

Essex County Council Regular Meeting Agenda

Date: March 2, 2022
Time: 7:00 PM
Location: <https://video.isilive.ca/countyofessex/live.html>

Accessible formats or communication supports are available upon request. Contact Clerk's Office, clerks@countyofessex.ca, 519-776-6441 extension 1335

Pages

1. Closed Meeting

There is no Closed Meeting scheduled for March 2, 2022.

2. Moment of Reflection

3. Singing of 'O Canada'

4. Land Acknowledgement Statement

We begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

To recognize the land is an expression of gratitude to those whose territory you reside on, and a way of honouring the Indigenous people who have been living and working on the land from time immemorial.

We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island.

5. Recording of Attendance

6. County Warden's Welcome and Remarks

7. Disclosure of Pecuniary Interest

8. Adoption of Regular Meeting Minutes

Minutes of the February 16, 2022 Essex County Council - Regular Meeting.

Recommendation:

Moved by _____

Seconded by _____

That the minutes of the February 16, 2022 Regular Meeting of Essex County Council be adopted as presented.

9. Delegations and Presentations

There are no delegations scheduled for March 2, 2022.

10. Communications

10.1. Correspondence

Recommendation:

Moved by _____

Seconded by _____

That the correspondence listed on the Regular Agenda for March 2, 2022, be received and any noted action approved.

- | | | |
|----------------|--|----|
| 10.1.1. | Tourism Windsor Essex Pelee Island (TWEPI) | |
| | <u>2022 Destination Development & Marketing Plan</u> | |
| 10.1.2. | Great Lakes and Saint Lawrence Cities Initiative (GLSLCI) | |
| | Webinar Opportunity: What Environmental Justice Means for Cities - <u>Registration for March 3, 2022</u> | |
| 10.1.3. | Rural Ontario Municipal Association (ROMA) | |
| | February 23, 2022 - <u>2022 ROMA Conference Highlights</u> | |
| 10.1.4. | Town of Bracebridge | 24 |
| | Resolution RE Joint and Several Liability Reform | |
| 10.1.5. | Town of Halton Hills | 26 |
| | Resolution RE Dissolving the Ontario Land Tribunal | |
| 10.1.6. | Township of Limerick | 31 |
| | Resolution RE Gypsy Moth Concentration and Control Measures | |
| 10.1.7. | Township of Front of Yonge | 32 |
| | Resolution RE Dissolving the Ontario Land Tribunal | |

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10.1.9.	County of Prince Edward Resolution RE Renovictions and other bad faith evictions	38
10.1.10.	Township of Adelaide Metcalfe Resolution RE Closing the Revolving Door of Justice	39
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10.1.12.	Norfolk County Resolution RE The <u>Canadian Garden Council's 'Year of the Garden' Proclamation</u>	43
10.1.13.	Town of Gravenhurst Resolution RE Dissolving the Ontario Land Tribunal	46
10.1.14.	Ontario Farmland Trust 2022 Farmland Forum - The Future of Farmland Diversification	49
10.1.15.	Association of Municipalities of Ontario (AMO) - Local Authority Services (LAS) <u>2022 Risk Management - Free Webinars</u> - Virtual Quarterly Exchange - Register and Save the Dates.	50
10.1.16.	Association of Municipalities of Ontario (AMO) February 15, 2022 - <u>AMO – LAS Virtual Municipal Energy Symposium, March 31st & April 1st, 2022</u>	
10.1.17.	Association of Municipalities of Ontario (AMO) February 17, 2022 - <u>AMO Watchfile Online</u>	
10.1.18.	Association of Municipalities of Ontario (AMO) February 17, 2022 - <u>AMO Policy Update - AMO's Integrated Housing Paper with Long-Term Care Phase 1 Regulations and Community Housing Regulations Submissions</u>	

- 10.1.19. Association of Municipalities of Ontario (AMO)**
February 24, 2022 - [AMO Watchfile Online](#)
- 10.1.20. Ontario Premier's Office**
February 14, 2022 - NEWS RELEASE
[Ontario Moving to Next Phase of Reopening on February 17](#)
- 10.1.21. Ontario Premier's Office**
February 15, 2022 - NEWS RELEASE
[Province Invests in Clean Steelmaking Technology in Hamilton to Support Future of Ontario's Auto Sector](#)
- 10.1.22. Ontario Premier's Office**
February 22, 2022 - NEWS RELEASE
[Ontario Eliminating Licence Plate Renewal Fees and Stickers](#)
- 10.1.23. Ontario Ministry of Energy**
February 23, 2022 - NEWS RELEASE
[Ontario Launches ONroute Electric Vehicle Charging Stations](#)
- 10.1.24. Ontario Ministry of the Environment, Conservation and Parks**
Communication RE Source Water Protection best practices and survey
- 10.1.25. Ontario Ministry of Economic Development, Job Creation and Trade**
February 22, 2022 - NEWS RELEASE
[Ontario's Newest Red Tape Reduction Act Features Fewer Fees, Better Services](#)

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10.1.26. Ontario Ministry of Labour, Training and Skills Development

February 11, 2022 - NEWS RELEASE

Province Providing Free Training for PSWs in Southwestern Ontario

10.1.27. Ontario Ministry of Government and Consumer Services

February 16, 2022 - NEWS RELEASE

Ontario Expands Critical Relief For Tourism Sector

10.1.28. Ontario Ministry for Seniors and Accessibility

February 23, 2022 - NEWS RELEASE

Ontario Investing in a More Accessible Southwestern Ontario

10.1.29. Ontario Ministry for Seniors and Accessibility

February 17, 2022 - NEWS RELEASE

Ontario Keeping Seniors Healthy and Engaged

10.1.30. Ontario Ministry of Heritage, Sport, Tourism and Culture Industries

February 18, 2022 - NEWS RELEASE

Ontario Increasing Access to Free Online Resources

10.1.31. Ontario Ministry of Labour, Training and Skills Development

February 24, 2022 - NEWS RELEASE

Ontario Requiring Employers to Disclose Electronic Monitoring

10.2. Resolutions

There are no resolutions for consideration for the March 2, 2022 meeting.

11. Consent Agenda

Recommendation:

Moved by _____

Seconded by _____

That the recommendations in the Administrative Reports listed as item(s) 11.1 and 11.2, on the Consent Agenda for March 2, 2022, be approved and further that the information item(s) listed as item(s) 11.3 on the said Consent Agenda be received.

- | | | |
|--------------|---|-----------|
| 11.1. | Approval of Invoices – Legal/Consulting Services | 53 |
| | Report number 2022-0302-CCS-R003-DS, Approval of Invoices - Legal and Consulting Services, dated March 2, 2022, from David Sundin, County Solicitor. | |
| 11.2. | 2021 Statement of Councilors’ Remuneration | 56 |
| | Report number 2022-0302-FIN-R01-SZ, 2021 Statement of Councilors’ Remuneration, dated March 2, 2022 from Sandra Zwiers, Director, Financial Services/Treasurer | |
| 11.3. | Windsor Essex Community Housing Corporation (WECHC) | 60 |
| | 2021 Minutes of the Windsor Essex Community Housing Corporation meetings. | |
| | <ul style="list-style-type: none">• February 4, 2021 WECHC Special Board Meeting Minutes• February 25, 2021 WECHC Board Meeting Minutes• April 22, 2021 WECHC Board Meeting Minutes• May 15, 2021 WECHC Annual General Meeting Notice - Resolutions• June 24, 2021 WECHC Board Meeting Minutes• August 26, 2021 WECHC Board Meeting Minutes• September 23, 2021 WECHC Board Meeting Minutes• November 25, 2021 WECHC Board Meeting Minutes | |

12. Reports and Questions

- 12.1. Essex County Library Board** 100
Minutes of the Essex County Library Board Meeting, dated January 26, 2022, Deputy Warden, Nelson Santos, Chair
- Recommendation:**
Moved by _____
Seconded by _____
That the minutes of the Essex County Library Board for January 26, 2022 be received.
- 12.2. Essex County Accessibility Advisory Committee** 106
Minutes of the Essex County Accessibility Advisory Committee, dated January 13, 2022, Gord Queen, Vice Chair
- Recommendation:**
Moved by _____
Seconded by _____
That the minutes of the Essex County Accessibility Advisory Committee for January 13, 2022 be approved.
- 12.3. Essex County Counts Campaign** 114
Report number 2022-0302-CAO-R02-MG, Essex County Counts Campaign, dated March 2, 2022 from Mike Galloway, Chief Administrative Officer
- Recommendation:**
Moved by _____
Seconded by _____
That Essex County Council support the Essex County Counts advocacy strategy for the 2022 Provincial election campaign.
- 12.4. 2022 Tax Policy Discussion and Recommendations** 122
Report number 2022-0302-FIN-R02-SZ, 2022 Tax Policy Discussion and Recommendations, dated March 2, 2022 from Sandra Zwiers, Director, Financial Services/Treasurer

Recommendation:

Moved by _____

Seconded by _____

That Essex County Council adopt the tax ratios as set out in Bylaw 2022-06, for the 2022 taxation year;

And further that the reductions for sub-classes for excess commercial, excess industrial and vacant industrial land be set at 30%, 35% and 35% respectively;

And further that the Essex County Tax Assistance Program for Low-Income Seniors and Low-Income Persons with Disabilities established under By-law 04-2004 and amended under By-law 2021-05 continue with no amendments;

And further that the Essex County Charity Tax Rebate Program established under By-law 16-2007 continue with no amendments.

- 12.5. Tender Summary – 2022 Rehabilitation, Hot Mix over CIREAM** 129
Report number 2022-0302-ISD-R06-AB, Tender Summary – 2022 Rehabilitation, Hot Mix over CIREAM, dated March 2, 2022 from Allan Botham, Director, Infrastructure and Planning Services

Recommendation:

Moved by _____

Seconded by _____

That Essex County Council approve the report Tender Summary - 2022 Rehabilitation, Hot Mix Asphalt over CIREAM Program and award the contract to Coco Paving Inc. for a total tender amount of \$3,875,831.00 plus HST.

- 12.6. Tender Summary – 2022 Rehabilitation, Hot Mix Overlay and Mill and Pave** 134
Report number 2022-0302-ISD-R07-AB, Tender Summary – 2022 Rehabilitation, Hot Mix Overlay and Mill and Pave, dated March 2, 2022 from Allan Botham, Director, Infrastructure and Planning Services

Recommendation:

Moved by _____

Seconded by _____

That Essex County Council approve the report for the Tender Summary, 2022 Rehabilitation, Hot Mix Overlay and Mill and Pave, and award the contract to Mill-Am Corporation, for a total tender amount of \$7,627,310.00 plus HST.

13. Unfinished Business

13.1. County Road 20 and County Road 23 Notice of Motion from February 16, 2022 139

Deputy Mayor Gord Queen, at the February 16, 2022 meeting, brought forward a Notice of Motion seeking consideration of a controlled intersection at County Road 20 and County Road 23. (Appendix A)

Recommendation:

Moved by _____

Seconded by _____

That Essex County Council direct County Administration to review the request from the Town of Kingsville, seeking a controlled intersection at County Road 20 and County Road 23 and report back to County Council with recommendations.

14. New Business

15. Adoption of By-Laws

Recommendation:

Moved by _____

Seconded by _____

That By-laws 2022-06 and 2022-07, having been read a first, second and third time, be finally passed and enacted.

15.1. By-law Number 2022-06 140

Being a By-law to establish tax policy and levy property taxes for the year 2022.

15.2. By-law Number 2022-07

152

Being a By-law to confirm the proceedings of the meeting of the Council of the Corporation of the County of Essex for March 2, 2022.

16. Notice of Motion

17. Adjournment



Essex County Council Regular Meeting Minutes

Wednesday, February 16, 2022

7:00 PM

<https://video.isilive.ca/countyofessex/live.html>

- Council:
- Gary McNamara, Warden, Mayor, Town of Tecumseh
 - Joe Bachetti, Deputy Mayor, Town of Tecumseh
 - Tracey Bailey, Deputy Mayor, Municipality of Lakeshore
 - Tom Bain, Mayor, Municipality of Lakeshore
 - Marc Bondy, Mayor, Town of LaSalle
 - Steve Bjorkman, Deputy Mayor - Town of Essex
 - Aldo DiCarlo, Mayor, Town of Amherstburg
 - Hilda MacDonald, Mayor, Municipality of Leamington
 - Crystal Meloche, Deputy Mayor, Town of LaSalle
 - Leo Meloche, Deputy Mayor, Town of Amherstburg
 - Richard Meloche, Deputy Mayor, Town of Essex
 - Gord Queen, Deputy Mayor, Town of Kingsville
 - Nelson Santos, Deputy Warden, Mayor, Town of Kingsville
 - Larry Verbeke, Deputy Mayor, Municipality of Leamington
- Administration:
- Mike Galloway, Chief Administrative Officer
 - Rebecca Belanger, Manager of Planning Services
 - Mary Birch, Director, Council & Community Services/Clerk
 - Allan Botham, Director, Infrastructure & Planning Services
 - Jayne Brooks Keller, Administrator - Sun Parlor Home
 - Kristie Cronin, Director of Human Resources
 - Katherine Hebert, Deputy Clerk
 - David Sundin, County Solicitor
 - Crystal Sylvestre, Administrative Assistant, Council and Community Services
 - Sandra Zwiers, Director of Financial Services/Treasurer
 - Jeanie Diamond Francis, Manager, Community Services

1. Closed Meeting

There was no Closed Meeting scheduled for February 16, 2022.

2. Moment of Reflection

3. Singing of 'O Canada'

4. Land Acknowledgement Statement

We begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

To recognize the land is an expression of gratitude to those whose territory you reside on, and a way of honouring the Indigenous people who have been living and working on the land from time immemorial.

We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island.

5. Recording of Attendance

Warden McNamara attended the meeting virtually from the Essex County Civic Centre, Council Chambers. All other members of Council participated in the meeting virtually, via video conferencing from alternate remote locations.

6. County Warden's Welcome and Remarks

Warden McNamara welcomed the members of County Council, Administration and members of the public and delivered the following greeting:

"Welcome viewers and members of council to the regular meeting of Essex County Council.

I want to extend a special welcome this evening to Town of Essex Deputy Mayor Steve Bjorkman, who is joining us for the first time. He was sworn in as a member of county council last week. Welcome to the virtual council table, Deputy Mayor Bjorkman. We are happy to have you join us and look forward to your input.

This council's term will wrap up at the end of 2022. If the past two years are any indication, we will have plenty of challenging issues to deal with before our term is done.

There is no doubt that the overriding challenge has been the pandemic. This week the Ontario government announced it is taking steps to ease restrictions put in place to reduce the spread of COVID-19. This is good news.

It is happening because of the tireless work of our frontline workers. It is happening because of the willingness of the vast majority of local residents to step up by getting vaccinated and following public health protocols. We cannot thank you enough for taking responsibility and being respectful of others.

Last week, we saw the harm that can come from kicking respect and responsibility to the curb. Demonstrators exacerbated the damage caused by the pandemic by blockading the Ambassador Bridge, the busiest land border crossing in North America and a vital economic link.

On behalf of the County of Essex, I wrote letters to the federal Minister of Emergency Preparedness and the Ontario Solicitor General supporting the City of Windsor's request for help to end the blockade.

Thank you to all parties involved in clearing the road to the Ambassador Bridge this past weekend. A special thanks to police officers who came from other parts of the province. And a big thank you to local police officers, for the long hours and careful effort they put into containing this threat to a major economic lifeline.

I also want to thank the staff of Essex-Windsor EMS for being prepared and being on site throughout.

On a happier note, Essex County Council is this evening paying tribute to Her Majesty Queen Elizabeth II for her Platinum Jubilee. She has been our reigning monarch for 70 years, longer than any before her.

During her time as Queen, she has made 22 official trips to Canada. Two of those trips included stops in our region.

The Queen sets an example for all of us by honouring and supporting those who share her sense of duty and commitment to others.

At the end of this meeting, we invite viewers to join members of council as we stand to honour Her Majesty and play God Save the Queen."

7. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest raised.

8. Adoption of Regular Meeting Minutes

Minutes from the Essex County Council meeting, dated February 2, 2022.

026-2022

Moved By Tom Bain

Seconded By Marc Bondy

That the minutes of the February 2, 2022 Regular Meeting of Essex County Council be adopted as presented.

Carried

9. Delegations and Presentations

9.1. New Windsor/Essex Acute Care Hospital Project Management Office Team

Paul Landry, Project Director; Allison Johnson, Communications & Community Engagement Manager; Dr. Andrew Petrakos, Director of Clinical Services Planning; Jeff Geml, Director of Support Services Planning, and David Musyj, President and CEO Windsor Regional Hospital to provide an update on the New Windsor-Essex Acute Care Hospital Project planning and community engagement.

027-2022

Moved By Leo Meloche

Seconded By Crystal Meloche

That the delegation from the new Windsor/Essex Acute Care Hospital project management Office Team be permitted to address County Council.

Carried

The Project Management Team introduced themselves to Council and explained their roles in the development of the new Windsor-Essex Acute Care Hospital. David Musyj expressed gratitude to County Council for their commitment and support of this project.

Paul Landry reviewed the overall timeline for the project noting groundbreaking in June 2026 and an opening date of June 2030.

Allison Johnson reviewed the Public Consultation segments of the timeline and explained how user groups had been developed to ensure a cohesive approach to the plans. Ms. Johnson also mentioned that eleven Town Hall sessions were anticipated in the schedule.

Paul Landry explained the team were using forecasting data to build a facility to meet the needs of the future. He added that along with best practices currently used in the local healthcare system, the COVID-19 pandemic had provided information that would be drawn upon to implement new strategies to serve the region.

Discussion included the value of local stakeholders in the development of the plans to ensure an efficient and effective system.

10. Communications

10.1. Correspondence

028-2022

Moved By Gord Queen

Seconded By Hilda MacDonald

That the correspondence listed on the Regular Agenda for February 16, 2022, be received and any noted action approved.

Carried

10.1.1 Ministry of Municipal Affairs and Housing (MMAH)

February 7, 2022 - Letter from Steve Clark, Minister of Municipal Affairs and Housing, RE Ontario-Municipal Housing Affordability Summit and the Rural Housing Affordability Roundtable

10.1.2 Invest Windsor Essex (IWE)

Government of Ontario "[Site Readiness Program](#)" available for public and private industrial property owners

10.1.3 Great Lakes and St. Lawrence Cities Initiative (GLSLCI)

January 2022 - [GLSLCI Making Waves Newsletter](#)

10.1.4 Independent Electricity System Operator (IESO) Engagement

February 10, 2022 - [Ongoing Work to Support Growth in Southwest Ontario](#)

10.1.5 Pathway 2 Potential

February 2022 - [Information Sharing Monthly Newsletter](#)

10.1.6 City of Brantford

January 28, 2022 - Resolutions RE Closing the Revolving Door of Justice and Addressing the Revolving Door of Justice – Accountability for Sureties and Swift Justice

10.1.7 Ontario News Room

February 6, 2022 - [Office of the Premier - Premier Doug Ford Celebrates Her Majesty The Queen's Platinum Jubilee](#)

10.1.8 Ontario News Room

February 3, 2022 - [Ontario Continues to Protect Agri-food Workers](#)

February 4, 2022 - [Ontario Investing in the Future of Agricultural and Horticultural Societies](#)

10.1.9 Ontario News Room

February 4, 2022 - [Ontario Easing Temporary Visiting Restrictions at Long-Term Care Homes](#)

10.1.10 Ontario News Room

February 8, 2022 - [Ontario Publishes Housing Affordability Task Force Report](#)

10.1.11 Ontario Ministry of Health

February 10, 2022 - News Release RE Ontario Announces New Ontario Health Team in Windsor-Essex, New Ontario Health Team Will Provide Better, Connected Care for Patients and Support Local Pandemic Response

10.1.12 County of Essex

Correspondence from Warden McNamara RE:

- February 10, 2022 - Letter to the Hon. Bill Blair, Minister of Emergency Preparedness, Requesting Support for Windsor Police Service Request for Resources – Ambassador Bridge Demonstration
- February 10, 2022 - Letter to the Hon. Sylvia Jones, Solicitor General, Support for Windsor Police Service Request for Resources – Ambassador Bridge Demonstration

10.1.13 Association of Municipalities of Ontario (AMO)

January 28, 2022 - [Update on the AMO 2022 Annual Conference Launch](#)

10.1.14 Association of Municipalities of Ontario (AMO)

January 28, 2022 - [AMO Policy Update - Firefighter Certification Model Consultation, Water Infrastructure Funding, and Subwatershed Planning Guide Consultation](#)

10.1.15 Association of Municipalities of Ontario (AMO)

February 3, 2022 - [AMO Watchfile Online](#)

10.1.16 Association of Municipalities of Ontario (AMO)

February 8, 2022 - [AMO Policy Update – Housing Affordability Task Force Report and Call to Re-examine Hospital Capital Funding](#)

10.1.17 Association of Municipalities of Ontario (AMO)

February 8, 2022 - [IPAC Annual Leadership Summit](#)

10.1.18 Association of Municipalities of Ontario (AMO)

February 10, 2022 - AMO Watchfile Online

10.2. Resolutions

10.2.1 City of Windsor

Resolution Requesting the Province of Ontario and Government of Canada to provide further financial support to extend funding for rent supplement/housing allowance programs and include reference to impacts of the sunseting of rent supplements.
(City Council Report: S 144/2021 attached)

029-2022

Moved By Nelson Santos

Seconded By Tracey Bailey

That Essex County Council receive the report from the City of Windsor, dated October 28, 2021 entitled Rent Supplement Program Expiries and Mitigation Strategy, and further that Essex County Council supports their resolution CR/36/2022 CSPA 175 requesting the Province of Ontario and Government of Canada to provide further financial support to extend funding for rent supplement/housing allowance programs and include reference to impacts of the sunseting of rent supplements.

Carried

11. Consent Agenda

030-2022

Moved By Larry Verbeke

Seconded By Tom Bain

That the recommendation in the Administrative Report listed as item 11.1, on the Consent Agenda for February 16, 2022, be approved and further that the information item listed as item 11.2, on the said Consent Agenda be received.

Carried

11.1. Approval of Invoices – Legal and Consulting Services

Report number 2022-0216-CCS-R002-DS, Approval of Invoices - Legal and Consulting Services, dated February 16, 2022, from David Sundin, County Solicitor

11.2. Windsor Essex County Housing and Homelessness Advisory Committee (HHAC)

Meeting Minutes from the Windsor Essex County Housing and Homelessness Advisory Committee, dated January 25, 2022, Warden Gary McNamara, member.

12. Reports and Questions

12.1. County of Essex Official Plan Review Update

Report number 2022-0216-PLN-R01-RB, County of Essex Official Plan Review Update, dated February 16, 2022 from Rebecca Belanger, Manager, Planning Services

Rebecca Belanger provided the report outlining the process the County would undertake to review and update the Official Plan. She explained the review would be completed in three-phases and that each phase included consultations with Council and other stakeholders in the community. Ms. Belanger indicated that the Planning team had begun to analyze growth projections for the region and would be hosting a workshop for County Council to provide a comprehensive review of the Work Plan in March 2022.

031-2022

Moved By Richard Meloche

Seconded By Steve Bjorkman

That Essex County Council receive report 2022-0216-PLN-R01-RB, County of Essex Official Plan Review Update and work as information.

Carried

12.2. Housing with Supports New Service Provider

Report number 2022-0216-CS-R01-JDF, Housing with Supports New Service Provider, dated February 16, 2022 from Jeanie Diamond Francis, Manager, Community Services

Jeanie Diamond-Francis provided information and background regarding the agreement with Assisted Living Southwestern Ontario (ALSO) in Stoney Point. She indicated this agreement would provide goal-oriented support to residents 25 years and older. Ms. Diamond-Francis explained this innovative program would include staff training to support mental health, additions and various levels of homelessness in order to serve the complex needs of the residents.

Discussions regarding the fairness of the allocation of CHPI and other housing and homelessness related funding provided by upper levels to the City of Windsor as the Consolidated Municipal Service Manager took place. It was suggested that formal resolutions be considered under New Business.

032-2022

Moved By Tom Bain

Seconded By Hilda MacDonald

That County Council adopt By-law 2022-04, authorizing the Warden and Clerk to enter into an agreement with Assisted Living Southwestern Ontario to provide subsidized housing with supports care through the Chez-Nous Collaborative Supportive Housing Program.

Carried

12.3. Tender Summary and Contract Award – 2022 Rehabilitation – CIREAM

Report number 2022-0216-ISD-R05-AB, Tender Summary and Contract Award – 2022 Rehabilitation – CIREAM, dated February 16, 2022, from Allan Botham, Director, Infrastructure and Planning Services

Allan Botham presented tender information for the annual Cold In Place Recycling with Expanded Asphalt (CIREAM) program. Mr. Botham added that CWATs Paved Shoulder initiatives would be combined in the work wherever possible to efficiently execute the expansion of that network. Mr. Botham indicated the funding of this program was included in the 2022 Road Rehabilitation and Paved Shoulder programs presented and approved by Council in the 2022 Budget.

033-2022

Moved By Richard Meloche

Seconded By Aldo DiCarlo

That Essex County Council award the contract for the 2022 Cold In Place Recycling with Expanded Asphalt (CIREAM) program to Coco Paving Inc. for a total tender amount of \$1,827,235.00 plus H.S.T., all as presented in report 2022-0216-ISD-R05-AB

Carried

13. Unfinished Business

There was no Unfinished Business brought forward at the February 16, 2022 meeting.

14. New Business

14.1. Temporary Housing Units on County Property

Hilda MacDonald explained that the Municipality of Leamington was actively seeking solutions to mitigate homelessness in their community. She explained a proposed project using modular shelter units to provide overnight shelter to people experiencing homelessness. Ms. MacDonald requested that County Administration investigate the feasibility of placing the units on vacant space on the Sun Parlor Home property and report back to Council with their findings.

034-2022

Moved By Hilda MacDonald

Seconded By Tracey Bailey

That County Administration be requested to operationally review the request by the Municipality of Leamington for use of property located at the Sun Parlor Home in Leamington to locate homelessness pods and to consult with the Ministry of Long Term Care to ensure compliance with Long Term Care license obligations.

Carried

14.2. Community Homelessness Prevention Initiative Funding Allocation

Leo Meloche requested that County Administration meet with City of Windsor Social Services Department to review the allocation of Community Homelessness Prevention Initiative (CHPI) funding and report back to Council.

035-2022

Moved By Leo Meloche

Seconded By Marc Bondy

That County Administration meet with the City of Windsor Health and Human Services Administration to review the allocation of funding with respect to the Community Homelessness Prevention Initiative fund and report back to Council.

Carried

Administration was further given direction to survey other Counties within the Province to seek information on their experience with the allocation of homelessness funding and program delivery by their designated Consolidated Municipal Service Managers for their regions.

15. Adoption of By-Laws

036-2022

Moved By Nelson Santos

Seconded By Crystal Meloche

That By-laws 2022-04 and 2202-05, having been read a first, second and third time, be finally passed and enacted.

Carried

15.1. By-Law Number 2022-04

Being a By-law to Authorize the Execution of an Agreement Between the Corporation of the County of Essex and Assisted Living Southwestern Ontario (ALSO)

15.2. By-law Number 2022-05

A By-law to Confirm the Proceedings of the Council of the Corporation of the County of Essex for February 16, 2022.

16. Notice of Motion

16.1. Intersection Review County Road 20 and 23

Gord Queen, brought forward a Notice of Motion as follows:

Whereas, safe roads and communities are matters of concern for everyone;

And Whereas, in 2020 the Town of Kingsville Council noted a safety concern at the intersection of County Road 20 and County Road 23;

And Whereas, in 2021 this County Council did address a safety concern at an Albuna Townline intersection;

And Whereas, a motion was passed at the Town of Kingsville Council table directing the Mayor and Deputy Mayor to bring forward a motion as follows:

That, a controlled intersection at County Road 20 and County Road 23 be requested as a top priority for the County of Essex; and

That, Essex County Council consider and debate the best options moving forward for the intersection located at County Road 20 and County Road 23, considering the option of a Controlled intersection; and

That, should County Council wish to seek expert advice and guidance from our Director of Infrastructure services, that a report be prepared on the subject and brought forward for County Council to consider.

17. God Save the Queen

In recognition of Her Majesty The Queen's Platinum Jubilee.

18. Adjournment

That the Essex County Council meeting for February 16, 2022 be adjourned at 8:25 PM.

037-2022

Moved By Larry Verbeke

Seconded By Aldo DiCarlo

Carried

Gary McNamara

Warden - County of Essex

Mary Birch

Director of Council and Community Services/Clerk

Date Signed

February 9, 2022

Re: Item for Discussion – Joint and Several Liability Reform (Mayor, G. Smith)

At its meeting of February 2, 2022, the Council of the Corporation of the Town of Bracebridge ratified motions 22-PD-005, regarding the Item for Discussion – Joint and Several Liability Reform, as follows:

“WHEREAS municipal governments provide essential services to the residents and businesses in their communities;

AND WHEREAS the ability to provide those services is negatively impacted by exponentially rising insurance costs;

AND WHEREAS one driver of rising insurance costs is the legal principle of “joint and several liability”, which assigns disproportionate liability to municipalities for an incident relative to their responsibility for it;

AND WHEREAS the Government of Ontario has the authority and responsibility for the legal framework of “joint and several liability”;

AND WHEREAS the Premier of Ontario committed to review the issue in 2018 with a view to helping municipal governments manage their risks and costs;

AND WHEREAS the Provincial Review was conducted in 2019 with AMO and municipalities fully participating;

AND WHEREAS the results of the Provincial Review have not been released and municipalities are still awaiting news of how the Attorney General will address this important matter;

AND WHEREAS the Association of Municipalities of Ontario (AMO) on behalf of municipal governments has provided recommendations in their document “Towards a Reasonable Balance – Addressing Growing Municipal Liability and Insurance Costs” to align municipal liability with the proportionate responsibility for incidents and capping awards;

AND WHEREAS The Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) has written to the Attorney General in support of the abovementioned recommendations provided by AMO;

1000 Taylor Court
Bracebridge, ON
P1L 1R6 Canada

telephone: (705) 645-5264
corporate services and finance fax: (705) 645-1262
public works fax: (705) 645-7525
planning & development fax: (705) 645-4209

NOW THEREFORE BE IT RESOLVED THAT THE CORPORATION OF THE TOWN OF BRACEBRIDGE RESOLVES AS FOLLOWS:

1. That the Town of Bracebridge calls on the Attorney General of Ontario to work with municipal governments to put forward a plan of action to address "joint and several liability" before the end of the government's current term.
2. That the Town of Bracebridge supports the seven (7) recommendations contained in the AMO submission "Towards a Reasonable Balance – Addressing Growing Municipal Liability and Insurance Costs" to re-establish the priority for provincial action on this issue.
3. That a copy of this resolution be forwarded to Attorney General, the Honourable Doug Downey; the Minister of Municipal Affairs and Housing, the Honourable Steve Clark; AMO President, Jamie McGarvey, AMCTO President, Sandra MacDonald; and all Municipalities in Ontario."

In accordance with Council's direction I am forwarding you a copy of the resolution for you reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

A handwritten signature in black ink, appearing to read 'L McDonald', written in a cursive style.

Lori McDonald
Director of Corporate Services/Clerk

February 9, 2022

The Honourable Doug Ford, Premier of Ontario
Via Email

Re: Dissolve Ontario Land Tribunal

Please be advised that Council for the Town of Halton Hills at its meeting of Monday, February 7, 2022, adopted the following Resolution:

Resolution No. 2022-0020

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of the Town of Halton Hills community";

AND WHEREAS our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan is ultimately approved by the province;

AND WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of Town of Halton Hills Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Halton Hills Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of the Town of Halton Hills;

AND WHEREAS the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans;

1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2

Tel: 905-873-2600

Toll Free: 1-877-712-2205
haltonhills.ca

Fax: 905-873-2347

AND WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

CARRIED

Attached for your information is a copy of Resolution No. 2022-0020.

If you have any questions, please contact Valerie Petryniak, Town Clerk for the Town of Halton Hills at 905-873-2600 ext. 2331 or valeriep@haltonhills.ca.

Yours truly,



Melissa Lawr
Deputy Clerk – Legislation

1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2

Tel: 905-873-2600

Toll Free: 1-877-712-2205
haltonhills.ca

Fax: 905-873-2347

- cc. Minister of Municipal Affairs and Housing
Leader of the Opposition
Leaders of the Liberal and Green Party
MPPs in the Province of Ontario
Large Urban Mayor's Caucus of Ontario
Small Urban GTHA Mayors
Regional Chairs of Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

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**THE CORPORATION
OF
THE TOWN OF HALTON HILLS**

Resolution No.: 2022-0020

Title: Dissolve Ontario Land Tribunal

Date: February 7, 2022

Moved by: Mayor R. Bonnette

Seconded by: Councillor C. Somerville

Item No. 15.2

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of the Town of Halton Hills community";

AND WHEREAS our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan is ultimately approved by the province;

AND WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of Town of Halton Hills Official Plan;

AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Halton Hills Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of the Town of Halton Hills;

AN WHEREAS the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans;

AND WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario;

AND FURTHER THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.



Mayor Rick Bonnette



RE: Gypsy Moth Spraying

JANUARY 19, 2022

At its meeting of January 17, 2022, the Council of the Township of Limerick passed a motion in regard to the Gypsy Moth Concentration and Control Measures;

“WHEREAS the Gypsy Moth defoliation in Limerick Township has caused significant damage, with Limerick Township reportedly having the highest concentration of Gypsy moths in Hastings County due to the Rural nature of the Township; and

WHEREAS the reported responses from the public do not present an accurate picture of the devastation as the geographical area is quite large in relation to the low population of Limerick Township;

NOW THEREFORE, BE IT RESOLVED that Council of the Township of Limerick request that the County of Hastings consider the impact of the Gypsy Moth Caterpillars on the rural communities across Ontario, not only through online reporting but also taking into consideration the land mass associated with each municipality. For example, one property owner recently purchased 27,000 acres of land, but was only able to submit 1 report for the entire property.

BE IT FURTHER RESOLVED that the population of seasonal residents not reporting in the area during the off season also be taken into consideration, as there is potential that they are unaware of the reporting process.

BE IT FURTHER RESOLVED that the County of Hastings take the necessary steps to accurately interpret the devastation of the Gypsy Moth Caterpillar by way of geographical consideration along with the online reporting method to ensure accurate and beneficial spraying to combat this problem is undertaken.”

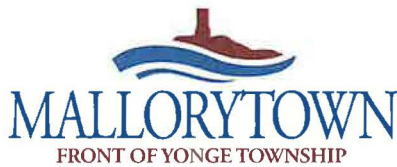
Please reach out to the Township Clerk with any additional questions at 613-474-2863.

Sincerely,

Victoria Tisdale

Victoria Tisdale, Clerk Treasurer
clerk@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478

Nicole Ilcio, Deputy Clerk Treasurer
assistant@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478



1514 County Road 2, P.O. Box 130, Mallorytown, ON K0E 1R0
T 613.923.2251 · F 613.923.2421

www.Mallorytown.ca

February 14, 2022

via email premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A7

Dear Premier Ford:

Please be advised, at their regular meeting on the evening of February 7, 2022, the Council of the Township of Front of Yonge passed the following motion:

"Moved by Gail Williams and seconded by Carson Massey:

WHEREAS *Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and*

WHEREAS *an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of (our) community"; and*

WHEREAS *our Official Plan includes provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community; and*

WHEREAS *our Official Plan is ultimately approved by the province; and*

WHEREAS *it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Township of Front of Yonge's Official Plan; and*

WHEREAS *it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Township of Front of Yonge's Official Plan; and*

WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of the Township of Front of Yonge; and

WHEREAS the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans; and

WHEREAS all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

WHEREAS lengthy, costly OLT hearings add years to the development approval process and act as a barrier to the development of attainable housing;

1. **NOW THEREFORE BE IT HEREBY RESOLVED** That the Township of Front of Yonge requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and
2. **BE IT FURTHER RESOLVED THAT** a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors’ Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and
3. **BE IT FURTHER RESOLVED THAT** a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Carried- Roger Haley, Mayor”

Sincerely,



Jennifer Ault
Clerk

cc via email:

- Honourable Steve Clark, Minister of Municipal Affairs & Housing - steve.clark@pc.ola.org
- Honourable Andrea Horwath, Opposition Leader - ahorwath-gp@ndp.on.ca
- Honourable Steven Del Duca, Leader of the Ontario Liberal Party - info.leader@ontarioliberal.ca
- Honourable Mike Schreiner, Leader of the Ontario Green Party - mschreiner-co@ola.org
- All Ontario MPPs
- Large Urban Mayors' Caucus of Ontario
- Small Urban GTHA Mayors of Ontario
- Regional Chairs of Ontario
- Association of Municipalities of Ontario (AMO) - amo@amo.on.ca
- All Ontario municipalities



**THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department**

255 Christina Street N. PO Box 3018
Sarnia ON Canada N7T 7N2
519-332-0330 (phone) 519-332-3995 (fax)
519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

February 15, 2022

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier,

RE: Dissolve Ontario Land Tribunal

At its meeting held on February 7, 2022, Sarnia City Council adopted the following resolution with respect to the Ontario Land Tribunal:

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

Whereas an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of (our) community"; and

Whereas our Official Plan includes zoning provisions that encourage development of the "missing middle" or "gentle density" to meet the need for attainable housing in our community; and

Whereas our Official Plan is ultimately approved by the province; and

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes

that better the community or fit within the vision of the City of Sarnia's Official Plan; and

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the City of Sarnia's Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or "OMB"), an unelected, appointed body that is not accountable to the residents of the City of Sarnia; and

Whereas the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans and Provincial Planning Policy; and

Whereas all decisions—save planning decisions—made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

Whereas lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

Now Therefore Be It Hereby Resolved That The City of Sarnia requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of

Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Your favorable consideration of this request is respectfully requested.

Yours sincerely,



Amy Burkhart
City Clerk

Cc: Minister of Municipal Affairs and Housing
Leader of the Opposition
Leaders of the Liberal and Green Party
MPPs in the Province of Ontario
Large Urban Mayors' Caucus of Ontario
Small Urban GTHA Mayors and Regional Chairs of Ontario
AMO
All Ontario Municipalities

February 23, 2023

Please be advised that during the regular Council meeting of February 22, 2022 the following motion regarding request for action related to "Renovictions" and other bad faith evictions was carried:

RESOLUTION NO. CW-41-2022

DATE: February 10, 2022

MOVED BY: Councillor MacNaughton

SECONDED BY: Councillor Hirsch

WHEREAS tenants in Prince Edward County and throughout Ontario need stable homes and predicable rents;

WHEREAS the Covid-19 pandemic has had a profound destabilizing effect on both the job market and the rental housing market;

AND WHEREAS Citizens and communities are hurt by unscrupulous practices such as bad faith "Renovictions" and false "personal use" evictions which can, and do directly impact the affordable housing crisis, as well as inflict damage (both financial and mental) particularly on our most vulnerable citizens;

THEREFORE BE IT RESOLVED THAT the Corporation of the County of Prince Edward requests that the Government of Ontario:

1. take additional and meaningful steps to address the ever-increasing problem of "Renovictions" and other bad-faith evictions;
2. extend rent control to all tenancies including those first occupied after November 2018 which are currently exempt from rent control restrictions; and

THAT this resolution be circulated to Hon. Doug Ford, Premier of Ontario, MPP Todd Smith, and the Hon. Steve Clark, Minister of Municipal Affairs & Housing, all Ontario Municipalities, and AMO.

CARRIED AS AMENDED

Yours truly,

Catalina Blumenberg, **CLERK**



TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

www.adelaidemetcalfe.on.ca

February 15, 2022

The Corporation of the City of Brantford
Tanya Daniels, City Clerk
PO Box 818
Brantford, ON
N3T 2J2

RE: SUPPORT OF RESOLUTION – CLOSING THE REVOLVING DOOR OF JUSTICE

Please be advised that the Council of the Township of Adelaide Metcalfe, at the regular meeting of February 7, 2022, supported your resolution and the following was passed.

MOVED by Councillor Brodie
SECONDED by Deputy Mayor Hendrikx

THAT Council support the resolution from the City of Brantford regarding “Closing the Revolving Door of Justice”. CARRIED.

WHEREAS the City of Brantford has experienced a substantial increase in criminal activity leaving residents fearful for their personal safety and losing confidence in the criminal justice system; and

WHEREAS the increase in criminal activity is due in part to the failure of the justice system to hold in pre-trial custody many of the likely-to-reoffend individuals, including those who are in serious breach of prior bail conditions, a situation commonly referred to as the “revolving door of justice”; and

WHEREAS those involved in the justice system, from Justices of the Peace to those who have been arrested, acknowledge the “catch and release” bail system contributes to the increase in crime. One individual in particular, who plead guilty to several break and enter charges, together with breaches of probation and release order charges, advised the court during sentencing that he had been arrested 8 times in the previous year and felt that the system bore responsibility for failing to keep him in custody; and that being released repeatedly without the appropriate supports made it all but impossible for him to discontinue the criminal activity he engaged in; and

WHEREAS concerns continue to be raised by businesses, post-secondary institutions in the downtown area and their student bodies, neighbourhood associations, and citizens regarding the increased criminal activity; and



TOWNSHIP OF ADELAIDE METCALFE

2340 Egremont Drive, Strathroy, ON N7G 3H6

T: 519-247-3687 F: 519-247-3411

www.adelaidemetcalfe.on.ca

WHEREAS there is a pressing need for common sense bail reform that gives priority to the dignity and safety of victims over the wellbeing of criminals;

NOW THEREFORE BE IT RESOLVED:

- A. THAT Kevin Davis, Mayor of the City of Brantford, on behalf of the Council of The Corporation of the City of Brantford, correspond with the Honourable David Lametti, Minister of Justice and Attorney General of Canada, insisting that steps be taken immediately by his government to strengthen the bail system, including:
- i. imposing more demanding and stringent surety and supervision requirements; and
 - ii. imposing more substantive and effective consequences for continued breaches of a judicial interim release order (as known as "bail") resulting in pre-trial incarceration, which changes are required to safeguard law abiding citizens and to restore the citizens faith in the criminal justice system; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to Brant/Brantford MP Larry Brock and MPP Will Bouma; and
- C. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Brantford Police Services Board, Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM) and the Ontario Big City Mayors (OBCM); and
- D. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the heads of all Ontario Municipalities with a request that those municipalities consider adopting a similar resolution; and
- E. THAT the City Solicitor BE DIRECTED to send the letter to be sent to the Honourable David Lametti to Brant County, the Six Nations of the Grand River and the Mississaugas of the Credit First Nation to determine if they are willing to be signatories to the letter.

CARRIED.

Kind regards,

Mike Barnier
Legislative Services Manager/Clerk



Office of the City Clerk

Katie Viccica
905-227-6613 ext. 224
katie.viccica@thorold.ca

City of Thorold

3540 Schmon Parkway P.O. Box. 1044
Thorold, ON L2V 4A7

February 17, 2022

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier,

RE: Dissolve Ontario Land Tribunal

At its meeting held on February 15, 2022, Thorold City Council adopted the following resolution with respect to the Ontario Land Tribunal:

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

Whereas an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of (our) community”; and

Whereas our Official Plan includes zoning provisions that encourage development of the “missing middle” or “gentle density” to meet the need for attainable housing in our community; and

Whereas our Official Plan is ultimately approved by the Province; and

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Town of Aurora Official Plan; and

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Aurora Official Plan; and

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of Aurora; and

Whereas the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with

municipal and provincially approved official plans or consistent with provincial plans and policy;
and

Whereas all decisions—save planning decisions—made by Municipal Council are similarly only subject to appeal by judicial review and such appeals are limited to questions of law; and

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

Whereas towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the Province in expensive, time consuming and ultimately futile OLT hearings; and

Whereas lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

1. Now Therefore Be It Resolved That The Council Of The City Of Thorold requests the Government of Ontario to dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;
and

2. That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

3. That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Your favorable consideration of this request is appreciated.

Yours truly,

Katie Viccica
Legislative Assistant

Cc: Minister of Municipal Affairs and Housing
Leader of the Opposition
Leaders of the Liberal and Green Party
MPPs in the Province of Ontario
Large Urban Mayors' Caucus of Ontario
Small Urban GTHA Mayors and Regional Chairs of Ontario
AMO
All Ontario Municipalities

February 18, 2022

SENT VIA E-MAIL TO:

Joanne Vanderheyden
President of the Federation of Canadian Municipalities
info@fcm.ca

Dear President Vanderheyden,

Re: Year of the Garden Proclamation

On behalf of the Council of the Corporation of Norfolk County, please be advised that upon the recommendation of the Tourism and Economic Development Advisory Board, Council passed the following resolution at the February 15, 2021 Council meeting:

Resolution No. 13

Moved By: Councillor Martin

Seconded By: Councillor Huffman

WHEREAS Norfolk County is known as Ontario's Garden and has a rich agricultural and horticulture industry;

AND WHEREAS Communities in Bloom and "Fleurons du Québec" in collaboration with the Canadian Garden Council, invite all municipalities to celebrate the Year of the Garden 2022;

AND WHEREAS the Year of the Garden 2022 celebrates the Centennial of Canada's horticulture sector;

AND WHEREAS gardens and gardening contribute to the quality of life of our municipality, our climate action goals and create safe and healthy places where people can come together in the spirit of inclusivity and reconciliation;

AND WHEREAS the Year of the Garden 2022 will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and experience of our municipality;

AND WHEREAS gardens and gardening have helped us face the challenges of the COVID pandemic;

THEREFORE BE IT RESOLVED,

THAT Norfolk County hereby proclaim 2022 as the Year of the Garden in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges;

AND THAT the Saturday before Father's Day, National Garden Day, June 18 in 2022, be recognize as Garden Day in Norfolk County as a legacy of Canada's Year of the Garden 2022;

AND THAT Norfolk County is committed to be a Garden Friendly County supporting the development of its garden culture and is proud to have history, heritage and diversity of gardens;

AND FURTHER THAT all municipalities across Canada be invited proclaim 2022 to be the Year of the Garden in their respective municipalities, and that a copy of this resolution be provided to the Federation of Canadian Municipalities, and for that purpose.

Further information regarding the Year of the Garden Proclamation can be found on the [Year of the Garden Website](#). If any municipality would like to partner with Norfolk County in proclaiming 2022 as the Year of the Garden a draft resolution is attached below.

Should you have any questions regarding this matter or should you require additional information, please contact Kevin Klingenberg, Deputy Clerk at 519-426-5870 x. 1261, or email: Clerks@norfolkcounty.ca

Sincerely,

Kevin Klingenberg
Deputy Clerk
Norfolk County

CC:

- Federation of Canadian Municipalities
- All Ontario municipalities
- Tourism and Economic Development Advisory Board

Year of the Garden 2022 PROCLAMATION

- WHEREAS** the *Year of the Garden 2022* celebrates the Centennial of Canada's horticulture sector;
- WHEREAS** gardens and gardening contribute to the quality of life of our municipality and create safe and healthy places where people can come together;
- WHEREAS** the *Year of the Garden 2022* will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals and local horticultural businesses which contribute to garden culture and the experience garden of our municipality;
- WHEREAS** gardens and gardening have helped us face the challenges of the COVID pandemic;
- WHEREAS** Communities in Bloom in collaboration with the Canadian Garden Council, invites all municipalities to celebrate the Year of the Garden;

NOW THEREFORE BE IT RESOLVED

- THAT** (add name of municipality) **HEREBY PROCLAIMS 2022 as the Year of the Garden** in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life and environmental challenges; and
- THAT** the **Saturday before Father's Day**, June 18 in 2022, be recognize as Garden Day in (add name of municipality) as a legacy of Canada's Year of the Garden 2022; and
- THAT** (insert name of Municipality) is committed to be a **Garden Friendly City** supporting the development of its garden culture and is proud to have:

(name at least two city initiatives that support the garden culture of your city and the spirit of the Year of the Garden); and

- THAT** all municipalities across Canada BE INVITED to proclaim 2022 to be the **Year of the Garden** in their respective municipalities, and that a copy of this resolution be provided to the FCM, and for that purpose.

DATED AT CITY HALL, (the xx day of (add month), 2021 or 2022

(insert Mayor's name), Mayor



February 18, 2022

Hon. Doug Ford, Premier of Ontario
Premier's Office
Room 281
Legislative Building, Queen's Park
Toronto, Ontario M7A 2J3

Sent via email: doug.fordco@pc.ola.org

Re: Dissolution of the Ontario Land Tribunal, Town of Gravenhurst

Dear Premier Ford

At the Town of Gravenhurst Council meeting of Tuesday February 15, 2022, Council passed the following motion:

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

AND WHEREAS an Official Plan is developed through months of public consultation to ensure, "that future planning and development will meet the specific needs of (our) community";

AND WHEREAS our Official Plan includes provisions that encourage developments to meet the need for attainable housing in our community;

AND WHEREAS our Official Plan includes provisions that encourage developments to meet certain environmental standards which are voided by the Provincial Policy Statement;

AND WHEREAS our Official Plan is ultimately approved by the District of Muskoka, as delegated from the Province, in accordance with the Planning Act;

AND WHEREAS it is within the legislative purview of Municipal Council to adopt Official Plan amendments or approve Zoning By-law changes that better the community or fit within the vision of the Town of Gravenhurst Official Plan;



AND WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Gravenhurst Official Plan;

AND WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of the Town of Gravenhurst;

AND WHEREAS the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in conformity with municipal Official Plans and consistent with Provincial Planning Policy;

AND WHEREAS all decisions—save planning decisions—made by Municipal Councils are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

AND WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

AND WHEREAS municipalities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province or their designate in expensive, time consuming and ultimately futile OLT hearings;

AND WHEREAS lengthy, costly OLT hearings act as a barrier to the development of attainable housing;

AND WHEREAS the existence of the OLT acts as a barrier that restricts municipalities from protecting the environment from development that is uncharacteristic of its community;



NOW THEREFOR BE IT RESOLVED THAT:

1. The Town of Gravenhurst requests the Government of Ontario dissolve the OLT immediately thereby eliminating one of the most significant sources of red tape delaying the development of more attainable housing, and restricting a municipality's ability to enforce self-determined environmentally-friendly development policies in Ontario;
2. A copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and,
3. A copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.
4. A suitable alternative appeal process be investigated by the Province utilizing an elected board of appeal

Sincerely,

A handwritten signature in black ink, appearing to read "Kayla Thibeault".

Kayla Thibeault
Director of Legislative Services / Clerk
Town of Gravenhurst
KT/ds

cc.

Hon. Steve Clark, Minister of Municipal Affairs and Housing steve.clark@pc.ola.org
Andrea Horwath, Leader of the Official Opposition horwatha-gp@ndp.on.ca Mike
Schreiner, Leader of the Ontario Green Party Mschreiner@ola.org
Steven Del Duca, Leader of the Ontario Liberal Party info.leader@ontarioliberal.ca
Ontario Members of Provincial Parliament
Large Urban Mayor's Caucus of Ontario info@ontariobigcitymayors.ca
Small Urban GTHA Mayors of Ontario
Regional Chairs of Ontario
Association of Municipalities of Ontario (AMO) resolutions@amo.on.ca
All Ontario Municipalities

2022 Farmland Forum

THE FUTURE OF FARMLAND DIVERSIFICATION



March 24, 2022

Registration: 8:45 a.m Forum:
9:00 a.m. to 1:45 p.m.

ONLINE CONFERENCE



Cost

\$50 per person
\$25 for students

(Use discount code: Student)



Who should attend?

- Farmers
- Land Use Planners
- Researchers
- Environmentalists
- Provincial Policy Makers
- Municipal Councillors
- Land Conservation Enthusiasts

Keynote Speakers:

- **David Phillips**, CM, Senior Climatologist, Environment and Climate Change Canada
- **Evan Fraser**, PhD, Director, Arrell Food Institute & Professor of Geography, University of Guelph
- **Philly Markowitz**, RPP, Economic Development Officer, Grey County



Tickets:

To purchase your ticket, visit
www.ontariofarmlandtrust.ca

For more information, please email
info@ontariofarmlandtrust.ca

Thank you to our 2022 Farmland Forum Supporters:



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[HOMEPAGE](#) [PRIVACY](#)



2022 RISK MANAGEMENT FREE WEBINARS

Virtual Quarterly Exchange - Register and Save the Dates

If you're looking to engage in a robust, open discussion about important municipal risk

topics, look no further.

Join us for a dynamic and strategic discussion on evolving issues facing municipal administrators. Using the principles of Chatham House Rule, we invite you to ask questions, share your expertise and collaborate with your municipal CAO peers on the issues that keep you awake at night.

Our hosts and speakers:

Judy Dezell

Director AMO Enterprise Centre
Business Partnerships & LAS

Jessica Jaremchuk

Director, Risk Management
Intact Public Entities

Register for the one-hour webinars, and save the following dates:

March 3 @ 11:30am

Back to Basics – a foundational discussion about municipal insurance, terms and trends
Register [HERE](#) (Registration deadline is March 2 @ 4pm)

June 2 @ 11:30am

What is your insurance strategy? Every municipality needs one.
Register [HERE](#) (Registration deadline @ June 1 @ 4pm)

September 8 @ 11:30am - 12:30pm

TBD

November 3 @ 11:30am - 12:30pm

TBD

Please forward this newsletter to anyone in your organization who may be interested in attending. Thank you. And feel free to contact Fernanda Lazzaro at flazzaro@amo.on.ca should you have any questions.

If you do not wish to receive future Risk Management mailings, please email LAS@las.on.ca to opt out. Thank you.

From: [protection, source \(MECP\)](#)
Subject: Best practices for source water protection on ontario.ca
Date: February 18, 2022 10:26:33 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

SENT ON BEHALF OF KIRSTEN CORRIGAL, DIRECTOR, CONSERVATION AND
SOURCE PROTECTION BRANCH

Good day,

I am excited to share that the Ministry of the Environment, Conservation and Parks has released [best practices for source water protection](#) to help ensure communities and landowners in areas not covered by provincially-approved source protection plans have the tools they need to protect their drinking water sources.

Types of drinking water systems not generally included in source protection plans include privately-owned wells or cottage lake intakes and communal well systems for places like hamlets or campgrounds.

The new user-friendly best practices provide easy to understand information and tips to help protect these drinking water sources from contamination, such as how to ensure a septic system is functioning properly and how to store on-site fuel tanks and pesticides safely. The best practices also provide municipalities with information on how to use existing regulatory and non-regulatory tools under the Planning Act, Municipal Act and septic inspection programs under the Ontario Building Code to protect sources of drinking water.

Let us know what you think about the best practices by taking part in our [survey on ontario.ca](#) and sharing it with your members, citizens, staff and committees as applicable. Your feedback will help us continually improve best practices and ensure they are a useful tool for protecting drinking water sources.

Sincerely,

Kirsten Corrigan, Director
Conservation and Source Protection Branch



Administrative Report

Office of the County Solicitor

To: Warden McNamara and Members of Essex County Council
From: David Sundin, BA (Hons), LL.B.
County Solicitor
Date: Wednesday, March 02, 2022
Subject: Approval of Invoices – Legal/Consulting Services
Report #: 2022-0302-CCS-R003-DS

Purpose

To present legal and consulting invoices for Council approval.

Background

Section 16.1.2 of By-law #41-2018, being a By-law to Provide Rules Governing the Order and Proceeding of the Council of The Corporation of the County of Essex requires that **"Auditor's fees, consultation fees over and above contractual amounts, legal expenses, and items of a capital nature not already approved in budget estimates are to be referred to County Council for approval"**.

Discussion

Three invoices, totaling \$50,648.02 have been received for Council's approval.

The nature of these accounts is summarized as:

Name of Legal/Consulting Service	Account Description	Amount
MathewsDinsdale	December 31, 2021 – Invoice 422544	\$7,085.67
MathewsDinsdale	February 15, 2022 – Invoice 424319	\$43,303.58
McTague	February 16, 2022 – Invoice 316553	258.77
Total	All Invoices	\$50,648.02

Financial Implications

Allocations for legal matters related to the above commitments are included within the departmental Budgets for 2022.

Consultations

These accounts have been reviewed by the Director of Human Resources and are considered an accurate representation of the services rendered.

Recommendation

That Essex County Council approve the payment of invoices, for legal/consulting services as outlined in report number 2022-0302-CCS-R003-DS in the amount of \$50,648.02.

Approvals

Respectfully Submitted,

David Sundin

David Sundin, BA (Hons), LL.B., County Solicitor

Concurred With,

Mike Galloway

Mike Galloway, MBA, CMO, Chief Administrative Officer

Appendix Number	Title
Appendix A	Due to the confidential information of a personal nature being included on the above referenced invoices, Appendix I will be provided to members of County Council under separate cover



Administrative Report

Office of the Director, Financial Services/Treasurer

To: Warden McNamara and Members of Essex County Council

From: Sandra Zwiers, MAcc, CPA, CA
Director, Financial Services/Treasurer

Date: Wednesday, March 02, 2022

Subject: 2021 Statement of Councilors' Remuneration

Report #: 2022-0302-FIN-R01-SZ

Purpose

To provide County Council with the 2021 Statement of Councilors' Remuneration and the 2021 Schedule of Other Remuneration, as required by s.284 of the Municipal Act, S.O. 2001, c.25, as amended.

Background

S. 284 of the Act requires that the Treasurer of a municipality shall, in each year, on or before March 31, provide to Council of the municipality an itemized statement of the remuneration and expenses paid to each member of the Council in respect of his or her services as a member of Council.

S.284 of the Act further requires that despite the Municipal Freedom of Information and Protection of Privacy Act, the statement of remuneration and expenses shall be provided as a public record.

S.283(1) and (2) of the Act permits the Council of a municipality to provide for payment, in whole or in part, such expenses of the members of a Council as are actually incurred as a result of their acting in their capacity as a member of Council.

S.283(2)(b) of the Act further permits the Council of a municipality to provide for the payment of a specified amount or amounts calculated

according to a specified rate in lieu of the amount of actual expenses incurred, which in the opinion of Council reasonably reflect the actual expenses that would be incurred (daily meal allowance, mileage, etc.)

Discussion

Attached as Schedule A, are the 2021 Statement of Councilors' Remuneration and the 2021 Schedule of Other Remuneration. The general corporate authority providing for the payment of remuneration and expenses paid in 2021 was governed by By-law 41-2018 – a by-law to provide rules governing the order and proceedings of the Council of the Corporation of the County of Essex.

More specifically, the noted payments were made in accordance with allocations made in the approved Budgets of the County of Essex (including the Essex County Library) and the Essex Windsor Solid Waste Authority (EWSWA).

- County of Essex By-law 2021-06
- EWSWA Resolution 240-2020

Financial Implications

County Council salaries are calculated by averaging the remuneration paid to members in the seven local municipalities. This calculation is updated at the beginning and mid-point of every term of council. The rates were most recently updated for December 2020 (paid in January 2021).

In response to the pandemic, virtual platforms continue to be used extensively both for meetings and for conferences. Therefore, 2021 expenditures for mileage, indemnities and conference expenses remain lower than pre-pandemic levels.

Recommendation

That Essex County Council receive the 2021 Statement of Councilors' Remuneration and the 2021 Schedule of Other Remuneration for information.

Respectfully Submitted,

Sandra Zwiers

Sandra Zwiers, MAcc, CPA, CA, Director, Financial Services/Treasurer

Concurred With,

Mike Galloway

Mike Galloway, Chief Administrative Officer

Appendix Number	Title
Schedule A	2021 Statement of Councilors' Remuneration and 2021 Schedule of Other Remuneration

County of Essex - 2021 Statement of Councilors' Remuneration (Authorized for payment under Bylaw 41-2018)

Schedule A

Name	Earnings: Salary	Earnings: Indemnities	Earnings: Mileage	Earnings: Total	Conferences: Per Diem	Conferences: Expenses	Conferences: Total	Out of Town Meetings: Per Diem	Out of Town Meetings: Expenses	Out of Town Meetings: Total	Association Meetings: Per Diem	Association Meetings: Expenses	Association Meetings: Total	Total Remuneration
Bachetti, Giuseppe	12,482.52	1,427.23	0.00	13,909.75	560.00	630.16	1,190.16	0.00	0.00	0.00	0.00	0.00	0.00	15,099.91
Bailey, Tracey	12,482.52	3,954.01	0.00	16,436.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,436.53
Bain, Tom	12,482.52	3,620.63	0.00	16,103.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,103.15
Bondy, Marc	12,482.52	2,625.24	0.00	15,107.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,107.76
Dicarlo, Aldo	12,482.52	1,977.48	0.00	14,460.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,460.00
MacDonald, Hilda	12,482.52	1,753.01	0.00	14,235.53	480.00	678.00	1,158.00	0.00	0.00	0.00	0.00	0.00	0.00	15,393.53
McNamara, Gary	87,891.72	9,442.28	940.94	98,274.94	1,840.00	2,698.15	4,538.15	0.00	0.00	0.00	0.00	0.00	0.00	102,813.09
Meloche, Crystal	12,482.52	0.00	0.00	12,482.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,482.52
Meloche, Leo	12,482.52	1,860.97	0.00	14,343.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,343.49
Meloche, Richard	12,482.52	1,167.79	0.00	13,650.31	320.00	602.00	922.00	0.00	0.00	0.00	0.00	0.00	0.00	14,572.31
Queen, Gord	12,482.52	1,427.23	0.00	13,909.75	480.00	678.00	1,158.00	0.00	0.00	0.00	0.00	0.00	0.00	15,067.75
Santos, Nelson	15,274.44	2,545.68	109.74	17,929.86	560.00	678.00	1,238.00	0.00	0.00	0.00	0.00	0.00	0.00	19,167.86
Snively, Lawrence	12,482.52	1,208.46	0.00	13,690.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,690.98
Verbeke, Larry	12,482.52	1,831.81	0.00	14,314.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,314.33
Subtotal	\$252,956.40	34,841.82	1,050.68	288,848.90	4,240.00	5,964.31	10,204.31	0.00	0.00	0.00	0.00	0.00	0.00	\$299,053.21

County of Essex - 2021 Schedule of Other Remuneration

Name	Earnings:	Earnings:	Earnings:	Earnings:	Conferences:	Conferences:	Conferences:	Out of Town	Out of Town	Out of Town	Association	Association	Association	Total
		Indemnities	Mileage	Total	Per Diem	Expenses	Total	Meetings:	Meetings:	Meetings:	Meetings:	Meetings:	Meetings:	Remuneration
								Per Diem	Expenses	Total	Per Diem	Expenses	Total	
Alexander, Deborah	0.00	877.93	0.00	877.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	877.93
Bowman, Morley	1,177.13	0.00	0.00	1,177.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,177.13
Burns, Terry	0.00	987.79	0.00	987.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	987.79
Carrick, Mark	582.73	0.00	0.00	582.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	582.73
City of Windsor	0.00	1,488.00	0.00	1,488.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,488.00
Colenutt, Richard	0.00	180.00	0.00	180.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.00
Dowie, Andrew	0.00	987.79	0.00	987.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	987.79
Easterbrook, Christine	0.00	1,481.69	0.00	1,481.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,481.69
Frenette, Brad	0.00	659.16	0.00	659.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	659.16
Jewell, Rachel	0.00	877.93	0.00	877.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	877.93
Kirkbride, Diana	0.00	768.07	0.00	768.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	768.07
Masse, Louise	0.00	180.00	0.00	180.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.00
Morand, Susan	0.00	180.00	0.00	180.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.00
Olewski, Stephanie	0.00	329.58	0.00	329.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	329.58
Polewski, Tadeusz	0.00	180.00	0.00	180.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.00
Sutherland, Ronald	0.00	1,097.65	0.00	1,097.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,097.65
Verbeek, Kim	0.00	150.00	0.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
Walsh, Fern	0.00	108.91	0.00	108.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	108.91
Subtotal	\$1,759.86	\$10,534.50	\$0.00	12,294.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$12,294.36
Grand Total	\$254,716.26	\$45,376.32	\$1,050.68	\$301,143.26	\$4,240.00	\$5,964.31	\$10,204.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$311,347.57

SPECIAL MEETING OF THE BOARD OF DIRECTORS

Thursday, February 4, 2021

MICROSOFT TEAMS

MINUTES

The Windsor Essex Community Housing Corporation held a Board of Directors Tele-Conference meeting via Microsoft Teams. The following Board Directors were present:

Board Members

Ms. Marina Clemens (Chair)	Mr. Mark Morris	Ms. Ann Paul	Deputy Mayor Leo Meloche
Councillor Fabio Costante	Mayor Marc Bondy	Councillor Rino Bortolin	Mr. David Cooke
Ms. Linda Coltman	Mr. Jack Sullens		

Guests Ms. Janice Guthrie, Deputy Treasurer, City of Windsor

Regrets: Mr. Ken Acton

CHC Administration

Mr. Jim Steele	Mr. Kirk Whittal	Ms. Michelle Coulis	Mr. Charles Janisse	Mr. Hans Kogel
Mr. Jeff Belanger	Ms. Kari Schofield		<u>Recorded by:</u> Ms. Beverley Throsel	

TOPIC	NOTES / ACTION
WELCOME	Ms. Clemens welcomed everyone and began the meeting at 9:30 am.
APPROVAL OF AGENDA ITEMS	The agenda items were approved as presented and no conflicts were declared. Moved by: Ms. Linda Coltman Seconded by: Deputy Mayor Leo Meloche CARRIED
DEVELOPMENT & REGENERATION REPORT	In-Camera A motion to go in-camera was made by Mr. Sullens at 9:32 am, seconded by Ms. Linda Coltman. <u>Regeneration Master Plan</u> Hans Kogel reviewed the final Regeneration Master Plan report with the Board of Directors. After some discussion, the recommendations to accept the report as presented were approved. Exit In-Camera A motion was then made by Councillor Costante to return from in-camera at 9:56 am, seconded by Councillor Rino Bortolin.

CHC BOARD RESOLUTION-SP-02-04-2021-A

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the Final Regeneration Report in-camera as presented.

Moved by: Mayor Marc Bondy Seconded by: Councillor Fabio Costante CARRIED

A MOTION WAS MADE TO ACCEPT THE DEVELOPMENT AND REGENERATION REPORT AS PRESENTED.

Moved by: Councillor Rino Bortolin Seconded by: Mayor Marc Bondy CARRIED

**ADJOURNMENT
&
NEXT MEETING**

Meeting adjourned by Mr. Jack Sullens at 10:05 pm.

Report Reviewed and Accepted by CEO:

Date of Approval of Minutes



Jan 30, 2021

Report Reviewed and Accepted by Board Chair:

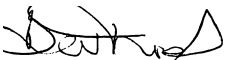
Date of Approval of Minutes



Jan 30, 2021

Board Secretary

Date of Final Board Approval of Minutes



February 25 2021

MEETING OF THE BOARD OF DIRECTORS

Thursday, February 25, 2021

MINUTES

The Windsor Essex Community Housing Corporation held a Board of Directors Tele-Conference meeting via Microsoft Teams. The following Board Directors were present:

Board Members

Ms. Marina Clemens (Chair)	Mr. Ken Acton	Deputy Mayor Leo Meloche	Ms. Linda Coltman
Councillor Fabio Costante	Mayor Marc Bondy	Councillor Rino Bortolin	Ms. Ann Paul

Guests Ms. Janice Guthrie, Deputy Treasurer, City of Windsor

Regrets: Mr. Mark Morris Mr. David Cooke Mr. Jack Sullens

CHC Administration

Mr. Jim Steele	Mr. Kirk Whittal	Ms. Michelle Coulis	Mr. Charles Janisse	Mr. Hans Kogel
Mr. Jeff Belanger	Ms. Kari Schofield		<u>Recorded by:</u> Ms. Beverley Throsel	

TOPIC	NOTES / ACTION
WELCOME	Ms. Clemens welcomed everyone and began the meeting at 12:04 PM.
DECLARATION OF CONFLICTS OF INTEREST	No conflict of interest was declared.
APPROVAL OF AGENDA	The agenda items were approved as presented. Moved by: Mayor Marc Bondy Seconded by: Mr. Ken Acton CARRIED
BOARD INFORMATION	<u>CHRA Congress - April 27-29, 2021</u> Board members were invited to attend the upcoming CHRA Virtual Congress in April called "Making a resurgence with national housing strategy. They were directed to contact Bev if they are interested.
ADOPTION OF MINUTES FROM THE PREVIOUS MEETING	<u>CHC BOARD RESOLUTION-02-25-2021-A</u> BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the minutes of the meeting held on November 18, 2020, as presented. Moved by: Deputy Mayor Marc Bondy Seconded by: Ms. Ann Paul CARRIED

CHC BOARD RESOLUTION-02-25-2021-B

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the minutes of the meeting held on December 17, 2020, as presented.

Moved by: Mayor Marc Bondy

Seconded by: Ms. Ann Paul

CARRIED

CHC BOARD RESOLUTION-02-25-2021-C

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the minutes of the meeting held on February 4, 2021, as presented.

Moved by: Mayor Marc Bondy

Seconded by: Ms. Ann Paul

CARRIED

**CHIEF
EXECUTIVE
OFFICER'S
REPORT**

CEO Report, Jim Steele

Mr. Steele announced his retirement from CHC as of December 31, 2022. A succession plan is being developed by the Board's Human Resources & Succession Planning committee and the Board will be kept informed of their progress moving forward.

The Board also discussed Committee's structure and the CEO replacement hiring process. The CEO is the Board's only employee and the first to retire under the new governance policy structure. It may require review and amendments to the current board policy on the hiring process.

The Board thanked Mr. Steele for his work and for allowing an appropriate amount of notice for transition.

MOTION WAS MADE TO ACCEPT THE CEO REPORT FOR THE MONTH OF FEBRUARY 25, 2021, AS PRESENTED.

Moved by: Mayor Marc Bondy

Seconded by: Ms. Ann Paul

CARRIED

**CHIEF
OPERATING
OFFICER'S
REPORT**

COO Report, Kirk Whittal

Mr. Whittal reviewed his written report highlighting the following items:

Budget

City of Windsor's budget meetings are underway. As of now, CHC's 2021 budget has been recommended by administration.

Snow Contract

CHC has contracted a new vendor as of January 2021. They are working to familiarize themselves with CHC's portfolio. They have also been forthcoming with communication and addressing any concerns.

Coronavirus Information

As the City comes out of lock down, CHC's intent will be that full maintenance duties will resume. Site offices will also be reopening on a limited or appointment basis.

CHC has introduced a program for staff who cannot work from home to access up to 10 workdays for COVID related absence until the end of June 2021. This is being done to help protect staff income and ensure that staff can stay at home if necessary due to a COVID related illness.

415 Chateau Masson Update

With the closure of the Salvation Army due to COVID-19, the city requested that 20 units at Chateau be restored to help house the homeless during the crisis. This has been completed, requiring the re-location of existing residents to allow for upgrades to be done to the units. CHC is also working with the food vendor to finalize a new food program, and Family Services to develop an operating model for support services to assist the residents.

CHC will remain the landlord for the building's operation including rent collection & maintenance.

Glengarry Security

24-hour security is in place and have been actively monitoring and patrolling the entire community. There are still some very significant issues in the community to be resolved even with cameras and security in place.

Overall average vacancy rate is 3.9 % based on all portfolios:

- Public Housing is at 3.2%.
- Non-Profit Family has increased to 2.3%.
- Non-Profit Senior has decreased by 6.3%.

A MOTION WAS MADE TO ACCEPT THE COO REPORT FOR THE MONTH OF FEBRUARY 2021 AS PRESENTED.

**Moved by: Councillor Fabio Costante Seconded by: Deputy Mayor Leo Meloche
CARRIED**

CFO Report, Charles Janisse

Mr. Janisse reviewed his written report with the Board highlighting the following items.

Q4/2020 Operating Results for the Year-Ended December 31, 2020

Mr. Janisse reported that the consolidated operating results for the period ending December 31, 2020, reflected a surplus \$1,563,000.

A large portion of this surplus was to pay a city loan that had been on the books since amalgamation with a balance owing of \$931,000. The terms of the loan called for it to be repaid through operating surpluses realized in the NPF portfolio. At the end of 2020, the Service Manager provided a one-time subsidy to be used to pay back the City of Windsor loan and remove it from CHC financial statements.

Q4/2020 Reserve Fund Investment Update

Under the Housing Services Act, CHC is required to invest its reserve funds with Housing Services Corporation (HSC), which is a provincial entity. CHC holds reserves for its NPF and NPS portfolios that are invested conservatively, in line with regulations without exposure to the capital markets which dropped dramatically in February 2020. Since that time markets have rebounded and have continued to rise. At the end of the year CHC's investments were 7.93% above their December 31, 2019, balances.

Meadowbrook – Statement of Financial Position (New)

As of December 31, 2020, CHC has incurred over \$9.3 million in construction in progress and \$525 thousand in Land, associated with the Meadowbrook Project.

CHC has also recorded \$9.75 million in funding, which is shown as deferred revenue and

CHC BOARD RESOLUTION-02-25-2021-C

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the following financial items as required by the Board Responsibilities relating to the monitoring of CHC's finances and costs under Section 3.1(f) of the Declaration of the Sole Shareholder as presented.

- 1. Q4/2020 Operating Results for the year-ended December 31, 2020.**
- 2. Q4/2020 Reserve Fund Investment Update.**
- 3. December 31, 2020, Meadowbrook, Statement of Financial Position.**
- 4. Q4/2020 HST Certification.**

**Moved by: Mayor Marc Bondy Seconded by: Deputy Mayor Leo Meloche
CARRIED**

A MOTION WAS MADE TO ACCEPT THE FINANCE REPORT FOR FEBRUARY 25, 2021 AS PRESENTED.

**Moved by: Mayor Marc Bondy Seconded by: Deputy Mayor Leo Meloche
CARRIED**

ASSET MANAGEMENT REPORT

Asset Management Report, Jeff Belanger

Mr. Belanger reported that there were several projects that had to be carried over into 2021 due to construction restrictions during the COVID-19 pandemic.

Asset Management has also been working on long-term plans for upcoming Repair & Renew projects. Larger tenders are being prepared for items like cabinets and fixtures that will be required over 5 years of projects under this program.

A MOTION WAS MADE TO ACCEPT THE ASSET MANAGEMENT REPORT FOR THE MONTH OF FEBRUARY 2021 AS PRESENTED.

**Moved by: Ms. Linda Coltman Seconded by: Ms. Ann Paul
CARRIED**

CORPORATE SERVICES REPORT

Corporate Services Report, Michelle Coulis

Ms. Coulis reviewed her written report with the Board highlighting the following items.

- CHC & CHAPS program hosted flu clinics in 6 senior buildings during November & December. There was a protocol in place and was by-appointment only resulting in 103 vaccinations being administered.
- CHC is also working with the Windsor Regional Hospital Team and the Windsor Essex County Health Unit to coordinate for priority COVID-19 vaccines for our congregate care, seniors and front-line employees.

- CHR Regulatory Changes: The regulatory change process is complete, and all applicant files have been updated.
- Housing Benefit Programs:
COHB Program: 206 applications were deemed eligible for this benefit at an average monthly amount of \$280.97 ea.

WEHB Program: 32 application were approved at an average monthly benefit of \$317 each for the 2020-2021 funding.

- COVID-19: A new Tenant and Visitor non-compliance reporting form was developed for the CHC website as a proactive tool for Operations. Also established third-party booking line for CHC-EMS Flu Clinics in the fall.
- Social Media: CHC supported the January 28, 2021, Bell Let's Talk Day through Twitter, and the provincial #STAYHOMEOn Initiative as promoted through the mayor's office.

A MOTION WAS MADE TO ACCEPT THE CORPORATE SERVICES REPORT FOR THE MONTH OF FEBRUARY 2021 AS PRESENTED.

**Moved by: Mayor Marc Bondy Seconded by: Mr. Ken Acton
CARRIED**

DEVELOPMENT & REGENERATION REPORT

Development and Regeneration Report, Hans Kogel

Mr. Kogel provided a verbal update to the Board on the following items.

Meadowbrook Project

Mr. Kogel provided an update on the Meadowbrook project highlighting that there have been some challenges due to weather causing a 13-15 delay. Mr. Kogel is working with Amico to try to make up some of the time in other areas. The 3rd floor and stairwell are currently under construction and the project is on budget.

Rapid Housing Initiative

CHC submitted an application in December 2020 for this funding. \$4.2 billion in projects were received by CMHC for the \$1 billion dollar program. The results will be provided to the Board as soon as they become available.

Regeneration Master Plan

The Service Manager has been informed that the Board has approved the CHC Regeneration Master Plan and are in the process of preparing it for Council.

A MOTION WAS MADE TO ACCEPT THE DEVELOPMENT AND REGENERATION REPORT FOR THE MONTH OF A FEBRUARY 25, 2021, AS PRESENTED.

**Moved by: Councillor Rino Bortolin Seconded by: Deputy Mayor Leo Meloche
CARRIED**

ADJOURNMENT & NEXT MEETING

A motion was made and carried by Councillor Fabio Costante to adjourn the meeting at 1:28 pm.

April 22, 2021, next mtg.

Report Reviewed and Accepted By:

Date of Approval



April 16 2021

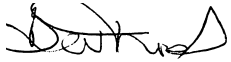
Report Reviewed and Accepted by Board Chair:

A handwritten signature in blue ink that reads "Marina El".

Date of Approval of Minutes

Jan 30, 2021

Board Secretary

A handwritten signature in black ink, appearing to read "Debra".

Date of Final Board Approval of Minutes

April 22 2021

MEETING OF THE BOARD OF DIRECTORS

Thursday, April 22, 2021

MINUTES

The Windsor Essex Community Housing Corporation held a Board of Directors Tele-Conference meeting via Microsoft Teams. The following Board Directors were present:

Board Members

Ms. Marina Clemens (Chair)	Mr. Ken Acton	Deputy Mayor Leo Meloche	Ms. Linda Coltman	Ms. Ann Paul
Councillor Fabio Costante	Mr. Jack Sullens	Mr. Mark Morris	Mr. David Cooke	

Regrets: Mayor Marc Bondy Councillor Rino Bortolin

Guests

Ms. Janice Guthrie, Deputy Treasurer, City of Windsor
 Fiona Coughlin, CFRE, Exec Director & CEO, Habitat for Humanity Windsor-Essex
 Rick Young, Habitat for Humanity Windsor-Essex

CHC Administration

Mr. Jim Steele	Mr. Kirk Whittal	Ms. Michelle Coulis	Mr. Charles Janisse	Mr. Hans Kogel
Mr. Jeff Belanger	Ms. Kari Schofield		<u>Recorded by:</u> Ms. Beverley Throesl	

TOPIC	NOTES / ACTION
WELCOME	Ms. Clemens welcomed everyone and began the meeting at 12:04 PM.
DECLARATION OF CONFLICTS OF INTEREST	No conflict of interest was declared.
APPROVAL OF AGENDA	The agenda items were approved as presented. Moved by: Mr. Jack Sullens Seconded by: Deputy Mayor Leo Meloche CARRIED
PRESENTATION	<u>Habitat for Humanity Windsor-Essex, Fiona Coughlin, CFRE, Executive Director & CEO</u> Mr. Steele introduced Ms. Coughlin & Mr. Young adding that they are here today to introduce one of their new programs. <u>Ms. Coughlin provided a verbal presentation on Habitat for Humanity's new program.</u> Habit for Humanity is launching a new "Handyman Repair Volunteer Services" program and are requesting CHC's support to be prequalified for contract work. This program also works with the public to assist residents in completing small home repairs to maintain affordable housing. They have already constructed 67 homes and housed 71 families. With the impact of their new store, Habit for Humanity has expanded into other programs like a Furniture Bank and are opening a new Training and Innovations Centre. <u>Habit for Humanity can offer CHC the following benefits:</u> - Fully certified and trained staff along and volunteers of various skilled trades capable of all stages of construction work. - Money earned from contract work will be re-invested into providing new affordable homes for ownership. - Discounted construction costs. - Repurposed used materials provide cost savings.

- Fully equipped and capable to complete full construction from start to finish including bins and dumping.
- Employ retired skilled tradesmen for small appliance repair.
- Run appliance recycle program.
- Invested in a paint machine for large jobs.
- Working with United Way to establish a construction training program with hands-on experience through Habitat for Humanity. They are also interested in extending this partnership to CHC to offer training to residents interested in pursuing a new career.

Mr. Steele reported that CHC is considering a pilot project to have Hiatus House do appliance repairs in resident's units when required.

Guests from Habitat for Humanity then left the meeting at 12:27 pm.

BOARD INFORMATION

EVOTE Resolutions Approved Since the Last Board Meeting.

EVOTE RESOLUTION NO. 01-14-2021-A

Be it resolved that the CHC's Board of Directors APPROVE Management's recommendation to establish an open line of credit, with the City of Windsor to a maximum amount of \$50 million dollars (\$50,000,000); and That CHC Management BE AUTHORIZED to execute an agreement for purposes of the open line of credit and any other related security documents with the City of Windsor, provided the agreement and/or document is in a form satisfactory to CHC's Solicitor and satisfactory in financial and technical content to the Interim CFO.

Moved by: Mr. Mark Morris

Seconded by: Mr. Dave Cooke

CARRIED

EVOTE RESOLUTION NO. 01-14-2021-B

BE IT RESOLVED THAT THE BOARD OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION authorizes the following as presented:

- CHC Management to execute a Contribution Agreement between CHC and the City of Windsor that confirms CHC and the City's commitment, with regards to the funding and conditions thereon that have been approved to support the Meadowbrook Development provided the agreement is in a form satisfactory to CHC's Solicitor and satisfactory in financial and technical content to the CFO.**
- THAT CHC Management BE AUTHORIZED to execute a rent supplement agreement between CHC and the City of Windsor, Service Manager, that confirms an annual allocation of \$240,000 to be dedicated to the Meadowbrook Development for an eight-year period starting in 2022; and provided the agreement is in a form satisfactory to CHC's Solicitor, satisfactory in financial content to the CFO and satisfactory in technical content to the COO.**
- THAT the Board AUTHORIZE CHC to proceed to secure a repayable loan through Canada Mortgage and Housing Corporation Co-Investment Fund to a maximum of \$54 million to be used for purposes of the Repair and Renew capital project; debt servicing (principal and interest payments) for this repayable loan to be partially funded from future Non-Profit Seniors cashflows.**
- THAT CHC Management BE AUTHORIZED to execute any additional agreements which may be requested of CHC and the City of Windsor as it relates to the funding and commitments of projects which are jointly funded by the Canada Mortgage and Housing Corporation subject provided the agreements are in a form satisfactory to CHC's Solicitor; satisfactory in financial content to the CFO and satisfactory in technical content to either the CFO or the COO.**

Glengarry Security Update

- CHC partnered with Family Service Windsor-Essex and HIS to house 36 new vulnerable residents in the Glengarry community with additional supports to assist them in maintaining residency.
- 24-hour active security monitoring and patrolling is in place in the Glengarry Community. New camera systems have been installed at 445 Glengarry & 395 University providing additional assistance with coverage.
- CHC continues to experience very significant issues in Glengarry even with cameras and security in place. Police response time has added extra challenges especially with low level offences.

Vacancy Rate Update

Mr. Whittal reported that all 3 portfolios experienced a decrease in vacancy by almost 1% overall.

- PH decreased to 9.0%.
- Non-Profit Family decreased to 1.7%.
- Non-Profit Senior decreased to 4.9%

A MOTION WAS MADE TO ACCEPT THE COO REPORT FOR THE MONTH OF APRIL 2021 AS PRESENTED.

Moved by: Mr. Ken Acton

Seconded by: Ms. Linda Coltman

CARRIED

**CHIEF
FINANCIAL
OFFICER'S
REPORT****CFO Report, Charles Janisse**

Mr. Janisse reviewed his written report with the Board noting the following documents have been provided in the April 22nd Board package for final Board approval.

1. KPMG-CHC 2020 Audit Findings Report & CHC Audited Financial Statements.
2. CHC Management Representation Letter-Executed Copy.
- 3 CHC 2020 Annual Information Return.

KPMG 2020 CHC Audit Findings Report & CHC Audited Financial Statements

The reports have been reviewed with the Board's Finance Committee in detail and they are recommending that the Board receive and approve the reports as presented.

CHC Management Representation Letter

The Management Representation Letter is provided to KPMG, annually, by CHC management in support of the representations made as part of the Audit.

CHC 2020 Annual Information Return

The 2020 Annual Information Return (AIR) has been provided for Board approval. This document is completed annually by CHC based on our December 31 year end results. It is presented to the Board for approval prior to being provided to the Service Manager in accordance with the Declaration of the Sole Shareholder.

CHC BOARD RESOLUTION-04-22-2021-B

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION accepts and approves the following:

- a. KPMG Audited Financial Statements of Windsor Essex Community Housing Corporation as at and for the year ended December 31, 2020, as presented.
- b. Windsor Essex Community Housing Corporation, Annual Information Return for the year ended December 31, 2020, as presented.

Moved by: Mark Morris

Seconded by: Ms. Ann Paul

CARRIED

CHC BOARD RESOLUTION-04-22-2021-C

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION accepts and approves the following as presented:

- a. KPMG Audit Findings Report for the period ended December 31, 2020.
- b. Management Representation Letter for the year ended December 31, 2020.

Moved by: Mark Morris

Seconded by: Ms. Ann Paul

CARRIED

Meadowbrook

Currently, the concrete sub-contractor is working on the fifth floor in addition to other mechanical & electrical work completed in the basement and on the first floor.

Rapid housing initiative

CHC was informed that CMHC did not select CHC's Crawford & Bloomfield submissions under this program.

A MOTION WAS MADE TO ACCEPT THE DEVELOPMENT AND REGENERATION REPORT FOR THE MONTH OF APRIL 22, 2021, AS PRESENTED.

Moved by: Mr. Ken Acton

Seconded by: Mr. Dave Cooke

CARRIED

NEW BUSINESS

Mr. Steele announced that this year's AGM would be done virtually with the hope that the 2022 AGM can be held in person.

**ADJOURNMENT
&
NEXT MEETING**

A motion was made by Ms. Ann Paul and carried unanimously to adjourn the meeting at 1:29 pm. The next meeting will be held on June 24, 2021, next mtg.

Report Reviewed and Accepted by:

Date of Approval



April 20 2021

Report Reviewed and Accepted by Board Chair:

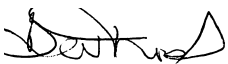
Date of Approval of Minutes



April 20, 2021

Board Secretary

Date of Final Board Approval of Minutes



June 24 2021



WINDSOR ESSEX COMMUNITY HOUSING CORPORATION

NOTICE OF ANNUAL GENERAL MEETING

MAY 14, 2021

Presented VIA: Email Notification and EVOTE approval request of the Annual Corporate Resolutions

Record Date: Close of business on the day immediately preceding the day on which this Notice is given.

TO: Sole shareholder, The Corporation of the City of Windsor

AND TO: Directors,

- Marc Andre Joseph Bondy
- Marina Clemens
- Leo Meloche
- Linda Kathleen Coltman
- Mark Richard Morris
- Ann Paul
- Rino Bortolin
- Fabio Costante
- Kenneth Acton
- David Cooke
- Jack Sullens

It is with pleasure that we present you with the 2021 Annual General Virtual Meeting of Windsor Essex Community Housing Corporation (CHC) as follows.

**WINDSOR ESSEX COMMUNITY HOUSING CORPORATION 2021 AGM
VIRTUAL MEETING
MAY 14, 2021**

In accordance with the Shareholder Declaration section 3.8 Annual General Meeting, the following Annual Corporate Resolutions are being submitted to the City of Windsor as sole shareholder:

Request for Board EVOTE Approval of AGM Resolutions

CHC Management is requesting the approval of the Board for the following EVOTE resolutions to complete the compliance of the Annual General resolution requirement.

Recommendation 1- Appointment of Officers

CHC BOARD RESOLUTION EVOTE-AGM-05-14-2019 - A

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION In accordance with the Shareholder Declaration section 3.2, has approved the continuation of the following individuals as Officers of the Corporation:

**Chair: Ms. Marina Clemens
Vice-Chair: Mr. Mark Richard Morris
Treasurer: Mr. Leo Meloche
Secretary: Ms. Beverley Anne Throasel**

Moved by: Ms. Linda Coltman Seconded by: Mayor Marc Bondy CARRIED

All Directors of the Corporation hereby pass the foregoing resolutions hereto pursuant to the provisions of the Ontario *Business Corporations Act*.

Recommendation 2- Appointment of Auditors

CHC BOARD RESOLUTION-EVOTE-AGM 05-14-2019 - B

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the appointment of KPMG as the CHC Auditor for the year 2021 as follows:

As required by the Board Responsibilities relating to the monitoring of CHC's finances and costs under Section 3.1(f) of the Declaration of the Sole Shareholder. any two Directors hereby authorized and directed to sign the balance sheet as evidence of the foregoing as required in the Board Responsibilities of the Declaration of the Sole Shareholder relating to:

- (1) the monitoring of CHC's finances and costs under Section 3.1(f); and**
- (2) the responsibility to deliver the Auditors' Report, Audited Financial Statements and an Auditor's Findings Report within 150 days after the end of each fiscal year to the Shareholder under Section 4.3.**

Moved by: Ms. Linda Coltman Seconded by: Mayor Marc Bondy CARRIED

Recommendation 3- Approval of CHC 2020 Annual Report

CHC BOARD RESOLUTION-AGM 05-14-2019 - C

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION In accordance with the Shareholder Declaration section 3.8, has received and approved the CHC 2020 Annual Report as presented.

Moved by: Deputy Mayor Leo Meloche

Seconded by: Mr. Jack Sullens

CARRIED

Other Annual General Resolution passed by the CHC Board of Directors

KPMG 2020 Audit Findings Report & Financial Statements for the year ending December 31, 2020.

KPMG presented the Windsor Essex CHC 2020 Audit Findings report and financial statements to the Finance Committee at their meeting held on April 8, 2021. The Committee then made the following recommendation to the Board.

Recommendation

The Finance Committee is recommending approval of KPMG's Audit Findings Report and audited financial statements of the Corporation for the year ended December 31, 2020.

The following resolutions were passed by the Board at the Board Meeting held on April 22, 2021.

CHC BOARD RESOLUTION-04-22-2021-B

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION accepts and approves the:

- a. Audited Financial Statements of Windsor Essex Community Housing Corporation as at and for the year ended December 31, 2020, as presented.
- b. Windsor Essex Community Housing Corporation, Annual Information Return for the year ended December 31, 2020 as presented.

Moved by: Deputy Mayor Leo Meloche

Seconded by: Mr. Mark Morris

CARRIED

CHC BOARD RESOLUTION-04-22-2021-C

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has received and:

- a. KPMG Audit Findings Report for the period ended December 31, 2020.
- b. Management Representation Letter for the year ended December 31, 2020.

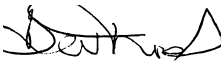
Moved by: Ms. Linda Coltman

Seconded by: Ms. Ann Paul

CARRIED

Report Reviewed and Accepted by CEO:	Date of Approval of Minutes
	May 15, 2021

Report Reviewed and Accepted by Board Chair:	Date of Approval of Minutes
	May 15, 2021

Board Secretary	Date of Final Board Approval of Minutes
	May 15, 2021

ADOPTION OF MINUTES FROM THE PREVIOUS MEETING	<u>CHC BOARD RESOLUTION-06-24-2021-A</u> BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the minutes of the meeting held on April 22, 2021 as presented. Moved by: Mr. Jack Sullens Seconded by: Ms. Linda Coltman CARRIED
DEVELOPMENT & REGENERATION REPORT	<u>Development and Regeneration Report by Hans Kogel</u> <u>Mr. Kogel provided a verbal update to the Board on the following items.</u> • The Regeneration plan is currently being reviewed by the City. • The Contribution agreement for the CMHC Repair and Renew Funding is under the City's legal review for approval. CHC is awaiting the term sheet for this program and has submitted a resourcing plan to CMHC. • The new Meadowbrook development project is going well. Construction is on time to meet the scheduled completion date. CHC has arranged a series of successful passive house construction tours of Meadowbrook for the Board, City staff and other community partners. A MOTION WAS MADE TO ACCEPT THE DEVELOPMENT AND REGENERATION REPORT FOR THE MONTH OF JUNE 24, 2021 AS PRESENTED. Moved by: Mayor Marc Bondy Seconded by: Counsellor Fabio Costante CARRIED
CHIEF EXECUTIVE OFFICER'S REPORT	<u>CEO Report by Jim Steele</u> Mr. Steele recommended that the Board take the Meadowbrook construction tour and highlighting that he was impressed by the passive house features and technology. He also thanked Mr. Kogel and his team for offering this opportunity to tour and for their exceptional work on this new development. <u>Reopening</u> Ontario has begun the first phase of its "Reopening Ontario" plan and CHC will begin their transition to regular business hours over the next few weeks. The main office and some site offices have already opened to the public with limited hours following all COVID protocols. These sites will transition from 3 days per week to their regular 5-day business hours beginning on Monday, July 2, 2021. Staff working from home will continue to do so until the end September. The long-term use of "Work from Home" will be re-evaluated and CHC will determine its new office structure direction. <u>Upcoming Events</u> • CHC will be holding its first virtual full staff meeting on June 18, 2021. • Summer Recreation Program Activities continue until mid August 2021. • Mr. Steele advised the Board that he will not be attending the Board meeting on August 26, 2021. MOTION WAS MADE TO ACCEPT THE CEO REPORT FOR THE MONTH OF JUNE 2021, AS PRESENTED. Moved by: Mr. Dave Cooke Seconded by: Mr. Ken Acton CARRIED

COO Report, Kirk Whittal

Mr. Whittal reviewed his written report highlighting the following items:

Coronavirus Information

- All site offices were fully opened, and all services offered to residents as of June 14, 2021.
- Common rooms remain closed in all buildings. CHC must follow current Health Unit and provincial guidance about limiting gatherings.
- CHC partnered with the health unit to conduct “pop up” clinics in CHC locations within the targeted postal code areas. Approximately 60 vaccinations were completed. There is still some vaccination hesitancy, but information flyers were distributed to the residents.

415 Chateau Masson Update

- CHC has been working with community partners to move additional residents into this building accompanied by support staff services. Currently FSWE are staffing afternoons and nights, while CMHA and ACT are finalizing day shift details.
- Waiting on the operating model details from Family Service Windsor, and how it will work.
- Finalizing a lease, we are looking at a 30–60-day initial time period to evaluate the resident and the supports needed, before entering into an RTA lease. The partners support this direction.

Security

- 24-hour security remains in place at Glengarry. Active monitoring and patrolling is being done within the entire community.
- CHC also partnered with the City to provide additional security for overnight shifts to patrol Glengarry and the Waterworld site due to extra security challenges being faced in the Glengarry neighbourhood.
- New camera systems in 445 Glengarry and 395 University have been helpful but reactionary however having photos of crimes does help when CHC must evict residents involved in the related violence. Also, there is a backlog and delay for Landlord and Tenant Board hearings due to the pandemic. This inability for immediate action continues the cycle of unstable tenancies and contributes to the overall issues within the community.
- Filling vacancies in this area remains a challenge due to safety concerns.

Action Item

The Board would like to form a joint committee with the City and community partners to discuss the issues in the Glengarry neighbourhood and establish a long-term community safety and security plan.

Vacancies

CHC is currently working to house applicants from the CHR list. COVID-19 lockdowns have made it a longer process due to office closure, tenant communication and key distribution limitations.

Overall average vacancy rate is 3.9 % based on all portfolios:

- Public Housing is at 8.4%.
- Non-Profit Family has increased to 1.4%.
- Non-Profit Senior has decreased by 6.0%.

A MOTION WAS MADE TO ACCEPT THE COO REPORT FOR THE MONTH OF JUNE 2021 AS PRESENTED.

Moved by: Mayor Marc Bondy

Seconded by: Mr. Ken Acton

CARRIED

**CHIEF
FINANCIAL
OFFICER'S
REPORT**

CFO Report, Charles Janisse

Mr. Janisse reviewed his written report with the Board highlighting the following items.

Q1 to Q3 Operating results show an operating deficit of \$427,000.

Highlights are as follows:

- Rental revenues - \$24.8K – Consolidated rental revenue as of March 31st is slightly favourable to budget and expected to come more in line by the end of the year. As the rent freeze will hold rents increases down overall for current tenants, it is expected that Non-Profit Families (NPF) will move back in line.
- Increase costs in grounds services due to contract renewals with high increase costs in labour and materials.
- High unit restoration and construction related costs. Major increases in material and labour costs resulting from pandemic lockdown and production delays.
- Bad debts – Budgeted at \$100,000 has doubled due to the affect of pandemic lockdowns and other economic factors. Also accompanied by the Landlord and Tenant Board's shutdown delaying CHC's ability to take action on bad debts. This is resulting in forecasted Q4 actuals in the amount of \$259,000 in public housing.
- Subsidy from the City for 2021 decreased due to an error in the City's family and public housing calculations causing a net reduction of \$170,000. This error will be adjusted in the next year and will not have any long-term impact on CHC's usual budget.
- Meadowbrook – Q1 ended with \$10 million in construction costs with the expectation of additional costs of approximately \$4 million by April. This is currently being covered by the City's line of credit agreement providing funding until CHC can start making regular withdrawals from CMHC funding expected to be available by August 2021.

CHC BOARD RESOLUTION-06-24-2021-B

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has accepted and approved the following financial statements as presented.

- 1. Q1/2021 Operating Results for the quarter-ended March 31, 2021;**
- 2. Q1/2021 Reserve Fund Investment update;**
- 3. March 31, 2020 Meadowbrook statement of financial position;**
- 4. Q1/2021 HST certification.**

As required by the Board Responsibilities relating to the monitoring of CHC's finances and costs under Section 3.1(f) of the Declaration of the Sole Shareholder.

Moved by: Mr. Jack Sullens

Seconded by: Ms. Linda Coltman

CARRIED

A MOTION WAS MADE TO ACCEPT THE FINANCE REPORT FOR JUNE 2021 AS PRESENTED.

Moved by: Ms. Ann Paul

Seconded by: Mr. Dave Cooke

CARRIED

**ASSET
MANAGEMENT
REPORT**

Asset Management Report, Jeff Belanger

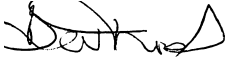
Mr. Belanger reviewed his written report highlighting the following:

- Some capital projects are still seeing delays in completion due the pandemic and will be

	carried forward into the first quarter of 2022. • CHC is working on preparing for the Repair & Renew funding projects beginning with developing strategies for implementation. • A Board Evote was called for construction projects being done at 255 Riverside. CHC has received a request from the Construction Association to release tenders for work as soon as possible. Mr. Belanger also reported that CHC has been able to lock down materials that will be required in advance through some vendors. A MOTION WAS MADE TO ACCEPT THE ASSET MANAGEMENT REPORT FOR THE MONTH OF JUNE 2021 AS PRESENTED. Moved by: Mayor Marc Bondy Seconded by: Mr. Dave Cooke CARRIED
CORPORATE SERVICES REPORT	<u>Corporate Services Report, Michelle Coulis</u> <u>Ms. Coulis reviewed her written report with the Board highlighting the following items.</u> Vaccination Clinics • Vaccine clinics were arranged through the Windsor Essex Community Health Unit (WECHU) for residents in senior buildings and target neighbourhoods. • Residents were also provided with vaccine hesitancy info cards for properties in the N9C and N9A postal code neighborhoods. • WECHU in partnership with Family Services engaged in a Workplace Mental Health Survey to better understand the mental health needs and strengths of the Windsor Essex County workforce. Survey results will be provided to participating businesses. Senior Manager, Community Development and Engagement Carmela Battisti moved into her Senior Manager role on May 27, 2021. This role will help guide the corporation towards more frequent, meaningful and successful community engagement. Corporate Communication Continued communication and customer service support has been provided for Asset Management, CRW's, Operations, Community Engagement Coordinator, Health and Safety, Development and Regeneration and the CEO office. Social Media & Media Alerts Numerous media alerts and communications were prepared on CHC's behalf. Mr. Jim Steele was also invited to provide a statement on the Minister's new housing funding announcements in the Federal budget. A MOTION WAS MADE TO ACCEPT THE CORPORATE SERVICES REPORT FOR THE MONTH OF JUNE 24 2021 AS PRESENTED. Moved by: Counsellor Fabio Costante Seconded by: Counsellor Rino Bortolin CARRIED
ADJOURNMENT & NEXT MEETING	A motion was made by Ms. Ann Paul, and carried unanimously by the Board to adjourn the meeting at 1:29 pm. The next meeting will be held on August 26, 2021.

Report Reviewed and Accepted By: Mr. Jim Steele, CEO	Date of Approval
	August 19, 2021

Report Reviewed and Accepted by Board Chair:	Date of Approval of Minutes
	August 19, 2021

Board Secretary	Date of Final Board Approval of Minutes
	August 26 2021

MEETING OF THE BOARD OF DIRECTORS
Thursday, August 26, 2021

MINUTES

The Windsor Essex Community Housing Corporation held a Board of Directors Tele-Conference meeting via Microsoft Teams. The following Board Directors were present:

Board Members

Ms. Marina Clemens (Chair)	Mr. Ken Acton	Ms. Linda Coltman	Ms. Ann Paul
Councillor Fabio Costante	Councillor Rino Bortolin	Deputy Mayor Leo Meloche	Mr. Jack Sullens

Guests Ms. Janice Guthrie, Deputy Treasurer, City of Windsor - Regrets

Regrets: Mr. David Cooke Mr. Mark Morris Mayor Marc Bondy

CHC Administration

Mr. Kirk Whittall	Ms. Michelle Coulis	Mr. Hans Kogel	Ms. Ami Patel	Mr. Jeff Belanger
Ms. Kari Schofield				

Regrets: Mr. Jim Steel & Mr. Charles Janisse

Recorded by: Ms. Beverley Throsel

TOPIC	NOTES / ACTION
WELCOME	
Ms. Clemens welcomed everyone and began the meeting at 12:02 noon.	
DECLARATION OF CONFLICTS OF INTEREST	No conflict of interest was declared.
APPROVAL OF AGENDA	The agenda items were amended to move the follow reports to the beginning of the meeting as follows: 1. New Business – Glengarry Sub-Committee Report – Mr. Jack Sullens 2. CFO Finance Report – Ms. Ami Patel 3. Development & Regeneration Officer's Report – Mr. Hans Kogel The amended agenda was then unanimously approved by the Board. CARRIED
ADOPTION OF MINUTES FROM THE PREVIOUS MEETING	<u>CHC BOARD RESOLUTION-08-26-2021-A</u> BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the minutes of the meeting held on June 24, 2021, amended as follows:

Operations Report Amendment

The Board would like to form an internal Board sub-committee to discuss the issues in the Glengarry neighbourhood and establish a long-term community safety and security plan.

Moved by: Deputy Mayor Leo Meloche

Seconded by: Mr. Jack Sullens

CARRIED

NEW BUSINESS**New Board Glengarry Safety & Security Sub-Committee - Mr. Jack Sullens**

Mr. Sullens provided an update on the first meeting held for this subcommittee prior to today's Board meeting. The focus of this sub-committee will be to develop a Mission Statement which is, from the Board's perspective; to become a strong voice for Glengarry residents to advocate for improvements to the Glengarry neighbourhood.

The first step will be to approach the current Glengarry support partners and identify community champions to assist in the creation of strong community improvement recommendations to be brought to the City for Council consideration.

**CHIEF
FINANCIAL
OFFICER'S
REPORT****CFO Report - Ms. Ami Patel**

Ms. Patel reviewed her written report with the Board highlighting the following items.

Forecast – Quarter-Ended June 30, 2021

The financial forecast has been updated to reflect our best estimates to year end based on the trend in the first half of the year.

Q2 2021 Financial Operating Results

2nd quarter resulted in a \$2.3 million deficit due to the following factors:

- Revenues - \$200,000 reduction from 2021 budget estimate.
- Non-Rental income - \$90,000 reduction due to lower interest on investment income.
- Maintenance & Repair – (\$1,208,996) deficit due to significant increases in cost in grounds services, security and unit restoration costs resulting in a variance of over 2021 budget.
- Salaries, Wages & Benefits – (\$438,000) deficit due to the combination of contractual negotiations, additional staff positions and increased starting salary rates for new hires.
- Administration- \$150,000 decrease due to the removal of a proposed consultant fee to develop a community safety and security strategy for CHC. This request will now be made to the City for coverage under the Service Manager's Reserve Fund.
- Bad Debts-((\$390,000) deficit - CHC's bad debt expense is higher than budgeted due to extra challenges on residents in paying rent. There is a direct correlation between lockdown measures and tenant rent payments. CHC will forward arrears to Service Manager to be cleared out of the Housing Stability Plan.

2022 Public Housing Operating Budget

Budget increases in the 2022 Public Housing Operating Budget relate to the following:

- Salaries – Proposing increase of \$438,000
CHC is proposing the hire of an Associate Paralegal & Chief Strategy and Risk Officer. The Collective bargaining process is also underway and increases for 2021 have still not been set, therefore 2022 also reflects an estimate. Also, there will be 1.75% increase for 2022 for management step increases which will be adjusted based on the start of a new performance management framework.

- Maintenance & Repairs – Increase of \$1,209,000 is required due to rising material and labour costs for unit restorations, groundskeeping and security costs.
- Utilities – Increase of \$289,000 – Due to the expectation of at least an increase of 5% in utility related costs over prior year budget.
- Property Taxes – Increase of \$65,000 is being estimated for 2022 for potential changes in tax rates.
- Insurance Premiums – Increase of \$116,000, an increase of 15%, based on the expectation of rising insurance premiums.

2022 Budget Discussion

The Finance Committee voiced concerns regarding the new hire of a Chief Strategy & Risk Officer. They are requesting that executive management provide a better understanding of the philosophy behind this new hire, and believe the focus should be on allocating available resources towards frontline housing staff. This is due to the increase in new projects from the Repair & Renew funding and other current budget challenges.

The Finance Committee is also suggesting that CHC hire extra staff due to the current forecast of a \$400,000 variance in bad debts, and the need for increase measures for collections into 2022. Landlord & Tenant Board cases are expected to increase as well resulting in a need for more paralegal support for 2022.

CHC BOARD RESOLUTION-08-26-2021-B

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the draft 2022 Budget for the Public Housing portfolio as presented, with an additional reduction of \$135,000.

Moved by: Deputy Mayor Leo Meloche Seconded by: Mr. Jack Sullens CARRIED

A MOTION WAS MADE TO ACCEPT THE FINANCE REPORT FOR AUGUST 2021 AS PRESENTED.

Moved by: Ms. Linda Coltman Seconded by: Mr. Jack Sullens CARRIED

DEVELOPMENT & REGENERATION REPORT

Development and Regeneration Report - Hans Kogel

Mr. Kogel reviewed his written report with the Board highlighting the following items.

Meadowbrook Project

Meadowbrook construction is going very well. The concrete roof deck has been poured and work is currently underway to form and pour the concrete structure for the penthouse and rooftop stairwells.

Some delays were caused by a problem with the Exterior Insulation Finishing System (EIFS) which experienced a problem with the delamination of materials. CHC is working with all concerned parties to mitigate the impact to the project schedule.

Rapid Housing Initiative (RHI) Program

CMHC has opened the second round for project submissions on the \$9.3M in funding which was allocated to the City of Windsor under the City Stream. The deadline for all project submissions is August 31, 2021, with a required final construction completion date of October 31, 2022.

There are two RHI streams for funding. The City Stream and the Project Stream. At the Service Manager's request, CHC has submitted 2 projects under the City Stream.

1. 462 Crawford – 4 units containing a total of minimum 14 bedrooms for congregate living arrangement. (Demolition of existing and build new).
2. Bloomfield (Phase 1) – minimum of 13 units. (Infill with new build on exiting site)

CHC will also be submitting a proposal for the balance of the second phase of the Bloomfield project consisting of another 8 units under the Project Stream of funding.

Due to the extremely tight timing requirement, CHC will need to commence pre-development work immediately, prior to having executed agreements with the City of Windsor and CMHC.

This predevelopment work includes, but is not limited to the following:

1. Property transfer from COW to CHC – 462 Crawford
2. Planning consulting – review required zoning amendments, zoning variances, site plan control
3. Land Survey
4. Geotechnical investigation to support design
5. Site Plan Control related studies
6. Architectural design and engineering

The estimated cost of the predevelopment work that meets our required timelines for each project is as follows:

1. 462 Crawford - \$385,000
2. Bloomfield - \$ 525,000

The above costs are recoverable if a funding agreement is executed and included in CHC's submissions to CMHC. CHC will also have no choice but to single source majority of the procurements related to these projects.

The final loan agreement package has been received from CMHC and is currently under both CHC and City of Windsor council review.

CHC is requesting approval on the following recommendations.

CHC BOARD RESOLUTION-08-26-2021-C

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved CHC's completion of the predevelopment work for the Crawford, Bloomfield (P1 – City Stream) and Bloomfield (P2 – Project Stream) projects for a total, not-to- exceed value of \$ 910,000 as presented.

Moved by: Mr. Ken Acton Seconded by: Deputy Mayor Leo Meloche CARRIED

CHC BOARD RESOLUTION-08-26-2021-D

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION gives approval to CHC to enter into single source procurement contracts related to the Crawford, Bloomfield (P1 – City Stream) and Bloomfield (P2 – Project Stream) projects as required to meet the timelines set out by the funding as presented.

Page 87 of 153 **Moved by: Mr. Ken Acton Seconded by: Deputy Mayor Leo Meloche CARRIED**

A MOTION WAS MADE TO ACCEPT THE DEVELOPMENT AND REGENERATION REPORT FOR THE MONTH OF AUGUST 2021 AS PRESENTED.

Moved by: Mr. Ken Acton

Seconded by: Deputy Mayor Leo Meloche

CARRIED

**CHIEF
EXECUTIVE
OFFICER'S
REPORT**

CEO Report – Presented by Mr. Kirk Whittal on behalf of Mr. Jim Steele

Mr. Whittal reviewed Jim Steele's written report highlighting the following items.

Province of Ontario Vulnerable Patients Directive

A new directive has been issued to protect vulnerable patients and staff in settings where the risk of contracting and transmitting COVID-19 and the Delta variant is higher. It mandates hospitals, home & community care service providers to have a COVID-19 vaccination policy for employees, staff, contractors, students, and volunteers. The vaccination policy must be effective no later than September 7, 2021.

CHC has almost completed a draft for this policy. The Chief Executive Officer is requesting the Board's comments and consideration to undertake a similar policy for this corporation. CHC houses a vulnerable population, including a large number of children under twelve that currently do not have access to a vaccine.

MOTION WAS MADE TO ACCEPT THE CEO REPORT FOR THE MONTH OF AUGUST 2021, AS PRESENTED.

Moved by: Mr. Ken Acton

Seconded by: Counselor Fabio Costante

CARRIED

**CHIEF
OPERATING
OFFICER'S
REPORT**

COO Report - Kirk Whittal

Mr. Whittal reviewed his written report highlighting the following items:

Coronavirus Information Update

- Site offices at all our buildings are fully open and all services being offered to our residents. Frontline staff seem comfortable with the measures in place and have been working with residents.
- Common rooms remain closed in CHC buildings due to compliance with the current Health Unit and provincial guidance about limiting gatherings.

Vacancy Report ending July 31, 2021

Vacancy rate for all portfolios:

- Public Housing is at 8.6%.
- Non-Profit Family has increased to 2.1%.
- Non-Profit Senior has decreased by 5.7%.

A MOTION WAS MADE TO ACCEPT THE COO REPORT FOR THE MONTH OF AUGUST 2021 AS PRESENTED.

Moved by: Mr. Ken Acton

Seconded by: Counselor Fabio Costante

CARRIED

**ASSET
MANAGEMENT
REPORT**

Asset Management Report - Jeff Belanger

Mr. Belanger reviewed his written report with the Board.

A MOTION WAS MADE TO ACCEPT THE ASSET MANAGEMENT REPORT FOR THE MONTH OF AUGUST 2021 AS PRESENTED.

Moved by: Deputy Mayor Leo Meloche

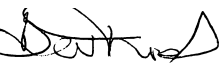
Seconded by: Counselor Costante

CARRIED

CORPORATE SERVICES REPORT	<u>Corporate Services Report- Michelle Coulis</u> <u>Ms. Coulis reviewed her written report with the Board highlighting the following item:</u> The VON – Ontario Student Nutrition Program funded gift cards for distribution in CHC neighbourhoods targeting families with school-aged children. A total of 632 grocery cards at \$50 per card, for a total of \$31,600 was provided to CHC families. A MOTION WAS MADE TO ACCEPT THE CORPORATE SERVICES REPORT FOR THE MONTH OF AUGUST 2021 AS PRESENTED. Moved by: Ms. Linda Coltman Seconded by: Ms. Ann Paul CARRIED
ADJOURNMENT & NEXT MEETING	A motion was made and carried unanimously at 1:42 pm. The next meeting will be held on September 23, 2021.

Report Reviewed and Accepted by:	Date of Approval
	August 19, 2021

Report Reviewed and Accepted by Board Chair:	Date of Approval of Minutes
	September 23, 2021

Board Secretary	Date of Final Board Approval of Minutes
	September 23, 2021

MEETING OF THE BOARD OF DIRECTORS

Thursday, September 23, 2021

MINUTES

The Windsor Essex Community Housing Corporation held a Board of Directors Tele-Conference meeting via Microsoft Teams. The following Board Directors were present:

Board Members

Ms. Marina Clemens (Chair)	Mr. David Cooke	Mr. Mark Morris	Ms. Linda Coltman
Ms. Ann Paul	Mayor Marc Bondy	Deputy Mayor Leo Meloche	Mr. Jack Sullens
Councillor Fabio Costante			

Guests Ms. Janice Guthrie, Deputy Treasurer, City of Windsor - Regrets

Regrets: Mr. Ken Acton Councillor Rino Bortolin

CHC Administration

Mr. Kirk Whittal	Ms. Michelle Coulis	Mr. Hans Kogel	Mr. Jeff Belanger
Ms. Kari Schofield	Mr. Jim Steel	Mr. Charles Janisse	

Regrets: Ms. Ami Patel **Recorded by:** Ms. Beverley Throsel

TOPIC	NOTES / ACTION
WELCOME	Ms. Clemens welcomed everyone and began the meeting at 12:00 noon.
DECLARATION OF CONFLICTS OF INTEREST	No conflict of interest was declared.
APPROVAL OF AGENDA	The agenda was approved by the Board. Moved by: Mark Morris Seconded by: Linda Coltman CARRIED
ADOPTION OF MINUTES FROM THE PREVIOUS MEETING	<u>CHC BOARD RESOLUTION-09-23-2021-A</u> BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the minutes of the meeting held on August 26, 2021, as presented: Moved by: Deputy Mayor Leo Meloche Seconded by: Mayor Marc Bondy CARRIED

CHIEF EXECUTIVE OFFICER'S REPORT	CEO Report – Mr. Jim Steele, Chief Executive Officer <u>Mr. Steele reviewed his written report highlighting the following items.</u> <u>Funding Opportunity</u> CHC will be updating the Board on several upcoming opportunities to enhance the supply of their housing portfolio through some new government funding programs. There is also a possibility for having one designated employee to act as the liaison between the city and CHC. They would oversee any future projects or opportunities to increase the affordable housing market in Windsor and Essex County. <u>Covid-19</u> CHC will be re-evaluating their full Pandemic plan as this was a key guidance to activities during this past couple of years. <u>Communication</u> As part of our CMHC Repair and Renew funding, the shareholder is requesting regular updates on community and resident communication plans as these new development projects are completed. Mr. Steele will also update the board on plans moving forward exploring the best ways to ensure that the community and CHC residents are kept informed on a regular basis. MOTION WAS MADE TO ACCEPT THE CEO REPORT FOR THE MONTH OF SEPTEMBER 2021, AS PRESENTED. Moved by: Jack Sullens Seconded by: Dave Cooke CARRIED
CHIEF OPERATING OFFICER'S REPORT	COO Report - Kirk Whittal, Chief Operating Officer <u>Mr. Whittal reviewed his written report highlighting the following items:</u> <u>Coronavirus Information</u> CHC has now had one case of a double vaccinated staff member testing positive for COVID 19. Fortunately, this employee was diligent and notified CHC about the situation ensuring no other staff exposures. CHC continues to maintain the current district site model, with all offices open for residents and are continually monitoring latest Health Unit direction and modifying as required. CHC will also be adopting the City's policy for proof of vaccination and will be mandated for all staff and contractors unless deemed exempt. A motion was passed to endorse CHC's implementation of the City's vaccination policy. Moved by: Dave Cooke Seconded by Jack Sullens CARRIED 415 Chateau Masson Some food services improvements are being contemplated to the current kitchen model which will lead to improvements in food service. There has been continued cooperation between the partnering agencies and CHC in this area to maintain the health and safety of its residents. Security/Glengarry Sub Committee: CHC held an initial meeting of the new board's Glengarry Sub-Committee. The committee toured the neighbourhood and identified areas of concerns. Agency supports are actively in place within the area.

Vacancy Report for all portfolios ending August 31, 2021

Public Housing is at 8.5 %.

- Non-Profit Family has increased to 1.5 %.
- Non-Profit Senior has decreased by 5.0 %.

A MOTION WAS MADE TO ACCEPT THE COO REPORT FOR THE MONTH OF SEPTEMBER 2021 AS PRESENTED.

Moved by: Dave Cooke

Seconded by Mayor Marc Bondy

CARRIED

**CHIEF FINANCE
OFFICER'S
REPORT**

CFO Report – Ms. Ami Patel, CFO

Mr. Janisse presented the following CHC budget reports to the board on Ms. Patel's behalf:

Non-Profit Seniors 2022 Budget

Appendix 1 – Operating Budget Overview and Cost Drivers

Appendix 2 – Operating Budget Detail

Non-Profit Families 2022 Budget

Appendix 3 – Operating Budget Overview and Cost Drivers

Appendix 4 – Operating Budget Detail

Non-Profit Families 2022 Subsidy Calculation

Appendix 5 – City of Windsor Non-Profit Families 2022 Subsidy Calculator

Appendix 6 – Page A (signing page) 2022 Non-Profit Seniors Budget

He then requested of the following recommendation be approved by the Board.

CHC BOARD RESOLUTION-09-23-2021-B

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the following budget reports as presented:

1. **2022 Non-Profit Seniors budget.**
2. **2022 Non-Profit Families budget.**
3. **2022 Non-Profit Families subsidy calculation as presented and authorize the signing of Page A by two members of the Board.**

Moved by: Jack Sullens

Seconded by: Linda Coltman

CARRIED

A MOTION WAS THEN MADE TO ACCEPT THE FINANCIAL REPORT FOR THE MONTH OF SEPTEMBER 2021 AS PRESENTED.

Moved by: Jack Sullens

Seconded by: Linda Coltman

CARRIED

**ASSET
MANAGEMENT
REPORT**

Asset Management Report – Jeff Belanger, Director

Mr. Belanger reviewed the following written reports with the Board:

- Public Housing (PH) 2021
- Non – Profit Seniors (NPS) 2021
- Non – Profit Families (NPF) 2021
- OR SHRP 415 University 2020

A MOTION WAS MADE TO ACCEPT THE ASSET MANAGEMENT REPORT FOR THE MONTH OF SEPTEMBER 2021 AS PRESENTED.

Moved by: Mark Morris

Seconded by: Dave Cooke

CARRIED

**CORPORATE
SERVICES
REPORT**

Corporate Services Report- Michelle Coulis, Director

Ms. Coulis reviewed her written report with the Board highlighting the following:

CEO Job Description

The Human Resources & Succession Planning Committee have drafted a revised job description and begun CEO succession planning process.

CEO and EMT Succession Plan

A procedure has been developed to guide the succession planning process, outlining prospects for both EMT and CEO succession and steps for CEO search and evaluation. All updates undertaken to the job description, succession plan procedure, and job offer/contract have been reviewed with legal and are in final draft form.

A motion was made for the approval of the revised CEO Job Description as presented.

CHC BOARD RESOLUTION-09-23-2021-B

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the newly drafted CEO job description as presented.

Moved by: Jack Sullens

Seconded by Mayor Marc Bondy

CARRIED

The committee is also open to all suggestions by the board for the development of a CEO Search committee.

National Day for Truth & Reconciliation (September 30, 2021)

CHC will be closing for the day and participating in a provincial wide "orange shirt day" in recognition of this holiday. CHC provided employees with an orange t-shirt or sweatshirt with the official logo designed by an Indigenous artist in recognition of this day.

A MOTION WAS MADE TO ACCEPT THE CORPORATE SERVICES REPORT FOR THE MONTH OF SEPTEMBER 2021 AS PRESENTED.

Moved by: Mayor Marc Bondy

Seconded by: Dave Cooke

CARRIED

**DEVELOPMENT
&
REGENERATION
REPORT**

Development and Regeneration Report - Hans Kogel

Mr. Kogel reviewed his written report with the Board highlighting the following items.

Meadowbrook

A major milestone was achieved with the completion of the concrete work and the dismantling of the tower crane.

Drywall, mechanical and electrical rough-in work continues on multiple floors, and they are currently working on the 7th floor exterior sheathing.

The project is still within the budget of \$51,525,679.

A MOTION WAS MADE TO ACCEPT THE DEVELOPMENT & REGENERATION REPORT FOR THE MONTH OF SEPTEMBER 2021 AS PRESENTED.

Moved by: Jack Sullens

Seconded by: Deputy Mayor Leo Meloche

CARRIED

**ADJOURNMENT
&
NEXT MEETING**

A motion was made and carried unanimously at 1:26 pm.

The next meeting will be held on November 25, 2021.

Report Reviewed and Accepted by:

Date of Approval



November 17, 2021

Report Reviewed and Accepted by Board Chair:

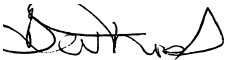
Date of Approval of Minutes



November 17, 2021

Board Secretary

Date of Final Board Approval of Minutes



November 25 2021



MEETING OF THE BOARD OF DIRECTORS
Thursday, November 25, 2021

MICROSOFT TEAMS MEETING
MINUTES

The Windsor Essex Community Housing Corporation held a Board of Directors Tele-Conference meeting via Microsoft Teams. The following Board Directors were present:

Board Members

Ms. Marina Clemens (Chair) Mr. David Cooke Mr. Mark Morris Ms. Linda Coltman Ms. Ann Paul Mayor Marc Bondy
 Mr. Jack Sullens Deputy Mayor Leo Meloche Councillor Fabio Costante

Guests Ms. Janice Guthrie, Deputy Treasurer, City of Windsor

Regrets: Mr. Ken Acton Councillor Rino Bortolin

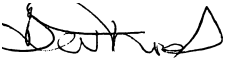
CHC Administration

Mr. Kirk Whittal Ms. Michelle Coulis Mr. Hans Kogel Mr. Jeff Belanger Ms. Kari Schofield
 Mr. Jim Steele Ms. Ami Patel Mr. David Korenic

Regrets: Mr. Charles Janisse **Recorded by:** Ms. Beverley Throset

TOPIC	NOTES / ACTION
Welcome	Ms. Clemens welcomed everyone and began the meeting at 12:00 noon.
Declaration of Conflicts	No conflict of interest was declared.
In-Camera Discussion	A motion was made to go in-camera at 12:02 pm Moved by: Mr. Jack Sullens Seconded by: Mr. Dave Cooke CARRIED The board discussed the CEO succession plan and a property purchase in-camera. A motion was then made to come back from in-camera at 12:29 pm. Moved by: Deputy Mayor Leo Meloche Seconded by: Mr. Dave Cooke CARRIED <u>CHC IN-CAMERA BOARD RESOLUTION-11-25-2021-A</u> BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the terms of the CEO and EMT Succession plan as presented in camera including: - To establish a CEO Search Committee consisting of the following Board members; Marina Clemens, Jack Sullens, Counsellor Fabio Costante, and Ken Acton. - Accept the amendments to sections 6.6 and 6.6.1 of the # 2.3.1.1 - CEO and EMT Succession Plan. - Launch the new CEO Search Committee and establish an RFI/RFEI to engage a search firm to assist with the process of identifying candidates. Moved by: Mr. Dave Cooke Seconded by: Deputy Mayor Leo Meloche CARRIED <u>CHC IN-CAMERA BOARD RESOLUTION-11-25-2021-B</u> BE IT RESOLVED THAT the Windsor-Essex Community Housing Board APPROVES the purchase of the property located at 2128 Daytona, Windsor, ON for the agreed price of one million, three hundred and fifty thousand dollars (\$1,350,000) and enter into the agreements necessary to execute the purchase of the property as presented in-camera.

	Moved By: Mr. Jack Sullens Seconded By: Ms. Linda Coltman CARRIED
Approval of Agenda Items	A motion was made by Mr. Dave Cooke to approve the agenda and seconded by Ms. Marina Clemens.
Adoption of Minutes	<u>CHC BOARD RESOLUTION-11-25-2021-A</u> BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE WINDSOR ESSEX COMMUNITY HOUSING CORPORATION has approved the minutes of the meeting September 23, 2021, as presented. Moved By: Ms. Linda Coltman Seconded By: Deputy Mayor Leo Meloche CARRIED
Chief Executive Officer's Report	<u>CEO Report – Mr. Jim Steele, Chief Executive Officer</u> <u>Mr. Steele reviewed his written report highlighting the following items.</u> Mr. Steele reported that he will be retiring in 2022 and that his last day at work will be June 30, 2022. CHC continues to work with the health sector on all fronts and will work towards full operation as soon as possible. Mr. Steele also extended his congratulations to Kirk Whittal on his new position as Executive Director of Housing and Children's Services for the City of Windsor. MOTION WAS MADE TO ACCEPT THE CEO REPORT FOR THE MONTH OF NOVEMBER 2021, AS PRESENTED. Moved by: Mayor Marc Bondy Seconded by: Mr. Ken Acton CARRIED
Chief Operating Officer's Report	<u>COO Report - Kirk Whittal, Chief Operating Officer</u> <u>Mr. Whittal reviewed his written report highlighting the following items:</u> Coronavirus Information CHC has been approached by several resident group's regarding the re-opening of the common rooms for events. CHC is following the direction of the health unit and will not open the rooms until appropriate restrictions are removed. CHC is also pursuing booster immunization for some front-line staff, and potential flu and vaccine clinics for residents over 70 in our senior buildings. 415 Chateau Masson Update There has been continued cooperation between the agencies and CHC. Agencies are engaged and cases are being reviewed. Family Services Windsor Essex (FSWE) is acting as the lead in the Chateau model and working with our partners. They have received funding for midnight shift which will make an impact in the overall presence in the area. Security/Glengarry Sub-Committee The board's Glengarry sub-committee had an on-site meeting at the 415 including a community walk through. The committee's initial focus will be directed at stabilizing the family housing especially the units closest to the arena and Waterworld. They also discussed the partnership supports that work in the neighborhood with CHC residents including FSWE, CUP, HIS/H4, DWCC (limited), Ready Set Go. <u>Vacancy Report: October 2021</u> • Overall average vacancy rate is 5.5 % based on all portfolios: • Public Housing at 8.4%. • Non-Profit Family has increased to 1.7%. • Non-Profit Senior has decreased by 6.4%. A MOTION WAS MADE TO ACCEPT THE COO REPORT FOR THE MONTH OF NOVEMBER 2021 AS PRESENTED. Moved by: Mr. Ken Acton Seconded by: Counsellor Fabio Costante CARRIED
Chief Finance Officer's Report	<u>CFO Report – Ms. Ami Patel, CFO</u> Ms. Patel reported that the Finance Committee met to review the 3rd Quarter Finance Reports, in detail and is recommending that the Board approve the Q3 Finance report as presented.

Board Secretary	Date of Final Board Approval of Minutes
	Feb 24, 2022



Essex County Library Board Regular Meeting Minutes

(also available at www.essexcountylibrary.ca under About the Library)

Wednesday, January 26, 2022
Virtual Meeting

Mission

Essex County Library welcomes you to a world of discovery, creativity and lifelong learning through accessible resources, programs, and innovative services.

Vision

ECL strives to welcome a diverse community to a warm and inviting space where:

- Knowledgeable staff are sensitive to the needs and aspirations of the community
- Innovative ideas and cutting-edge technology are embraced
- Engaging programs and current comprehensive collections are created
- Creative partnerships encourage social interaction and cultural vitality

Members Present:

Tracey Bailey
Terry Burns
Andrew Dowie – Vice Chair
Richard Meloche
Nelson Santos - Chair
Ron Sutherland
Larry Verbeke

Staff Present:

Bianca Azzopardi, Administrative Assistant, HR
Elaine Buschman, Kingsville Community Supervisor
Manuel Denes, Manager, Community Services
Robin Greenall, CEO/Chief Librarian,
Dan Henricks, Manager, IT Services
Audrey Maodus, Manager, Human Resources

6:00 PM Regular Meeting

1. Approval of the Agenda

22/01

Moved by Mr. Verbeke

Seconded by Mr. Burns

That the Agenda be accepted as distributed.

Carried

2. Disclosure of Pecuniary Interest

There was no disclosure of pecuniary interest.

3. Discussion Period

There was no discussion period.

4. Adoption of Regular Meeting Minutes

22/02

Moved by Mr. Sutherland

Seconded by Mr. Dowie

That the minutes of the November 24, 2021 Regular Meeting of Essex County Library Board be adopted as presented.

Carried

5. Delegations and Presentations

A) Consumer Reports

Presented by Elaine Buschman, Kingsville Community Supervisor

Consumer Reports is an American organization and database that specializes in independent product testing. Services include official ratings and reviews for more than 8,500 products.

Although it is an American organization, the database does have specialized Canadian content. A Consumer Reports membership is free for Library members; an account can be created with the use of a library card. Patrons can access the database through the Essex County Library website through the "Downloadables" feature.

Elaine concluded her presentation with a tutorial of the database for Board members.

6. Business Arising from the Minutes of November 24, 2021

There was no business from the minutes of November 24, 2021.

7. Communications

There were no communications received.

8. Consent Agenda

A) Managers' Reports

22/03

Moved by Ms. Bailey

Seconded by Mr. Sutherland

That the Board receive the consent items: Managers' reports for information.

Carried

9. Reports

A) Treasurer's Reports

Robin Greenall, CL/EO, anticipates a positive variance for the end of the year.

Greenall advised that she will be seeking direction from the Board, for the allocation of variant funds, at the February 23rd meeting.

22/04

Moved by Mr. Burns

Seconded by Mr. Verbeke

That the Board receive the Treasurer's Reports for information.

Carried

B) Patron Code of Conduct Report and Policy

The Patron Code of Conduct policy is intended to clearly define the behaviours that are acceptable and not acceptable and applies everywhere in which the Essex County Library conducts

its business; this includes Library property, out in the community, or through the website.

No changes have been made to the existing policy.

It is recommended that the Board approve the renewal of the Patron Code of Conduct Policy as presented.

22/05

Moved by Mr. Meloche

Seconded by Mr. Dowie

That the Board receive the Patron Code of Conduct Report for information; and approve the renewal of the Patron Code of Conduct Policy.

Carried

C) Safe Child Report and Policy

The Safe Child Policy is intended to support children's safe and accessible use of Library and Library services. The policy supports the right of the parent/guardian and requires them to be responsible for their child's use of library facilities, resources, and programs. The policy also recognizes the need of Library employees to be mindful of all patrons and to intervene when concerned for a child's wellbeing.

No changes have been made to the existing policy.

It is recommended that the Board approve the renewal of the Safe Child Policy as presented.

22/06

Moved by Mr. Burns

Seconded by Mr. Verbeke

That the Board receive the Safe Child Report for information; and approve the renewal of the Safe Child Policy.

Carried

D) Corporate Credit Card Use Report and Policy

Essex County Library has been operating with a long-standing credit card limit of \$5,000. After a recent review of the Corporate Credit Card Use Policy with the County of Essex Treasurer, it has been recommended to increase the corporation's overall credit limit. Robin Greenall, CL/EO, is proposing a \$35,000 credit card limit.

It is recommended that the Board approve the Corporate Credit Card Use Policy as presented and approve the credit card limit of \$35,000.

22/07

Moved by Ms. Bailey

Seconded by Mr. Meloche

That the Board receive the Corporate Credit Card Use Report for information; and approve the Corporate Credit Card Use Policy and credit limit increase of \$35,000.

Carried

E) Italian Heritage Donation Collection Verbal Report

Robin Greenall, CL/EO, provided a verbal report to Board members.

The Italian Heritage Donation Collection is requesting to donate their collection, estimated at a worth of \$65,000, to the Essex County Library.

22/08

Moved by Mr. Verbeke

Seconded by Mr. Burns

That the Board receive the Italian Heritage Donation Collection Verbal Report for information.

Carried

10. Unfinished Business

There was no unfinished business.

11. New Business

A) Public Reporting of Closed Meeting

A closed meeting of the Essex County Library Board was held on December 22, 2021 pursuant to Section 16.1 of the *Public Libraries Act*, R.S.O. 1990, as amended to discuss personal matters pertaining to identifiable individuals.

B) Motion

There were no motions.

C) Notice of Motion

There was no notice of motion.

12. Date and Location of Next Meeting

Date: Wednesday, February 23, 2022
Location: Virtual

13. Adjournment

Upon motion of Mr. Meloche and Ms. Bailey, the Chair declared the meeting adjourned at 6:52 PM.

Nelson Santos (Original Copy Signed)

Nelson Santos
Chair – Essex County Library Board

Robin Greenall (Original Copy Signed)

Robin Greenall
CEO/Chief Librarian, Essex County Library
Secretary and Treasurer to the Board



Essex County Accessibility Advisory Committee Meeting Minutes

Thursday, January 13, 2022

5:00 PM

Online Attendance Only

Committee Members: Christine Easterbrook, Chair
Debbie Alexander
Rachel Jewell
Diana Kirkbride
Gord Queen, Vice Chair

Absent: Brad Frenette
Stephanie Olewski

Administration: Katherine Hebert, Deputy Clerk
Crystal Sylvestre, Administrative Assistant,
Legislative and Community Services

1. Call to Order

The meeting was called to order at 5:12 PM.

2. Election of a Chair and Vice Chair

The Deputy Clerk called for nominations for the role of Chair.

Rachel Jewell nominated Christine Easterbrook for the position of Chair. There were no other nominations for the role of Chair. Ms. Easterbrook agreed to stand.

The Deputy Clerk called for nominations for the role of Vice Chair.

Debbie Alexander nominated Gord Queen for the position of Chair. There were no other nominations for the role of Vice Chair. Mr. Queen agreed to stand.

Moved By Rachel Jewell

Seconded By Debbie Alexander

That the ECAAC approve Christine Easterbrook as Chair and Gord Queen as Vice-Chair of the committee for the year 2022.

Carried

3. Land Acknowledgement Statement

We begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

To recognize the land is an expression of gratitude to those whose territory you reside on, and a way of honouring the Indigenous people who have been living and working on the land from time immemorial.

We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island.

4. Recording of Attendance

All members were in attendance virtually, with the exception of Stephanie Olewski and Brad Frenette who sent their regrets.

5. Disclosure of Pecuniary Interest

There were no conflicts of pecuniary interest declared.

6. Adoption of the Minutes

Moved By Debbie Alexander

Seconded By Diana Kirkbride

That the minutes of the December 9, 2021 meeting of the Essex County Accessibility Advisory Committee be adopted as presented.

Carried

6.1. Meeting Minutes

Minutes of the December 9, 2021 ECAAC Meeting.

7. Delegations and Presentations

7.1. Essex Region Conservation Authority (ERCA)

Kevin Money, Director, Conservation Services, Essex Region Conservation Authority (ERCA) provided the Committee with an update regarding planned and completed projects on ERCA properties that have or will increase accessibility. He summarized as follows:

Holiday Beach Conservation Area

Enbridge Gas grant funding provided a nature-based playground at the Holiday Beach Conservation Area. The theme associated with the playground incorporated natural building products rather than manufactured building products. If funding becomes available, ERCA would like to consult with the Committee regarding accessible additions to the playground.

Mr. Money also explained that special funding had been obtained to make updates to the viewing tower and trails at this location. It had been identified that the handrails of the tower were not graspable and a design firm was working to improve the accessibility of this tower. Trail improvements include resurfacing and widening to improve accessibility.

Greenway Entrances

The McGregor Community entrance at Walker Road was rebuilt to include seating, shade structures, and a community garden. Parking lot improvements were completed and gravel pathways from parking lot to trail were added.

The Harrow Community entrance also received improvements including a cement path. New signage was being designed and Mr. Money indicated he would be seeking the advice of the Committee on the final design. Through a partnership with the Town of Essex, the Harrow Crossing received curb cuts and a pedestrian crossing at this trail intersection.

Plans for a new Cypher Systems Greenway Community entrance on County Road 15, in the Town of Essex include accessible parking spots, and if funding allows, tar and chip surfacing will be installed on the remainder of the site.

John R Park Homestead

Service Canada funding was received to address accessibility issues at this historic location. New accessible parking spots were installed at the Heritage Centre and the 2022 budget included a capital project to complete the tar and chip lot. A ramp was installed in rear of building and plans were being considered to install limestone paths between the buildings to replace grassed surfaces.

Mr. Money shared an update on the New Essex Tourism Hub Building at John R Park Homestead that was previously discussed with this Committee. A provision was made in the design plans for a lift to second floor. ERCA was seeking funding

opportunities to complete this portion of the project as soon as possible.

New Bench Program

Through the support of the ECAAC, two benches were purchased in 2021. Discussion included prospective locations to install the benches. Suggested sites included the stretch of trail between Sadler's Pond and Highway 3 and between Walker Road and Middle Side Road in the Town of Essex. Mr. Money agreed to review the locations and share a mockup of the locations in the Spring when the weather was appropriate for the installation.

Discussions also included posting information received through WE Check the Trails feedback and other amenities on the interactive mapping online. Mr. Money explained that information hubs at the Community access points were also being planned.

Moved By Debbie Alexander

Seconded By Diana Kirkbride

Carried

8. Communications

Moved By Debbie Alexander

Seconded By Diana Kirkbride

That the items listed under item 8. Communications, for January 13, 2022, be received and any noted action taken.

Carried

8.1. Ontario Human Rights Commission (OHRC)

[OHRC letter to Ontario government ministers on the online health card renewal service](#)

Discussion took place regarding the accessibility of Ontario Health Card online renewals. The committee agreed this is a global issue that should be communicated on the County Council agenda as well.

8.2. Accessibility for Ontarians with Disabilities Act (AODA)

Latest [News and Resources Online](#)

8.3. AODA Alliance

Latest [News and Updates Online](#)

This edition includes the AODA year end report.

8.4. Statistics Canada

[Pilot Study on Everyday Well-Being - Your Participation is Important](#) - survey closes March 31, 2022

The goal of collecting and analyzing this real-time, self-reported data is to gain a better understanding of the factors, particularly the impact of arts and cultural activities, that can influence the day-to-day changes in emotional moods and mental states of participants, especially at a time when COVID-19 has had an impact on the physical and emotional well-being of so many Canadians.

8.5. Community Living Ontario

Latest News - [Community Living Ontario](#)

8.6. Inclusion Canada

[News Feed Online](#)

8.7. CBC News

December 26, 2021 - [Canadian company builds a better box of chocolates using braille](#)

8.8. Canadian National Institute for the Blind (CNIB)

[Latest News Online](#)

8.9. Canadian Hearing Services

[Online Webinars and Virtual Events](#)

8.10. The Hill Times

January 10, 2022 - [Canadians with disabilities 'left behind' say advocates after Ottawa spends \\$797-million in targeted COVID support](#)

8.11. CBC News

January 10, 2022 - [N.S. government to top court: housing choice for people with disabilities not a right](#)

8.12. CBC News - London

January 10, 2022 - [People with disabilities can 'have a personal life' too, says London, Ont., man looking for love](#)

9. Unfinished Business

9.1. 2022 Activities for ECAAC

Review of options for the ECAAC to consider for action in 2022. (December 9, 2021 ECAAC Minutes) Looking ahead at the timelines.

The Committee discussed their goals for 2022 and developed a timeline.

February 2022

- Host a Joint Meeting of the local AAC Chairs and Vice Chairs to determine possible partnership opportunities in the coming year.
- Discuss an Accessibility Flag Design with other local Accessibility Committees. If supported, the goal for completion would be AccessAbility Week in June 2022.
- 2018-2022 Multi-Year Accessibility Plan (MYAP) review and preliminary update by Committee.
- Research opportunities to host a Speaker(s) and/or Workshop

March 2022

- Continue to promote WE Check the Trails Consultation with CWATS and Local bodies including local AAC's and/or Municipal Staff.
- Invite CWATS to March ECAAC meeting to prepare for WE Check the Trails 2022. Invite local AAC's to participate in the opportunity to meet with CWATS.

April 2022

- MYAP Public Consultation Period Opens

May 2022

- AccessAbility Week is May 29 - June 4th.
- Visit John R Park Homestead with ERCA to offer feedback to facilities with Kevin Money. Gather information to highlight improvements made to the property to benefit accessibility.
- Delegation to County Council could be May 18 or June 1.

June 2022

- Red Shirt Day is June 1.

- Potential Guest Speaker (Between June-August)
- Accessibility Walk to promote WE Check the Trails.

July 2022

- MYAP Review and Draft by ECAAC.

August 2022

- MYAP Review and Draft by ECAAC (if needed)

September 2022

- Advertising released for committee members to submit applications for membership toward the end of the month for the next term of Council.
- September 9, 2022: Final MYAP adopted by ECAAC and noted in the minutes in order to be adopted in the October 2022 minutes. Report to County Council following on October 19, 2022.

October 2022

- Final Meeting of ECAAC – October 13
- Final Meeting of Essex County Council – October 19, 2022. ECAAC members to attend

November 2022

- First meeting of County Council new term: November 23, 2022

December 2022

- County of Essex Striking Committee meets by the first week of December to appoint members to board and committees for the coming term of council.

10. Reports from Administration

There were no reports from Administration to discuss at the January 13, 2022 meeting.

11. New Business

11.1 Multi-Year Accessibility Plan for the County of Essex

Review of the County's [Multi-Year Accessibility Plan for 2018-2022](#)

Discussion included reviewing the existing plan in order to prepare for update.

11.2 Joint Meeting of the Local AAC Chairs and Vice-Chairs

County Administration will reach out to the local AAC Coordinators to determine whether there is a desire to participate or host a Joint Chairs meeting this spring.

12. Next Meeting Date

The next meeting of the ECAAC was scheduled to take place on February 10, 2022, at 5:00PM.

13. Adjournment

Moved By Christine Easterbrook

Seconded By Diana Kirkbride

That the January 13, 2022 meeting of the Essex County Accessibility Advisory Committee be adjourned at 6:05 PM.

Carried



Administrative Report

Office of the Chief Administrative Officer

To: Warden McNamara and Members of Essex County Council

From: Mike Galloway, MBA, CMO
Chief Administrative Officer

Date: Wednesday, March 02, 2022

Subject: Essex County Counts Campaign

Report #: 2022-0302-CAO-R02-MG

Purpose

The County of Essex is a unique and diverse region with issues that are specific to our residents and our businesses when it comes to the upcoming provincial election, slated for June 2, 2022. The purpose of this report is to seek Council approval to launch an information campaign about six priority issues so that residents can take into account the positions of the respective candidates. A similar campaign was undertaken by the County of Essex for the federal election in September of 2021.

Background

The County of Essex identified four priorities for the federal election and shared those priorities with residents on the County of Essex website and social media channels, including Twitter, Facebook and YouTube, where a short video of Warden Gary McNamara articulating the priorities was posted.

The four priority issues identified as part of the Essex County Counts information campaign were:

- Sustainable and resilient infrastructure;
- Strategic business investments;
- Universal access to high-speed internet
- Affordable Housing

Briefing notes on each of these priorities was published on the County of Essex website and residents were asked to assess their local candidates in

light of these issues to better ensure the election of MPs who understood local issues and who would go to work for Essex County on Parliament Hill.

Administration is seeking Council approval to launch a similar campaign for the provincial election, leveraging our website and social media channels. The six priorities identified in consultation with our local municipalities and a review of issues papers published by the Association of Municipalities of Ontario and the Association of Municipal Managers, Clerks and Treasurers are:

- Windsor-Essex Hospitals System
- Infrastructure
- Affordable Housing
- Broadband
- Climate Change
- Municipal Liability and Insurance Costs

Background briefing notes on each of these issues that would be published to the County of Essex as part of the campaign are included as an attachment to this report.

Discussion

Federal and provincial elections are often focused on broad issues and the party and party leader as opposed to local candidates and local issues.

The Essex County Counts campaign seeks to elevate the importance of local issues in the upcoming provincial campaign because Essex County residents are not just electing a party or premier, they are electing an MPP to represent the interests of the region and, in particular, the three ridings that include County of Essex residents: Essex, Windsor-Tecumseh and Chatham-Kent-Leamington.

The message to our residents and the candidates vying to represent them at Queen's Park is simple: Essex County counts. The population of Essex County is approaching the 200,000 mark, having grown 6.1 per cent from 181,530 in 2016 to 192,700 in 2021. We are home to the largest vegetable greenhouse cluster in North America and are the beating heart of Canada's automotive technology sector.

We have issues that are specific to our unique and diverse region and it is vital these issues are understood by local candidates and championed at Queen's Park, where representatives from other regions will no doubt be advocating for their constituents. The Essex County Counts will encourage

residents to ask the candidates about these issues and to consider them when they cast their vote.

The six priority issues were identified in consultation with the local municipalities, each of which was asked for input, and also on election position papers put out by the [Association of Municipalities of Ontario](#) and the [Association of Municipal Managers, Clerks and Treasurers](#).

The position papers on the six local priorities were drafted by the County of Essex Communications Department and are attached to this report. With Council approval, they will be posted to the County of Essex website when the election campaign commences and shared on social media.

The Warden would record another short video highlighting the priorities and encouraging residents to get out and vote. This message would be shared along with the position papers on the County's social media channels. All local municipalities will also be asked to utilize each of their social media and communication channels.

Financial Implications

There are no financial implications should Council choose to move forward with the Essex County Counts campaign. All writing, video, graphics and social media outreach can be handled in-house by the County of Essex Communications and Organizational Development division.

Consultations

Director of Council and Community Services reached out to all members of Essex County Council asking them for their contributions to this advocacy strategy. Additionally, the Communications and Organizational Development Department consulted with the CAO and election position papers released by the [Association of Municipalities of Ontario](#) and the [Association of Municipal Managers, Clerks and Treasurers](#).

Recommendation

That Essex County Council support the Essex County Counts advocacy strategy for the 2022 Provincial election campaign.

Approvals

Respectfully Submitted,

Mike Galloway, MBA, CMO

Mike Galloway, MBA, CMO, Chief Administrative Officer

Appendix Number	Title
Appendix I	Essex County Counts Campaign



Essex County Counts: Position Papers

Essex County's Six Provincial Election Priorities

1.0 Windsor-Essex Hospitals System

Significant support from the Province has allowed the Windsor-Essex Hospitals System to move into Phase 2, a crucial step toward replacing our cramped, aging facilities with a modern, state-of-the-art hospitals system the residents of Windsor-Essex deserve. We need continued support to ensure this transformational project gets completed and redefines health care in this region for decades to come.

The County of Essex is certainly doing its part. Our 2022 Budget added another \$6.36 million to the County's reserve for a new hospital, bringing the total to \$31 million of what is building to be a \$100 million commitment.

Windsor Regional Hospital is also doing its part to push this project ahead. They have named a new Project Management Team headed by Paul Landry and they have established a Project Vision and set of Design Principles following a survey that received 978 submissions from the residents of Windsor-Essex.

With the continued support of the provincial government, this project promises to be transformational for Windsor-Essex.

It will generate more than 14,000 jobs over its lifetime, generating employee compensation exceeding \$1 Billion and taxes in excess of more than \$200 million, including more than \$68 million for municipal governments across this region.

It will attract to Windsor-Essex the best and brightest in the world of medicine and health care and it will attract more people and more families, fueling increased residential and commercial development across the region.

2.0 Infrastructure

Municipalities are responsible for the roads, sewers, water and wastewater services and other vital infrastructure that keeps Ontario running but local

taxpayers cannot be expected by themselves to address a massive and growing infrastructure deficit.

The Association of Municipalities of Ontario estimates local municipalities own and operate infrastructure worth nearly half a trillion dollars. The costs to maintain and ultimately replace those assets are so daunting as to be insurmountable without consistent and substantial provincial assistance.

Local municipalities would have to increase property taxes by 8.35 per cent a year for the next 10 years to address the \$60-billion dollar infrastructure deficit. There needs to be considerably less reliance on the property tax base as a revenue source for municipalities, particularly when it comes to capital infrastructure.

Ontario municipalities have been hard hit by the COVID-19 pandemic and are reckoning with increased costs when it comes to delivering public health services including long-term care and ambulance services. There have also been increased costs to implementing health and safety protocols in the workplace while municipalities at the same time are experiencing lost revenue from property tax deferrals.

While our local municipalities appreciated the recent boost your government provided to the Ontario Community Infrastructure Fund and the funding you provide through the Ontario Municipal Partnership Fund, it is not nearly enough to address the ballooning infrastructure deficit and the needs of our residents.

As well, it is difficult for municipalities to properly address asset management planning when the funding envelope can change from year to year and government to government.

Municipalities require a steady and reliable source of funding to best serve the interests of their residents. Existing cost-sharing programs should also be maintained at a stable level.

3.0 Affordable Housing

The need for affordable housing in Essex County is urgent and grows more pressing every day. Not only does Essex County need to construct additional affordable housing units, it needs to refurbish our rapidly deteriorating supply of aging housing stock. The wait list for affordable housing in our region is at more than 5,000 and growing. The demand is there. We need the supply.

The County has invested \$5.1 million over the last three Budgets as part of a five-year capital plan to address our aging housing stock, but significantly more funding is required on an ongoing basis. The affordable housing crisis is a national one affecting every corner of Ontario. It requires a concerted and creative

response from the federal and provincial governments working in partnership with municipalities and the private and non-profit sectors.

Addressing the affordable housing and homelessness crisis requires more than just an infusion of capital dollars, it requires an increase in operating funds to the Community Homelessness Prevention Initiative and other mental health and addictions services programs. A recent survey found that 63 per cent of those experiencing homelessness locally had mental health issues.

Municipal councils are on the front lines when it comes to mental health and addictions issues but cannot address the problem in isolation. A comprehensive and integrated provincial response is required in terms of services, supports, prevention and equitable access.

Municipalities need consistent and substantial provincial funding to continue delivering a broad array of health and human services, including public health, childcare, social assistance, paramedic services, long-term care, social housing and programs combatting homelessness.

4.0 Broadband

Even in Southwestern Ontario, one of Canada's more densely populated areas, there are communities, homes and businesses without reliable internet access. Year after year, kilometres of fibre-optic cables are being laid to close the gaps. The provincial government has been a solid partner in the expansion of broadband in southwestern Ontario but we need to move faster to ensure our residents and rural businesses have the competitive edge they need to succeed in an increasingly digital world.

The pandemic has shown us that a high-speed internet connection is an essential service, whether for work or school or receiving health care. We rely on the internet for an increasing number of daily activities. Rural communities can't be left behind. The internet can help put our residents and businesses on an equal footing with those in large urban areas. We need continued provincial investments to ensure every resident in Essex County has access to fast and reliable high-speed internet, from the farm field to the factory floor

5.0 Climate Change

The County of Essex declared a Climate Emergency in 2019 and followed that up in May of 2021 with an ambitious Regional Energy Plan in partnership with all seven of our local municipalities and our local conservation authority.

The plan was developed over an accelerated timeline of 18 months by a task force, comprised of a broad cross-section of community and industry stakeholders, that only held virtual meetings.

Work on the plan was funded through provincial grant money but we will also need financial support from the Province to achieve the plan's laudable goals, which include an increase in community-wide energy efficiency of at least 50 per cent by 2041 over 2019 levels and a reduction in greenhouse gas emissions of at least 60 per cent by 2041 over 2019 levels.

Essex County is surrounded on three sides by water and our residents are experiencing first-hand the effects of climate change in the form of flooding, shoreline erosion and the increased frequency of severe weather events.

The challenges of a warming climate bring opportunities in the form of new jobs, increased energy efficiency and the repatriation of energy dollars that flow out west. The County of Essex can only capitalize on these transformational economic opportunities with financial support from a meaningful partnership with the Province.

6.0 Municipal Liability and Insurance Costs

The skyrocketing cost of municipal insurance has continued unabated during the pandemic, with many municipalities reporting increases greater than 20 per cent. This increase is being borne by the property tax base and it is unsustainable. It is diverting precious resources away from other priorities, like providing top notch services and programs to residents, solid asset management planning and staff training and development.

While these increasing costs are being fueled by multiple factors, the primary issue is Ontario's joint and several liability regime, which makes municipal governments the insurers of last resort in instances where they are not primarily responsible for an incident. This system is unfair to property taxpayers who have to pay substantial damages even when a municipality is found at minimal fault.

Potential solutions to rising insurance costs that could be explored include a provincial fund that could limit municipal exposure and the pooling of insurance amongst municipalities to lower costs. Reforming the joint and several liability regime alone could save the municipal sector \$27 million in insurance costs and that money could be directed to projects and priorities that improve the everyday lives of residents.



Administrative Report

Office of the Director, Financial Services/Treasurer

To: Warden McNamara and Members of Essex County Council

From: Sandra Zwiers, MAcc, CPA, CA
Director, Financial Services/Treasurer

Date: Wednesday, March 02, 2022

Subject: 2022 Tax Policy Discussion and Recommendations

Report #: 2022-0302-FIN-R02-SZ

Purpose

To provide recommendations to County Council regarding 2022 Property Tax Policies for the County of Essex.

Background

In accordance with Section 308 of the Municipal Act, 2001, as amended, the County of Essex is responsible for establishing the tax ratios and property tax policy for the local municipalities within the geographic boundaries of the County of Essex for the current year. Following the approval of the Corporation's annual Budget, an administrative report is prepared to present recommendations for County Council to set the Tax Policy it and all local municipalities will follow to determine the relative tax burden of each class of property for the current taxation year.

At the October 7, 2020 Regular Meeting of County Council, a recommendation, in principle, was approved that provided for the phased reduction of the multi-residential tax ratio over a four-year period. Beginning in 2021, the multi-residential tax ratio was reduced by 0.21385 annually, and reductions will continue until parity with the new multi-residential tax class is reached in 2024. The multi-residential ratio reduction is the only ratio change being recommended for 2022.

In January 2022, the regional treasurer and tax collector group convened to review existing tax policies and consider optional tax tools for the 2022

taxation year. The recommendations contained in this report reflect the unanimous support by representatives from all seven local municipalities.

Discussion

The regional group reviewed a number of tax policies and bylaws. The following discussion summarized the issues and recommendations made by the group.

Part One – Current Value Assessment (CVA)

As a result of the COVID-19 pandemic, the Ministry of Finance postponed the 2020 Assessment Update. During 2021 it was announced that the postponement would continue for the 2022 and 2023 taxation years. Properties continue to be captured at their January 1, 2016 assessment value.

A comparison of the 2021 and 2022 returned rolls shows a 2.08% increase in raw assessment for the County. The most notable growth occurred in the residential, new construction and farmland classes. The residential class increased in raw assessment by \$467,553,934, the new construction class by \$30,970,200 and the farmland class by \$13,523,884.

Part Two – Tax Tools & Initiatives

Small-Scale On-Farm Business Subclass

The Provincial Fall Economic Statement included changes to this optional subclass program. The assessment threshold was increased from \$50,000 to \$100,000. A review of the program by the regional group reaffirmed the position previously taken that this program, while benefitting a very small group of properties, continues to exclude the majority of others and creates a tax shift primarily onto the residential class. Unlike other jurisdictions in the province, Essex County is not experiencing a tax shift onto the farm class. It's actually seeing the opposite. Adding this optional subclass adds complexity to the taxation system, division among properties in the farm class and creates a significant amount of administrative work for tax departments that are already at capacity. Regardless of whether a municipality adopts the optional subclass, these properties will see financial relief due to the fact the province applies a reduced business education tax rate to these eligible properties.

Optional Small Business Class

In May 2021, the Province released the regulation related to the implementation of an optional small business class. The primary objective of the optional class is to assist municipalities that have gross assessment inequities among their commercial properties. As an example, a 50-year-old barber shop in the heart of downtown Toronto is assessed using the same methodology as the skyscraper it is adjacent to. The result is an assessment value that generates exorbitant property taxes when compared to the same small barber shop in other areas of the municipality. The authority to establish a custom designed optional small business class to separate out properties in these unique situations has been a desire of large urban municipalities for many years. The regional group evaluated the inventory of commercial properties to identify if similar gross assessment inequities exist in our region. None were found. A jurisdictional scan of other municipalities outside of the GTA revealed municipalities are not adopting this small business class.

Because it was released during the pandemic, the optional small business class tax tool has often incorrectly been perceived to be a financial relief measure to address COVID pressures. While the tool does have the effect of capping the property taxes paid by eligible commercial properties, its impacts are long lasting to the taxation system and are not meant to be temporary in nature. The design of the tool is to address systemic assessment inequities and not short-term pandemic financial hardship.

The regional group unanimously recommends against implementing the optional small business class.

Vacant Home Tax

The City of Windsor recently announced its plans to pursue a vacant home tax. A program of this type is designed to incentivize owners of vacant residential property to actively rent or sell their unused properties to increase the supply of housing. If a property remains vacant for a specified period of time a penalty is charged. A program of this design can also be used to deter speculative buying of residential properties.

Based on discussions with the regional group, general supply of housing is an issue but vacant residential housing is not. The regional group does not recommend the implementation of a vacant home tax.

Part Three – Tax Assistance Programs

Pandemic Relief Measures

A number of financial relief measures were implemented in 2020 to help support taxpayers. These measures included:

- Waiving of late fees/penalties
- Moratorium on tax sale proceedings
- Payment due date extensions
- Moratorium on utility shut offs due to non-payment
- Small business grant programs

At the County level, leniency was granted to the local municipalities in the form of quarterly level payment extensions and the waiving of late fees/penalties. The unified approach to supporting positive cashflow for all County municipalities was well received and allowed for the uninterrupted provision of critical municipal services.

By the end of 2020, the regional group determined the financial relief measures were no longer needed. The provincial and federal levels of government came forward with relief programs that directly supported individuals and businesses and alleviated the burden on local municipalities.

At the regional meeting in January 2022, the group confirmed there is no immediate need to reinstate pandemic financial relief measures.

Essex County Tax Assistance Program for Low-Income Seniors and Low-Income Persons with Disabilities (By-law 2021-06)

Section 319 of the Municipal Act 2001, S.O. 2001 c.25 as amended, provides that, for the purposes of relieving financial hardship, a municipality, other than a lower tier municipality, shall pass a by-law providing for deferrals or cancelation of, or other relief in respect of, all or part of a tax increase on property in the residential class for persons assessed as owners who are, or whose spouses are low-income seniors as defined in the by-law or low-income persons with disabilities as defined in the by-law. The maximum amount that an eligible applicant would be able to receive, according to the provisions in the Act, would be the difference between the total taxes for the property in the current year less the total taxes for that property in the most recent reassessment year. The upper tier municipality may opt to provide some relief that is less than the maximum amount, albeit some type of tax relief program is mandatory under Section 319. The County of Essex has had

a tax assistance program for low-income seniors and low-income persons with disabilities in place since 1998.

This program is reviewed annually by the regional group. In 2021, an amendment was passed to remove the eligibility requirement that an applicant's tax account must not be in arrears. Feedback from the local level suggests there has been a corresponding increase in applications to this program. The regional group recommends continuation of this program as amended.

Essex County Charity Rebate Program

Section 361 of the Municipal Act 2001, S.O. 2001, c.25 as amended, mandates an upper tier or single tier municipality to pass a by-law implementing rebate policies of at least 40% for registered charities and similar charitable and non-profit organizations, for the purpose of providing relief from taxes on properties occupied in the commercial or industrial property tax class. Section 361 also provides an option to extend this rebate program to charities and similar organizations occupying property that is not assessed in the commercial and industrial property classes.

The Essex County Charity Rebate Program has been in place since 1998 and provides a rebate of 40% of taxes paid by eligible charities and similar organizations that occupy property in the commercial and industrial property tax class and that make application.

This program is reviewed annually by the regional group. There are no changes to this program being recommended for 2022 and no amendments to By-law 16-2007, which sets out the eligibility criteria and process for applying for this Tax Assistance program.

Section 357 Rebates due to Sickness and Extreme Poverty

The Corporation currently does not have a rebate program addressing financial hardship due to sickness and extreme poverty. Consensus could not be reached at the regional level as to whether a rebate program for this purpose is warranted. A cursory survey identified some larger urban municipalities have prescriptive rebate programs while other, smaller municipalities have chosen to delegate relief authority to the Assessment Review Board. The regional group will continue to monitor the level of interest in this rebate program and Administration will report to Council as appropriate.

Financial Implications

The proposed tax policy recommendations contained in this report reflect tax ratios and programs that consider the principles of fairness, affordability and equity in support of the continued long-term fiscal sustainability of the Corporation and its local municipalities.

Consultations

Regional Treasurers and Tax Collectors

Peter Frise, Municipal Tax Equity Consultants

Tracy Pringle, Municipal Property Assessment Corporation

Jana Thiessen, Municipal Property Assessment Corporation

Policy Department, Municipal Finance Officers Association

Recommendation

That Essex County Council adopt the tax ratios as set out in Bylaw 2022-06, for the 2022 taxation year;

And further that the reductions for sub-classes for excess commercial, excess industrial and vacant industrial land be set at 30%, 35% and 35% respectively;

And further that the Essex County Tax Assistance Program for Low-Income Seniors and Low-Income Persons with Disabilities established under By-law 04-2004 and amended under By-law 2021-05 continue with no amendments;

And further that the Essex County Charity Tax Rebate Program established under By-law 16-2007 continue with no amendments.

Approvals

Respectfully Submitted,

Sandra Zwiers

Sandra Zwiers, MAcc, CPA, CA, Director, Financial Services/Treasurer

Concurred With,

Mike Galloway

Mike Galloway, MBA, CMO, Chief Administrative Officer

Appendix Number	Title
A	Bylaw 2022-06 A By-law to establish tax policy and levy property taxes for the year 2022.



Administrative Report

Office of the Director, Infrastructure & Planning Services

To: Warden McNamara and Members of Essex County Council

From: Allan Botham, P.Eng.
Director, Infrastructure & Planning Services

Date: Wednesday, March 02, 2022

Subject: Tender Summary – 2022 Rehabilitation – Hot Mix over CIREAM

Report #: 2022-0302-ISD-R06-AB

Purpose

The purpose of this report is to provide County Council information and recommendations pertaining to tender results for road rehabilitations to be undertaken as part of the 2022 Rehabilitation Program.

Background

Upon approval of the 2022 Rehabilitation Program, tenders were published for the annual Hot Mix Asphalt over Cold In Place Recycling with Expanded Asphalt Mix (CIREAM) component.

Integral, planned, projects under the County Wide Active Transportation budget, such as paved shoulders, were included in the subject contract. Therefore, road rehabilitation and shoulder construction will occur at the same time. Two opportunities occurred this year on County Road 50 and are identified as 191/895 and 203/898 in attached Appendix A. All County Road project segments are presented in Table 1.

In support of regional cooperation, the tender documents include items for asphalt rehabilitation for the Town of Essex on North Malden Road in the amount of \$395,000. Upon completion the cost of work on Malden Road will be invoiced to the Town of Essex.

Table 1 – Hot Mix Asphalt over CIREAM

Road Segment	Location Description	Length (km)	Paved Shoulder (km)
County Road 9	County Road 20 to South Side Road	1.9	Not Applicable
County Road 11	County Road 8 to Highway 3	5.2	Not Applicable
County Road 11	County Road 18 to County Road 12	1.8	Not Applicable
County Road 20	100m East of Sunset to Ferriss Road	1.3	Not Applicable
County Road 29	South Talbot to County Road 34	1.8	Not Applicable
County Road 46	Rochester Townline to County Road 31	3.5	Not Applicable
County Road 50	7 th Conc. To Collison Side Road	1.4	Existing
County Road 50	Dunn Road to Dahinda	1.3	Existing
County Road 23	Gosfield Townline to County Road 8	1.5	Not Applicable

Discussion

A summary of the tenders received is presented in Table 2. All amounts do not include H.S.T.

Table 2 – Hot Mix Asphalt over CIREAM

Vendor	Submitted Value
Engineer's Estimate	\$3,900,000.00
Coco Paving Inc.	\$3,875,831.00
Mill-Am Corporation	\$4,541,745.00

The tender results are aligned with the Engineer's estimate.

The tenders were reviewed for compliance with the specifications and mathematical accuracy.

Financial Implications

The Hot Mix Asphalt over CIREAM project is expected to be completed within the approved budgets of the 2022 Rehabilitation Program and the 2022 Paved Shoulder Program.

Consultations

Preparation of the subject tender was done in consultation with the office of Procurement & Compliance, and Administration at the Town of Essex.

Recommendation

That Essex County Council approve the report Tender Summary - 2022 Rehabilitation, Hot Mix Asphalt over CIREAM Program and award the contract to Coco Paving Inc. for a total tender amount of \$3,875,831.00 plus HST.

Approvals

Respectfully Submitted,

Allan Botham

Allan Botham, P.Eng., Director, Infrastructure & Planning Services

Concurred With,

Mike Galloway

Mike Galloway, MBA, CMO, Chief Administrative Officer

Appendix Number	Title
Appendix A	Location Map – Hot Mix over CIREAM

United States
of America

Lake St. Clair

City of Windsor

Lakeshore

Municipality of
Chatham-Kent

LaSalle

Tecumseh

Amherstburg

Essex

Kingsville

Leamington

Lake Erie



2022 Project Map - Hot Mix over CIREAM



County of
Essex



County Roads

Kings Highways

Railway

CIR & Pave



Administrative Report

Office of the Director, Infrastructure & Planning Services

To: Warden McNamara and Members of Essex County Council

From: Allan Botham, P.Eng.
Director, Infrastructure & Planning Services

Date: Wednesday, March 02, 2022

Subject: Tender Summary – 2022 Rehabilitation – Hot Mix Overlay and Mill and Pave

Report #: 2022-0302-ISD-R07-AB

Purpose

The purpose of this report is to provide County Council Information and recommendations pertaining to tender results for road rehabilitations to be undertaken as part of the 2022 Rehabilitation Program.

Background

Upon approval of the 2022 Rehabilitation Program, tenders were published for Hot Mix Overlay and Mill and Pave projects. A list of road segments included in the subject tender is provided in Table 1.

In support of regional cooperation, the tender documents include provisional items for asphalt rehabilitation on Connecting Link portions of: County Road 20 (Front Road) in the Town of LaSalle, and County Road 16 (Alma Street) in the Town of Amherstburg.

Table 1 – Hot Mix Overlay and Mill and Pave

Project #	Road Segment	Location Description	Length (km)
192	County Road 2	Maple Ave. to St. Clair Road	3.2
193	County Road 8	County Road 15 to County Road 19	2.5
194	County Road 14	County Road 1 to County Road 37	3.7
195/896	County Road 18	County Road 11 to County Road 9	2.5
196/897	County Road 18	Coulter Road to County Road 11	5.9
197	County Road 37	Mersea Road 6 to Mersea Road 7	1.4
198	County Road 37	South Middle Road to County Road 46	1.3
199	County Road 42	County Road 35 to Rochester Townline	3.7
200	County Road 46	County Road 23 to Lakeshore Road 203	3.6
201	County Road 5	Texas Road to County Road 10	2.1
205	County Road 8	County Road 37 to Highway 77	3.9
207	County Road 27	County Road 8 to 350m northerly	0.35

Project #	Road Segment	Location Description	Length (km)
209	County Road 50	Conservation Blvd. to Cedar Creek	1.3
210	County Road 50	Lombard to Park Street	2.1
178	County Road 16	Tofflemire Court to County Road 20	1.1
777	County Road 20	ETR to Turkey Creek	.95
3802		Sun Parlor Home	

Discussion

A summary of the tender prices received is presented below in Table 2. All amounts do not include H.S.T.

Table 2 – Hot Mix Overlay and Mill and Pave

Vendor	Submitted Value
Engineer's Estimate	\$7,600,000.00
Mill-Am Corporation	\$7,627,310.00
Coco Paving Inc.	\$7,800,231.00

The tender results are aligned with the Engineer's Estimate.

The tenders were reviewed for compliance with the specifications and mathematical accuracy.

Financial Implications

The Hot Mix Overlay and Mill and Pave project is expected to be completed within the approved 2022 budgets of the Road Rehabilitation Program and the Sun Parlor Home.

Consultations

Preparation of the subject tender was done in consultation with the office of Procurement & Compliance, and Administration at the Town of LaSalle and the Town of Amherstburg.

Recommendation

That Essex County Council approve the report for the Tender Summary, 2022 Rehabilitation, Hot Mix Overlay and Mill and Pave, and award the contract to Mill-Am Corporation, for a total tender amount of \$7,627,310.00 plus HST.

Approvals

Respectfully Submitted,

Allan Botham

Allan Botham, P.Eng., Director, Infrastructure & Planning Services

Concurred With,

Mike Galloway

Mike Galloway, MBA, CMO, Chief Administrative Officer

Appendix Number	Title
Appendix A	Location Map – Hot Mix Overlay and Mill and Pave

United States
of America

Lake St. Clair

City of Windsor

Lakeshore

LaSalle

Tecumseh

Amherstburg

Essex

Kingsville

Leamington

Municipality of
Chatham-Kent

Lake Erie

2022 Project Map - Hot Mix Overlay and Mill & Pave



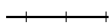
County of
Essex



County Roads



Kings Highways



Railway

Mill and Pave

Overlay (HM)

February 2022
Page 138 of 153



0 2.5 5 7.5 10
Kilometers

County Road 20 and County Road 23 Notice of Motion from February 16, 2022

Whereas, safe roads and communities are matters of concern for everyone;

And Whereas, in 2020 the Town of Kingsville Council noted a safety concern at the intersection of County Road 20 and County Road 23;

And Whereas, in 2021 this County Council did address a safety concern at an Albuna Townline intersection;

And Whereas, a motion was passed at the Town of Kingsville Council table directing the Mayor and Deputy Mayor to bring forward a motion as follows:

That a controlled intersection at County Road 20 and County Road 23 be requested as a top priority for the County of Essex; and

That Essex County Council consider and debate the best options moving forward for the intersection located at County Road 20 and County Road 23, considering the option of a Controlled intersection; and

That should County Council wish to seek expert advice and guidance from our Director of Infrastructure services, that a report be prepared on the subject and brought forward for County Council to consider.



The Corporation of the County of Essex

By-Law Number 2022-06

A By-law to establish tax policy and levy property taxes for the year 2022.

Whereas the Corporation of the County of Essex (hereinafter referred to as the County of Essex) is designated as an upper-tier municipality under Municipal Act, 2001, S.O. 2001 c.25, as amended (hereinafter referred to as the "Municipal Act");

And Whereas Section 289 of the Municipal Act provides that the Council of an upper-tier municipality shall, in each year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the upper-tier municipality;

And Whereas Section 308 of the Municipal Act provides that each upper-tier municipality shall establish tax ratios for each prescribed property class that will apply for both upper-tier and local municipal purposes;

And Whereas Section 313 of the Municipal Act provides that each upper-tier shall establish tax rate reductions pursuant to prescribed property subclasses that will apply for both upper-tier and local municipal purposes;

And Whereas Section 311 of the Municipal Act provides for the establishment of tax rates to be levied for upper-tier municipal purposes, estimates of the amounts those rates will raise within each local area municipality, and the structure of installments by which those estimates will be paid to the County of Essex;

And Whereas property classes and property subclasses have been prescribed pursuant to Sections 7 and 8 of the Assessment Act, R.S.O. 1990, cA31, as amended (hereinafter referred to as the "Assessment Act");

And Whereas all property assessment rolls on which the 2020 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act;

Now therefore in respect of the 2022 taxation year, The Council of the Corporation of the County of Essex hereby enacts as follows:

- 1) That the County of Essex has prepared and adopted estimates of all sums required to be raised against rateable property during the year for its own purposes totaling \$116,476,170 pursuant to Section 289 of the Municipal Act as detailed in Schedule 1 attached hereto and forming part of this by-law.
- 2) That the tax ratios to apply for upper-tier and local municipal purposes for each of the property classes shall be:
 - a) 1.000000 for the residential property class;
 - b) 1.100000 for the new multi-residential class;
 - c) 0.250000 for the farmland class;
 - d) 0.250000 for the managed forest class;
 - e) 1.527700 for the multi-residential class;
 - f) 1.069447 for the commercial broad class;
 - g) 1.082044 for the commercial residual class;
 - h) 1.082044 for the office building class;
 - i) 0.582500 for the parking lot / vacant land class;
 - j) 2.142551 for the industrial broad class;
 - k) 1.942500 for the industrial residual class;
 - l) 2.686100 for the large industrial class;
 - m) 1.047098 for the landfill class; and
 - n) 1.303000 for the pipeline class;
- 3) That the tax rates that would otherwise be levied for upper-tier and local municipal purposes for the subclasses prescribed under paragraph 1 of Subsection 8(1) of the Assessment Act shall be reduced as follows;

- a) For the first subclass of farmland awaiting development in the residential/farm property class by 75 per cent;
 - b) For the first subclass of farmland awaiting development in all other classes by the percentage required so that the tax rate matches the tax rate for the first subclass of the residential/farm property class;
 - c) For the second subclass of farmland awaiting development for all property classes by 75 per cent.
- 4) That the tax rates that would otherwise be levied for upper-tier and local municipal purposes for the subclasses prescribed under paragraphs 2 and 3 of Subsection 8(1) of the Assessment Act shall be reduced as follows;
- a) By 30 per cent for the commercial excess land subclass;
 - b) By 35 per cent for the industrial vacant land subclass; and
 - c) By 35 per cent for the industrial excess land subclass.
- 5) That each local area municipality within the County of Essex shall levy on all property rateable for the upper-tier purposes the tax rates set out in Schedule 2A attached hereto and forming part of this by-law.
- 6) That each local area municipality within the County of Essex shall levy on all property eligible for the payment in lieu of taxation for upper-tier purposes the rates set out in Schedule 2B attached hereto and forming part of this by-law.
- 7) That in accordance with subsection 311(11) of the Municipal Act, the County of Essex has prepared estimates of the taxes to be raised for upper-tier municipal purposes within each local area municipality and said estimates are set out in Schedule 3A attached hereto and forming part of this by-law.
- 8) That the County of Essex has prepared estimates of the payments in lieu of tax for upper-tier municipal purposes within each local area municipality and said estimates are set out in Schedule 3B attached hereto and forming part of this by-law.

- 9) That pursuant to Sections 311 and 322 of the Municipal Act, and Ontario Regulation 382/98 made under that Act, the amounts raised by the local area municipalities in accordance with this by-law shall be paid to the County in accordance with Schedule 4 attached hereto and forming part of this by-law, which reflects the following;

Instalment Due Date	Instalment Amount
March 31	25 per cent of the amount required for County purposes for the prior year, less 50% of the County portion of tax relief under the County Tax Assistance Program in that year
June 30	50 per cent of the amount required for County purposes for the year less the amount of the instalment due March 30
September 30	25 per cent of the amount required for County purposes for the year
December 15	The balance of the amount required for County purposes for the year including prescribed adjustments that may be made subsequent to the establishment of estimates for the year

- 10) That pursuant to Section 315 of the Municipal Act, the County share of amounts received by local area municipalities in respect to certain railway and power utility lands shall also be paid to the County of Essex in accordance with the payment schedule identified in Schedule 4 of this by-law.
- 11) That pursuant to Subsection 311(19) of the Municipal Act a lower tier municipality that fails to make any payment or portion thereof, as

provided in this by-law shall pay to the County of Essex interest on the amount in default at a rate equivalent to the prime rate of interest charged by the Canadian Imperial Bank of Commerce during the default period, or at the rate of 15% per annum, whichever is the lesser.

- 12) This By-law shall come into force and take effect after the final passing.

Read a first, second and third time and Finally Passed this 2nd day of March, 2022.

Gary McNamara, Warden

Mary S. Birch, Clerk

Clerk's Certificate

I, Mary S. Birch, Clerk of the Corporation of the County of Essex, do hereby certify that the foregoing is a true and correct copy, of **By-law Number 2022-06** passed by the Council of the said Corporation on the **2nd**, day of **March, 2022**.

Mary S. Birch, Clerk
Corporation of the County of Essex

By-Law 2022-06
Schedule 1

Detail	Department	2021 Budget (restated)	2021 Projection (unaudited)	2022 Budget
Net Operating Expenditures	Community Services	545,430	532,700	538,200
Net Operating Expenditures	Sun Parlor Home	9,518,780	9,315,800	9,811,100
Net Operating Expenditures	Emergency Medical Services	10,922,080	10,696,800	12,015,600
Net Operating Expenditures	Infrastructure Services	11,716,500	11,636,910	11,839,000
Net Operating Expenditures	Library Services	4,846,910	4,846,950	4,975,700
Net Operating Expenditures	General Government Services	3,628,110	3,230,450	4,267,000
Net Operating Expenditures	External Commitments	32,762,040	32,994,780	34,548,070
Net Operating Expenditures	Operating Surplus	0	685,460	0
Operating Expenditures	Total	73,939,850	73,939,850	77,994,670
Net Capital Expenditures	Community Services	1,650	2,400	2,000
Net Capital Expenditures	Sun Parlor Home	1,526,000	1,536,000	1,535,300
Net Capital Expenditures	Emergency Medical Services	1,662,560	1,421,200	1,227,900
Net Capital Expenditures	Infrastructure Services	31,974,390	31,926,850	32,199,000
Net Capital Expenditures	Library Services	1,022,940	1,022,900	1,050,500
Net Capital Expenditures	General Government Services	2,368,100	2,368,100	2,466,800
Net Capital Expenditures	Capital Surplus	0	278,190	0
Capital Expenditures	Total	38,555,640	38,555,640	38,481,500
Total Department Requirement	Community Services	547,080	535,100	540,200
Total Department Requirement	Sun Parlor Home	11,044,780	10,851,800	11,346,400
Total Department Requirement	Emergency Medical Services	12,584,640	12,118,000	13,243,500
Total Department Requirement	Infrastructure Services	43,690,890	43,563,760	44,038,000
Total Department Requirement	Library Services	5,869,850	5,869,850	6,026,200
Total Department Requirement	General Government Services	5,996,210	5,598,550	6,733,800
Total Department Requirement	External Commitments	32,762,040	32,994,780	34,548,070
Total Department Requirement	Overall County Surplus	0	963,650	0
Total	County Requirement	112,495,490	112,495,490	116,476,170

By-Law 2022-06
Schedule 2A

Property Class / Subclass	RTCRTQ	Tax Ratio	Subclass Discount	Weighted Ratio	County Tax Rate	CVA (\$)	County Levy (Taxable) (\$)
Residential	RT	1.000000	0.00	1.00000000	0.00496761335	19,115,957,352	94,960,685
Residential	RH	1.000000	0.00	1.00000000	0.00496761335	179,000	889
Residential First Subclass of Farmland Awaiting Development	R1	1.000000	0.75	0.25000000	0.00124190334	15,295,800	18,996
Farmland	FT	0.250000	0.00	0.25000000	0.00124190334	2,912,850,626	3,617,479
Managed Forest	TT	0.250000	0.00	0.25000000	0.00124190334	6,414,700	7,966
New Multi-Residential	NT	1.100000	0.00	1.10000000	0.00546437469	11,279,500	61,635
Multi-Residential	MT	1.527700	0.00	1.52770000	0.00758902291	154,196,800	1,170,203
Commercial Residual	CT	1.082044	0.00	1.08204400	0.00537517622	1,003,053,031	5,391,587
New Commercial	XT	1.082044	0.00	1.08204400	0.00537517622	305,886,942	1,644,196
Shopping Centre	ST	1.082044	0.00	1.08204400	0.00537517622	141,231,820	759,146
New Shopping Centre	ZT	1.082044	0.00	1.08204400	0.00537517622	27,030,600	145,294
Commercial	CH	1.082044	0.00	1.08204400	0.00537517622	1,727,500	9,286
Commercial Excess Land	CU	1.082044	0.30	0.75743080	0.00376262335	21,125,008	79,485
New Commercial Excess Land	XU	1.082044	0.30	0.75743080	0.00376262335	2,347,900	8,834
Shopping Centre Excess Land	SU	1.082044	0.30	0.75743080	0.00376262335	151,700	571
New Shopping Centre Excess Land	ZU	1.082044	0.30	0.75743080	0.00376262335	149,600	563
Commercial First Subclass of Farmland Awaiting Development	C1	1.082044	0.77	0.24995216	0.00124166571	5,731,100	7,116
Commercial Small Scale On-Farm Business Sub-Class	C7	1.082044	0.00	1.08204400	0.00537517622	56,000	301
New Commercial Small Scale On-Farm Business Sub-Class	X7	1.082044	0.00	1.08204400	0.00537517622	100,500	540
Office Building	DT	1.082044	0.00	1.08204400	0.00537517622	3,434,416	18,461
New Office Building	YT	1.082044	0.00	1.08204400	0.00537517622	5,411,000	29,085
New Office Building Excess Land	YU	1.082044	0.30	0.75743080	0.00376262335	27,500	103
Parking Lot/Vacant land	GT	0.582500	0.00	0.58250000	0.00289363478	1,844,000	5,336
Commercial Vacant Land	CX	0.582500	0.00	0.58250000	0.00289363478	38,131,600	110,339
Industrial Residual	IT	1.942500	0.00	1.94250000	0.00964958893	292,373,712	2,821,286
New Industrial	JT	1.942500	0.00	1.94250000	0.00964958893	154,978,100	1,495,475
Industrial	IH	1.942500	0.00	1.94250000	0.00964958893	2,067,900	19,954
Industrial Excess Land	IU	1.942500	0.35	1.26262500	0.00627223281	9,179,900	57,578
New Industrial Excess Land	JU	1.942500	0.35	1.26262500	0.00627223281	1,343,600	8,427
Industrial Excess Land Shared PIL	IK	1.942500	0.35	1.26262500	0.00627223281	210,300	1,319
Industrial Vacant Land	IX	1.942500	0.35	1.26262500	0.00627223281	25,595,500	160,541
Industrial Vacant Land Shared PIL	IJ	1.942500	0.35	1.26262500	0.00627223281	71,500	448
Industrial First Subclass of Farmland Awaiting Development	I1	1.942500	0.87	0.24999975	0.00124190210	843,600	1,048
Industrial Small Scale On-Farm Business Sub-Class	I7	1.942500	0.00	1.94250000	0.00964958893	193,400	1,866
New Industrial Small Scale On-Farm Business Sub-Class	J7	1.942500	0.00	1.94250000	0.00964958893	151,000	1,457
Large Industrial	KT	2.686100	0.00	2.68610000	0.01334350622	80,714,600	1,077,016
New Large Industrial	LT	2.686100	0.00	2.68610000	0.01334350622	91,156,900	1,216,353
New Large Industrial Excess Land	KU	2.686100	0.35	1.74596500	0.00867327904	1,230,800	10,675
Large Industrial Excess Land	LU	2.686100	0.35	1.74596500	0.00867327904	2,221,700	19,269
Pipeline	PT	1.303000	0.00	1.30300000	0.00647280020	152,549,000	987,419
Total Taxable						24,588,495,507	115,928,230

By-Law 2022-06
Schedule 2B

Property Class / Subclass	RTC RTQ	Tax Ratio	Subclass Discount	Weighted Ratio	County Tax Rate	CVA	County Levy (Payment in Lieu)
Residential	RF	1.000000	0.00	1.00000000	0.00496761335	7,193,520	35,735
Residential	RG	1.000000	0.00	1.00000000	0.00496761335	5,564,000	27,640
Residential	RP	1.000000	0.00	1.00000000	0.00496761335	807,400	4,011
Farm	FP	0.250000	0.00	0.25000000	0.00124190334	0	0
Commercial Residual	CF	1.082044	0.00	1.08204400	0.00537517622	68,501,700	368,209
Commercial Residual	CG	1.082044	0.00	1.08204400	0.00537517622	6,073,100	32,644
Commercial Residual	CP	1.082044	0.00	1.08204400	0.00537517622	1,900	10
Excess Land	CV	1.082044	0.30	0.75743080	0.00376262335	31,800	120
Parking Lot / Vacant Land	GF	0.582500	0.00	0.58250000	0.00289363478	160,000	463
Parking Lot / Vacant Land	CZ	0.582500	0.00	0.58250000	0.00289363478	207,100	599
Parking Lot / Vacant Land	CY	0.582500	0.00	0.58250000	0.00289363478	507,500	1,469
Industrial Residual	IG	1.942500	0.00	1.94250000	0.00964958893	0	0
Vacant Land	IY	1.942500	0.35	1.26262500	0.00627223281	2,600	16
Landfill	HF	1.047098	0.00	1.04709800	0.00520157800	2,135,600	11,108
Total Payment in Lieu						91,186,220	482,023

By-Law 2022-06
Schedule 3A

Property Class	Amherstburg	Essex Town	Kingsville	Lakeshore	LaSalle	Leamington	Tecumseh	County Wide
Residential	11,157,473	8,412,570	10,969,971	23,023,668	18,507,973	10,353,912	12,555,003	94,980,570
Farm	230,333	432,676	820,748	886,996	48,530	1,055,904	142,292	3,617,479
Managed Forest	681	4,036	972	970	64	1,043	201	7,966
Multi-Residential	185,050	111,884	181,843	45,448	65,759	470,421	171,434	1,231,838
Commercial Residual	837,959	705,172	992,139	1,280,095	850,084	1,475,043	1,906,427	8,046,920
Office Building	0	0	0	3,089	0	26,823	17,737	47,649
Parking Lot/Vacant Land	13,576	19,183	6,041	31,072	17,313	17,022	11,470	115,675
Industrial Residual	358,136	233,124	344,590	1,062,149	242,242	527,901	1,801,258	4,569,401
Large Industrial	0	237,234	163,797	1,601,222	107,357	99,413	114,290	2,323,313
Pipeline	83,078	69,091	164,170	353,454	71,609	151,256	94,762	987,419
Total Taxable	12,866,287	10,224,969	13,644,271	28,288,161	19,910,930	14,178,739	16,814,873	115,928,230

By-Law 2022-06
Schedule 3B

Property Class	Amherstburg	Essex Town	Kingsville	Lakeshore	LaSalle	Leamington	Tecumseh	County Wide
Residential	12,961	31,474	235	12,059	6,531	807	3,317	67,385
Farm	0	0	0	0	0	0	0	0
Commercial Residual	64,242	82,388	71,797	69,079	7,458	85,234	22,853	403,050
Parking Lot / Vacant Land	0	0	0	0	463	0	0	463
Industrial Residual	16	0	0	0	0	0	0	16
Landfill	0	11,108	0	0	0	0	0	11,108
Total Payment In Lieu	77,220	124,971	72,032	81,139	14,452	86,041	26,170	482,023

By-Law 2022-06
Schedule 4

Estimates/ Instalments	Amherstburg	Essex Town	Kingsville	Lakeshore	LaSalle	Leamington	Tecumseh	County Wide
<i>2021 Levy as Adjusted</i>	<i>\$12,436,263</i>	<i>\$9,920,692</i>	<i>\$13,170,407</i>	<i>\$27,436,566</i>	<i>\$19,211,163</i>	<i>\$13,792,292</i>	<i>\$16,528,107</i>	<i>\$112,495,490</i>
2022 Taxable Levy Estimate	\$12,866,287	\$10,224,969	\$13,644,271	\$28,288,161	\$19,910,930	\$14,178,739	\$16,814,873	\$115,928,230
2022 PIL Estimate	\$77,220	\$124,971	\$72,032	\$81,139	\$14,452	\$86,041	\$26,170	\$482,023
2022 Linear Property Estimate	\$1,717	\$180	\$4,636	\$53,984	\$1,663	\$0	\$3,737	\$65,917
Total County Estimate	\$12,945,224	\$10,350,120	\$13,720,938	\$28,423,284	\$19,927,045	\$14,264,779	\$16,844,780	\$116,476,170
Payment 1, Due Mar. 31	\$3,109,066	\$2,480,173	\$3,292,602	\$6,859,142	\$4,802,791	\$3,448,073	\$4,132,027	\$28,123,873
Payment 2, Due Jun. 30	\$3,363,546	\$2,694,887	\$3,567,867	\$7,352,500	\$5,160,732	\$3,684,317	\$4,290,363	\$30,114,213
Payment 3, Due Sep. 30	\$3,236,306	\$2,587,530	\$3,430,235	\$7,105,821	\$4,981,761	\$3,566,195	\$4,211,195	\$29,119,043
Payment 4, Due Dec. 15	\$3,236,306	\$2,587,530	\$3,430,235	\$7,105,821	\$4,981,761	\$3,566,195	\$4,211,195	\$29,119,043



The Corporation of the County of Essex

By-Law Number 2022-07

A By-law to Confirm the Proceedings of the Council of the Corporation of the County of Essex for March 2, 2022.

Whereas under the Section 5(1) of the Municipal Act, 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

Whereas under Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise; and,

Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the County of Essex, at this meeting be confirmed and adopted by by-law;

Now therefore the Council of the Corporation of the County of Essex hereby enacts as follows:

- 1) That the actions of the Council of The Corporation of the County of Essex in respect of all recommendations in reports of committees, all motions and resolutions and all other action passed and taken by the Council of The Corporation of the County of Essex, documents and transactions entered into during the March 2, 2022, Regular and Closed Meetings of Council, is hereby adopted and confirmed as if the same were expressly embodied in this By-law.
- 2) That the Warden and proper officials of The Corporation of the County of Essex are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the County of Essex during the said March 2, 2022, Regular and Closed Meetings referred to in Section 1 of this By-law.

- 3) That the Warden and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of The Corporation of the County of Essex to all documents referred to in said Section 1.

This By-law shall come into force and take effect after the final passing

Read a first, second and third time and Finally Passed this 2nd day of March, 2022.

Gary McNamara, Warden

Mary S. Birch, Clerk

Clerk's Certificate

I, Mary S. Birch, Clerk of the Corporation of the County of Essex, do hereby certify that the foregoing is a true and correct copy, of **By-law Number 2022-07** passed by the Council of the said Corporation on **March 2, 2022**.

Mary S. Birch, Clerk
Corporation of the County of Essex