice of motion.

8. Date and Location of Next Meeting

Date: Wednesday, March 27, 2024 Location: Room C, Civic Centre

9. Adjournment

Upon motion of Ms. Bondy and Ms. Bailey, the Chair declared the meeting adjourned at 7:00 PM.

2024-05-15 Essex County Council, Regular Meeting - Agenda

Essex County Library Board Minutes Regular Meeting Page **7** of **7** March 11, 2024

Joe Bachetti/

Chair - Essex County Library Board

Adam Craig

CEO/Chief Librarian, Essex County Library Secretary and Treasurer to the Board



Administrative Report

Office of the Director, Financial Services/Treasurer

To: Warden MacDonald and Members of Essex County

Council

From: Melissa Ryan, CPA

Director, Financial Services/Treasurer

Date: Wednesday, May 15, 2024

Subject: Windsor-Essex Provincial Offences Program- Annual

Report 2023

Report #: 2024-0515-FIN-R10-MR

Purpose

To provide County Council with a copy of the 2023 Annual Report for the Windsor Essex Provincial Offences Program.

Background

In 1998, the province enacted Bill 108 which amended the Provincial Offences Act ("POA") enabling it to transfer various responsibilities of the POA Court System to municipalities. The Windsor Essex Provincial Offences Program ("POA Program") was created to accept this transfer of responsibility and provide services for the region.

Although rooted in legislation, the POA Program is essentially governed by a number of contracts, consisting of the Intermunicipal Court Service Agreement ("ISA") which encompasses the geographic territory consisting of the City of Windsor, the County of Essex and Pelee Island. It serves to outline the roles and responsibilities of the POA Program and the 9 serviced municipalities.

Section 2.5 of the Inter-Municipal Service Agreement, that established the POA Program, provides that: "The Committee (Windsor Essex Court Service Area Liaison Committee) shall submit a report outlining the Committee's activities to the parties' Councils a minimum of once per year."

N8M 1Y6

Phone: 519-776-6441, ext. 1312; Email: mryan@countyofessex.ca

Page 2 Administrative Report May 15, 2024 Windsor-Essex Provincial Offences Program- Annual Report 2023

Discussion

The 2023 Annual Report of the Windsor Essex Provincial Offences Program was presented to and approved by the members of the Windsor Essex Court Service Area Liaison Committee on March 20, 2024. Members were requested to provide the 2023 Annual Report to their respective Councils. The City received the report at their Council meeting held on April 22, 2024. A copy of the report is attached as Appendix A.

The Annual Report provides an overall assessment of the regional court system operations, structure, key performance indicators and financial results.

Highlights of the 2023 operating year include:

- Approval of a POA specific Write Off Policy in January of 2023 with a total write off of \$1,335,639 in the 2023 year;
- The Provincial Offences Office became PCI compliant as of October 26, 2023 ensuring all credit card transactions are processed securely and in accordance with the new City policy;
- Legislative changes were implemented which now allow for court staff to convict defendants who do not attend court which should free up time for Justices of the Peace. Court staff can now grant re-openings which should also help free up time for Justices of the Peace;
- Successful upgrade of the Collection Agency Management System (CAMS) from version 3.18 to 3.21 including enhanced administration features and reporting mechanisms;
- Processing of 28,213 charging documents; and
- Net operating profit of \$1,007,689 distributed to participating municipalities as follows:
 - City of Windsor \$490,344
 - Amherstburg \$57,388
 - Essex \$45,440
 - Kingsville \$61,330
 - LaSalle \$87,695*
 - Lakeshore \$125,824*
 - Leamington \$63,521
 - Tecumseh \$73,260
 - Township of Pelee \$2,887

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*The annual report referenced that Lakeshore received \$87,695 and LaSalle received \$125,824. A discrepancy in the weighted assessment numbers was identified and corrections were made. This discrepancy has since been been addressed, and the accurate revenues will now be allocated to each municipality accordingly.

Financial Implications

The profitability of the POA Program relies significantly on charging volumes and the ability of those charged to pay their fines which are out of the control of the program.

A more recent challenge facing the program is the impact on revenues resulting from dwindling Judicial resources. Court time has decreased significantly in recent years due to a lack of Judicial resources to preside over matters leading to a decrease in the volume of matters heard in a year. These challenges are not unique to the Windsor-Essex region and advocacy is underway to appeal to the province for solutions. The Windsor-Essex area has been advised that they will be fully staffed with Judicial resources as of end of year 2024 which should result in increased collected POA revenue by 2025.

For 2023, the total net surplus for the POA Program was \$1,007,689 which was a decrease from 2022 (\$1,362,820).

Consultations

N/A

Recommendation

That Essex County Council receive the Windsor-Essex Provincial Offences Program (POA)- Annual Report 2023 for information.

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Approvals

Respectfully Submitted,

Melissa Ryan

Melissa Ryan, CPA, Director, Financial Services/Treasurer

Concurred With,

Sandra Zwiers

Sandra Zwiers, MAcc, CPA, CA, Chief Administrative Officer

Appendix	Title
Α	2023 POA Annual Report

WINDSOR/ESSEX PROVINCIAL OFFENCES (POA) ANNUAL REPORT

The 2023 Annual Report is a detailed summary that highlights the activities and operations of the Windsor/Essex POA department throughout the year. It is provided to the Liaison Committee Members every year and includes an overall assessment of the operations and its structure, key performance indicators and financial results.

Issued on: March 14, 2024

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MESSAGE TO OUR MUNICIPAL PARTNERS

It is my pleasure to present the 2023 Windsor/Essex Provincial Offences Annual Report which details the operational results and financial performance that we achieved throughout the year.

The POA team members worked diligently throughout the year to meet its objectives and supported a number of new initiatives that had a positive impact on the overall business operations. Some of the key highlights include:

- ➤ A POA specific Write Off Policy was approved by council on January 16, 2023. In 2023, \$1,335,638.74 was written off under this new policy.
- ➤ The Provincial Offences Office became PCI compliant as of October 26, 2023 ensuring all our credit card transactions are processed securely and in accordance with the new City policy.
- Legislative changes were implemented which now allow for court staff to convict defendants who do not attend court which should free up time for Justices of the Peace, and court staff can now grant re-openings which should also help free up time for Justices of the Peace.
- > Successfully upgraded the Collection Agency Management System (CAMS) from version 3.18 to 3.21, which included enhanced administration features and reporting mechanisms.
- The Windsor/Essex POA program ended the year with a net operating profit of \$1,007,689.

In 2024 the department will continue to explore avenues to improve our court processes and operating environment for the public to ensure equal and efficient access to justice. We anticipate and look forward to continued legislative changes aimed at modernizing the provincial offences court system.

Sincerely,

Chris Carpenter

Manager of Provincial Offences

SECTION A – BACKGROUND & OPERATIONAL ACTIVITIES

In 1998, the province enacted Bill 108 which amended the Provincial Offences Act ("POA") thereby enabling it to transfer various responsibilities of the POA Court system to municipalities across Ontario. Offences governed by the POA are regulatory in nature created pursuant to provincial statutes such as the Highway Traffic Act, the Compulsory Automobile Insurance Act, the Liquor License Act, and the Trespass to Property Act, to name a few. The transfer of POA responsibilities included court support and administration functions, the prosecution of ticketed offences under Part I of the POA (with the more serious charges under Part III continuing to be prosecuted provincially), as well as the collection and enforcement of most fines. Part II matters (also known as parking ticket) and the collections of those tickets are handled by the Parking Enforcement division of the City of Windsor under the administrative penalty system. The POA Transfer did not include criminal matters, which continue to be processed and prosecuted in a court system managed by the province.

The Windsor/Essex Provincial Offences Program ("POA Program") was created as a special-purpose vehicle to accept the transfer of POA responsibilities from the province. It functions as a self-funding, operating division of the City of Windsor ("City"), having been established for the express purpose of locally implementing the POA Transfer at the regional level.

Although rooted in legislation, the POA Program is essentially governed by a number of contracts, consisting of the following agreements:

- The Transfer Agreement between the City and the province of Ontario as represented by the Ministry of the Attorney General ("MAG"), consisting of 2 contracts, namely a generic Memorandum of Understanding ("MOU") and a Local Side Agreement ("LSA"). The Transfer Agreement sets forth the City's responsibilities and duties, inclusive of various guidelines and standards;
- The Intermunicipal Court Service Agreement ("ISA") entered into amongst the City and those other affected municipalities together constituting the Windsor/Essex Court Service Area ("Area"), which encompasses the geographic territory consisting of the City of Windsor, the County of Essex and Pelee Island. It serves to outline the roles and responsibilities of the POA Program and the 9 serviced municipalities.

The ISA provided for an initial term of six fiscal years, commencing on March 5, 2001 (the live transfer date) through December 31, 2006. The ISA has been renewed three times since the original agreement each time for a period of 5 years. The current agreement which was renewed in 2021 commenced January 1, 2022 and expires December 31, 2026.

The POA Program also has responsibility for various POA Court operations at the Leamington courthouse, where the POA Court presided the 1st, 3rd and 5th Thursday of every month prior to the pandemic. At the time of writing this report, the Leamington courthouse operations have

not resumed. The proceedings that would typically be held in Leamington are being held virtually in Windsor courts. If and when the Leamington courts open back up to in person proceedings, Windsor/Essex POA will review its operations and determine the best course of action moving forward with hosting POA matters at this location.

The POA Program provides services and facilities to various stakeholders within the administration of the justice system. These stakeholders include law enforcement personnel whose mandates entail the initiation of proceedings against defendants alleged to have violated provincial legislation and municipal by-laws, defendants and their legal representatives, victims of such violations, various provincial authorities, as well as an independent and impartial judiciary. Operations of the POA Program fall into four functional categories. These four sections together constitute the operational aspects of the POA Program:

Court Administration: This area has general carriage of the POA Court office. Responsibilities include the intake, processing, filing and preservation of charging documents (i.e. tickets) and associated certificate control lists received from law enforcement agencies; the intake of mail and allocation and processing of payments and legal documentation; tracking of on-line remittances via www.Paytickets.ca; staffing of cashier stations to handle payments and queries; generation of POA Court dockets including fail-to-respond, trial, first appearance, and Early Resolution; setting of trials; procuring interpreter services; liaising with police court services personnel; intake and processing of motions, re-openings, appeals and applications for extensions of time to pay fines; maintaining updated data in the provincial mainframe application known as the Integrated Courts Offences Network ("ICON"); enforcement of delinquent fines via driver's license suspensions; processing of daily financial matters; procurement of equipment/supplies; and overall maintenance of the operations. Due to changes enacted by Bill 177, court administration, as clerks of the court, are able to review and approve reopenings as well as extensions of time to pay and convict fail to respond matters as of November 1, 2021.

Court Support: This area is composed of POA Court monitors, being a combination of court clerks/reporters whose responsibilities include ensuring that the POA Court dockets and associated charging documents are properly presented in court; paging defendants; assisting the Justices of the Peace in arraignments and endorsements; issuing statutory warnings to defendants; generating payment slips to defendants wishing to immediately satisfy imposed fines; maintaining updated ICON data; ensuring that the proceedings are properly recorded; typing transcripts for use in appeals and other proceedings; logging and preserving exhibits including disposal of same in accordance with judicial directions or retention requirements. Due to changes enacted by Bill 177, court clerk reporters, as clerks of the court, are able to convict 9.1.b convictions for fail to respond individuals in an early resolution setting.

Prosecution: The Municipal Prosecutors appear in POA Court to call the trial list and to conduct trials, to deal with motions, to set trial dates; they meet with defendants and their representatives in conjunction with the Early Resolution process with a view to resolving matters;

they review law enforcement files to ensure that matters should be proceeded with and assist with disclosure to Defendants and their Representatives and they appear in the higher courts on both prosecution and defence appeals. Municipal by-law matters are heard in POA court and each municipality prosecutes their own by-laws. In 2023, Part III matters under the POA remained the prosecutorial responsibility of the Crown Attorney's office &/or specialist Prosecutors provided by various ministries.

On December 14, 2017, Bill 177 – Stronger, Fairer Ontario Act - was passed by the Legislative Assembly of Ontario that enables the Attorney General to enter into agreements with municipalities to transfer responsibility for certain prosecutions currently prosecuted by the Ministry's Criminal Law Division under Part III of the POA. Based on the current wording of the legislation, a Part III transfer is permissible, but not mandatory, and municipalities have made it clear to the Ministry that taking on this transfer would need to be approved by their respective councils. If Part III offences are transferred to the municipalities, the Crown Attorney's office will continue to monitor the more serious cases. Based on a preliminary review of the statistics regarding Part III matters, it is expected that an additional prosecutor would need to be added to the permanent staff establishment. Further incentives would need to be provided in order to recommend the transfer to Council. The prosecution of City of Windsor By-laws was transferred to the POA Municipal Prosecutors from the Legal Department in 2017. The Municipal Prosecutors are also prosecuting charges laid by any of the Fire Services in Essex County.

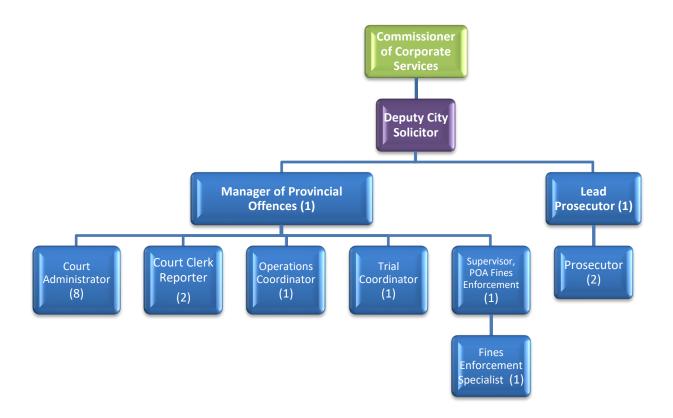
Fines Enforcement (Collections): One POA Fines Enforcement Supervisor along with one POA Fines Enforcement Specialist are responsible for ensuring that POA Court judgments, being orders imposing monetary penalties, are honoured by defendants including seeing to it that certificates of default are prepared and filed in a timely fashion at the Superior Court of Justice; for sending out dunning letters; for locating and meeting with defendants having defaulted fines and making arrangements for collecting; for ensuring that writs of seizure and sale and garnishments are proceeded with in appropriate cases; for attending on judgment debtor examinations primarily at the Small Claims Court level; for filing proofs of claim with trustees in bankruptcy and estate trustees; and for liaising with collection agencies and credit bureaus with which the POA Program has relationships.

The Windsor POA facility also houses a satellite office of the Police Court Services Branch. Among other things, that office works closely with the Prosecutors to ensure that law enforcement files are available for use at trials, at Early Resolution meetings and on appeals. The Court Services office also advises Police Officers of trial dates, summons lay witnesses, arranges for personal service of court documents, provides disclosure to Defendants and their legal representatives and procures necessary official documentation for use in court as evidence.

An organizational diagram of the POA Program is included and identified as CHART A-1, which was in effect at the end of the subject reporting period.

CHART A-1

ORGANIZATIONAL CHART OF THE WINDSOR/ESSEX POA OFFICE



SECTION B – LIAISON COMMITTEE

The ISA calls for the setting up of an administrative advisory panel, being the Windsor/Essex Court Service Area Liaison Committee ("Liaison Committee"), composed of one representative from each participating municipality. Among other items, the 10-person Liaison Committee:

- Serves as the liaison between the City and the 9 Serviced Municipalities on all matters relating to the operation of the POA Program
- Reviews all reports submitted by the Commissioner of Corporate Services and Deputy
 City Solicitor in conjunction with the Manager of Provincial Offences and makes
 recommendations to the operations of the POA Program
- Reviews and recommends for approval the annual budgets
- Generates an annual report for review by the respective councils of the participants

By virtue of the ISA, each party municipality provides a member of its administration as its Liaison Committee representative, with the Windsor representative currently being the Commissioner of Corporate Services. The latter is also the Chair.

For 2023, the final composition of the POA Liaison Committee was as follows:

MUNICIPALITY	MEMBER	POSITION
Amherstburg	Tracy Prince	Director, Corporate Services/CFO
Essex (County)	Melissa Ryan	Director of Financial Services/Treasurer
Essex (Town)	Kate Giurissevich	Director, Corporate Services/Treasurer
Kingsville	Ryan McLeod	Director of Fin. & Corp. Services/Treasurer
Lakeshore	Justin Rousseau	Director of Finance/CFO
LaSalle	Dale Langlois	Director of Finance/ Treasurer
Leamington	Laura Rauch	Director of Finance & Business Services
Pelee	Michelle Feltz	Treasurer/Tax Collector
Tecumseh	Tom Kitsos	Director of Financial Services/CFO
Windsor	Dana Paladino (Chair)	Commissioner of Corporate Services
Windsor	Chris Carpenter	Manager of Provincial Offences

The Liaison Committee is mandated by the ISA to convene at least twice annually. In 2023, there were two meetings that were held on the following dates and locations:

<u>Date</u>
April 5, 2023

Remote Meeting through Zoom

November 20, 2023 Remote Meeting through Zoom

SECTION C – CASELOADS & STATISTICS

The POA Program's caseload is dependent upon charges laid by professional law enforcement personnel and agencies. The workflow of the POA Program commences with the initiation by Police and other Officers of legal proceedings against alleged violators of provincial legislation and municipal by-laws. Legal proceedings are instituted by personal service upon the defendant by either a Provincial Offence Notice (also known as a Part I ticket) or a more formal Summons to Defendant requiring attendance at court (also known as a Part III ticket). These charges are ultimately disposed of by an independent and impartial judiciary presiding in the form of the POA Court. Pursuant to Part X of the POA and the Transfer Agreement, the POA Program receives fine revenue from Part I and Part III charges, provided that the fine revenue is not "dedicated" to some special purpose. Further detailed distinctions are possible, as indicated below:

- Charges laid by traditional Police forces, being local police services including the OPP: all fine revenues belong to the POA Program virtually without exception unless the charges are laid under federal legislation or under certain municipal bylaws
- Charges laid by specialized Police forces, such as the OPP contingent securing Casino Windsor: for the most part all fine revenues belong to the POA Program, unless charges are laid under federal legislation (for example by the CNR or CPR police under the Railway Safety Act of Canada)
- Charges laid by specialized agencies and most Provincial Ministries, for example the Ministry of Labour under the *Occupational Health and Safety Act*: for the most part all fine revenues belong to the POA Program, unless there is statutory dedication
- Charges laid by Municipal Inspectors and Police Officers under bylaws (e.g. licensing, zoning, noise, prohibited turns, parking, etc.) and provincial statutes (e.g. Building Code Act): the fine revenues belong to the charging municipality, with the POA Program receiving no compensation for services rendered and facilities made available, other than relatively insignificant court costs/fees
- Charges laid under federal enactments, or by certain Provincial Ministries or bodies in situations where the fines are statutorily "dedicated" to special purposes: the POA Program receives no fine revenue or other compensation for services rendered and facilities made available, other than relatively insignificant court costs/fees.

In 2023, the POA Program took in a total of 28,213 charging documents, for a monthly average intake of approximately 2,351 tickets. TABLE C-1 which follows below shows the charging volume for each agency and the year over year percentage change.

NOTE: The numbers and/or percentages of charges do not necessarily translate into more or less fine revenue generation. The quality of the charges is important along with the final resolution of the fines.

Table C-1: 2023 CHARGING VOLUME BY AGENCY

Agency	2023	% Change '23 vs. '22	2022	% Change '22 vs. '21
Windsor Police	10,949	39.8%	7,834	-26.7%
Ministry of Transportation	2,194	37.6%	1,595	21.3%
RLC-Joint Processing Centre	6,141	15.5%	5,318	N/A
Essex OPP	5,437	32.3%	4,109	19.1%
Tecumseh OPP	274	80.3%	152	-42.9%
Leamington OPP	405	11.9%	362	-54.0%
Lakeshore OPP	214	-10.8%	240	-54.5%
Essex Town OPP	82	-24.1%	108	-34.9%
Kingsville OPP	122	-20.8%	154	-53.3%
LaSalle Police	1,228	-39.3%	1,226	84.4%
Essex Detachment Heat Unit	0	N/A	0	-100.0%
Canadian Pacific Rail Police	333	-2.9%	343	-44.1%
Ministry of Natural Resources	229	-5.4%	242	19.8%
Windsor Fire Department	39	62.5%	24	33.3%
Casino OPP	12	50.0%	8	33.3%
Windsor Essex County Health Unit	60	-38.8%	98	-50.8%
Windsor Bylaw	182	93.6%	94	-27.1%
Ministry of Finance	5	N/A	0	-100.0%
Ministry of Labour	110	182.1%	39	-57.1%
Ministry of Environment	51	6.3%	48	-34.2%
Ministry of Solicitor General	9	125.0%	4	N/A
Ontario College of Trades	0	N/A -88.9%	0	N/A
Lakeshore Fire	1		9	200.0%
Humane Society – Windsor	22	N/A 2100.0%	1	N/A -94.4%
Amherstburg Bylaw Amherstburg Fire Department	0	-100.0%	1	-75.0%
Lakeshore Bylaw	43	437.5%	8	100.0%
Canadian Heritage Parks	45	28.6%	35	29.6%
Electrical Safety Authority	0	-100.0%	4	N/A
Real Estate Council - Windsor	0	N/A	0	N/A
OPP-Traffic Mgt/Ride Mount Forest	0	N/A	0	N/A
OPP-Traffic Mgt/Ride London	39	-31.6%	57	103.6%
Orillia O.P.P	5	150.0%	2	N/A
Kingsville Bylaw	5	150.0%	2	-71.4%
Ontario Motor Vehicle Industry		200,070		721170
Council	65	-4.4%	68	44.7%
Tarion Warranty Corp	0	N/A	0	N/A
Kingsville Fire	0	-100.0%	3	200.0%
Tecumseh Fire	3	N/A	0	N/A
Essex Bylaw	5	-50.0%	10	N/A
Essex Fire Department	1	-66.7%	3	N/A
Ministry of Municipal Affairs &				
Housing	6	100.0%	3	N/A
Ministry of Government and				
Consumer Services	36	N/A	0	N/A
Leamington Bylaw	103	1371.4%	7	-90.0%
Essex Region Conservation Authority	1	N/A	0	N/A
Canadian National Rail Police	0	N/A	0	N/A
Ontario New Home Warranties				
Program	0	N/A	0	N/A
OPP Pelee Island	0	N/A	0	N/A
Leamington Fire	36	-50.7%	73	N/A
London-Heat Unit	0	N/A	0	-100.0%
Alcohol & Gaming Commission	0	N/A	0	-100.0%
Workplace Safety & Insurance Board	0	N/A	0	N/A
Tecumseh Bylaw	1	N/A	0	-100.0%

Private Complaints	0	N/A
LaSalle Fire	2	N/A
Major Crime Squad	0	N/A
Public Health Agency of Canada	11	-97.1%
Greater Essex County District School		
Board	0	N/A
Probation Office	0	N/A
Wildlife Canada	0	N/A
Ministry of Agriculture & Food	0	-100.0%
Childrens Aid Society	0	N/A
Probation Office - Windsor	0	N/A
Ministry of Environment,		
Conservation & Parks-Windsor	6	0.0%
Royal Canadian Mounted Police	0	N/A

0	N/A
0	N/A
0	N/A
377	-7.1%
0	N/A
0	N/A
0	N/A
4	100.0%
0	N/A
0	N/A
6	N/A
0	N/A

External Benchmarking of Caseloads

Windsor experienced an increase in overall charges for 2023 with an 26.4% higher ticket volume than 2022. The majority of growth seen in 2022 was the result of the Red Light Camera (RLC) program coming online. Although the number of RLC tickets issued in 2023 did increase by 832 (15.6%) this only represents 14% of the total increase for 2023 (5,889 more tickets). TABLE C-2 below provides details on the charging volumes of various municipalities as well as Windsor and the total provincial charges filed.

Table C-2: 2023 CHARGING VOLUME COMPARATOR

Agency	MBN Canada	2023	% Change '23 vs. '22
Windsor	Yes	28,213	26.4%
Barrie	Yes	33,542	18.2%
Durham	Yes	127,229	26.1%
Hamilton	Yes	87,179	-1.3%
London	Yes	37,741	15.7%
Niagara	Yes	42,408	69.1%
Ottawa	Yes	297,647	59.3%
Thunder Bay	Yes	22,279	18.3%
Toronto	Yes	796,360	27.6%
Waterloo	Yes	66,123	42.2%
Brampton	No	62,547	-1%
Brantford	No	15,134	33.2%
Caledon	No	22,532	8.6%
Chatham	No	8,902	13.7%

2022	% Change '22 vs. '21
22,324	8.09%
28,368	-64.51%
100,866	21.04%
88,339	-0.20%
32,611	25.05%
25,086	-5.21%
186,873	15.19%
18,834	28.35%
624,286	7.02%
46,514	6.93%
63,206	-22.32%
11,363	23.00%
20,744	-58.86%
7,828	-21.65%

2021	% Change '21 vs. '20
20,518	-16.3%
46,669	1.1%
79,640	12.5%
88,514	0.5%
24,443	-3.2%
26,393	-3.5%
158,478	21.6%
13,495	2.7%
580,460	31.7%
43,289	-3.4%
77,315	-29.5%
8,749	-439.7%
32,954	74.2%
9,523	-180.3%

Guelph	No	22,578	32.5%
Lambton	No	11,795	4.3%
Provincial	N/A	2,238,216	26.8%

17,042	20.71%
11,308	18.46%
1,765,733	6.50%

13,513	-6.8%
9,221	-53.5%
1,650,915	15.7%

Operational Statistics

As shown above, our ticket volume increased by 26.4% to 28,213. In addition to the POA Program's caseload being dependent upon charges laid by professional law enforcement personnel and agencies, our ability to try cases is dependent on the amount of judicial resources made available to us. That is to say, the number of hours a Justice of the Peace is available to sit in our courts. Although our ticket volumes increased, we also experienced the following:

- \$5,419,699 in fines paid (2022 \$5,682,011) down 4.6%
- 1,098 courtroom operating hours (2022 1,484) down 26%
- 5,088 Early Resolution meetings (Part I) (2022 4,783) up 6.3%
- 33,411 Matters heard in court (Parts I & III) (2022 40,890) down 18.3%

It is clear that even with the number of tickets increasing, our production is restricted due to insufficient courtroom operating hours. TABLE C-3 below shows that, for the most part, in areas where revenue has grown, court hours have also grown.

NOTE: Many factors influence the amount of revenue generated. Delinquent fine rates, dispute rates, rates of extension requests, number of dedicated fines etc. all impact overall revenues. The intention of the below chart is to show that year over year change in court hours impacts year over year revenues.

Table C-3: 2023 REVENUE AND COURT HOURS COMPARATOR

Agency		2022	2023	% Change '23 vs. '22
Windsor	Revenue	\$5,682,011	\$5,419,699	-4.6%
	Court Hours	1,484	1,098	-26%
Barrie	Revenue	\$3,600,511	\$3,900,575	8.3%
	Court Hours	505	798	58.1%
Durham	Revenue	\$9,859,824	\$12,140,714	23.1%
	Court Hours	806	1,066	32.3%
Hamilton	Revenue	\$13,565,258	\$16,247,809	19.8%
	Court Hours	970	1,082	11.6%
London	Revenue	\$7,127,255	\$7,445,312	4.5%
	Court Hours	765	1,047	36.9%
Niagara	Revenue	\$4,322,578	\$7,353,591	70.1%
	Court Hours	981	672	-31.5%
Ottawa	Revenue	\$29,910,374	\$38,095,827	27.4%
	Court Hours	874	1,214	39%
Thunder Bay	Revenue	\$2,930,681	\$3,638,832	24.2%
	Court Hours	563	669	18.7%

Toronto	Revenue	\$56,245,653	\$81,333,137	44.6%
	Court Hours	4,138	6,612	59.8%
Waterloo	Revenue	\$8,419,199	\$9,189,821	9.2%
	Court Hours	891	719	-19.3%
Brampton	Revenue	\$11,200,039	\$11,226,665	0.2%
	Court Hours	1,462	1,857	27.1%
Brantford	Revenue	\$1,786,841	\$2,781,587	55.7%
	Court Hours	162	466	187.3%
Caledon	Revenue	\$3,468,124	\$3,421,088	-1.4%
	Court Hours	480	508	5.8%
Chatham	Revenue	\$1,466,020	\$1,506,830	2.8%
	Court Hours	341	241	-29.5%
Guelph	Revenue	\$3,859,417	\$3,509,790	-9.1%
	Court Hours	422	329	-21.9%
Lambton	Revenue	\$1,641,888	\$1,740,269	6%
	Court Hours	366	249	-32%

A decrease in court room hours has had several operational impacts on the POA program.

There is insufficient court time to facilitate the number of new charges leading to a backlog of cases. This backlog results in charges exceeding 18 months between the time of the charge being issued and the conclusion of the trial. As a result, charter applications have been received which consume a considerable amount of resources. Often a viable rationale for the delay, beyond citing a lack of judicial resources, cannot be mounted and the charges have to be dropped.

With limited court hours less matters can be dealt with each year. In 2023, 33,411 events were heard compared to 40,890 events in 2022 (a decrease of 18.3%). The number of events heard in 2021 were 46,883 representing a 12.8% decrease from 2021 to 2022. Over this 2-year period, the number of events heard in court dropped by 28.7%.

At this time, the greatest barrier to revenue growth is the lack of court room hours. In an effort to make the most effective use of court time a focus has been put on early resolution meetings as they take much less court time per matter. Early resolution meetings increased 6.3% year over year and will continue to be a focus of the POA Program. Part 1 offences can be paid without going to trial. Approximately 46% of the 24,496 part 1 offences issued in 2023 were paid without going to trial. In 2024, the POA office will be reviewing options to encourage the prepayment of tickets to reduce the demand for court hours.

The POA office has also been advocating to have more Justices of the Peace appointed and assigned to Windsor. On January 29, 2024, the Ministry of the Attorney General announced the appointment of two additional Justices of the Peace for Windsor. These Justices will take approximately one year to complete their training. In addition, our Local Administrative Justice of the Peace Renaud has advised by September of this year, two additional Justices of the Peace assigned to Windsor will have completed their training. Justice Renaud has estimated that these two Justices will result in one additional court day per week. Assuming total ticket volumes are

maintained, this increase in judicial resources should result in increased revenue for 2024.

Red Light Camera (RLC) Offences

Red Light Cameras became operational in Windsor in January of 2022. A red light running camera is a type of traffic enforcement camera that captures an image of a vehicle that enters an intersection during a red light.

The key reasons why municipalities have installed cameras are to change driving behaviour, reduce angled collisions, and increase safety.

Below are the statistics for the second operational year of Red Light Cameras. The program produced a net profit of \$1,009,138 for the 2023 year and the offences made up 21.8% of the overall tickets received. Please note that this net revenue figure includes expenses directly related to the RLC program (such as camera rental charges and JPC fees) and does not factor in shared operating expenses such as staffing costs, office supplies, etc.

Ontario Regulation 355/22 under the Highway Traffic Act allows for the use of Administrative Penalties (AP) for vehicle-based offences captured by automated enforcement systems such Automated Speed Enforcement and Red Light Cameras. APs are an alternative method to adjudicate these offences outside of the traditional POA court system. APs are penalties imposed directly by the municipality and are intended to encourage compliance without the need for a more serious judicial procedure. As APs are administered by the municipality, the appeal and payment process are considered to be more customer friendly. The penalty revenue goes directly to the municipality. The intention of the AP approach is to move offences that are considered less serious out of the POA system to allow POA resources to be focused on more serious offences. The suitability of the AP process for the existing Red Light Camera program is being explored by the City of Windsor's administration.

A separate Red Light Camera information report relating to the success of changing driving behaviors, reducing angles collisions and increased safety will be brought to Council from the City's Traffic Operations Department.

Table C-4: Red Light Camera Offences

Red Light Camera Offences Statistics														
Year to Date Revenue as of April 30, 2022														
RLC Revenue Received (Jan to Dec	\$	1,224,201.00												
RLC Expenses (Actuals*)	\$	215,063.00												
Net	\$	1,009,138.00												
*Note: JPC Toronto expenses are billed annually and have not been re	eceived	as of April.												
Jenopik Expenses are billed monthly, however they are 1 month behir	nd.													
Expenses reflected are direct RLC expenses and does not include an	y overh	ead expenses	such as	staffing	, office e	xpenses,	etc.							
·														
Agency	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2023	% of Total Volume
RLC-Joint Processing Centre	279	310	562	394	693	687	475	634	530	656	525	396	6,141	21.8%

SECTION D – DEFAULTED FINES ENFORCEMENT

Under the Transfer Agreement with MAG, the responsibilities of the City include the collection and enforcement of POA fines for and on behalf of the area. The POA Fines Enforcement area currently has two full-time employees.

Ongoing efforts to enforce defaulted fines continue to be aggressive and at the same time very challenging. Enforcement constitutes a highly labour-intensive activity which consumes a lot of resources and time. There are a variety of enforcement tools that are readily available and frequently used by the collection staff in order to encourage payment and/or to legally enforce payment of defaulted fines. Some of these include:

- Selectively adding defaulted fines to the tax roll of sole property owners for collection pursuant to section 441.1 of the Municipal Act.
- Registering Certificates of Default with the civil court having monetary jurisdiction, thereby constituting deemed orders or judgments for enforcement purposes.
- Filing and maintaining wage garnishment proceedings where the employer has been identified and the offender's employment status has been verified.
- Use of Collection Agencies. In addition to skip tracing and making the usual contacts with debtors, our collection agencies have reported numerous defaulters to the major credit bureaus, thereby impairing the creditworthiness of the offenders.
- Filing and maintaining Writs of Seizure and Sale with sheriff's offices, thereby erecting judicial liens against present and future proprietary interests.
- Driver's License suspensions and plate denials under various statutes and regulations.
- Intercepting indemnity deposits with permit-issuing City departments, by redirecting the indemnity refunds to POA where the indemnitors have defaulted fines
- Exercise of prosecutorial discretion to encourage defendants presenting themselves with fresh charges, to finally honour monetary sentences previously imposed by the POA Court.

Although not frequently used due to operational challenges and privacy legislation, there are other enforcement tools that can be applied to ensure collection efforts are maximized:

- Examinations-in-Aid of Execution, whereby judgment debtors may be examined in depth as to their abilities and means to make good their monetary obligations including being compelled to fully disclose their assets, liabilities, sources of income, bank accounts, RRSP's etc. (this tool is rarely used as our Collections staff would have debtors not attend their scheduled appointments and those that would attend did so because they had no ability to pay).
- Contempt hearings where debtors have refused or neglected to attend on examinations-in-aid.
- Garnishment proceedings whereby bank accounts, rentals from tenants etc. are

attached as information and used for enforcement (the more commonly used enforcement tool is the garnishment of wages which is discussed later in this report)

- Monitoring of death notices in the hopes of collecting from estates.
- Encouraging revocation of CVOR certificates in liaison with the Ministry of Transportation, respecting businesses making use of commercial motor vehicles whose operations perennially default on fines.

Active Collection Efforts

We recognize the fact that the POA department has little to no control over charging volumes therefore considerable efforts and resources are redirected towards implementing an active and aggressive collection model and procedures. The results of these efforts are summarized in the following sub-sections below.

Municipal Tax Rolling

Under Section 441.1 of the Municipal Act, 2001, a local municipality is permitted to add any part of a fine for a commission of a provincial offence that is in default under section 69 of the Provincial Offences Act to the tax roll for any property in the local municipality for which all of the owners are responsible for paying the fine. Accordingly, a Defaulted Fine can only be added if the offender in default is the sole owner of the property. The Defaulted Fine is collected in the same manner as municipal taxes at the request of a municipality.

The tax roll process continued to be a supplementary collection tool to utilize in 2023. An additional 3 accounts were added in 2023 with a dollar value of \$9,457.50. We also collected \$3,132.50 through this method of collection in 2023 from accounts added in prior years.

Garnishment of Wages

The process of finding where an offender is employed is one of the most challenging tasks due to the limited amount of information that is available to our staff. In many cases the offenders are either unemployed, working for cash, or on some form of assistance which cannot be garnished.

However, when employment is confirmed and the garnishment documents are in place, it becomes one of the most effective enforcement tools. In 2023 we initiated 20 new garnishments and collected \$42,394.46 in revenue from all garnishments.

3rd Party Collections

On July 1, 2021, changes to our 3rd party collection vendors were made as a result of an RFP issued in late 2020. Three collection agencies, General Credit Services, International Credit Experts and Gatestone, were procured. Table D-1 summarizes the year over year results of third party vendor collection of POA fines.

Table D-1: Third Party Agency Collection Summ	ary- Year Over Year Compa	rison	
Description	As of December 31, 2023	As of December 31, 2022	Increase/ (Decre
Revenues Collected from Third Party Agencies	\$975,722	\$798,644	\$177,078

There was an increase of \$177,078 in collected revenue from Third Party Agencies in 2023 compared to 2022. With the current 3rd party collections agencies procured in July of 2021, we have seen a significant increase in revenue as the old cases were redistributed to new agencies in 2021. Revenue from 3rd party collections represents approximately 17% of overall revenue collected in the year.

Fines Paid at Service Ontario

All defendants who have suspended driver's licenses due to POA offences have the ability to pay their outstanding POA fines at Service Ontario. This allows the individual to obtain their license back immediately as they pay their outstanding fines and the re-instatement fee due to the Ministry and their license is re-instated on the spot.

In 2023, 1,729 fines were collected at Service Ontario through this program. From these payments, revenue of \$563,448.13 was received. This continues to be a positive and efficient method of collecting defaulted fines that may have not have been collected otherwise.

In May of 2017, a plate renewal program was implemented by the Ministry of Transportation (MTO) whereby all outstanding defaulted driver fines have to be paid in full before one can renew their plates. All Red Light Camera Offences fall under this program. Therefore, anyone who does not pay their RLC offence will be required to pay before renewing their license.

In February of 2022, the provincial government made a decision to eliminate the costs associated with renewing license plates. Plates will still need to be renewed every one or two years — to ensure car insurance and any outstanding tolls or municipal fines are paid — but it will be free to do so with no sticker required. The full impact of this decision cannot be quantified at this time but it is assumed that it will cause a decrease on the number of offences issued for expired plates and will cause a delay in the requirement for people to pay their fines.

Outstanding Fines Paid

Regardless of how effective the active collection efforts are, there remains a significant number of outstanding fines. As of December 31, 2023, there were approximately 64,091 records of unpaid fines for a total outstanding amount of \$44,715,391. (See Table D-2 for further details). The significant number of outstanding fines is not just a Windsor specific issue; it is experienced province wide.

•	2	023	20	22
Description	#	% Change	#	% Change
Pre-Transfer	20,362	-28.6%	28,517	-1.3%
Post- Transfer	43,729	0.6%	43,483	1.5%
Total	64,091	-28.0%	72,000	0.2%

Table D-3: Dollar Value of Unpaid Fines

	20	23	2022			
Description	#	% Change	#	% Change		
Pre-Transfer	\$4,099,603	-19.9%	\$5,115,997	-1.5%		
Post- Transfer	\$40,615,788	1.7%	\$39,944,294	1.9%		
Total	\$44,715,391	-18.2%	\$45,060,290	0.4%		

Many of these older fines (i.e. pre-transfer) have been 'scrubbed' multiple times and all reasonable and appropriate measures to collect have been made. A POA specific write off policy was approved by Council in January of 2023 and \$1,335,638.74 was written off in 2023 (reflected by the decrease in the number and value of pre-transfer unpaid fines). Final account write offs are finalized by the Ministry in a batch process that gets completed in September of each year.

It's important to note that a write-off policy refers to the cessation of active fine collections and is done for accounting purposes only. It does not absolve a convicted offender from the requirement to pay a fine, as debts to the Crown are owed in perpetuity and are never forgiven.

The POA office will be undertaking another review in 2024 and widen the criteria for fines that can be written off. The ultimate goal is to use write offs to both create an accurate picture of outstanding fines that have the potential to be collected and to better focus our collection efforts on outstanding fines that have a higher likelihood of being collected.

SECTION E – FINANCIAL RESULTS

The negotiated financial arrangement underpinning the POA Program is in essence a partnership, under which the participating municipalities annually share approximately \$1.1 million of net revenue or "profit". The City, as the managing partner, front-ends the operation and collects and enforces the monetary fines imposed by the POA Court. From the total revenue derived, all operating costs pertaining to the POA Program are deducted. These costs include such things as staff salaries, Windsor Police court security, facility rent and maintenance, office equipment and supplies, Victim Fine Surcharge remittances, and the adjudication expenses associated with running courtroom proceedings. The net revenue is then shared amongst the signatories to the ISA in proportion to their respective weighted assessments (See SECTION F for more details). In 2023 the net profit was allocated as follows:

TOTAL	100.00%
City of Windsor Contribution	<u>48.660%</u>
Pelee Contribution	0.287%
County Contribution	51.053%

In an extremely challenging economic environment and recognizing that fine imposition amounts have not been indexed for inflation, the POA Program still enjoys a successful self-funding model, delivering a net positive revenue budget which benefits all of our local taxpayers. Each benefiting municipality is free to allocate its respective portion to such municipal purposes as deemed appropriate by the elected council thereof.

TABLE E-1 provides a high level five-year financial summary which can be used for internal benchmarking and comparative purposes.

TABLE E-1: ANNUAL FINANCIAL RESULTS - 5 YEAR SUMMARY

Description	20)23 Actuals (\$)	2022 Actuals (\$)	2021 Actuals (\$)	2020 Actuals (\$)		2019 Actuals (\$)
Revenue:		(4)	Actuals (5)	Actuals (5)	Actuals (5)	•	ictuals (\$)
Court Fines	\$	4,605,422	\$ 5,234,813	\$ 4,757,901.00	\$ 4,001,907	\$	6,349,877
Red Light Camera Revenue (RLC)	\$	1,224,201	\$ 822,823	\$ -	\$ -	\$	-
User Fees	\$	9,174	\$ 7,373	\$ -	-		_
By-Law Fines	\$	8,301	\$ 34,623	\$ 21,728.00	22,401		53,198
Recovery of Expenses	\$	3,300	\$ -	\$ -	-		-
TOTAL REVENUE	\$	5,850,398	\$ 6,099,632	\$ 4,779,629	\$ 4,024,308	\$	6,403,075
% Inc./(Dec.) YOY		-4.09%	27.62%	18.77%	-37.15%		15.23%
Expenditures:							
Salaries & Wages	\$	2,112,446	\$ 1,822,931	1,824,393	1,845,637		1,850,825
Administrative Overhead	\$	325,178	\$ 346,231	318,446	290,203		354,341
Materials & Services	\$	570,552	\$ 567,795	347,615	347,280		378,267
Provincial Charges	\$	1,518,534	\$ 1,683,854	1,378,242	981,033		1,589,165
Facility Rental	\$	316,000	\$ 316,000	316,000	316,000		308,389
TOTAL EXPENDITURES	\$	4,842,709	\$ 4,736,811	\$ 4,184,696	\$ 3,780,153	\$	4,480,987
NET SURPLUS	\$	1,007,689	\$ 1,362,821	\$ 594,933	\$ 244,155	\$	1,922,088
% Inc./(Dec.) YOY		-26.06%	129.07%	143.67%	-87.30%		53.61%

Table E-2: 2023 Provincial Offences Financial Summary - Year End as of December 31, 2023

Acct.							2022		Constitution of Constitution
#	Account Description	Product #	Account Description		2023 Budget A		2023 Actuals B	١	ear End Surplus Deficit C = A-B
REVENUES				1	A		ь		C - A-B
6485	Bylaw Fines - Courts	5117	Provincial Fines	П	\$ 5,924,000	Ġ	4,605,422	\$	1,318,57
6485	Bylaw Fines - Courts	5115	Tickets- RLC	П	\$ 900,000		1,224,201	\$	(324,201
6485	Bylaw Fines - Courts	5118	Bylaw Fines	П	58,093	\$	9,174	\$	48,91
6485	Bylaw Fines - Courts	5613	Transcript Revenue	П	15,000	Ś	-	\$	6,69
6735	Recovery Of Expenses	5510	Prosecution Fees	П	15,000	Ś	3,300	\$	(3,300
TOTAL REVENUES	Recovery of Expenses	3310	Prosecution rees	1	\$ 6,897,093	_	5,850,398	\$	1,046,69
EXPENSES									
Salary & Benefits				П					
3110	Base - Salary	5115	STD - Provincial Offences	П	\$ 1,516,907	\$	1,525,599	\$	(8,69
3130	Overtime - Salary	5115	STD - Provincial Offences	П	1,000	\$	1,790	\$	(79
3150	Temp - Salary	5115	STD - Provincial Offences	П	26,129	\$	57,726	\$	(31,59
3190	Other Pay	5115	STD - Provincial Offences	П	,	\$	15,678	\$	(15,67
3380	Workers Comp Admin.	5115	STD - Provincial Offences	П	_	\$	(1,380)	\$	1,38
8381	Workers Comp Medical	5115	STD - Provincial Offences	П	_	Ś	350	Ś	(35
8399	•	5115	STD - Provincial Offences	П	504,766	\$	512,684	\$	(7,91
Fotal Salary & Ben	Fringe Benefits (Dept.)	3113	31D - Flovincial Offences	┨├	\$ 2,048,802	Ś	2,112,446	Ś	(63,64
iotal Salary & Bell	ents			$\ $	\$ 2,048,802	Ŷ	2,112,440	Ÿ	(03,04
Materials & Servic	es			П					
2145	Housekeeping Supplies	5115	STD - Provincial Offences	П	\$ 3,420	\$	-	\$	3,42
3176	Facility Operations - Internal	5355	Caretaking	П	62,124	\$	71,247	\$	(9,12
2215	Bldg. Maintenance Services	5115	STD - Provincial Offences	П	2,500	\$	1,502	\$	99
2920	Legal Services	5115	STD - Provincial Offences	П	3,000	\$	-	\$	3,00
2950	Other Professional - External	5115	STD - Provincial Offences	П	15,420	\$	19,280	\$	(3,86
2950	Other Professional - External	5341	Security Services -	П	259,960	\$	259,960	\$	-
2950	Other Professional - External	5342	Security Services -	П	8,200	\$	_	\$	8,20
2980	Contracted Services	5115	STD - Provincial Offences	П	540,000	\$	215,063	\$	324,93
2995	Other Purchased Services	5115	Language Line	П		\$	89	Ś	(89
			0 0	11	12.000		3,410	نہ	8,59
	Other Purchased Services	5054	Language Line	11	12,000	\$	5,410	\$	
2995 Total Materials & S		5054	Language Line		\$ 906,624	\$	570,552	\$	
Total Materials & S	Services	5054	Language Line			_		_	
Total Materials & S Administrative Ov	Services erhead			 	\$ 906,624	\$	570,552	\$	336,07
Total Materials & S Administrative Ov 2010	Services erhead Office Supplies	5115	STD - Provincial Offences		\$ 906,624 \$ 16,500	\$	570,552 12,430	\$	336,07
Total Materials & S Administrative Ov 2010 2020	erhead Office Supplies Postage & Courier	5115 5115	STD - Provincial Offences STD - Provincial Offences		\$ 906,624 \$ 16,500 28,560	\$	570,552 12,430 28,036	\$	336,07 4,07 52
Total Materials & 9 Administrative Ov 2010 2020 2070	erhead Office Supplies Postage & Courier Outside Printing	5115 5115 5115	STD - Provincial Offences STD - Provincial Offences STD - Provincial Offences		\$ 906,624 \$ 16,500 28,560 12,000	\$	12,430 28,036 4,926	\$	336,07 4,07 52 7,07
Administrative Ov 2010 2020 2070 2085	erhead Office Supplies Postage & Courier Outside Printing Publications	5115 5115 5115 5115	STD - Provincial Offences STD - Provincial Offences STD - Provincial Offences STD - Provincial Offences		\$ 906,624 \$ 16,500 28,560 12,000 18,500	\$ \$ \$ \$	12,430 28,036 4,926 4,611	\$ \$ \$ \$	336,07 4,07 52 7,07 13,88
Administrative Ov 2010 2020 2070 2085 2610	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense	5115 5115 5115 5115 5115	STD - Provincial Offences STD - Provincial Offences STD - Provincial Offences STD - Provincial Offences STD - Provincial Offences		\$ 906,624 \$ 16,500 28,560 12,000	\$ \$ \$ \$ \$ \$	12,430 28,036 4,926 4,611 1,712	\$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28
Administrative Ov 2010 2020 2070 2085 2610 2620	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance	5115 5115 5115 5115 5115 5115	STD - Provincial Offences STD - Provincial Offences		\$ 906,624 \$ 16,500 28,560 12,000 18,500 3,000	\$ \$ \$ \$ \$ \$ \$	12,430 28,036 4,926 4,611 1,712 275	\$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27
Administrative Ov 2010 2020 2070 2085 2610 2620 2710	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene	5115 5115 5115 5115 5115 5115 5115	STD - Provincial Offences STD - Provincial Offences		\$ 906,624 \$ 16,500 28,560 12,000 18,500 3,000 - 7,160	\$ \$ \$ \$ \$ \$ \$ \$	12,430 28,036 4,926 4,611 1,712 275 31	\$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12
Administrative Ov 2010 2020 2070 2085 2610 2620 2710	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences STD - Provincial Offences		\$ 906,624 \$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,430 28,036 4,926 4,611 1,712 275 31 1,099	\$ \$ \$ \$ \$ \$ \$ \$	4,07 52 7,07 13,88 1,28 (27 7,12 (14
Administrative Ov 2010 2020 2070 2085 2610 2620 2710 2711	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences STD - Provincial Offences		\$ 906,624 \$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957	\$ \$ \$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04
Administrative Ov 2010 2020 2070 2085 2610 2620 2710 2711 3120	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04
Administrative Ov 2010 2020 2070 2085 2610 2620 2710 2711 3120 3175	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 18,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04
Administrative Ov 2010 2020 2070 2085 2610 2620 2710 2711 3120 3175	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 18,000 2,844	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04
Administrative Ov 2010 2020 2070 2085 2610 2620 2710 2711 3120 3175 3181 3210	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 18,000	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04
Administrative Ov 2010 2020 2070 2085 2610 2620 2710 2711 3120 3175 3181 3210 3230	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 18,000 2,844	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04
Administrative Ov 2010 2020 2070 2085 2610 2620 2710 2711 3120 3175 3181 3210 3230 4020	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056	\$ \$\$\$\$\$\$\$\$\$\$\$\$\$\$\$	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 18,000 2,844 1,056	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04 31
Administrative Ov 2010 2020 2070 2085 2610 2620 27710 27711 3120 3175 3181 3210 3230 4020	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance Membership Fees & Dues	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056 8,900	\$ \$\$\$\$\$\$\$\$\$\$\$\$\$\$\$	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 2,844 1,056 4,864	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04 31
Administrative Ov 2010 2020 2070 2085 2610 2620 27710 27711 3120 3175 3181 3210 3230 4020 4050	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance Membership Fees & Dues Training Courses	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056 8,900 4,174	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 2,844 1,056 4,864	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04 31 -
Administrative Ov 2010 2020 2070 2085 2610 2620 27710 27711 3120 3175 3181 3210 3230 4020 4050 4155	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance Membership Fees & Dues Training Courses Registrations & Conferences	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056 8,900 4,174	\$	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 2,844 1,056 4,864 2,539	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04 31 - 4,03 1,63 2,50 (8
Administrative Ov 2010 2020 2070 2085 2610 2620 27710 27711 3120 3175 3181 3210 3230 4020 4050 4155 4520	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance Membership Fees & Dues Training Courses Registrations & Conferences Cashiers Short and Over	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056 8,900 4,174 2,500	• • • • • • • • • • • • • • • • • • • •	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 2,844 1,056 4,864 2,539	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04 31 - 4,03 1,63 2,50 (8 (15,08
Administrative Ov 2010 2020 2070 2085 2610 2620 27710 27711 3120 3175 3181 3210 3230 4020 4050 4155 4520 4540	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance Membership Fees & Dues Training Courses Registrations & Conferences Cashiers Short and Over Bank Charges	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056 8,900 4,174 2,500 - 71,500	• • • • • • • • • • • • • • • • • • • •	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 2,844 1,056 4,864 2,539 - 85 86,588	\$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04 31 - 4,03 1,63 2,50 (8. (15,08 55,30
Administrative Ov 2010 2020 2070 2085 2610 2620 27710 27711 3120 3175 3181 3210 3230 4020 4050 4155 4520 4540 4560 4295	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance Membership Fees & Dues Training Courses Registrations & Conferences Cashiers Short and Over Bank Charges Collection Charges Public reltions	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 906,624 \$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056 8,900 4,174 2,500 - 71,500 177,900	• • • • • • • • • • • • • • • • • • • •	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 2,844 1,056 4,864 2,539 - 85 86,588	\$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04 31 - 4,03 1,63 2,50 (8 (15,08 55,30 8,51
Administrative Ov 2010 2020 2070 2085 2610 2620 27710 27711 3120 3175 3181 3210 3230 4020 4050 4155 4520 4560 4295 5111	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance Membership Fees & Dues Training Courses Registrations & Conferences Cashiers Short and Over Bank Charges Collection Charges Public reltions Machinery & Equipment	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056 8,900 4,174 2,500 - 71,500 177,900 8,517	• • • • • • • • • • • • • • • • • • • •	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 18,000 2,844 1,056 4,864 2,539 - 85 86,588 122,592 - 6,761	\$	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04 31 4,03 1,63 2,50 (8 (15,08 55,30 8,51 (6,76
Administrative Ov 2010 2020 2070 2085 2610 2620 27710 27711 3120 3175 3181 3210 3230 4020 4050 4155 4520 4560 4295 5111 5125	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance Membership Fees & Dues Training Courses Registrations & Conferences Cashiers Short and Over Bank Charges Collection Charges Public reltions Machinery & Equipment Computers - PCs	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 906,624 \$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056 8,900 4,174 2,500 - 71,500 177,900	• • • • • • • • • • • • • • • • • • • •	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 18,000 2,844 1,056 4,864 2,539 - 85 86,588 122,592 - 6,761 5,463	• • • • • • • • • • • • • • • • • • • •	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04 31 - 4,03 1,63 2,50 (8: (15,08 55,30 8,51 (6,76 3,25
Administrative Ov 2010 2020 2070 2085 2610 2620 27710 27711 3120 3175 3181 3210 3230 4020 4050 4155 4520 4540 4560 4295 5111 5125 5126	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance Membership Fees & Dues Training Courses Registrations & Conferences Cashiers Short and Over Bank Charges Collection Charges Public reltions Machinery & Equipment Computers - PCs Computers - Software	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056 8,900 4,174 2,500 - 71,500 177,900 8,517	• • • • • • • • • • • • • • • • • • • •	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 2,844 1,056 4,864 2,539 - 85 86,588 122,592 - 6,761 5,463 3,357	× × × × × × × × × × × × × × × × × × ×	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04 31 - 4,03 1,63 2,50 (8: (15,08 55,30 8,51 (6,76 3,25 (3,35)
Administrative Ov 2010 2020 2070 2085 2610 2620 2710 2711 3120 3175 3181 3210 3230 4020 4050 4155 4520 4540 4560 4295 5111 5125 5126 2925	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance Membership Fees & Dues Training Courses Registrations & Conferences Cashiers Short and Over Bank Charges Collection Charges Public reltions Machinery & Equipment Computers - PCs Computer Maintenance	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056 8,900 4,174 2,500 - 71,500 177,900 8,517 - 8,715 -	•	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 18,000 2,844 1,056 4,864 2,539 - 85 86,588 122,592 - 6,761 5,463 3,357 1,126	• • • • • • • • • • • • • • • • • • • •	336,07 4,076 52: 7,074 13,88: 1,28: (27: 7,12: (14: 2,04: 31: 4,03(1,63: 2,50((8: (15,08: 55,30(8,51: (6,76: 3,25: (3,35: (1,126:
Administrative Ov 2010 2020 2070 2085 2610 2620 27710 27711 3120 3175 3181 3210 3230 4020 4050 4155 4520 4540 4560 4295 5111 5125 5126	erhead Office Supplies Postage & Courier Outside Printing Publications Travel Expense Car Allowance Telephone Equipment - Gene Cell Phones Rental Expense - External Facility Rental - External Computer Maint and PYG Building Insurance Liability Insurance Membership Fees & Dues Training Courses Registrations & Conferences Cashiers Short and Over Bank Charges Collection Charges Public reltions Machinery & Equipment Computers - PCs Computers - Software	5115 5115 5115 5115 5115 5115 5115 511	STD - Provincial Offences		\$ 16,500 28,560 12,000 18,500 3,000 - 7,160 950 4,000 316,315 18,000 2,844 1,056 8,900 4,174 2,500 - 71,500 177,900 8,517	• • • • • • • • • • • • • • • • • • • •	12,430 28,036 4,926 4,611 1,712 275 31 1,099 1,957 316,000 2,844 1,056 4,864 2,539 - 85 86,588 122,592 - 6,761 5,463 3,357	× × × × × × × × × × × × × × × × × × ×	336,07 4,07 52 7,07 13,88 1,28 (27 7,12 (14 2,04 31 - 4,03 1,63 2,50 (8: (15,08 55,30 8,51 (6,76: 3,25 (3,35)

Provincial Char	ges							
2950	Other Professional - External	5509	ICON Fees	Ш	\$ 56,555	\$	55,600	\$ 955
2950	Other Professional - External	5507	Adjudication Services	Ш	390,000	ľ	346,563	\$ 43,437
2950	Other Professional - External	5510	Prosecution Fees	Ш	49,050		32,853	\$ 16,197
2950	Other Professional - External	5511	Quality Assurance	Ш	45,748		43,884	\$ 1,864
2950	Other Professional - External	5116	Victim Fines	Ш	1,010,500		926,816	\$ 83,684
2950	Other Professional - External	5508	Dedicated Fines		65,000		112,818	\$ (47,818)
Total Provincia	l Charges			l٢	\$ 1,616,853	\$	1,518,534	\$ 98,319
				ll				
TOTAL EXPENSI	ES (BEFORE COST SHARING)				\$ 5,302,470	\$	4,842,709	\$ 459,761
				ΙL				
Total Net Oper	ating Revenue			L	\$ 1,594,623	\$	1,007,689	\$ 586,934
				ľ				
								Ĭ
RECONCILIATIO	<u>ON</u>			lΓ				
Cost Sharing Pa	yments							
4295	County Contribution (51.053%	5115	STD - Provincial Offences	П	\$ 865,456	\$	514,458	\$ 350,998
4295	Pelee Contribution (0.287%)	5115	STD - Provincial Offences	Ш	4,609		2,887	\$ 1,722
Total Cost Shar	ing Payments			П	\$ 870,065	\$	517,345	\$ 352,718
Balance to City	of Windsor (48.66%)				\$ 724,558	\$	490,344	\$ 234,214
Total Net Oper	ating Revenue				\$ 1,594,623	\$	1,007,689	\$ 586,934
				ı -				

Since the local POA Transfer date of March 5, 2001 through to the end of 2023, this Area's POA Program has realized total combined net revenue of approximately \$50,172,000. The calculation is broken down by year and by municipal partner in TABLE E-3 below:

TABLE E-3: CUMULATIVE ANNUAL NET REVENUE DISTRIBUTIONS-\$000's

Year	Amher.	Essex	Kings.	Lake.	LaSalle	Leam.	Tec.	Pelee	Wind.	Total
1999	164.7	135.9	141.8	263.4	195.2	184.8	267.5	7.4	2,115.6	3,476.3
2000	182.8	150.8	157.4	292.3	216.7	205.1	296.9	8.2	2,348.0	3,858.2
2001	155.3	128.9	134.3	241.6	182.5	172.1	242.3	7.5	1,898.8	3,163.3
2002	124.8	103.5	108.9	199.0	152.4	138.3	194.0	6.0	1,523.8	2,550.7
2003	120.6	100.3	107.4	199.2	147.3	135.1	180.5	6.3	1,447.4	2,444.1
2004	96.0	79.8	86.0	168.1	123.9	106.8	148.3	5.3	1,134.3	1,948.5
2005	124.3	103.0	112.7	226.4	162.0	139.4	190.0	7.0	1,467.5	2,532.2
2006	114.0	94.5	105.2	214.8	151.5	127.4	172.1	7.1	1,342.0	2,328.6
2007	99.3	82.9	92.8	189.8	133.6	111.8	149.4	6.2	1,159.2	2,025.1
2008	95.9	80.3	90.5	187.8	130.2	109.2	143.6	6.0	1,112.0	1,955.6
2009	98.8	81.7	94.4	193.0	129.3	113.2	144.6	6.0	1,047.7	1,908.8
2010	124.7	102.3	119.3	243.7	161.2	141.8	178.7	7.6	1,286.9	2,366.1
2011	135.4	110.4	130.9	267.3	174.5	152.7	191.5	8.3	1,369.9	2,540.7
2012	111.8	90.2	108.6	221.5	143.4	126.4	154.6	6.9	1,117.2	2,080.5
2013	104.2	84.3	101.9	134.4	203.3	115.9	138.2	5.7	997.9	1,885.9
2014	85.4	70.0	84.7	169.1	111.6	94.8	112.4	4.4	807.7	1,540.1
2015	105.5	85.7	105.8	210.4	138.9	113.4	138.0	5.6	975.4	1,878.7
2016	112.4	91.3	114.5	226.0	150.1	120.4	145.7	5.9	1,027.8	1,994.0
2017	73.2	59.3	74.7	151.8	103.2	77.4	97.6	3.8	671.2	1,312.1
2018	69.3	56.1	72.0	101.3	147.6	73.8	93.9	3.5	633.6	1,251.1
2019	106.4	85.9	110.5	159.9	229.9	114.3	143.9	5.2	966.0	1,922.0
2020	13.5	10.8	14.2	20.7	29.7	14.9	18.2	0.6	121.5	244.1
2021	33.1	26.4	35.0	51.1	72.9	36.7	44.0	1.6	294.1	594.9
2022	76.8	61.4	81.4	118.2	168.3	84.6	99.9	3.6	668.6	1,362.8
2023	57.4	45.4	61.3	87.7	125.8	63.5	73.3	2.9	490.3	1,007.7
Total	2,586	2,121	2,446	4,538	3,685	2,874	3,759	139	28,024	50,172

There are a number of factors that must always be taken into consideration when reviewing the financial results for any fiscal year, as well as when projecting potential results for subsequent reporting periods:

- A ticketing and the laying of charges are outside of the POA program's control.
 Additionally, issues such as lack of judicial resources is also beyond our control.
 Although the POA Program has other sources of revenue (notably aggressive enforcement efforts targeting old or defaulted fines) the bulk of receipts is highly dependent upon the number, type and quality of new charges laid, as well as the attendance of trained officers at trials in disputed cases.
- Another significant and uncontrollable external revenue factor is the number of fines imposed by an independent and impartial judiciary in the exercise of their discretionary sentencing functions, in the event of the entering of convictions.
- The POA Program is highly vulnerable to certain uncontrollable external expenses, notably the provincial charges for Victim Fines Surcharges, adjudication and those for Part III prosecutions, both of which are mandated by the Transfer Agreement.

SECTION F – REVENUE DISTRIBUTION DETAILS

In accordance with the approved weighted assessment formula for 2023, distributions of net operating results over the course of the subject reporting year were effected as indicated in the detailed tabulation set forth in TABLE F-1 below:

Table F-1: 2023 Revenue Distribution (Based on Weighted Assessment - 2022 WA Rates)

		(%)	% of County		2023 Budget		2023 Q1 Jan-April Actuals	N	2023 Q2 Nay - June Actuals		2023 Q3 July- Oct Actuals	N	2023 Q4 Iov - Dec Actuals		2023 Total		Surplus/ (Deficit)
Net County & Pele	ee Revenue			Ś	870.065.00	Ś	352,491,20	Ś	86,992.89	Ś	81.874.67		(4,014.13)	Ś	517.344.64	Ś	(352,720.36)
Net City of Winds				Ś	847,092.00		334,094,44	Ś	82,452.67	Ś	77,601.58		(3,804.63)		490,344.06		(356,747.94)
TOTAL				\$	1,717,157.00	\$	686,585.65	\$	169,445.55	\$	159,476.25	_	(7,818.76)	_	1,007,688.69	_	(709,468.31
Allocation/Payme	ent Summary																
Amherstbur	2,672,114,770		11.16%	\$	96,542.72	\$	39,101.42	\$	9,650.01	\$	9,082.26	\$	(445.28)	\$	57,388.40	\$	(39,154.32)
Essex	2,115,784,062		8.83%		76,442.66	\$	30,960.55		7,640.89		7,191.34		(352.58)	\$	45,440.21	\$	(31,002.44
Kingsville	2,855,639,541		11.92%		103,173.42	\$	41,786.96		10,312.79		9,706.04		(475.87)	\$	61,329.92	\$	(41,843.50
LaSalle	5,858,604,326		24.46%		211,669.66	\$	85,729.75		21,157.63		19,912.82		(976.28)	\$	125,823.92	\$	(85,845.74
Lakeshore	4,083,254,550		17.05%		147,526.79	\$	59,750.81		14,746.17		13,878.58		(680.44)	\$	87,695.13	\$	(59,831.66
Leamingtor	2,957,638,859		12.35%		106,858.62	\$	43,279.53		10,681.15		10,052.73		(492.86)	\$	63,520.54	\$	(43,338.08)
Tecumseh	3,411,102,479		14.24%		123,242.13	\$	49,915.12		12,318.78		11,594.00		(568.43)	\$	73,259.47	\$	(49,982.66
Total Count	23,954,138,588	51.053%	100.00%	\$	865,456.00	\$	350,524.14	\$	86,507.42	\$	81,417.77	\$	(3,991.73)	\$	514,457.60	\$	(350,998.40)
Pelee	134,425,696	0.287%		\$	4,609.00	\$	1,967.07	\$	485.46	\$	456.90	\$	(22.40)	\$	2,887.03	\$	(1,721.97)
Windsor	22,831,365,322	48.660%		\$	847,092.00	\$	334,094.44	\$	82,452.67	\$	77,601.58	\$	(3,804.63)	\$	490,344.06	\$	(356,747.94
TOTAL	46,919,929,606	100.0%		\$	1,717,157.00	\$	686,585.65	\$	169,445.55	\$	159,476.25	\$	(7,818.76)	\$	1,007,688.69	\$	(709,468.31
Total Count	24,088,564,284	51.34%															
County	99.44%																
Pelee	0.56%																

Notes:

2023 Budget was based on 2022 WA rates as that was the only available information at the time.

Details of the quarterly payments are itemized below:

Quarter	Cheque Issuance Date	\$ Amount - County	\$ Amount - Pelee
Q1	May 2023	\$39,998.46	\$224.46
Q2	September 2023	\$86,507.42	\$485.46
Q3	December 2023	\$81,417.77	\$456.90
Q4	February 2024	\$306,533.94	\$1,720.21
TOTAL		\$514,457.59	\$2,887.03

APPENDIX A – GLOSSARY OF TERMS

Area ~ Windsor/Essex Court Service Area, which encompasses the geographic territory of the City of Windsor, Essex County and Pelee Island

ARO ~ ARO, Inc., one of the registered Canadian collection agencies who have been retained in 2016 to assist the POA Program in the collection of defaulted fines owed by Canadian residents

Bill 108 ~ amending legislation to the *Provincial Offences Act* which in 1998 added Part X thereto, enabling the transfer of administration of justice functions to the municipal sector

Bill 197 ~ amending legislation to the *Provincial Offences Act* which in 2020 added additional expansion of remote court functions.

City ~ The Corporation of the City of Windsor, a single tier municipality continued as such under the *Municipal Act, 2001*

Council ~ the elected City of Windsor Municipal Council

CAMS ~ A Collection Agency Management System installed in 2014 used to track, record and document newly issued as well as defaulted fines.

 ${\it CBV}$ $^{\sim}$ CBV Collections Services, LTD, one of the registered Canadian collection agencies who have been retained in 2016 to assist the POA Program in the collection of defaulted fines owed by Canadian residents

Early Resolution ~ used to be known as First Attendance early resolution, slated for implementation in 2012. While taking a more formalistic approach, provision is made for convictions of those defendants who fail to appear for their meetings with the prosecutor

Gatestone $^{\sim}$ Gatestone & Co International Inc., one of the registered collection agencies who have been retained in 2016 to assist the POA Program in the collection of defaulted fines owed by Canadian residents

ICON ~ Integrated Courts Offences Network, being the provincial mainframe application used and relied upon by administration of justice staff in relation to all aspects of POA matters

ISA $^{\sim}$ the Intermunicipal Court Service Agreement underpinning the local POA Court operations for Windsor/Essex, entered into amongst the City and the other 9 municipalities together constituting the Area

Liaison Committee ~ the Windsor/Essex Court Service Area Liaison Committee erected pursuant to the ISA, being an advisory administrative body

 ${f LSA} \sim {f Local}$ Side Agreement, being one of the 2 contracts together constituting the Transfer Agreement

MAG ~ the Ministry of the Attorney General for the Province of Ontario

MOU ~ Memorandum of Understanding, being one of the 2 contracts comprising the Transfer Agreement

MBNCanada (previously OMBI) ~ The Municipal Benchmarking Network Canada (MBNCanada) is a groundbreaking initiative collecting data for more than 850 measures across thirty-seven (37) municipal service areas

Part I ~ that portion of the POA dealing with ticketing procedures for non-parking matters

Part II ~ that portion of the POA dealing with ticketing procedures for parking matters

Part III ~ that portion of the POA dealing with the issuance of summonses for persons to attend POA Court in order to be arraigned on Informations and thereafter to be dealt with by a Justice of the Peace. There are no provisions for out-of-court payments nor for failure-to-respond convictions

POA ~ *Provincial Offences Act* (Ontario)

POA Court ~ referring to that judicial complement of the Ontario Court of Justice, composed primarily of Justices of the Peace, whose duties include dealing with POA matters

POA Office ~ the premises where the City executes the POA administration of justice functions

POA Program ~ the City's operational structure for the delivery of POA administration of justice functions

POA Transfer ~ the transfer by the province to the City of POA administration of justice functions

Serviced Municipalities ~ those 9 signatories to the ISA for which the City is the service provider pursuant to the POA Transfer, consisting of Leamington, LaSalle, Tecumseh, Essex Town, Kingsville, Pelee, Amherstburg, Lakeshore and Essex County

Transfer Agreement ~ contractual arrangement between the City and MAG where the City became the local service provider for transferred administration of justice functions, composed of the MOU and the LSA

Victim Fine Surcharge ~ all fines levied under Part I and Part III of the POA are statutorily bumped-up by this surcharge. Where the base fine does not exceed \$1,000, the surcharge amount is applied in stepped amounts ranging from \$10 to \$125; fines over \$1,000 have a flat 25% surcharge added. All surcharge amounts are remitted without deduction to the province for appropriate application as determined by senior government



Summary of Outstanding Reports

Meeting Date: Wednesday, May 15, 2024
Report #: 2024-0501-LCS-R17-KH

Purpose

To provide County Council with a summary of outstanding reports and an estimated timeline for reporting back to Council on such matters.

In accordance with Procedure By-law 2023-58, Section 11.13.2., items listed have been requested by Council, by resolution during the current term of Council.

Summary Table

Meeting Date	Direction/Motion	Status/Action Taken	Anticipated Report/ Completion
2023-10-04	Moved By Michael Prue Seconded By Dennis Rogers Whereas Amherstburg Town Council has voted at their September 11, 2023 meeting to direct Mayor Prue and/or Deputy Mayor Gibb to introduce a Notice of Motion to County Council requesting a Traffic Control Study at the intersection of County Rd 9 and County Rd 10; And whereas this intersection is owned by the County of Essex and is located within the Municipality of Amherstburg;	Pending Due to the ongoing construction in this vicinity, it is not possible to currently obtain accurate traffic counts. This study will be undertaken upon the conclusion of the construction anticipated by August 2024. Completion of this report is not anticipated until early fall 2024.	2024-09-18

Katherine Hebert, Manager, Records and Accessibility/Deputy Clerk Corporation of the County of Essex, Main Floor, Suite 201, 360 Fairview Ave. W., Essex, ON N8M 1Y6

Phone: 519-776-6441, ext. 1353, Email: khebert@countyofessex.ca

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Meeting Date	Direction/Motion	Status/Action Taken	Anticipated Report/ Completion
	Now therefore, Essex County Council requests that County Administration conduct a Traffic Study to study the intersection of County Road 9 (Howard Ave) and County Road 10 (Middle Side Road) to assess the requirement for traffic signalization.		
2023-11-01	Moved By Michael Prue Seconded By Chris Gibb Whereas Amherstburg Town Council has voted at their October 10, 2023 meeting to direct Mayor Prue and/or Deputy Mayor Gibb to introduce a Notice of Motion to County Council requesting a Traffic Control Study at the intersection of County Rd 9 and Alma Road; And whereas this intersection is owned by the County of Essex and is located within the Municipality of Amherstburg; Now therefore, Essex County Council requests that County Administration conduct a Traffic Study for the said intersection	Pending Due to the ongoing construction in this vicinity, it is not possible to currently obtain accurate traffic counts. This study will be undertaken upon the conclusion of the construction anticipated by August 2024. Completion of this report is not anticipated until early fall 2024.	2024-09-18
2023-12-20	373-2023 Moved By Kimberly Verbeek Seconded By Chris Gibb That Essex County Council receive this report for information and further that Essex County Council provide direction to Administration to proceed with a Council	In Progress	2024-06-05

Page 3 Summary of Outstanding Reports May 15, 2024

Meeting Date	Direction/Motion	Status/Action Taken	Anticipated Report/ Completion
	Remuneration Market Review by selecting a consultant in accordance with the Corporation's Procurement Policy for services valued under \$10,000.		
2024-02-07	Moved By Dennis Rogers Seconded By Sherry Bondy That Essex County Council give Administration direction to consult with local municipalities to investigate their satisfaction with the services provided by any discretionary external commitments and to invite these organizations to present to County Council and the local municipalities to demonstrate the benefit they are providing to municipalities and the value for money invested by the County and that a report come back to County Council prior to the 2025 budget deliberations.	In Progress	2024-07-17

Meeting Date	Direction/Motion	Status/Action Taken	Anticipated Report/ Completion
2024-04-03	Moved By Gary McNamara Seconded By Chris Gibb That Essex County Council direct Administration to consult with ERCA on the feasibility of reviewing and enhancing the Clean Water Green Spaces Program with an aim at achieving an accelerated rate of natural restoration in the County and provide a report back to Council; And, further that Essex County Council direct Administration to bring back a report and draft by- law/policy to meet the obligations of Section 270(1)7 of the Municipal Act with regard to the protection and enhancement of tree canopy.	Rebecca Belanger – In-Progress	2024-06-19
2024-05-01	Moved By Crystal Meloche Seconded By Michael Akpata Whereas the intersections at Martin Lane and Front Road, and Victory and Front Road are owned by the County of Essex, but located within the Town of LaSalle; And Whereas Front Road has seen an increase in traffic volume, which volume will only further increase with the new developments on Martin Lane; Be It Resolved that Council support Mayor Meloche and Deputy Mayor Akpata in their efforts to introduce a motion at County Council	Allan Botham Pending	2024-10-16

Page 5 Summary of Outstanding Reports May 15, 2024

Meeting Date	Direction/Motion	Status/Action Taken	Anticipated Report/ Completion
	requesting a traffic control study at the intersections of Martin Lane and Front Road, as well as at Victory and Front Road, to assess the requirement for traffic signalization, to assist not only with the traffic flow but also with pedestrian safety.		

Recommendation

That Essex County Council receive report number 2024-0515-LCS-R17-KH, Summary of Outstanding Reports as information.

Approvals

Respectfully Submitted,

Katherine Hebert

Katherine Hebert, Interim Clerk & Manager, Records and Accessibility/Deputy Clerk

Concurred With,

Sandra Zwiers

Sandra Zwiers, MAcc, CPA, CA, Chief Administrative Officer.



Administrative Report

Office of the Director, Infrastructure & Planning Services

To: Warden MacDonald and Members of Essex County

Council

From: Allan Botham, P.Eng.

Director, Infrastructure & Planning Services

Date: Wednesday, May 15, 2024

Subject: Adjustments to County Road Segments in the

Municipality of Leamington

Report #: 2024-0515-IPS-R06-AB

Purpose

The purpose of this Administrative Report (the "**Report**") is to provide County Council information and recommendations to update the existing County Connecting Link agreement with the Municipality of Leamington.

Background

Sections of road within each of the Local Municipal Partner ("**LMP**") municipalities, that are not part of the County owned road network, but are extensions of, or connections to, the County road network, are referred to as "Connecting Links".

Limits of Connecting Links are described in separate by-laws for each LMP, and may be adjusted from time to time, as approved by County Council. The by-law authorizing a connecting link agreement with the Municipality of Leamington is By-law 46-2008.

Discussion

By way of resolution, the Council of the Municipality of Leamington, approved, in principle, amendments to the existing Connecting Link limits within the Municipality's urban area (please refer to **Appendix I**). The amendments, or adjustments, to the Connecting Link limits, are presented in the draft Amending Agreement attached to this Report as **Appendix II**, and generally summarized in Table 1 and Figure 1 below.

Allan Botham, P.Eng., Director, Infrastructure and Planning Services Corporation of the County of Essex, Upper Floor, Suite 315, 360 Fairview Ave. W., Essex, ON N8M 1Y6

Phone: 519-776-6441, ext. 1397; Email: abotham@countyofessex.ca

Page 2 Administrative Report May 15, 2024

Adjustments to County Road Segments in the Municipality of Learnington

Table 1

County Road	Local Name	Proposed Change
CR20	Seacliff Drive	Extend the western limit from Branton Drive westerly to just east of Fraser Road
CR34	Talbot Street West	Extend the western limit from Armstrong Drive westerly to just east of Fraser Road
CR48	Oak Street West	Extend the western limit from Industrial Road to just east of Fraser Road

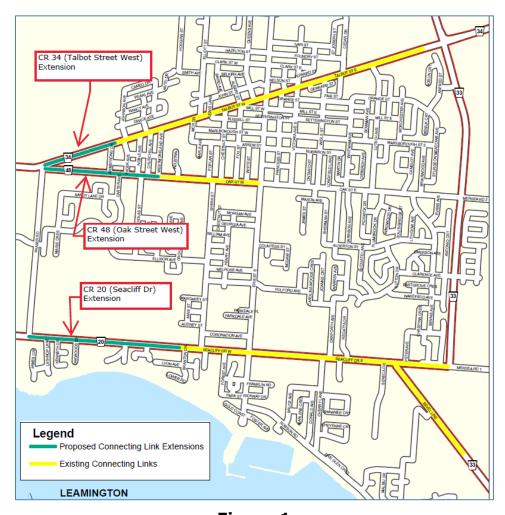


Figure 1

Page 3 Administrative Report May 15, 2024 Adjustments to County Road Segments in the Municipality of Leamington

Given the existing conditions within settlement area, surrounding land use, and preparedness of the Municipality to assume responsibility of the subject road segments, Administration recommends that County Council support the proposed changes.

Changes to the Connecting Link limits will move ownership and, therefore, governance to the Municipality of Leamington, responsible for management of the road allowance, including permitting, access, and maintenance. The County will support the Municipality of Leamington financially according to the cost sharing model presented in the draft Amending Agreement attached to this Report as **Appendix II**, and the County will continue to share in winter maintenance operations of ploughing and salting of the Connecting Links.

The overall change is a reduction to the County owned road network and, corresponding increase to the County Connecting Link network of approximately 2.77 km. (please refer to Table 2 below).

Table 2

County Road	Local Name	Current Connecting Link Distance	Revised Connecting Link Distance	Change (m)
		(m)	(m)	
CR20	Seacliff Drive	2,249	3,460	1,211
CR34	Talbot Street West	2,704	3,270	566
CR48	Oak Street West	765	1,755	990
			Total Change	2,767

It is also proposed, at this time, to transfer three small pieces of property to the County of Essex, from the Municipality of Leamington for the purpose of cleaning up the intersections of CR20 at Fraser Road, and CR48 at Fraser Road (please refer to Figures 2 & 3).

Page 4
Administrative Report
May 15, 2024
Adjustments to County Road Segments in the Municipality of Learnington

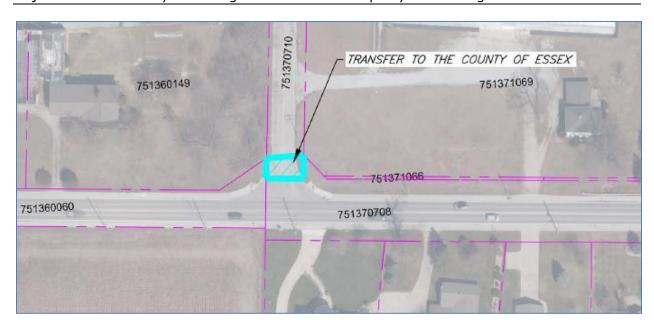


Figure 2

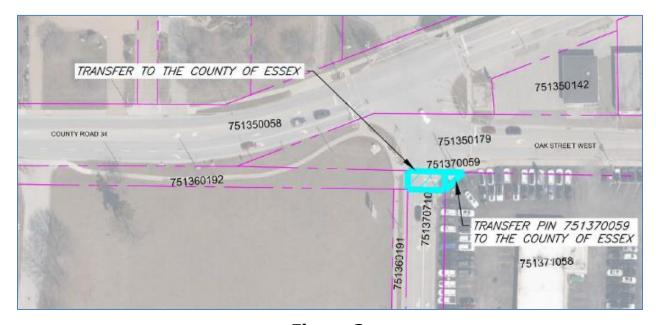


Figure 3

Financial Implications

As presented by the Municipality in attached **Appendix I**, there is no direct cost to the County for transfer of lands or adjusting the Connecting Link limits. The reduced length of County owned roadway should result in reduced maintenance costs and liability.

Page 5
Administrative Report
May 15, 2024
Adjustments to County Road Segments in the Municipality of Leamington

Consultations

The County Solicitor and Administration of the Municipality of Learnington were consulted during preparation of this report.

Recommendation

That Essex County Council approve by-law 2024-24 authorizing an amendment to the existing Connecting Link Agreement with the Municipality of Leamington;

That Essex County Council rescind by-law 46-2008; and

That Essex County Council authorize the Warden and Clerk to execute any and all agreements and documents necessary to receive lands from the Municipality of Leamington as described in this Report, being Report 2024-0515-IPS-R06-AB.

Approvals

Respectfully Submitted,

Allan Botham

Allan Botham, P.Eng., Director, Infrastructure and Planning Services

Concurred With,

Sandra Zwiers

Sandra Zwiers, MAcc, CPA, CA, Chief Administrative Officer

Appendix	Title
I	ENG 07-24 County Connecting Links Agreement Amendment
II	Draft Amending Agreement – Leamington CL Agreement



ENG-07-24

Report

To: Mayor and Members of Council

From: Bill Fuerth, P. Eng., Manager of Engineering Services

Date: February 8, 2024

Re: County Connecting Links Agreement Amendment

Recommendation:

It is recommended that:

- Council approve, in principle, the amendments to the Connecting Links
 Agreement proposed herein and that the Director of Infrastructure be granted the
 delegated authority to execute the revised agreement with the County of Essex;
 and
- 2. Council approve the transfer of, at no cost to the County of Essex, the 17.8 square metre parcel of land identified as PIN 751370059 and as Part of Lot 3, Registered Plan 402, 12R-27106, Part 1; and
- 3. Council approve the transfer of, at no cost to the County, the 73.2 square meter parcel of land identified as the portion of PIN 751370710 measured 30 m from it's current northernmost limits, and as depicted in Figure 3 of this report; and
- Council approve the transfer of, at no cost to the County, the 83.5 square meter parcel of land identified as the portion of PIN 751370710 measured 7.55 m from it's current southernmost limits, and as depicted in Figure 3 of this report. (ENG-07-24)

Background:

A connecting link is defined as a roadway which is not part of the network belonging to the County of Essex but is an extension of, or connects to, sections of road included in the County of Essex's road network. There are four connecting links found in the Municipality of Leamington, which are part of Talbot Street (County Road 34), part of Oak Street (County Road 48), part of Seacliff Drive (County Road 20) and part of Bevel Line (County Road 33).

The County Connecting Link Agreement (CCLA) formed between the County of Essex and the Municipality of Leamington identifies the extent of the County Connecting Links (CCL) throughout the Municipality as well as the degree of maintenance responsibility allotted to each party to the agreement. The intent of this report is to amend the extents of the connecting links, as defined in the agreement and consequently adjust maintenance assessments accordingly.

The most recent revision of the agreement is dated 2008, Administration report CL/35/08. The revisions made at that time included revisions to the CCL boundaries and clarifications to maintenance responsibilities shared between the County of Essex and the Municipality of Leamington. Moreover, a change to a connecting link boundary was made in 2020, by way of a memorandum of understanding between the CAO's of the Municipality of Leamington and the County of Essex, extending the westerly boundary on County Road 48/Oak Street West to the western limit of the Westmoreland Avenue right of way (R.O.W.). This was done to ensure a traffic signal was constructed at the Westmoreland and Oak Street intersection during the development of the new Leamington high school. This new agreement will formalize that amendment as well.

Comments:

The current CCLA defines the CCL on County Road 20/Seacliff Drive as extending from Municipal Number 71 Seacliff Drive West to 432 m east of County Road 33/Bevel Line Road. The revised County Road 20/Seacliff Drive CCL recommended in this report would extend from 70 m East of Fraser Road to 432 m east of County Road 33/Bevel Line Road. The intent of this revision is to update the westerly CCL boundaries to reflect the proposed future extent of municipal servicing in the County Road 20/Seacliff Drive right of way (ROW) required to facilitate future development in southwestern Leamington. Associated with this development is the construction of a roundabout to service future residential development on the North side of County Road 20/Seacliff Drive. By adjusting the boundaries as identified in this report, this roundabout intersection, required for residential development, would be under the jurisdiction of the Municipality of Leamington; the appropriate local government to control such an intersection. The revised westerly limit of the CCL is depicted for reference in Figure 2, below.

The current CCLA defines the CCL on County Road 34/Talbot Street as extending from the former west limit of Leamington to the former east limit of Leamington. The revised County Road 34/Talbot Street CCL recommended in this report would extend from the easterly limit of Municipal Number 256 County Road 34/Talbot Street West to the westerly limit of Municipal Number 235 County Road 34/Talbot Street East. This revision was requested by the County of Essex. The easterly limit has been revised in

this report only for clarity and no relocation of the physical boundary is proposed, however the revised westerly limit of the CCL is depicted for reference in Figure 2, below.

The current CCLA defines the CCL on County Road 48/Oak Street as extending from the former west line of Learnington to Erie Street. The revised County Road 48/Oak Street CCL recommended in this report would extend from the easterly limit of Municipal Number 256 County Road 34/Talbot Street West to Erie Street. The revised westerly limit of the CCL is depicted for reference in Figure 2, below.

Table 1 and Figure 1, provided below, summarize the proposed revised CCL extents as proposed in this report.

County Road	Local Name	Location
CR20	Seacliff Dr	From 70 m East of Fraser Road to 432 m East of County Road 33/Bevel Line Road
CR33	Bevel Line Road	CR20 (Seacliff Dr.) to Former Limit of Leamington
CR34	Talbot Street	From the Easterly Limit of Municipal Number 256 County Road 34/Talbot Street West to the Westerly Limit of Municipal Number 235 County Road 34/Talbot Street East
CR48	Oak Street	From the Easterly Limit of Municipal Number 256 County Road 34/Talbot Street West to Erie Street

Table 1 - Proposed Connecting Links Extents

In addition to the revision of the CCLA this report is recommending the transfer of three pieces of Municipal property to the County of Essex, as these area form part of intersections to be maintained by the County at their own cost. Those pieces of land are as follows:

- An 17.8 square metre parcel of land identified as PIN 751371059 and as Part of Lot 3, Registered Plan 402, 12R-27106, Part 1 (Figure 3)
- An 73.2 square metre parcel of land identified at the northernmost limits of PIN 751370710, as identified in Figure 3
- An 83.5 square meter parcel of land at the southernmost limits of PIN 751370710, as identified in Figure 3.

Financial Impact:

Though there is no direct financial impact associated with this report the revisions to the CCLA proposed herein will result in increases to the extents of the CCLs in accordance with the table provided below. The added length of Municipally owned road allowances will result in additional maintenance costs and liability, offset in part by the County's share of those costs to be determined through final revisions of the CCLA to be completed by the County. The table below provides the current cost sharing agreement values for maintenance of the respective Right of Ways, intended to serve as a reference for potential future financial impacts resulting from the proposed revision to the CCLA.

Extent of CCL Revisions

County Road	Local Name	Current Distance	Revised Distance	County Share (2008 agreement)	Municipality Share (2008 agreement)
CR20	Seacliff Dr	2,249 m	3,431 m	82.9 %	17.1 %
CR33	Bevel Line Road	957 m	957 m	100%	0 %
CR34	Talbot Street	2,704 m	3,269 m	56.4 %	43.6 %
CR48	Oak Street	765 m	1,659 m	68.3%	31.7%

Respectfully submitted,

Bill Fuerth, P. Eng Manager of Engineering Services

Robert Sharon
Director of Infrastructure Services

Attachments:

Figure 1 Overall Proposed County Connecting Link Boundary Amendments

Figure 2 - Revised County Link Boundaries

Figure 3 -PIN Parcels to be Transferred to The County

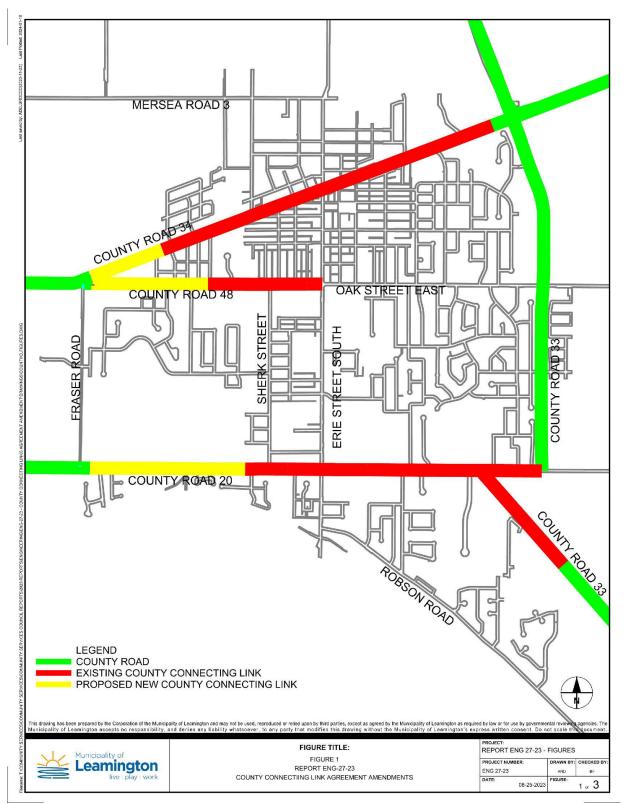


Figure 1 Overall Proposed County Connecting Link Boundary Amendments

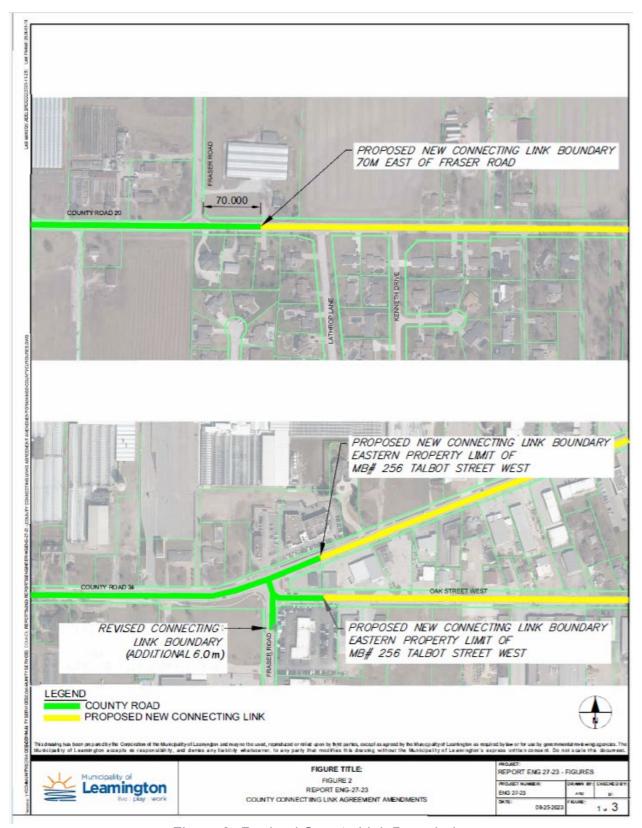


Figure 2 -Revised County Link Boundaries

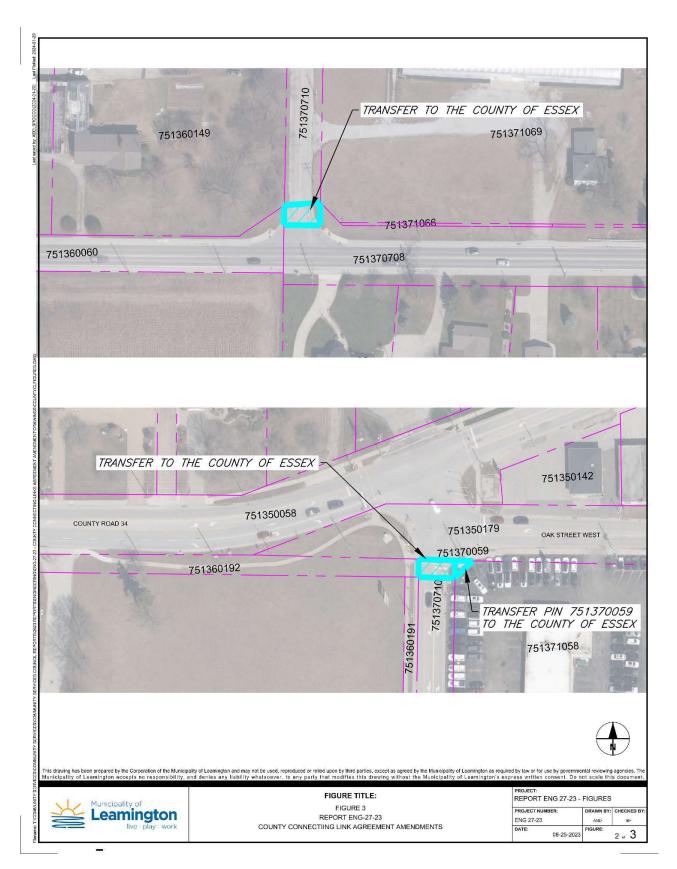


Figure 3 -PIN Parcels to be Transferred to The County

Consent Agenda Item: Yes

Staff Use Only
Proposed Council Meeting Date: <u>February 13, 2024</u>
By-law Required or Attached: Required Attached
Public Meeting under Planning Act: Yes No
Drainage – Meeting to Consider: Yes No
Drainage – Court of Revision: Yes No
Presentation: Yes No (If yes, please forward the presentation to Legislative Services.)





This Amending Agreement made in duplicate this 16th day of May, 2024, Between:

The Corporation of the County of Essex Hereinafter call the "**County**"

- and -

The Corporation of the Municipality of Leamington Hereinafter called the "**Municipality**"

Whereas on or about September 3, 2008, the County and the Municipality (together, the "**Parties**") entered into an Agreement (the "**Connecting Links Agreement**") with respect to streets that are not part of the County Road System, but are extensions of, or connect roads included in the County Road System ("**Connecting Links**");

And whereas the Connecting Links Agreement set out the specific limits of the Connecting Links and the roles and responsibilities of each of the Parties with respect to the Connecting Links;

And whereas a copy of the Connecting Links Agreement is appended to this Amending Agreement as **Schedule "A"**;

And whereas the Parties wish to amend the boundaries of the Connecting Links within the Connecting Links Agreement, as further detailed below.

Now therefore this Amending Agreement witnesses that in consideration of the complete performance of each of the respective obligations of the Parties to the Connecting Links Agreement, the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledges by each of the Parties hereto, the Parties agree as follows:





- 1. The Connecting Links Agreement be and is hereby amended as follows:
 - (a) The Table on Page 2 of the Connecting Links Agreement now read as follows, with the amended section *italicized* and **bolded**:

County	Local Name	Location	Distance (m)	Area (m²)
CR20	Seacliff Dr	West Limit Mun. No. 929 (CR33) to the East Limit of Mun. No. 230 (approx. 70m east of Fraser Road East Limit)	3,460.0	31,384.9
CR33	Bevel Line Rd.	CR 20 (Seacliff Dr.) to Former Limit of Leamington	957.0	6,699.0
CR34	Talbot St.	West Limit of Mun. No. 250 Talbot St. West to West Limit of Mun. No. 235 Talbot St. East	3,270.0	39,808.88
CR48	Oak St	East Limit of Mun. No. 256 Talbot St. West to West Limit of Erie Street	1,755.0	15,929.65

(b) The Table on Page 3 of the Connecting Links Agreement now read as follows, with the amended section *italicized* and **bolded**:

County Road	Local Name	County's Share	Municipality's
		County's Share	Share
CR20	Seacliff Dr	77.2%	22.8%
CR33	Bevel Line Rd.	100.0%	0.0%
CR34	Talbot St	57.5 %	42.5%





- The Parties hereby affirm the terms of the Connecting Links Agreement, as amended by this Amending Agreement, and expressly acknowledge that the Connecting Links Agreement remains in full force and effect save and except as specifically agreed by way of this Amending Agreement.
- 3. This Amending Agreement shall be and is governed by and construed in accordance with the laws of the Province of Ontario, and no amendment shall be made to this Amending Agreement or the underlying Connecting Links Agreement unless made in writing and executed by each of the Parties hereto.
- 4. The Parties expressly acknowledge and agree that they have received any and all necessary authorizations from their respective Councils to enter into this Amending Agreement, and further that they have each read and understand this Amending Agreement, and expressly agree to the terms and conditions contained herein.
- 5. The Parties agree that this Amending Agreement may be signed electronically and may be signed in counterparts with the same effect as if the Parties had executed the same document in person, together, at the same time.

BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK, WITH EXECUTION PAGE ON FOLLOWING PAGE 4 OF 4





The Parties hereto have each electronically executed this Amending Agreement by their respective duly authorized signing officers.

THE CORPORATION OF THE COUNTY OF ESSEX

Per: Hilda MacDonald

Title: Warden

Per: Katherine Hebert Title: Deputy Clerk

We have the authority to bind the County.

THE CORPORATION OF THE MUNICIPALITY OF LEAMINGTON

Per: Hilda MacDonald

Title: Mayor

Per: Brenda Percy

Title: Clerk

We have the authority to bind the Municipality.

SCHEDULE 'A'

THIS AGREEMENT made in triplicate this <u>3rd</u>,day of <u>September</u>, 2008 BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF LEAMINGTON
Hereinafter called the 'Municipality'

OF THE FIRST PART

And

THE CORPORATION OF THE COUNTY OF ESSEX
Hereinafter called the 'County'

OF THE SECOND PART

WHEREAS, certain roads in the Municipality are not parts of the County Road System but are extensions of, or connections to, roads included in the County Road System;

AND WHEREAS the County may enter into an Agreement in writing with the Municipality for the maintenance of such road, and, if it is in the public interest that such road be constructed, for the construction thereof;

AND WHEREAS within the Municipality the following streets are not part of the County Road System but are extensions of, or connect roads included in the County Road System namely:

County	T 1 7 7	*		
Road	Local Name	Location	Distance (m)	Area (m²)
CR20	Seacliff Dr	Mun. No. 71 – 432m east of CR 33 (Bevel Line Rd) (Mun. No. 929)	2,248.7	18,626.38
CR33	Bevel Line Rd.	CR 20 (Seacliff Dr.) to Former Limit of Leamington	957.0	6,699.0
CR34	Țalbot St	Former West Limit of Leamington to Former East Limit of Leamington	2,703.7	33,579.6
CR48	Oak St	Former West Line of Learnington to Erie St.	765.0	7,843.3

Note: Refer to Attached Figures

THEREFORE this Agreement witnesseth that in consideration of the premises and the covenants hereinafter contained parties hereto hereby covenant and agree the one with the other as follows:

1. The Municipality will maintain and keep in a proper state of repair all necessary curbs, gutters, catch basins, combined sewers, storm sewers or drains, sidewalks, traffic signal systems, street lighting and road signing or any other special work, all of which shall be borne by the Municipality. In addition, the Municipality agrees to maintain shoulders and trim trees and bushes as required bearing all associated costs.

- 2. The County will maintain the pavement and roadway on the said road by performing or arranging for the performance of the following work whenever necessary or required namely:
 - · Spray patching, cold and hot mix patching
 - Surface sealing
 - Routing and sealing of cracks
 - · Centerline pavement marking
 - Snow removal and application of chemicals and abrasives
- 3. The widths and areas of the pavement or roadway on the said road having been determined and mutually agreed upon, the expenditures made by the parties in fulfillment of their obligations under Paragraph 2 will be borne and paid by each of the them as follows:

County Bood	Local Name	Course to the cons	Municipality's
County Road	Licai Name	County's Share	Share
CR20	Seacliff Dr	82.9 %	17.1%
CR33	Bevel Line Rd.	100.0 %	0.0%
CR34	Talbot St	56.4 %	43.6 %
CR48	Oak St	68.3 %	31.7%

- 4. The Municipality will maintain every culvert or bridge on, over or across the roadway on the said road passes and which is under the jurisdiction of the Council thereof and will keep the same in proper state of repair at all times.
- 5. The expenditures made by the Municipality in fulfillment of its obligations under Paragraph 4, exclusive of any part thereof which is incurred to provide for sidewalks or for the track allowance of a street railway, will be borne and paid 50.0% by each the County and the Municipality.

- 6. The Municipality will pay or be responsible for the part of the cost of maintaining every such culvert or bridge, which is incurred to provide for sidewalks or for the track allowance of a street railway.
- 7. The party doing work under this Agreement and claiming contribution from the other party will submit to the Treasurer of the other party a statement of the total expenditure and the proportion thereof claimed on or before the 15th day of each month in respect of the expenditure of the preceding calendar month, and payment of the amount owing in respect of such claim shall be made to the Treasurer of the claiming part on or before the last day of the month in which the claim was made.
- 8. The party doing work under this Agreement will furnish the Engineer for the other party with all plans, specifications, contracts, measurements and information relating to the work at all reasonable times for the purpose of inspecting the same and permit him or his agent to examine all books, accounts, records and correspondence in relation thereto.
- 9. Where in carrying out any work under Paragraph 1 or installing any utility or service on the said road it is necessary to cut through or damage the pavement or roadway thereon, the Municipality will make good the damage and restore the pavement or roadway to its original condition at its own cost and expense.

10. Where the Municipality permits any person, company or corporation to cut into or damage the pavement or roadway on the said road for the purpose of installing any utility or service or for any other purpose it will see that such person, company or corporation makes good the damage and restores the pavement or roadway to its original condition at the sole cost and expense of such person, company or corporation.

IN WITNESS WHEREOF the parties have affixed their corporate seals attested by the hands of their respective officers duly authorized on their behalf.

SIGNED, SEALED AND DELIVERED

THE CORPORATION OF THE MUNICIPALITY OF LEAMINGTON

HIOK / JOH!

CLERK

THE CORPORATION OF THE COUNTY OF

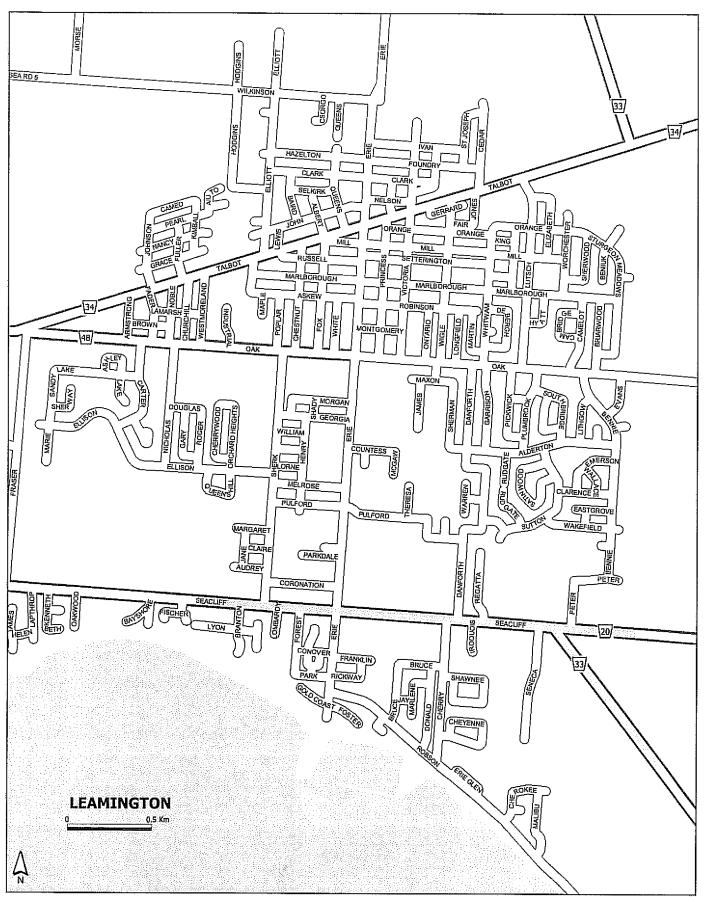
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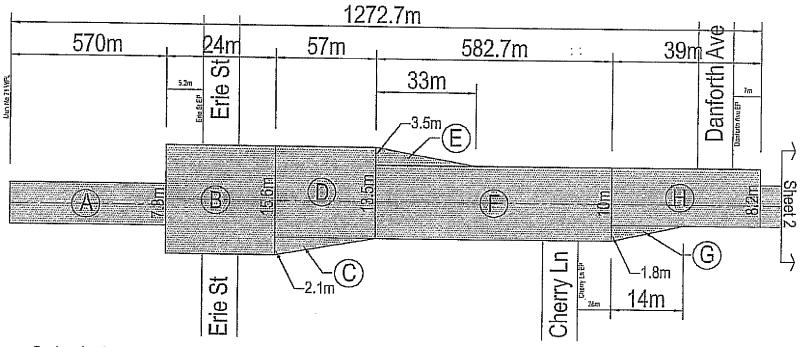


Connecting Links Key Plan - Town of Leamington, ON



County Road 20 (Seacliff Dr) - Learnington

Mar 2, 2007 (revised September 4, 2008)



Area Calculations

(A) $570 \text{m} \times 7.3 \text{m} = 4161 \text{sm}$

(B) 24m x 15.6m = 374.4sm

(C) 57m x 2.1m x .5 = 59.85sm

(D) 57m x 13.5m = 769.5sm

E) 33m x 3.5m x .5 = 57.75sm

(F) 582.7m x 10m = 5827sm

 \bigcirc 14m x 1.8m x .5 = 12.6sm

H) 39m x 8.2m = 319.8sm

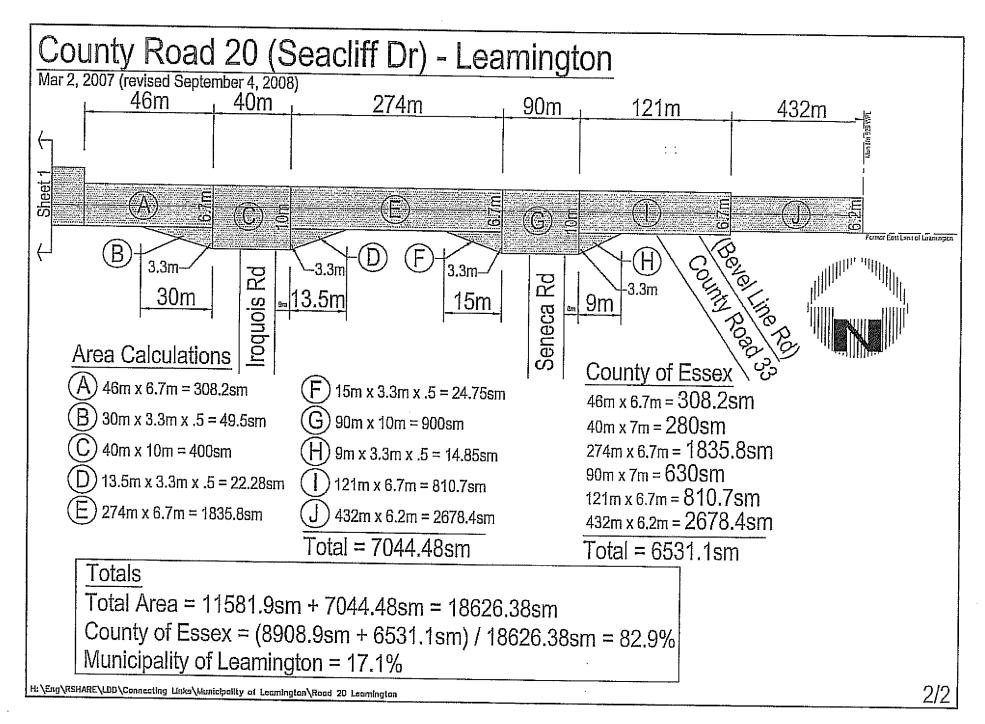
Total = 11581.9sm

County of Essex

 $1272.7 \text{m} \times 7 \text{m} = 8908.9 \text{sm}$

H:\Eng\RSHARE\LDD\Connecting Links\Municipality of Laamington\Road 20 Leamington

1/2



County Road 33 (Bevel Line Rd) - Leamington

Mar 5, 2007

957m

Former East Limit of Leanington.

College of the College of

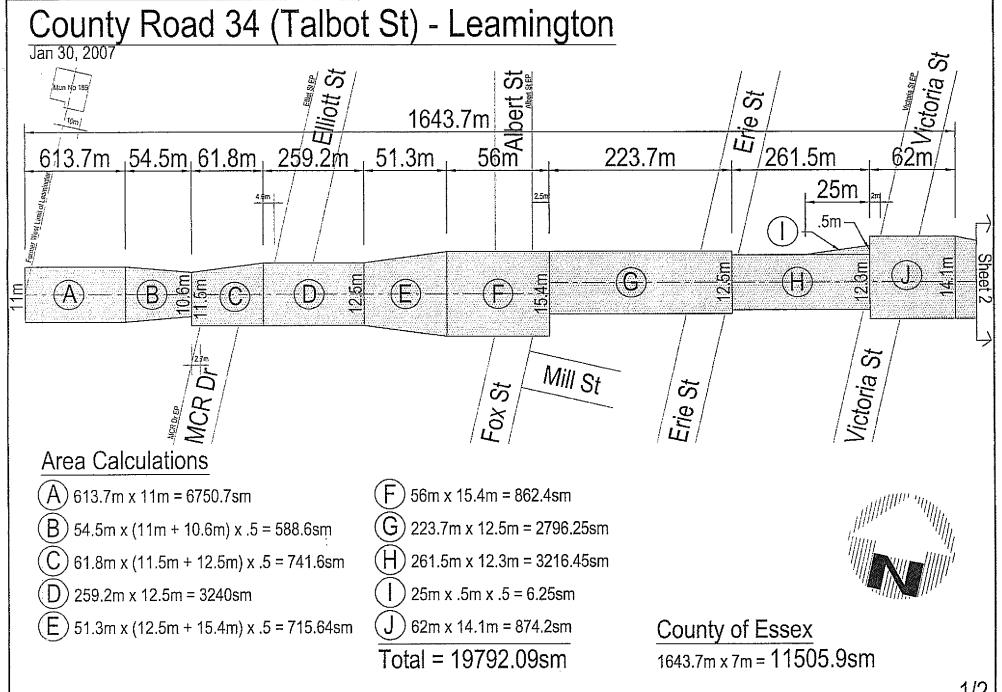
Area Calculations

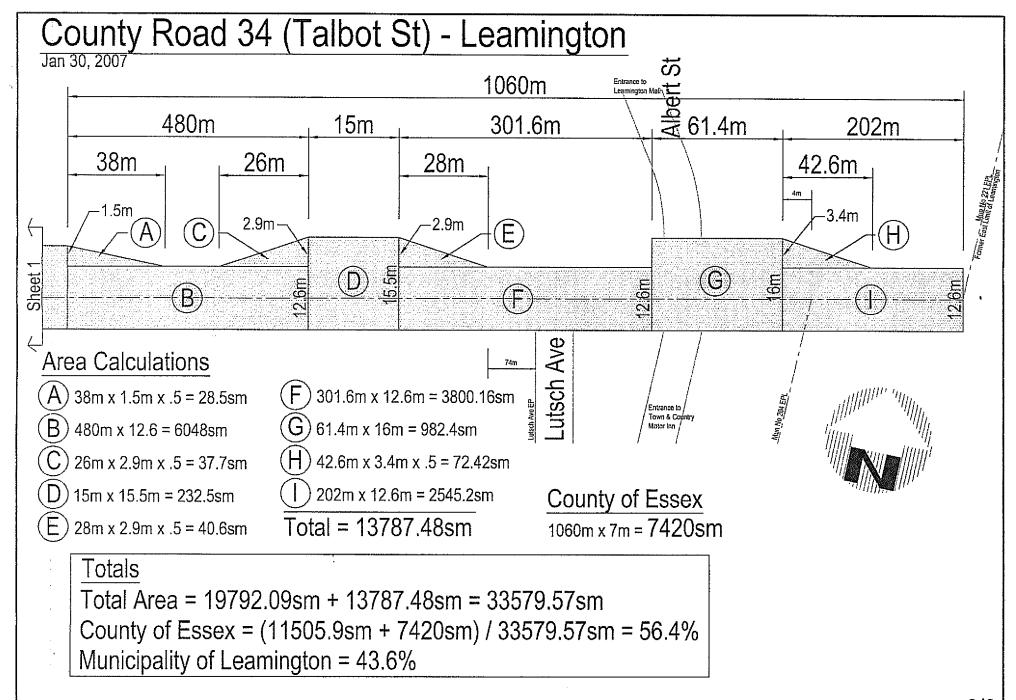
A) 957m x 7m = 6699sm

County of Essex 100%

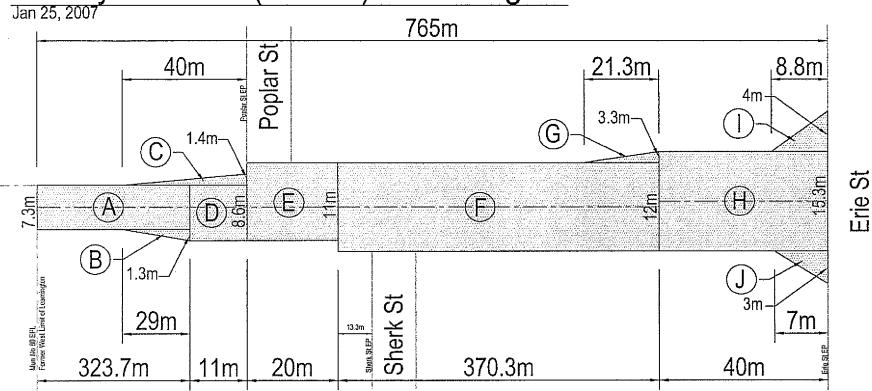
Municipality of Leamington 0%











Area Calculations

- (A) 323.7m x 7.3m = 2363.01sm
- (B) $29m \times 1.3m \times .5 = 18.85sm$
- (C) 40m x 1.4m x .5 = 28sm
- (D) 11m x 8.6m = 94.6sm
- (E) 20m x 11m = 220sm

- F) 370.3m x 12m = 4443.6sm
- (G) 21.3m x 3.3m x .5 = 35.15sm
- (H) 40m x 15.3m = 612sm
- () 8.8m x 4m x .5 = 17.6sm
- (J) 7m x 3m x .5 = 10.5sm

Total = 7843.31sm

County of Essex

765m x 7m = 5355sm 5355sm / 7843.31sm = 68.3%



Municipality of Learnington 31.7%

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Administrative Report

Office of the Manager, Planning Services

To: Warden MacDonald and Members of Essex County

Council

From: Rebecca Belanger, MCIP, RPP

Manager, Planning Services

Date: Wednesday, May 15, 2024

Subject: Advancement of a County Development Charges

Study and By-law

Report #: 2024-0515-IPS-R08-RB

Purpose

The purpose of this Administrative Report (the "**Report**") is to advise County Council of the current Request for Proposal ("**RFP**") and intention to advance a County Development Charges Study and associated By-law. Following the finalization of the procurement process including consultant selection, Administration will report back to County Council with additional information including the timing for the Development Charges Study to progress.

Background

The Development Charges Act, 1997 ("DCA"), governs the collection of development charges ("DCs"). The intent of DCs is to ensure that infrastructure costs arising from increasing population and employment are fully funded by new development that benefits from the introduction of new services (user-pays approach). DCs have been established to ensure that these costs are not borne by existing residents and businesses through property taxes or water/sewer rates. The More Homes, Built Faster Act, 2022 (Bill 23) amended the DCA resulting in further limitations on the County's ability to collect DCs for services and growth-related infrastructure. The government has introduced Bill 185, the Cutting Red Tape to Build More Homes Act, 2023 on April 10, 2024. The Bill proposes to repeal a number of the government's previous legislative changes, including the five-year phase in of new development charges increases introduced in Bill 23, as well as the Planning Act application fee refund provisions introduced in Bill 109.

Rebecca Belanger, MCIP, RPP, Manager, Planning Services

Corporation of the County of Essex, Upper Floor, Suite 315, 360 Fairview Ave. W., Essex,

ON N8M 1Y6

Phone: 519-776-6441, ext. 1325, Email: rbelanger@countyofessex.ca

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Page 2 Administrative Report May 15, 2024 Advancement of a County Development Charges Study and By-law

In 2009, as part of the background study for the County Official Plan at that time, the planning consultant recommended the County consider development charges as a method to ensure that developers bore the costs of growth-related needs in the region, rather than burdening residents with the expense.

While development charges were not pursued at the County previously, they were revisited and included as a funding mechanism for regional growth during the County strategic planning process.

Discussion

To date, the County has not had a Development Charges By-law and due to the amount of growth anticipated in the County, it would be appropriate to have the ability to fund growth related services and infrastructure through the levy of fees to the benefitting new development.

The initial phase of this endeavor involves commencing a Development Charges Background Study to establish a strategic roadmap for further action.

The Development Charges Background Study is required under the DCA to include:

- A forecast of the amount, type and location of future development;
- The average services levels provided by the County over the 15-year period immediately preceding the preparation of the background study;
- Capital cost calculations for each of the eligible development charge related services;
- An examination of the long-term capital and operating costs for infrastructure required to service the forecasted development; and
- The asset management plan to demonstrate that all assets included in the study are financially sustainable over the full life cycle.

The County must complete a Development Charges Background Study process to adopt a by-law to collect DCs. The DC Background Study will need to be prepared in concert with local DC By-laws regarding land needs and growth areas as well as attributable services.

The County Development Charges Study will assess County-wide services including library, land ambulance, long-term care, roads and waste diversion. As noted above, the consultant will need to assess any local attributable component of any of these costs, e.g. library local proportion versus County proportion. The majority of the costs will be County-wide services; however, it may be appropriate to consider area specific services

Page 3 Administrative Report May 15, 2024 Advancement of a County Development Charges Study and By-law

attributable to certain municipalities or large-scale greenfield areas where growth related road improvements will be necessary. The County will be relying on the consultant to make recommendations in this regard.

A project webpage will be established and a public consultation process will be followed in compliance with the *Development Charges Act*. At least one public open house along with a statutory public meeting will also take place prior to adoption of a by-law. The public and in particular the development community will have the opportunity to review the study and by-law and provide any feedback to County Administration and the consultant.

To ensure a structured approach to the Development Charges Study and Bylaw process we have prepared an anticipated timeline. This includes milestones such as consultant selection by June 2024 and completion of the Background Study and presentation of the draft by-law to County Council within 6-8 months from the selection of the consultant.

Financial Implications

The consultant's fee associated with the Development Charges Study will be funded through rate stabilization reserves, up to a maximum of \$60,000.

Since these funds were not allocated during the 2024 Budget deliberations, the report includes a recommendation for Council to approve this funding source.

As this report solely focuses on the commencement of the Development Charges Study, there are no immediate financial implications. However, the outcomes of the study will inform subsequent decisions and potentially impact the County Budget as well as affect costs incurred by developers.

The detailed financial implications of imposing development charges at the County level will be discussed in the follow up report accompanying the proposed By-Law.

Consultations

Melissa Ryan, Director of Financial Services/Treasurer was consulted on the preparation of this report and will be a key stakeholder and resource allocation to ensure the successful outcome of the initiative.

The seven local municipal Planning Divisions have been advised at a recent Essex County Directors/Managers of Planning Meeting regarding the County direction to undertake a Development Charges Study.

Sandy Pillon, Manager of Procurement & Compliance has been consulted during the preparation of the Request for Proposal.

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Administrative Report
May 15, 2024
Advancement of a County Development Charges Study and By-law

Recommendation

That Essex County Council receive report 2024-0515-R08-RB regarding the Advancement of a County Development Charges Study and By-law for information; and

That Essex County Council approve the utilization of rate stabilization reserves up to a maximum of \$60,000 to fund the Development Charges Study.

Approvals

Respectfully Submitted,

Rebecca Belanger

Rebecca Belanger, MCIP, RPP, Manager, Planning Services

Concurred With,

Allan Botham

Allan Botham, P.Eng., Director, Infrastructure and Planning Services

Concurred With,

Sandra Zwiers

Sandra Zwiers, MAcc, CPA, CA, Chief Administrative Officer

Appendix	Title
N/A	N/A



Administrative Report

Office of the Manager, Community Services

To: Warden MacDonald and Members of Essex County

Council

From: Jeanie Diamond-Francis

Manager, Community Services

Date: Wednesday, May 15, 2024

Subject: Homelessness Programs Funding Agreement

Report #: 2024-0515-LCS-R18-JDF

Purpose

The purpose of this Administrative Support (the "**Report**") is to seek County Council's authorization for the Warden and the Deputy Clerk to execute a fresh agreement with Family Services Windsor Essex ("**FSWE**") to deliver Homelessness Programs (as defined below) in the County.

This is in support of County Council's previous direction that the County accept provincial funding from the City of Windsor (the "**City**") to allow the County to directly administer and oversee the Homelessness Programs in the County.

Background

On June 1, 2022, County Council approved funding to operate the Essex County Homelessness Hub (the "**Homelessness Hub**") for a two-year pilot project to address a gap in services in the County. On August 1, 2022, the County entered into an Agreement with FSWE to be the Service Provider operating the Homelessness Hub. Since that time, FSWE has provided exceptional service and developed a unique program to meet the needs of individuals requiring housing-related support services and residing in the County. Prior to the Homelessness Hub being operated by FSWE, residents of the County who were experiencing homelessness, or who were at risk of experiencing homelessness, would have to find a way to access services in the City.

Further, at the April 17, 2024 meeting of County Council, County Council approved the recommendation for the County to enter into a Designated

Jeanie Diamond-Francis, Manager, Community Services

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Phone: 519-776-6441 ext. 1532; Email: jdiamond@countyofessex.ca

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Page 2 Administrative Report May 15, 2024 Homelessness Programs Funding Agreement

Service Provider and Funding Agreement with the City to receive provincial Homelessness Prevention Program ("HPP") funding and oversee, among other things, the operation of the Homelessness Hub, the Emergency Shelter Program, and to fund FSWE hiring an Outreach Worker designated solely for the delivery of outreach services in the County (the "Homelessness Programs").

Discussion

FSWE has demonstrated the ability to develop and implement the programs required for the Homelessness Hub, and to operate it on a day to day basis on behalf of the County. In addition, they have been a great partner to collaborate with and have followed the terms of their existing Agreement while having flexibility in their service delivery to meet the needs of the individuals attending the Homelessness Hub.

Further, FSWE is already the service provider tasked with delivering regional outreach services. They will have one full time worker designated to working solely in the County and located at the Essex County Homelessness Hub. Given their previous experience, they are the best positioned to continue delivering outreach services to County residents.

To date the Emergency Shelter Program for the County was operated by the City out of hotel rooms in Leamington. The Emergency Shelter Program was being supported by a different service provider in the City, with workers not being readily available to attend to the needs of the individuals being placed in hotel rooms in the County, and with many intakes being completed over the telephone. With the service delivery being shifted to FSWE, there will be support staff available to complete in-person intakes and to provide in-person support when needed.

Finally, having FSWE deliver all of the County Homelessness Programs described above, there will be fluidity and seamless service delivery for individuals requiring housing support in the County. By reaching out to or being referred to the Homelessness Hub, individuals will have access to staff that can support them with a continuum of services.

Following County Council authorizing execution of the Designated Service Provider and Funding Agreement with the City, the County Solicitor negotiated a fresh Agreement with FSWE, to enable them to operate the Homelessness Programs on behalf of the County. Attached to this Report as **Appendix A** is a copy of the draft fresh Agreement that County Administration recommends be entered into with FSWE.

Page 3 Administrative Report May 15, 2024 Homelessness Programs Funding Agreement

Financial Implications

The funding to deliver the County Homelessness Programs described in this Report will be received by the County from HPP funding provided by the Province through the City as the Regional Consolidated Service Manager.

It is anticipated that sufficient funding has been allocated to the Homelessness Programs and that there will be no direct financial impact on the County in excess of the HPP funding being provided.

Consultations

Consultations were held with the following individuals:

- David Sundin, Interim Director, Legislative and Community Services, and County Solicitor
- Barb Iacono, Housing Program Director, Family Services Windsor-Essex

Recommendation

That Essex County Council authorize the Warden and the Interim Clerk to execute an Agreement between the Corporation of the County of Essex and Family Services Windsor Essex in substantially the same form as appended hereto as Appendix A.

Approvals

Respectfully Submitted,

Jeanie Diamond-Francis

Jeanie Diamond-Francis, Manager, Community Services

Concurred With,

David Sundin

David Sundin, BA (Hons), LL.B., County Solicitor/Interim Director, Legislative and Community Services

Concurred With,

Sandra Zwiers

Sandra Zwiers, MAcc, CPA, CA, Chief Administrative Officer

2024-05-15 Essex County Council, Regular Meeting - Agenda

Page 4 Administrative Report May 15, 2024 Homelessness Programs Funding Agreement

Appendix	Title
Α	Draft Agreement with FSWE

This Agreement made in duplicate this 16th day of May, 2024.

Between:

The Corporation of the County of Essex Hereinafter called the "**County**"

Of the First Part

- and -

Family Services Windsor Essex Hereinafter called "Family Services"

Of the Second Part

WHEREAS the County, in or about August of 2022, contracted with Family Services to develop and operate a "County Housing Services Hub" (the "**Homelessness Hub**") as a pilot program to assist residents of the County who require support to meet basic needs and services to obtain safe housing;

AND WHEREAS Family Services has operated the Homelessness Hub since in or about August of 2022 to the satisfaction of the County;

AND WHEREAS the County has now, or will, enter into a Designated Service Manager Agency and Funding Agreement (the "Funding Agreement") with the Corporation of the City of Windsor (the "City"), which Funding Agreement shall provide the County with funding from monies allocated to the Region by the Province of Ontario (the "Province") for, among other things, the County to operate the Homelessness Hub, an Emergency Shelter Program, and to have a full time Homelessness Street Outreach Worker dedicated to the County (collectively the County's "Homelessness Programs");

AND WHEREAS the County does not have the staff to operate the Homelessness Programs without the assistance of an experienced third-party service provider;

AND WHEREAS Family Services has experience in developing and delivering programs similar to the County's Homelessness Programs, has provided the County with satisfactory services in the past, and has agreed to deliver the County's Homelessness Programs;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants contained herein, the Parties covenant and agree one with the other as follows:

- 1. The Agreement, dated August 1, 2022, is terminated effective immediately following the full execution of this Agreement, dated May 16, 2024 (this "Agreement"), with this Agreement solely governing the relationship of the Parties with respect to the Homelessness Programs, unless and until amended or terminated in accordance with the provisions of this Agreement.
- 2. Notwithstanding the date of execution of this Agreement, the term of this Agreement shall be for the period from April 1, 2024 to March 31, 2025, and is renewable for subsequent terms of 1 year each, at the sole discretion of the County, but subject to renegotiation of the payment terms in accordance with funding levels provided by the Province through the City.

County Homelessness Programs

3. Family Services expressly agrees and undertakes to operate the Homelessness Programs in such manner as directed by the County from time to time, acting reasonably, and Family Services further

hereby expressly agrees to comply with any reporting requirement that may be required by the County from time to time, and, in addition, shall provide such reporting and/or cooperation as the County may require to assist the County in meeting its contractual and/or reporting obligations to the City and/or Province.

4. Family Services hereby expressly agrees to operate the Homelessness Programs in consultation with the County and will use a housing first philosophy in and operating the Homelessness Programs.

Homelessness Hub

- 5. Family Services further expressly agrees to operate the Homelessness Hub in accordance with the specific provisions provided for in this Agreement, below, and as may be directed by the County from time to time, acting reasonably.
- 6. Without limiting the generality of the foregoing, Family Services expressly agrees to operate the Homelessness Hub out of the premises located at municipal address 215 Talbot Street East, Leamington, Ontario (or such other or further location as the Parties may agree from time to time), which shall be open 7 days per week, including holidays, and which shall be open from at least 9:00 AM to 5:00 PM.

Emergency Shelter Program

7. Family Services hereby expressly agrees that it will operate the County's Emergency Shelter Program on behalf of the County, and will operate the County's Emergency Shelter Program in accordance

with the specific provisions provided for in this Agreement, below, and as may be directed by the County from time to time, acting reasonably.

8. Without limiting the generality of the foregoing, Family Services expressly agrees to provide at least 2 rooms in the County as an emergency shelter to those who meet the criteria provided by the County, from time to time, and providing the necessary oversight of those individuals who utilize the County's Emergency Shelter Program. The allocation of any funding in excess of the amounts provided to FSWE in accordance with the terms of this Agreement for the provision of rooms for the Emergency Shelter Program is subject to the County's discretion.

Homelessness Street Outreach Worker

- 9. Family Services hereby expressly agrees that it will employ an individual to act as the County's dedicated Homelessness Street Outreach Worker, and will operate this portion of the County's Homelessness Programs in accordance with the specific provisions provided for in this Agreement below, and as may be directed by the County from time to time, acting reasonably.
- 10. Without limiting the generality of the foregoing, Family Services expressly agrees that it shall employ provide at least 1 street outreach worker, for a minimum of 1 full-time equivalency to act as the County's dedicated Homelessness Street Outreach Worker.

Homelessness Programs

- 11. Family Services hereby further expressly agrees that in operating the Homelessness Programs it will:
 - engage in community partnerships and aim to establish the supports and services needed in the County to move homeless and at-risk individuals towards self-sufficiency;
 - work collaboratively with the County through its Housing with Supports Program and the City, as the regional affordable housing service provider, to find long term housing solutions for those experiencing homelessness and at-risk individuals who access the Homelessness Programs;
 - c) chair and lead the "Leamington Homelessness Committee"; foster engagement with committee members; and partner with committee members to provide various services to those accessing the Homelessness Programs;
 - d) ensure the Homelessness Programs adhere to a housing first philosophy and practice, including, but not limited to, consumer choice, harm reduction, and recovery oriented;
 - e) provide complex case management meetings with service providers as required;
 - provide oversight and leadership to other service providers to promote positive problem solving and bring about the best possible outcomes for the homeless and at-risk individuals being served;
 - g) ensure collection and storage of data, and accurate and reporting of same as required by the County on a monthly basis;
 - h) establish an effective referral and follow up process among housing service providers that is linked to common intake and

- assessment processes with triaging to appropriate services, including interim housing as and when required;
- i) participate in knowledge sharing and working in partnership with other community service providers and agencies at the local and Provincial level to deal with highly complex and vulnerable individuals;
- j) develop and implement public awareness strategies and website resources for housing assistance;
- apply documented, structured, and integrated case planning with identified goals to ensure client interactions have objectives and that provide short term supports and link to appropriate case management services as and when required;
- connect individuals accessing the Homelessness Programs with appropriate services or supports based on their identified needs including income support programs, physical and mental healthcare, addiction treatment services, trauma services, vocational assessments and training, and employment, volunteer and social recreational opportunities;
- m) attend meetings with service providers for and/or with individuals with complex needs accessing the Homelessness Programs, as and when required;
- n) provide space for service providers to meet with clients at the Homelessness Hub and remind clients of all Homelessness Programs of appointments, as and when required;
- o) provide proactive crisis planning to individuals accessing the Homelessness Programs, as and when required;
- p) liaise with income support programs, as and when required;

- q) connect individuals accessing the Homelessness Programs with other long or short term formal and informal supports, as and when required;
- r) support landlords as necessary in conjunction with the County's Housing with Supports Program staff, or other third-party housing support service providers, to ensure the best outcome for individuals accessing the Homelessness Programs; and
- s) participate in research initiatives or evaluation, as required from time to time by the County.
- 12. Family Services further agrees that it will utilize the Homelessness Programs to provide services to individuals who directly access the Homelessness Programs that are experiencing homelessness or are at risk of homelessness, individuals who are referred by the County, individuals who are referred by the Homelessness Street Outreach worker, and/or individuals who are referred by other third-party groups that the County may authorize to refer individuals from time to time.
- 13. Family Services agrees that should any individual who attempts to access the Homelessness Programs, or that is referred to the Homelessness Programs in accordance with Section 12 above, be deemed by Family Services to not be suitable for accessing the resources of the Homelessness Programs, that Family Services shall immediately advise the County with an explanation as to why the individual should be excluded from accessing the Homelessness Programs.

14. It is understood and expressly agreed by Family Services that Family Services in implementing and operating the Homelessness Programs shall comply with all laws, rules, and regulations, and any other reasonable requirement imposed by the County.

Terms of Payment

- 15. In exchange for Family Services developing and implementing the Program on the terms outlined above, the County shall pay Family Services up to the maximum sum of \$470,000.00 per annum, to be paid on the following terms:
 - a) The sum of \$30,000.00 shall be paid by the County to Family Services at the conclusion of every month during the term of this Agreement;
 - b) Following Family Services remitting a detailed account to the Community Services Department of the County on account of the Homelessness Programs, the County and Family Services shall reconcile the amounts paid in the preceding month;
 - c) Family Services shall remit its detailed invoice as soon as possible following the end of each month, and will in any event provide its detailed invoice within 30 days of the end of the previous month;
 - d) Notwithstanding the above provisions, the maximum amounts to be paid to Family Services on account of this Agreement shall not exceed the sum of \$470,000.00 per annum;
 - e) The accounts to be submitted by Family Services shall contain such information as may be required by the County from time to time and communicated to Family Services in writing, and which may include, but is not limited to, copies of invoices for reimbursement of properly incurred expenses and a

- breakdown of hours of service provided by staff along with their respective hourly rates;
- f) Notwithstanding the payment terms above, Family Services agrees to forward to the County, forthwith upon request, any records or other information required by the County from time to time to verify Family Services' claim for payment and/or to assist the County in complying with any obligation it may have related to requests for information made pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* ("*MFIPPA*") or requests for information from other government bodies or agencies, to which the County is obligated to respond; and
- g) Further, notwithstanding the payment terms above, nothing in this Agreement prevents the County from paying an expense directly to a third party on account of the Homelessness Programs and subtracting same from the maximum amount payable to Family Services.

Indemnity and Insurance

16. Family Services hereby expressly covenants and agrees to indemnify and save harmless (but not defend) the County, and its members of Council, directors, officers, employees, agents, and all other representatives from and against any and all losses, claims, demands, debts, actions, causes of actions, damages, penalties, interest, costs or expenses (including reasonable legal fees and disbursements) or liability, at law or in equity, arising from or in any manner connected to this Agreement and the operation of the Homelessness Programs, to the extent caused by:

- a) the negligent or wrongful acts or omissions of Family Services or its employees and/or agents arising in connection with this Agreement and/or the Homelessness Programs;
- any and all breaches by Family Services or its employees and/or agents of any representations, warranties, covenants, terms or conditions of this Agreement;
- c) any employee source deduction, employer contribution or other employer/employee obligation, including interest and penalties thereon, which the County may be assessed or otherwise may incur under any federal, provincial, or municipal law as a result of a federal, provincial or municipal governmental department or agency, authority or competent tribunal determining that any employee of Family Services is considered an employee of the County.
- 17. Family Services covenants and agrees to provide and maintain public liability and property damage as may be required by the County, acting reasonably, from time to time.

Term of Agreement

18. This Agreement shall be and is effective from the date this Agreement is fully executed by both of the Parties hereto (the "Effective Date"), and shall remain in place for one (1) year, subject to a mutual agreement to extend or renew this Agreement in writing and executed by both Parties in accordance with the provisions of Section 2 above, unless and until any one or more of the following events occur:

- a) upon ninety (90) days' notice of termination being provided in writing by either of the Parties to the other, which notice shall (1) not require any cause and (2) be given by prepaid registered mail to the parties as follows:
 - (1) The Corporation of the County of Essex 360 Fairview Avenue West Suite 202 Essex, Ontario N8M 1Y6 Attention: County Clerk
 - (2) Family Services Windsor-Essex 1770 Langlois Ave, Windsor, Ontario N8X 4M5 Attention: Joyce Zuk
- b) Family Services or the County has failed to comply with any of the terms and conditions of this Agreement, and failed to remedy same following written notice of the breach.

Consequences of Termination

- 19. Upon expiration or termination of this Agreement, the County shall pay Family Services up to the end of the month in which services were provided in support of the Homelessness Programs, but otherwise Family Services expressly acknowledges and agrees that it is entitled to no further payment from the County, and the County shall have no obligation to pay anything further to Family Services.
- 20. Upon expiration or Termination of this Agreement, Family Services shall immediately return to the County all records, files, lists, documents (including electronic material), equipment, software, and any and all other property of the County, unless otherwise directed by the County in writing.

AODA Requirements

- 21. Family Services expressly acknowledges and agrees that the County is actively participating in meeting the accessibility standards in Ontario pursuant to the provisions of the *Accessibility* for Ontarians with Disabilities Act ("AODA"), and Family Services further expressly agrees that it shall conform with all requirements of the AODA in fulfilling its obligations pursuant to this Agreement in developing and implementing the Program.
- 22. Without limiting the generality of the foregoing, Family Services specifically agrees that it shall ensure that any and all information, goods, and/or services provided by it on behalf of the County conforms with:
 - a) Ontario Regulation 429/01 Accessibility Standards for Customer Service;
 - b) Ontario Regulation 191/11 Integrated Accessibility
 Standard; and
 - c) World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0 Level AA.
- 23. Family Services may choose to contact the County's Vendor of Record, AbleDocs (www.AbleDocs.com), to procure the necessary services to ensure that any and all materials and services provided by Family Services are AODA compliant or for remediation of documents at its own expense.
- 24. Should Family Services fail to comply with providing materials and services that comply with the requirements of the *AODA*, and the

regulations thereto, the County shall contract with AbleDocs, or another qualified service provider, to remediate the same and Family Services acknowledges and agrees that it shall immediately reimburse the County for the costs of the same.

General

- 25. This Agreement shall not be assigned in whole or in part by Family Services without the written consent of the County, which consent may be arbitrarily refused.
- 26. This Agreement constitutes the entire agreement between the Parties and may only be amended in whole or in part by the express written agreement of the Parties hereto.
- 27. No waiver of any provision of this Agreement shall be implied, and no waiver shall be valid unless it is in writing and signed by the Party waiving its rights. No waiver of any breach of any of the terms, provisions or conditions of this Agreement shall be construed as or held to be a waiver of any other breach, or a waiver of, acquiescence in, or consent to, any further or succeeding breach hereof.
- 28. This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada, and each of the Parties hereto irrevocably and unconditionally attorns to the exclusive jurisdiction of the courts located in the Province of Ontario for the purpose of any action or proceeding brought by either of them in connection with this Agreement or any alleged breach thereof.

- 29. The representations, warranties and other provisions in this Agreement that by their sense and context are intended to survive completion of performance, expiration or termination of this Agreement, shall so survive the performance, expiration or termination of this Agreement as necessary to give effect to their intention.
- 30. This Agreement may be executed in any number of counterparts, and may be executed electronically, each of which shall be deemed to be an original and all of which taken together shall constitute one fully executed Agreement. To evidence the fact that it has executed this Agreement, a Party may send a copy of its executed counterpart to the other Party by electronic transmission and the signature transmitted by such transmission shall be deemed to be that Party's original signature for all purposes.
- 31. This Agreement shall enure to the benefit of and be binding upon the heirs, trustees, successors, legal representatives, and authorized assigns of the Parties hereto.

BALANCE OF THIS PAGE 14 OF 15 INTENTIONALLY LEFT BLANK WITH EXECUTION PAGE ON FOLLOWING PAGE 15 OF 15.

IN WITNESS WHEREOF the duly authorized signing officers of each of the Parties hereto have executed this Agreement, written on this and the preceding fourteen (14) pages on the 16th day of May, 2024.

Hilda MacDonald, Warden		
Katherine Hebert, Interim Clerk		
We have authority to bind the County.		
Family Services Windsor Essex		
Joyce Zuk, Executive Director		
I have authority to bind Family Services.		

The Corporation of the County of Essex



The Corporation of the County of Essex By-Law Number 2024-22

A By-law to Authorize the Execution of a Designated Service Provider and Funding Agreement Between the City of Windsor and the County of Essex, for the Purpose of Allocation of Homelessness Prevention Program Funding.

Whereas at its meeting of April 17, 2024, Council for the Corporation of the County of Essex, authorized the Warden and the Interim Clerk to execute a Designated Service Provider and Funding Agreement between the Corporation of the City of Windsor and the Corporation of the County of Essex, and that a By-law be brought forward at a future meeting of Council confirming same;

Now therefore the Council of The Corporation of the County of Essex enacts as follows:

- 1) **That** the Warden and Clerk were as of April 17, 2024, and they are hereby, authorized to execute the said Designated Service Provider and Funding Agreement, with an effective date of April 1, 2024 and an expiration date of March 31, 2029, unless extended, renewed or terminated in accordance with the terms of the Designated Service Provider and Funding Agreement, between the Corporation of the City of Windsor and the Corporation of the County of Essex;
- 2) **That** this By-law 2024-22 be given three readings, and shall come into force and take effect after the final passing; and
- 3) **That** this By-law 2024-22 shall take precedence over any by-law deemed to be inconsistent.

Read a first, second and third time and Finally Passed this Fifteenth day of May, 2024.

By-Law Number 2024-22

Page 2

Hilda MacDonald, Warder
Katherine Hebert, Deputy Clerk

By-Law Number 2024-22

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Clerk's Certificate

I, Katherine Hebert, Deputy Clerk of the Corporation of the County of Essex, do hereby certify that the foregoing is a true and correct copy, of **By-law Number 2024-22** passed by the Council of the said Corporation on this **Fifteenth day of May, 2024.**

Katherine Hebert, Deputy Clerk Corporation of the County of Essex



The Corporation of the County of Essex By-Law Number 2024-23

A By-law to Authorize the Execution of an Agreement Between the Corporation of the County of Essex and Family Services Windsor Essex for the Purpose of the Administration of the Homelessness Programs of the County.

Whereas it is deemed expedient to execute an Agreement between the Corporation of the County of Essex and Family Services Windsor Essex;

Now therefore the Council of The Corporation of the County of Essex enacts as follows:

- 1) **That** the Warden and Clerk be, and they are hereby authorized to execute an Agreement with Family Services Windsor Essex, a copy of which is attached hereto;
- 2) **That** By-law 2024-23 be given three readings, and shall come into force and take effect after the final passing; and
- 3) **That** the passing of this By-law 2024-23 shall repeal any previous by-law authorizing an agreement for this specified purpose, and this by-law shall take precedence over any by-law deemed to be inconsistent.

Read a first, second and third time and Finally Passed this Fifteenth day of May, 2024.

Hilda MacDonald Warden
Hilda MacDonald, Warden
Katherine Hebert, Deputy Clerk

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Clerk's Certificate

I, Katherine Hebert, Deputy Clerk of the Corporation of the County of Essex, do hereby certify that the foregoing is a true and correct copy, of **By-law Number 2024-23** passed by the Council of the said Corporation on this **Fifteenth day of May, 2024.**

Katherine Hebert, Deputy Clerk Corporation of the County of Essex



The Corporation of the County of Essex By-Law Number 2024-24

A By-law to Authorize the Execution of an Amending Agreement amending the Connecting Link Agreement Between the Corporation of the County of Essex and the Corporation of the Municipality of Leamington.

Whereas certain roads of the County of Essex are not a part of the County Road System but are extensions of or connections to roads in the County Road System;

And whereas the County entered into a Connecting Links Agreement with the Municipality of Leamington on or about September 3, 2008;

And whereas the County and the Municipality of Learnington wish to amend the Connecting Links Agreement, dated September 3, 2008;

And whereas the Council of the Corporation of the County of Essex deems it expedient and appropriate to amend the Connecting Links Agreement, dated September 3, 2008;

Now Therefore the Council of the Corporation of the County of Essex hereby enacts as follows:

- 1) **That** the Amending Agreement between the Corporation of the County of Essex and the Corporation of the Municipality of Leamington, attached hereto and marked **Schedule "A"** is hereby approved;
- 2) **That** the Warden and Clerk of the Corporation of the County of Essex be and they are hereby authorized and empowered to execute the said Amending Agreement on behalf of the County;
- 3) **That** By-law 2024-24 be given three readings, and shall come into force and take effect after the final passing; and

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4) **That** By-law 45-2008 be and is repealed and that this By-law 2024-24 shall take precedence over any by-law deemed to be inconsistent with this By-law 2024-24.

Read a first, second and third time and Finally Passed this Fifteenth day of May, 2024.

Hilda MacDonald, Warden

Katherine Hebert, Deputy Clerk

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Clerk's Certificate

I, Katherine Hebert, Deputy Clerk of the Corporation of the County of Essex, do hereby certify that the foregoing is a true and correct copy, of **By-law Number 2024-24** passed by the Council of the said Corporation on this **Fifteenth day of May, 2024.**

Katherine Hebert Deputy Clerk





This Amending Agreement made in duplicate this 16th day of May, 2024, Between:

The Corporation of the County of Essex Hereinafter call the "**County**"

- and -

The Corporation of the Municipality of Leamington Hereinafter called the "**Municipality**"

Whereas on or about September 3, 2008, the County and the Municipality (together, the "**Parties**") entered into an Agreement (the "**Connecting Links Agreement**") with respect to streets that are not part of the County Road System, but are extensions of, or connect roads included in the County Road System ("**Connecting Links**");

And whereas the Connecting Links Agreement set out the specific limits of the Connecting Links and the roles and responsibilities of each of the Parties with respect to the Connecting Links;

And whereas a copy of the Connecting Links Agreement is appended to this Amending Agreement as **Schedule "A"**;

And whereas the Parties wish to amend the boundaries of the Connecting Links within the Connecting Links Agreement, as further detailed below.

Now therefore this Amending Agreement witnesses that in consideration of the complete performance of each of the respective obligations of the Parties to the Connecting Links Agreement, the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledges by each of the Parties hereto, the Parties agree as follows:





- 1. The Connecting Links Agreement be and is hereby amended as follows:
 - (a) The Table on Page 2 of the Connecting Links Agreement now read as follows, with the amended section *italicized* and **bolded**:

County	Local Name	Location	Distance (m)	Area (m²)
CR20	Seacliff Dr	West Limit Mun. No. 929 (CR33) to the East Limit of Mun. No. 230 (approx. 70m east of Fraser Road East Limit)	3,460.0	31,384.9
CR33	Bevel Line Rd.	CR 20 (Seacliff Dr.) to Former Limit of Leamington	957.0	6,699.0
CR34	Talbot St.	West Limit of Mun. No. 250 Talbot St. West to West Limit of Mun. No. 235 Talbot St. East	3,270.0	39,808.88
CR48	Oak St	East Limit of Mun. No. 256 Talbot St. West to West Limit of Erie Street	1,755.0	15,929.65

(b) The Table on Page 3 of the Connecting Links Agreement now read as follows, with the amended section *italicized* and **bolded**:

Country Dood	Local Name	Courate da Cham	Municipality's
County Road	id Local Name	County's Share	Share
CR20	Seacliff Dr	77.2%	22.8%
CR33	Bevel Line Rd.	100.0%	0.0%
CR34	Talbot St	57.5%	42.5%





CR48	Oak St	77.1%	22.9%

- The Parties hereby affirm the terms of the Connecting Links Agreement, as amended by this Amending Agreement, and expressly acknowledge that the Connecting Links Agreement remains in full force and effect save and except as specifically agreed by way of this Amending Agreement.
- 3. This Amending Agreement shall be and is governed by and construed in accordance with the laws of the Province of Ontario, and no amendment shall be made to this Amending Agreement or the underlying Connecting Links Agreement unless made in writing and executed by each of the Parties hereto.
- 4. The Parties expressly acknowledge and agree that they have received any and all necessary authorizations from their respective Councils to enter into this Amending Agreement, and further that they have each read and understand this Amending Agreement, and expressly agree to the terms and conditions contained herein.
- 5. The Parties agree that this Amending Agreement may be signed electronically and may be signed in counterparts with the same effect as if the Parties had executed the same document in person, together, at the same time.

BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK, WITH EXECUTION PAGE ON FOLLOWING PAGE 4 OF 4





The Parties hereto have each electronically executed this Amending Agreement by their respective duly authorized signing officers.

THE CORPORATION OF THE COUNTY OF ESSEX

Per: Hilda MacDonald

Title: Warden

Per: Katherine Hebert Title: Deputy Clerk

We have the authority to bind the County.

THE CORPORATION OF THE MUNICIPALITY OF LEAMINGTON

Per: Hilda MacDonald

Title: Mayor

Per: Brenda Percy

Title: Clerk

We have the authority to bind the Municipality.

SCHEDULE 'A'

THIS AGREEMENT made in triplicate this <u>3rd</u>,day of <u>September</u>, 2008 BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF LEAMINGTON
Hereinafter called the 'Municipality'

OF THE FIRST PART

And

THE CORPORATION OF THE COUNTY OF ESSEX Hereinafter called the 'County'

OF THE SECOND PART

WHEREAS, certain roads in the Municipality are not parts of the County Road System but are extensions of, or connections to, roads included in the County Road System;

AND WHEREAS the County may enter into an Agreement in writing with the Municipality for the maintenance of such road, and, if it is in the public interest that such road be constructed, for the construction thereof;

AND WHEREAS within the Municipality the following streets are not part of the County Road System but are extensions of, or connect roads included in the County Road System namely:

County				***************************************
Road	Local Name	Location	Distance (m)	Area (m²)
CR20	Seacliff Dr	Mun. No. 71 – 432m east of CR 33 (Bevel Line Rd) (Mun. No. 929)	2,248.7	18,626.38
CR33	Bevel Line Rd.	CR 20 (Seacliff Dr.) to Former Limit of Leamington	957.0	6,699.0
CR34	Țalbot St	Former West Limit of Leamington to Former East Limit of Leamington	2,703.7	33,579.6
CR48	Oak St	Former West Line of Leamington to Erie St.	765.0	7,843.3

Note: Refer to Attached Figures

THEREFORE this Agreement witnesseth that in consideration of the premises and the covenants hereinafter contained parties hereto hereby covenant and agree the one with the other as follows:

1. The Municipality will maintain and keep in a proper state of repair all necessary curbs, gutters, catch basins, combined sewers, storm sewers or drains, sidewalks, traffic signal systems, street lighting and road signing or any other special work, all of which shall be borne by the Municipality. In addition, the Municipality agrees to maintain shoulders and trim trees and bushes as required bearing all associated costs.

- 2. The County will maintain the pavement and roadway on the said road by performing or arranging for the performance of the following work whenever necessary or required namely:
 - · Spray patching, cold and hot mix patching
 - Surface sealing
 - Routing and sealing of cracks
 - Centerline pavement marking
 - Snow removal and application of chemicals and abrasives
- 3. The widths and areas of the pavement or roadway on the said road having been determined and mutually agreed upon, the expenditures made by the parties in fulfillment of their obligations under Paragraph 2 will be borne and paid by each of the them as follows:

County Road	Local Name	Course to the cons	Municipality's
County Road	Local Name	County's Share	Share
CR20	Seacliff Dr	82.9 %	17.1%
CR33	Bevel Line Rd.	100.0 %	0.0%
CR34	Talbot St	56.4 %	43.6 %
CR48	Oak St	68.3 %	31.7%

- 4. The Municipality will maintain every culvert or bridge on, over or across the roadway on the said road passes and which is under the jurisdiction of the Council thereof and will keep the same in proper state of repair at all times.
- 5. The expenditures made by the Municipality in fulfillment of its obligations under Paragraph 4, exclusive of any part thereof which is incurred to provide for sidewalks or for the track allowance of a street railway, will be borne and paid 50.0% by each the County and the Municipality.

- 6. The Municipality will pay or be responsible for the part of the cost of maintaining every such culvert or bridge, which is incurred to provide for sidewalks or for the track allowance of a street railway.
- 7. The party doing work under this Agreement and claiming contribution from the other party will submit to the Treasurer of the other party a statement of the total expenditure and the proportion thereof claimed on or before the 15th day of each month in respect of the expenditure of the preceding calendar month, and payment of the amount owing in respect of such claim shall be made to the Treasurer of the claiming part on or before the last day of the month in which the claim was made.
- 8. The party doing work under this Agreement will furnish the Engineer for the other party with all plans, specifications, contracts, measurements and information relating to the work at all reasonable times for the purpose of inspecting the same and permit him or his agent to examine all books, accounts, records and correspondence in relation thereto.
- 9. Where in carrying out any work under Paragraph 1 or installing any utility or service on the said road it is necessary to cut through or damage the pavement or roadway thereon, the Municipality will make good the damage and restore the pavement or roadway to its original condition at its own cost and expense.

10. Where the Municipality permits any person, company or corporation to cut into or damage the pavement or roadway on the said road for the purpose of installing any utility or service or for any other purpose it will see that such person, company or corporation makes good the damage and restores the pavement or roadway to its original condition at the sole cost and expense of such person, company or corporation.

IN WITNESS WHEREOF the parties have affixed their corporate seals attested by the hands of their respective officers duly authorized on their behalf.

SIGNED, SEALED AND DELIVERED

THE CORPORATION OF THE MUNICIPALITY OF LEAMINGTON

HIOK / JOH!

CLERK

THE CORPORATION OF THE COUNTY OF

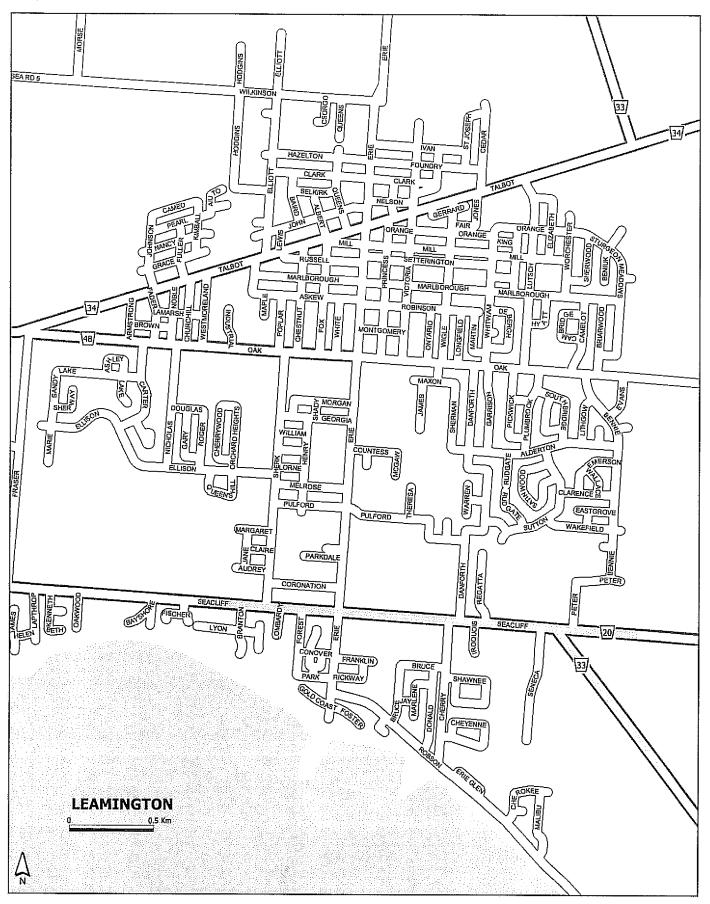
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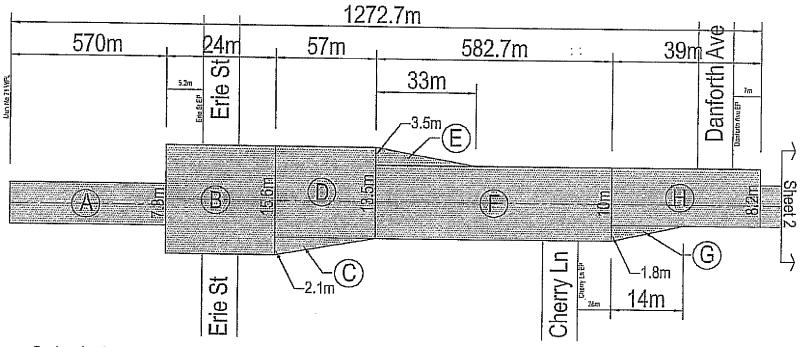


Connecting Links Key Plan - Town of Leamington, ON



County Road 20 (Seacliff Dr) - Leamington

Mar 2, 2007 (revised September 4, 2008)



Area Calculations

(A) $570 \text{m} \times 7.3 \text{m} = 4161 \text{sm}$

(B) 24m x 15.6m = 374.4sm

(C) 57m x 2.1m x .5 = 59.85sm

(D) 57m x 13.5m = 769.5sm

 $\stackrel{\frown}{E}$ 33m x 3.5m x .5 = 57.75sm

(F) 582.7m x 10m = 5827sm

G) 14m x 1.8m x .5 = 12.6sm

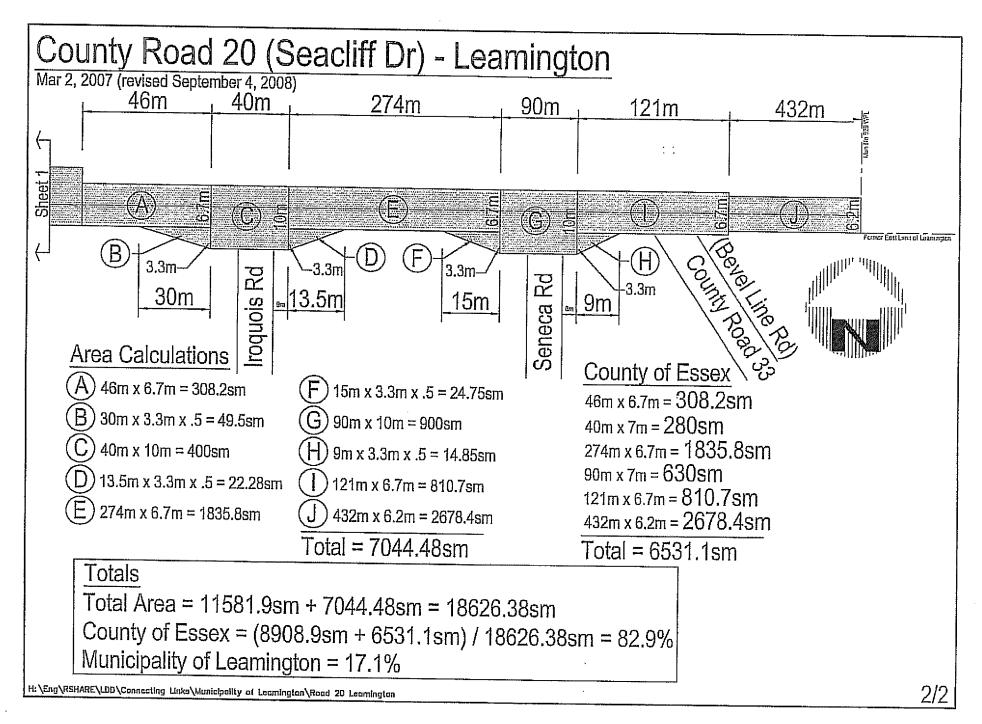
H) 39m x 8.2m = 319.8sm

Total = 11581.9sm

County of Essex

1272.7m x 7m = 8908.9sm

H:\Eng\RSHARE\LDD\Connecting Links\Municipality of Laamington\Road 20 Leamington



County Road 33 (Bevel Line Rd) - Leamington

Mar 5, 2007

957m

Former East Limit of Leanington.

College of the College of

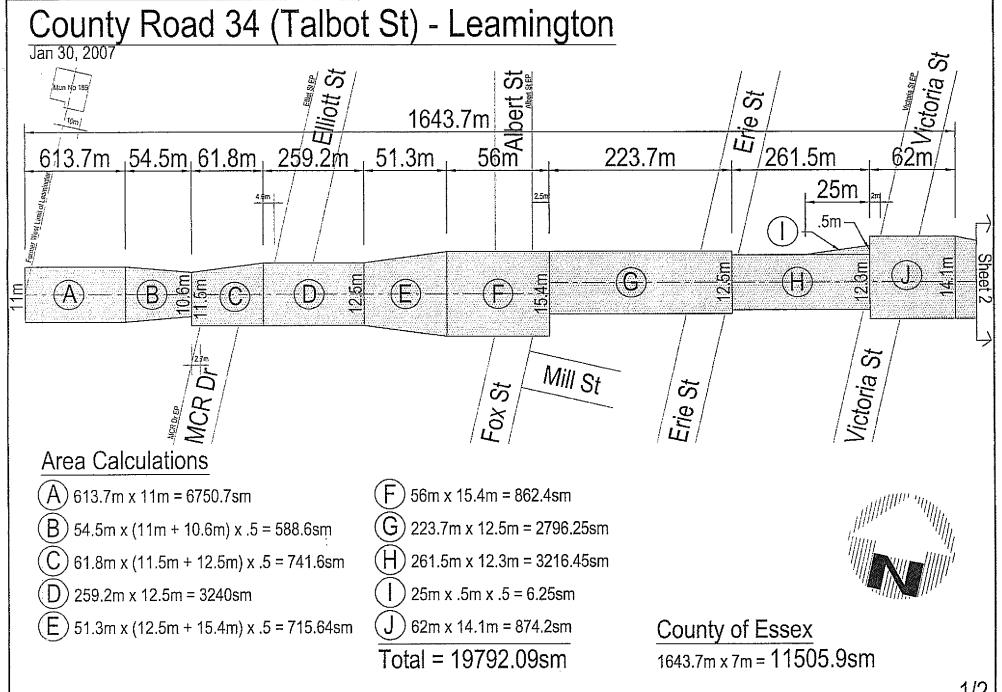
Area Calculations

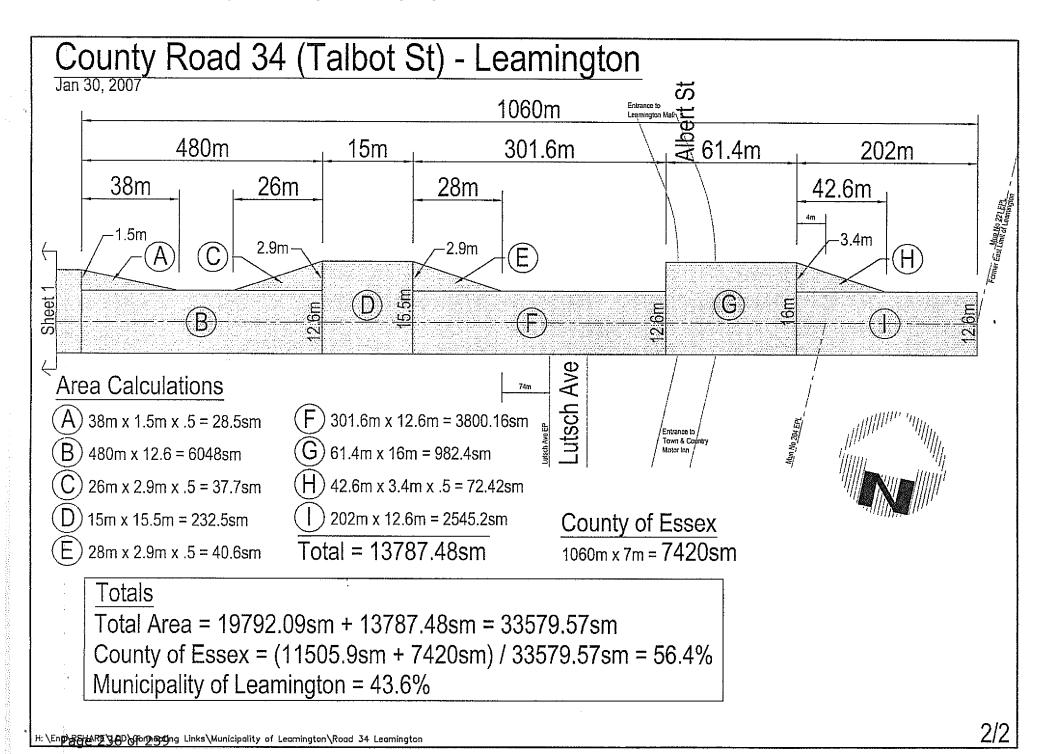
A) 957m x 7m = 6699sm

County of Essex 100%

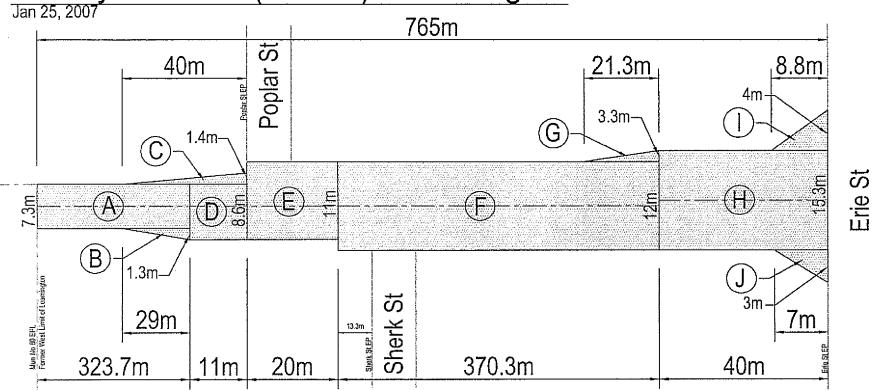
Municipality of Leamington 0%











Area Calculations

- (A) 323.7m x 7.3m = 2363.01sm
- (B) $29m \times 1.3m \times .5 = 18.85sm$
- (C) 40m x 1.4m x .5 = 28sm
- (D) 11m x 8.6m = 94.6sm
- (E) 20m x 11m = 220sm

- F) 370.3m x 12m = 4443.6sm
- (G) 21.3m x 3.3m x .5 = 35.15sm
- H) 40m x 15.3m = 612sm
- () 8.8m x 4m x .5 = 17.6sm
- (J) 7m x 3m x .5 = 10.5sm

Total = 7843.31sm

County of Essex

765m x 7m = 5355sm 5355sm / 7843.31sm = 68.3%



Municipality of Learnington

31.7%



The Corporation of the County of Essex By-Law Number 2024-25

A By-law to Confirm the Proceedings of the Council of the Corporation of the County of Essex for the Regular and Closed Meetings held May 15, 2024.

Whereas pursuant to Section 5(1) of the *Municipal Act, 2001*, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

Whereas pursuant to Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers, and privileges pursuant to Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, shall be exercised by By-law, unless the municipality is specifically authorized to do otherwise; and,

Whereas it is deemed expedient that the proceedings of the Council of the Corporation of the County of Essex, at these meetings be confirmed and adopted by By-law;

Now therefore the Council of the Corporation of the County of Essex hereby enacts as follows:

- 1) That the actions of the Council of the Corporation of the County of Essex in respect of all recommendations in reports of committees, all motions and resolutions and all other action passed and taken by the Council of the Corporation of the County of Essex, documents, and transactions entered into during the May 15, 2024 Regular and Closed Meetings, is hereby adopted and confirmed as if the same were expressly embodied in this By-law;
- 2) That the Warden and proper officials of the Corporation of the County of Essex are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of the County of Essex during the said May 15, 2024 Regular and Closed Meetings referred to in Section 1 of this By-law; and

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That the Warden and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by the Council of the Corporation of the County of Essex during the said May 15, 2024 Regular and Closed Meetings referred to in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the County of Essex to all such documents.

This By-law shall come into force and take effect after the final passing thereof.

Read a first, second and third tim day of May, 2024.	e and Finally Passed this Fifteenth
	Hilda MacDonald, Warder
	Katherine Hebert, Deputy Clerk
Clerk's	Certificate
I, Katherine Hebert, Deputy Clerk of t do hereby certify that the foregoing is Number 2024-25 passed by the Cou Fifteenth day of May, 2024.	
Katherine Hebert, Deputy Clerk Corporation of the County of Essex	