

Essex County Council Regular Meeting Agenda

Date: February 16, 2022
Time: 7:00 PM
Location: <https://video.isilive.ca/countyofessex/live.html>

Accessible formats or communication supports are available upon request. Contact Clerk's Office, clerks@countyofessex.ca, 519-776-6441 extension 1335

Pages

1. Closed Meeting

There is no Closed Meeting scheduled for February 16, 2022.

2. Moment of Reflection

3. Singing of 'O Canada'

4. Land Acknowledgement Statement

We begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

To recognize the land is an expression of gratitude to those whose territory you reside on, and a way of honouring the Indigenous people who have been living and working on the land from time immemorial.

We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island.

5. Recording of Attendance

6. County Warden's Welcome and Remarks

7. Disclosure of Pecuniary Interest

8. Adoption of Regular Meeting Minutes

Minutes from the Essex County Council meeting, dated February 2, 2022

Recommendation:

Moved by _____

Seconded by _____

That the minutes of the February 2, 2022 Regular Meeting of Essex County Council be adopted as presented.

9. Delegations and Presentations

Recommendation:

Moved by _____

Seconded by _____

That the delegation from the new Windsor/Essex Acute Care Hospital project management Office Team be permitted to address County Council.

9.1. New Windsor/Essex Acute Care Hospital Project Management Office Team

18

Paul Landry, Project Director; Allison Johnson, Communications & Community Engagement Manager; Dr. Andrew Petrakos, Director of Clinical Services Planning; Jeff Geml, Director of Support Services Planning, and David Musyj, President and CEO Windsor Regional Hospital to provide an update on the New Windsor-Essex Acute Care Hospital Project planning and community engagement.

10. Communications

10.1. Correspondence

Recommendation:

Moved by _____

Seconded by _____

That the correspondence listed on the Regular Agenda for February 16, 2022, be received and any noted action approved.

10.1.1. Ministry of Municipal Affairs and Housing (MMAH)

26

February 7, 2022 - Letter from Steve Clark, Minister of Municipal Affairs and Housing, RE Ontario-Municipal Housing Affordability Summit and the Rural Housing Affordability Roundtable

- 10.1.2. Invest Windsor Essex (IWE)** 27
Government of Ontario "[Site Readiness Program](#)" available for public and private industrial property owners
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January 2022 - [GLSLCI Making Waves Newsletter](#)
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- 10.1.5. Pathway 2 Potential**
February 2022 - [Information Sharing Monthly Newsletter](#)
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January 28, 2022 - Resolutions RE Closing the Revolving Door of Justice and Addressing the Revolving Door of Justice – Accountability for Sureties and Swift Justice
- 10.1.7. Ontario News Room**
February 6, 2022 - [Office of the Premier - Premier Doug Ford Celebrates Her Majesty The Queen's Platinum Jubilee](#)
- 10.1.8. Ontario News Room**
February 3, 2022 - [Ontario Continues to Protect Agri-food Workers](#)

February 4, 2022 - [Ontario Investing in the Future of Agricultural and Horticultural Societies](#)
- 10.1.9. Ontario News Room**
February 4, 2022 - [Ontario Easing Temporary Visiting Restrictions at Long-Term Care Homes](#)
- 10.1.10. Ontario News Room** 36
February 8, 2022 - [Ontario Publishes Housing Affordability Task Force Report](#)

- 10.1.11. Ontario Ministry of Health** 38
February 10, 2022 - News Release RE Ontario Announces New Ontario Health Team in Windsor-Essex, New Ontario Health Team Will Provide Better, Connected Care for Patients and Support Local Pandemic Response
- 10.1.12. County of Essex** 40
Correspondence from Warden McNamara RE:
- February 10, 2022 - Letter to the Hon. Bill Blair, Minister of Emergency Preparedness, Requesting Support for Windsor Police Service Request for Resources – Ambassador Bridge Demonstration
 - February 10, 2022 - Letter to the Hon. Sylvia Jones, Solicitor General, Support for Windsor Police Service Request for Resources – Ambassador Bridge Demonstration
- 10.1.13. Association of Municipalities of Ontario (AMO)**
January 28, 2022 - Update on the AMO 2022 Annual Conference Launch
- 10.1.14. Association of Municipalities of Ontario (AMO)**
January 28, 2022 - AMO Policy Update - Firefighter Certification Model Consultation, Water Infrastructure Funding, and Subwatershed Planning Guide Consultation
- 10.1.15. Association of Municipalities of Ontario (AMO)**
February 3, 2022 - AMO Watchfile Online
- 10.1.16. Association of Municipalities of Ontario (AMO)**
February 8, 2022 - AMO Policy Update – Housing Affordability Task Force Report and Call to Re-examine Hospital Capital Funding
- 10.1.17. Association of Municipalities of Ontario (AMO)**
February 8, 2022 - IPAC Annual Leadership Summit

10.1.18. Association of Municipalities of Ontario (AMO)

February 10, 2022 - AMO Watchfile Online

10.2. Resolutions

10.2.1. City of Windsor

44

Resolution Requesting the Province of Ontario and Government of Canada to provide further financial support to extend funding for rent supplement/housing allowance programs and include reference to impacts of the sunseting of rent supplements.

(City Council Report: S 144/2021 attached)

Recommendation:

Moved by _____

Seconded by _____

That Essex County Council receive the report from the City of Windsor, dated October 28, 2021 entitled Rent Supplement Program Expiries and Mitigation Strategy, and further that Essex County Council **[supports]** / **[not support]** / **[files]** their resolution CR/36/2022 CSPA 175 requesting the Province of Ontario and Government of Canada to provide further financial support to extend funding for rent supplement/housing allowance programs and include reference to impacts of the sunseting of rent supplements.

11. Consent Agenda

Recommendation:

Moved by _____

Seconded by _____

That the recommendation in the Administrative Report listed as item 11.1, on the Consent Agenda for February 16, 2022, be approved and further that the information item listed as item 11.2, on the said Consent Agenda be received.

11.1. Approval of Invoices – Legal and Consulting Services

60

Report number 2022-0216-CCS-R002-DS, Approval of Invoices - Legal and Consulting Services, dated February 16, 2022, from David Sundin, County Solicitor

11.2. Windsor Essex County Housing and Homelessness Advisory Committee (HHAC) 63

Meeting Minutes from the Windsor Essex County Housing and Homelessness Advisory Committee, dated January 25, 2022, Warden Gary McNamara, member.

12. Reports and Questions

12.1. County of Essex Official Plan Review Update 69

Report number 2022-0216-PLN-R01-RB, County of Essex Official Plan Review Update, dated February 16, 2022 from Rebecca Belanger, Manager, Planning Services

Recommendation:

Moved by _____

Seconded by _____

That Essex County Council receive report 2022-0216-PLN-R01-RB, County of Essex Official Plan Review Update and work as information.

12.2. Housing with Supports New Service Provider 82

Report number 2022-0216-CS-R01-JDF, Housing with Supports New Service Provider, dated February 16, 2022 from Jeanie Diamond Francis, Manager, Community Services

Recommendation:

Moved by _____

Seconded by _____

That County Council adopt By-law 2022-04, authorizing the Warden and Clerk to enter into an agreement with Assisted Living Southwestern Ontario to provide subsidized housing with supports care through the Chez-Nous Collaborative Supportive Housing Program .

12.3. Tender Summary and Contract Award – 2022 Rehabilitation – CIREAM 93

Report number 2022-0216-ISC-R05-AB, Tender Summary and Contract Award – 2022 Rehabilitation – CIREAM, dated February 16, 2022, from Allan Botham, Director, Infrastructure and Planning Services

Recommendation:

Moved by _____

Seconded by _____

That Essex County Council award the contract for the 2022 Cold In Place Recycling with Expanded Asphalt (CIREAM) program to Coco Paving Inc. for a total tender amount of \$1,827,235.00 plus H.S.T., all as presented in report 2022-0216-ISR-R05-AB

13. Unfinished Business

14. New Business

15. Adoption of By-Laws

Recommendation:

Moved by _____

Seconded by _____

That By-laws 2022-04 and 2202-05, having been read a first, second and third time, be finally passed and enacted.

- | | |
|--|-----------|
| 15.1. By-Law Number 2022-04 | 98 |
| Being a By-law to Authorize the Execution of an Agreement Between the Corporation of the County of Essex and Assisted Living Southwestern Ontario (ALSO) | |

- | | |
|---|------------|
| 15.2. By-law Number 2022-05 | 100 |
| A By-law to Confirm the Proceedings of the Council of the Corporation of the County of Essex for February 16, 2022. | |

16. Notice of Motion

- 17. God Save the Queen**
In recognition of Her Majesty The Queen's Platinum Jubilee.

18. Adjournment



Essex County Council Regular Meeting Minutes

Wednesday, February 2, 2022

7:00 PM

<https://video.isilive.ca/countyofessex/live.html>

Council: Gary McNamara, Warden, Mayor, Town of Tecumseh
Joe Bachetti, Deputy Mayor, Town of Tecumseh
Tracey Bailey, Deputy Mayor, Municipality of Lakeshore
Tom Bain, Mayor, Municipality of Lakeshore
Marc Bondy, Mayor, Town of LaSalle
Morley Bowman, Alternate Member - Town of Essex
Aldo DiCarlo, Mayor, Town of Amherstburg
Hilda MacDonald, Mayor, Municipality of Leamington
Crystal Meloche, Deputy Mayor, Town of LaSalle
Leo Meloche, Deputy Mayor, Town of Amherstburg
Richard Meloche, Deputy Mayor, Town of Essex
Gord Queen, Deputy Mayor, Town of Kingsville
Nelson Santos, Deputy Warden, Mayor, Town of Kingsville
Larry Verbeke, Deputy Mayor, Municipality of Leamington

Administration: Mary Birch, Director, Council & Community Services/Clerk
Allan Botham, Director, Infrastructure & Planning Services
Jayne Brooks Keller, Administrator - Sun Parlor Home
Kristie Cronin, Director of Human Resources
Mike Galloway, Chief Administrative Officer
Robin Greenall, CEO/Chief Librarian, Essex County Library
Katherine Hebert, Deputy Clerk
David Sundin, County Solicitor
Crystal Sylvestre, Administrative Assistant, Council and Community Services
Sandra Zwiers, Director of Financial Services/Treasurer
Jerry Behl, Manager, Transportation Planning
Diana Radulescu, Active Transportation Coordinator

1. Closed Meeting

There was no Closed Meeting scheduled for February 2, 2022.

2. Moment of Reflection

The Moment of Reflection was not observed at this meeting.

3. Singing of 'O Canada'

The Singing of 'O Canada' was not observed at this meeting.

4. Land Acknowledgement Statement

We begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, Odawa and Potawatomie Peoples.

To recognize the land is an expression of gratitude to those whose territory you reside on, and a way of honouring the Indigenous people who have been living and working on the land from time immemorial.

We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island.

5. Recording of Attendance

Warden McNamara attended the meeting virtually from the Essex County Civic Centre, Council Chambers. All other members of Council participated in the meeting virtually, via video conferencing from alternate remote locations.

Morley Bowman was in attendance as an alternate member for the Town of Essex.

6. County Warden's Welcome and Remarks

Warden McNamara welcomed the members of County Council, Administration and members of the public and delivered the following greeting:

"Welcome. I want to start by addressing everyone in our region who is celebrating the lunar new year. We wish you all a happy and prosperous Year of the Tiger. It appears to be starting on a hopeful note. Despite the weather and no matter what the groundhog forecasters had to say today, we do not want a repeat of the last six weeks of the pandemic.

In early January, the province had to re-impose restrictions on public gatherings, businesses, municipal facilities and other venues due to rising case numbers. I want to thank everyone who once again stepped up to protect friends, family, neighbours and strangers.

On Monday, some of the restrictions were lifted as the numbers appear to be levelling off. We are looking forward with hope to what February will bring.

This is not the time to lose heart or let anger and frustration dominate our thoughts. Focus on your mental and physical health. Reach out to those who are struggling. If you are struggling, reach out for help. Know that you are not alone, marginalized or forgotten.

We can have different opinions or feelings, and still be united in the fight to move beyond this pandemic. Vaccines, social distancing and masks are making a difference. We are learning more every day about how we can live with this virus.

This evening, the Windsor-Essex County Acting Medical Officer of Health will update us on where we stand. Before he does that, I want to take a few minutes to talk about the good things that are happening in this region.

Every municipality in Essex County has now approved a responsible 2022 budget and is moving ahead with plans that are making this region an even better place to live, work and play.

Everywhere we are seeing the demand for housing skyrocket. This is creating some pressures, but it is also a sign that our region is coming into its own.

New developments keep popping up in Amherstburg's historic downtown. Businesses are quietly opening and transforming every community in the Town of Essex.

Kingsville is always adding events and amenities for its growing population. Lakeshore is doing an incredible job of balancing the needs of its fast-growing urban population with those of rural residents and businesses.

LaSalle is preparing to redevelop its waterfront into an attraction that will be second to none. Leamington is embarking on an exciting project to turn a former school site into attractive and affordable housing. And in Tecumseh, we are preparing for our town's 100th birthday party this summer. I am looking forward to celebrating the past and better days ahead.

Honouring our history is vital to navigating the path to a better future. This is why we should all mark Black History Month in February by learning more about our rich past. While the Black history of this region stretches back to the 18th century, it wasn't until 1993 that Black History Month was declared in Ontario. In 1995, it was officially recognized across Canada. We can all learn more by taking advantage of the Windsor-Essex Black History Month events that are being put on by local groups and organizations throughout February. You can find all the details on the Amherstburg Freedom Museum website. Thank you to Windsor-Essex

Black History Month organizers for shining a light on this important part of our past and for showing us how Black history is continuing to be made today."

7. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest raised.

8. Adoption of Regular Meeting Minutes

Essex County Council Meeting Minutes - January 19, 2022

016-2022

Moved By Marc Bondy

Seconded By Larry Verbeke

That the minutes of the January 19, 2022 Regular Meeting of Essex County Council be adopted as presented.

Carried

9. Delegations and Presentations

9.1. Windsor-Essex County Health Unit

Dr. Shanker Nesathurai, Acting Medical Officer of Health and Nicole Dupuis, CEO, WECHU, to provide an update on COVID-19 within the region.

017-2022

Moved By Tracey Bailey

Seconded By Joe Bachetti

That the delegation from the Windsor-Essex County Health Unit be permitted to address County Council.

Carried

Dr. Nesathurai reviewed the statistics of the COVID-19 pandemic for the Windsor-Essex region and the Province of Ontario. Dr. Nesathurai explained that based on the data, COVID-19 remained a significant challenge. He explained WECHU continues to monitor the burden of disease in the community and public health measures associated with mitigating the burden of disease in the community.

Discussions included re-opening opportunities, testing availability and vaccinations for school children.

The Warden applauded WECHU and all public health officials for providing good leadership and offering guidance to our communities and community leaders through the pandemic.

9.2. County-Wide Active Transportation -Annual Update

Diana Radulescu, Active Transportation Coordinator, to present the annual update on CWATS to County Council.
(Refer to Reports and Questions item 12.1)

018-2022

Moved By Richard Meloche

Seconded By Tom Bain

That the Diana Radulescu, CWATS Coordinator, be permitted to address County Council.

Carried

Diana Radulescu provided an overview of the CWATS program that began formally with the 2012 Master Plan. Ms. Radulescu explained that the network of on and off-road routes promotes community connections, health and active living, as well as assists in economic development and tourism.

Ms. Radulescu explained the founding principles of the CWATS project and the processes involved with collecting data and making decisions for development. The CWATS Committee had visited with local tier Councils between November 2021 and January 2022 to provide updates regarding the program and seek input. Ms. Radulescu explained that Public Consultation phases would take place throughout 2022 followed by a draft Plan for local and County Council's review and approval thereafter.

10. Communications

10.1. Correspondence

019-2022

Moved By Tracey Bailey

Seconded By Aldo DiCarlo

That the correspondence listed on the Regular Agenda for February 2, 2022, be received and any noted action approved.

Carried

10.1.1 Health Canada

January 26, 2022 Correspondence in response to Essex County Council support for Long-Term Care Resolution.

10.1.2 Federal Minister of Agriculture and Agri-Food and Ontario Minister of Agriculture, Food and Rural Affairs

January 25, 2022 Correspondence from Marie-Claude Bibeau, Federal Minister of Agriculture and Agri-Food and Lisa M. Thompson, Ontario Minister of Agriculture, Food and Rural Affairs RE Strengthening the agriculture and agri-food sector is critical to Canada's economic growth.

10.1.3 Ontario Newsroom

January 24, 2022 - [Premier Doug Ford's Speech at the Rural Ontario Municipal Association 2022 Conference](#)

10.1.4 Ontario Newsroom

January 27, 2022

- [Improving Storm and Wastewater Management Monitoring and Public Reporting](#)
- [Ontario Helping Municipalities Build Storm and Wastewater Infrastructure](#)

10.1.5 Ontario Newsroom

January 25, 2022 - Intake Applications Being Accepted for Funding RE

- [Economic Development Opportunities in Ontario](#)
- [Inclusive and Accessible Communities](#)

10.1.6 Town of Bracebridge

Resolution RE Support for Muskoka Parry Sound Sexual Assault Services (MPSSAS) Receive Increased and Sustainable Provincial Funding

10.1.7 Town of Mono

January 7, 2022 Correspondence to the Attorney General of Ontario, the Hon. Doug Downey RE Provincial Offences Act, Court and Municipal Resources

10.1.8 Invest Windsor Essex (IWE)

January 25, 2022 - [Business Development Initiatives in Windsor-Essex, Highlights of the 2021 Fourth-Quarter Activities](#)

10.1.9 Windsor-Essex Catholic District School Board

Windsor-Essex Catholic District School Board 2021 Director's Annual Report to the Community - Emelda Byrne, Director of Education

10.1.10 Association of Municipalities of Ontario (AMO)

January 14, 2022 - [AMO Policy Update – MOI Broadband Webinar, Joint + Several Liability Resolution and Federal Housing Accelerator](#)

10.1.11 Association of Municipalities of Ontario (AMO)

January 19, 2022 - [Registration is Open, AMO – LAS Virtual Municipal Energy Symposium - March 31st & April 1st, 2022](#)

10.1.12 Association of Municipalities of Ontario (AMO)

January 19, 2022 - [Ontario-Municipal Summit Seeks Solutions to Build More Homes](#)

10.1.13 Association of Municipalities of Ontario (AMO)

January 20, 2022 - [AMO Watchfile Online](#)

10.1.14 Association of Municipalities of Ontario (AMO)

January 26, 2022 - [AMO Policy Update – Pre-Budget Submission, New Joint & Several Technical Group, Phase 2 CA Regulations, and Provincial Gas Tax Boost](#)

10.1.15 Association of Municipalities of Ontario (AMO)

January 27, 2022 - [AMO Watchfile Online](#)

10.2 Resolutions

There were no resolutions for Council consideration for February 2, 2022.

11. Consent Agenda

There were no Consent Agenda items for February 2, 2022.

12. Reports and Questions

12.1. County Wide Active Transportation System - Annual Update

Report number 2022-0202-ISC-R04-DR, County Wide Active Transportation System - Annual Update, dated February 2, 2022 from Diana Radulescu, CWATS Coordinator

020-2022

Moved By Joe Bachetti

Seconded By Morley Bowman

That Essex County Council receive the report for information.

Carried

12.2. Essex County Library Board

Minutes of the Essex County Library Board meeting, dated November 24, 2021, Deputy Warden, Nelson Santos, Chair

021-2022

Moved By Nelson Santos

Seconded By Crystal Meloche

That the minutes of the Essex County Library Board for November 24, 2021 be received.

Carried

12.3. Tender Summary – Bridge over South Branch Cedar Creek (B-23-22)

Report number 2022-0202-ISC-R03-AB, Tender Summary - Bridge Over South Cedar Branch Creek - B-23-22, dated February 2, 2022, from Allan Botham, Director, Infrastructure and Planning Services

Allan Botham reported on the tender results for rehabilitation of the Bridge over South Branch Cedar Creek. He explained that a full closure of County Road 23 was required to complete the replacement of this structure and a road detour would be in place prior to construction. The proposed timing of the work was to commence in late February or early March and was anticipated to take 22 weeks to complete.

022-2022

Moved By Marc Bondy

Seconded By Leo Meloche

That Essex County Council award a contract to replace Bridge B-23-22 as follows:

Project Number 155-2022 – County Road 23 – Bridge over South Branch Cedar Creek (B-23-22) to Front Construction Industries Inc. for a total tender amount of \$1,282,700.00, plus H.S.T. All as presented in report 2022-0202-ISC-R03-AB.

Carried

12.4. Road User Agreement with Cogeco Connexion Inc.

Report number 2022-0202-CCS-R01-DS, Road User Agreement with Cogeco Connexion Inc., dated February 2, 2022, from David Sundin, County Solicitor

David Sundin presented the report regarding the Road User Agreement with Cogeco Connexions Inc. Mr. Sundin advised that Cogeco was engaged in the installation of high-speed internet infrastructure as part of the Southwest Integrated Fibre Technology (SWIFT) project in the County Road network right of way. Mr. Sundin reviewed the spans of roadway impacted by the Road User Agreement and the cost impacts of the agreement over time.

023-2022

Moved By Larry Verbeke

Seconded By Nelson Santos

That Essex County Council adopt By-law 2022-02, authorizing the Clerk and the Warden to execute a copy of the Road User Agreement between Cogeco and the County substantially in the form appended to this report as Appendix "A".

Carried

13. Unfinished Business

There was no Unfinished Business to be addressed at the February 2, 2022 meeting.

14. New Business

There was no New Business brought forward at the February 2, 2022 meeting.

15. Adoption of By-Laws

025-2022

Moved By Marc Bondy

Seconded By Hilda MacDonald

That By-law(s) 2022-02 and 2022-03, having been read a first, second and third time, be finally passed and enacted.

Carried

15.1.By-Law Number 2022-02

Being a By-law to authorize the execution of a Road User Agreement with Cogeco Connexion Inc.

15.2.By-Law Number 2022-03

Being a By-law to confirm the proceedings of the Council of the Corporation of the County of Essex, for the meeting of February 2, 2022

16. Notice of Motion

There were no Notices of Motion brought forward.

17. Adjournment

That the Essex County Council meeting for February 2, 2022 be adjourned at 8:08 PM.

Gary McNamara

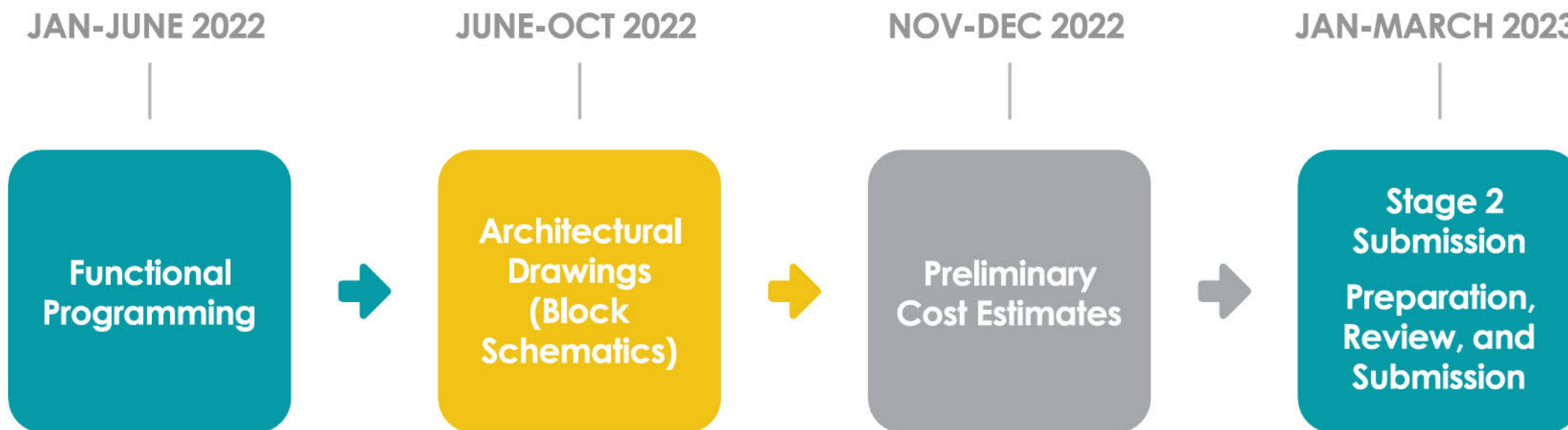
Warden - County of Essex

Mary Birch

Director of Council and Community Services/Clerk

Date Signed

TIMELINE



PROJECT TIMELINE



STAGE 2 TIMELINE

STAGE 2

JAN 2022 - MAY 2023

2A

- Functional Programming (FP) **JAN - OCT 2022**
- Architect/PDC Services for STAGE 2B +3B +4 +5 **MAR - JUN 2022**

RFP

2B

- Schematic Design by ARCHITECT/PDC **JUL - NOV 2022**
- PM Services for Project **JAN - APR 2022**
- Cost Estimator for Project **JUL - AUG 2022**
- Stage 2 Cost Estimate **OCT - NOV 2022**
- Coordinate Stage 2 Submission **DEC 2022 - JAN 2023**
- MOH Review of Stage 2 Submission **JAN - FEB 2023**
- Approval to move to Stage 3 **FEB - APR 2023**

RFP

STAGE 3 TIMELINE

STAGE 3

JUN 2023 - OCT 2024

3A

- Functional Output Specs (FOS) JUN - DEC 2023

3B

- PDC Indicative Design (25%) JUN - DEC 2023
- Stage 3 Cost Estimate NOV - DEC 2023
- Coordinate Stage 3 Submission DEC 2023
- RFP • Prepare RFP for Developer Team + Arch/Eng OCT - DEC 2023
- RFP for Developer Team JAN 2024 - APR 2024
- Evaluation of RFP Proponents MAY - JUN 2023
- MOH & Treasury Board Approval JUL - SEP 2024
- Financial close, Sign PA & Onboard Developer Team SEP 2024

STAGE 4 TIMELINE

STAGE 4

OCT 2024 - JUN 2027

4A

- Developer Team Design Phase (18-months) **OCT 2024 - MAR 2026**
- Developer provides Guaranteed Price **MAR 2026**
- MOH Review & Treasury Board Approval **APR - JUN 2026**
- Treasury Board Approval **JUN 2026**
- CONSTRUCTION START
(48-months) from **JUL 2026 - JUN 2030**

STAGE 5 TIMELINE

STAGE 5

JUL 2027 - JUN 2030

5A

- CONSTRUCTION CONTINUES for an additional 36-MONTHS **JUL 2026 - JUN 2030**
- Building Commissioning **JUL 2029 - JUN 2030**
- RFP** • RFP for Operational Readiness Consultants **JAN - JUN 2028**
- Prepare OPERATIONAL READINESS Plan & Move **JUL 2028 - JUN 2030**
- Medical Equipment Install & Commissioning **APR - JUN 2030**
- FF&E/Materials Mgt. Install **JUN 2030**



STAGE 2 COMMUNITY ENGAGEMENT



FEBRUARY 2022 Launch PMO Report	A monthly newsletter from the Project Management Office Team that includes highlights, updates & opportunities to get involved
WEEK OF FEBRUARY 21 - MARCH 21 Rollout Co-chair Videos	Introduce community members to project leaders and work being done and invite public participation
WEEK OF FEBRUARY 28 Launch Engagement Platform	To share information on 11 different programs and service areas and solicit feedback
MARCH 21 - APRIL 6 Virtual Town Halls	Eleven town town halls focusing on different program and service areas. Participants will have an opportunity to learn more, ask questions and be directed to the program/service specific survey questions
WEEK OF MAY 2	Share summary of feedback from town hall sessions and surveys with community
MAY - SEPTEMBER	Meet with targeted stakeholders
SEPTEMBER 2022	Promote second set of town halls events
SEPTEMBER 28 - OCTOBER 13	Virtual Town Halls Round 2

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél.: 416 585-7000



234-2022-575

February 7, 2022

Dear Head of Council:

Recently, Premier Ford and I held an Ontario-Municipal Housing Affordability Summit and the Rural Housing Affordability Roundtable.

These conversations provided an opportunity to celebrate and share good work across jurisdictions and identify further opportunities for collaboration as the province and municipalities continue to address housing affordability. Additional funding that our government announced will help municipalities build more homes faster, including through the new Streamline Development Approval Fund, Audit and Accountability Fund, Municipal Modernization Program, the Rural Economic Development Program and the Ontario Community Infrastructure Fund.

In our efforts to unlock housing supply, we know that one size does not fit all and that municipalities in different parts of Ontario face unique challenges. As we continue this dialogue, our government will ensure municipalities have the tools and resources they need to unlock housing in every community across Ontario.

I welcome further advice from you or your staff about what has worked well in your municipality and other opportunities to increase the supply and affordability of market housing. Feedback can be sent to housingsupply@ontario.ca by Friday, February 15, 2022.

These are important conversations as we look forward to further collaborating with municipalities in our work towards increasing Ontario's housing supply.

Sincerely,

A blue ink signature of Steve Clark.

Steve Clark
Minister



Government of Ontario "Site Readiness Program" available for public and private industrial property owners

The Ontario Ministry of Economic Development, Job Creation and Trade has launched a new Site Readiness Program. The Site Readiness Program provides financial support to both public and private property owners to complete site preparatory work for an eligible industrial property. Industrial properties that have completed the Site Readiness Program are attractive to investors and site selectors because they have access to important background information on the site's availability, utilities, transportation access and/or environmental records needed to make a site selection decision quickly.

Applicants can receive reimbursement of 50% of eligible expenses, up to a maximum of \$25,000 per application, upon completion of the program.

Eligible expenses include costs of completing a range of site due diligence assessments and documentation prepared by qualified professionals that meet municipal and provincial standards.

For a full list of eligible expenses, please see the [Site Readiness Program Guide](#).

The **complimentary pre-application consultation with program staff is a required** first step in your application to the program. Pre-application consultations are your chance to

determine if your property meets the minimum eligibility criteria of the program and discuss ways to strengthen your application. **The application period closes: March 1, 2022.**

If you have any questions, need help applying, arranging a pre-application consultation or want to take part in an information session to learn more about the program contact:

By phone: 1-855-585-0475

By email: investmentready@ontario.ca

Ontario – Site Readiness Program

From: [IESO Engagement](#)
Subject: Ongoing Work to Support Growth in Southwest Ontario
Date: February 10, 2022 11:45:03 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

In our continued efforts to support economic growth and development in Southwest Ontario, the IESO has released a new regional electricity planning study that focuses on meeting the future needs in the Kingsville-Leamington area. The final [Report](#) and [Appendices](#) for the Windsor-Essex Integrated Regional Resource Plan (IRRP) Addendum has been posted [online](#).

Recommendations within the Windsor-Essex IRRP Addendum include:

- Two new 230 kV stations in the Kingsville-Leamington area and connection lines from the new Lakeshore Switching Station that will provide around 400 MW of additional capacity to the area, and,
- Further exploration of measures to address load restoration needs, including a new 230 kV line between stations in Kingsville and Leamington, non-wires alternatives such as distributed energy resources, and/or distribution-level transfers.

Given the magnitude of electricity demand growth, transmission system changes, and quickly-evolving greenhouse sector, this study ensured that remaining needs in the Kingsville-Leamington area would be addressed with the most current information and through public engagement. Conducting the study in advance of the third cycle of regional electricity planning for Windsor-Essex (starting Q3 2022) and in parallel with the [West of London Bulk Plan](#), enabled improved coordination of solutions development and continuous dialogue with communities and stakeholders.

This report forms part of the multi-pronged approach to support high growth driven by the rapidly expanding local indoor agriculture sector. Other studies include the West of London Bulk Plan released in September 2021 and the Windsor-Essex IRRP in September 2019. For background about the study scope, engagement, and details about the electricity planning area including access to all the planning reports, visit the [engagement webpage](#).

Engaging with communities and stakeholders has been essential to inform the magnitude of growth in the area and the variety of solutions needed to ensure an adequate and reliable supply of electricity is available in the long-term. Thank you to all those who were involved in this process.

Related Information: The Ministry of Energy is inviting [comments](#) on a set of proposed actions to facilitate the timely development of key electricity transmission projects in Southwest Ontario. Feedback is being collected until March 7 through the Environmental Registry of Ontario (ERO). These proposed actions include:

- Prioritization of three new transmission projects recommended by the IESO: (Chatham to Lakeshore line, Lambton to Chatham (St. Clair) line, and Longwood to Lakeshore line)
- Designation of Hydro One as the transmitter of those priority projects, and,

- Requiring Hydro One to undertake early development work on future projects that may potentially be required over the longer term: a second 500 kV transmission line from Longwood Transformer Station to Lakeshore Transformer Station and a 230 kV line from Windsor to Lakeshore Transformer Station (in the municipality of Lakeshore)

The IESO appreciates participation and input, and looks forward to more discussions with the [Southwest Regional Electricity Network](#). [Register](#) on [IESO Connects](#) and [subscribe](#) for

Please contact engagement@ieso.ca if you would like to discuss the IRRP Addendum or if you have any questions.

Rouselle Gratela
Community Engagement & Customer Outreach
IESO

++ This email is being sent to all municipalities, IESO subscribers for the Windsor-Essex region, past engagement participants and Southwest Regional Electricity Network members. To subscribe for regional planning updates or manage your subscription, please visit <https://www.ieso.ca/subscribe>

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January 28, 2022

Larry Brock, MP Brant
108 St. George Street, Suite #3
Brantford, ON N3R 1V6

Sent via email: larry.brock@parl.gc.ca

Will Bouma, MPP
96 Nelson Street
Suite 101
Brantford, ON N3T 2X1

Sent via email: will.bouma@pc.ola.org

To whom it may concern:

Please be advised that the Council of the Corporation of the City of Brantford adopted the following resolution at its City Council meeting held on January 25, 2022:

12.5.1 Closing the Revolving Door of Justice – Resolution

WHEREAS the City of Brantford has experienced a substantial increase in criminal activity leaving residents fearful for their personal safety and losing confidence in the criminal justice system; and

WHEREAS the increase in criminal activity is due in part to the failure of the justice system to hold in pre-trial custody many of the likely-to-reoffend individuals, including those who are in serious breach of prior bail conditions, a situation commonly referred to as the “revolving door of justice”; and

WHEREAS those involved in the justice system, from Justices of the Peace to those who have been arrested, acknowledge the “catch and release” bail system contributes to the increase in crime. One individual in particular, who plead guilty to several break and enter charges, together with breaches of probation and release order charges, advised the court during sentencing that he had been arrested 8 times in the previous year and felt that the system bore responsibility for failing to keep him in custody; and that being released repeatedly without the appropriate supports made it all but impossible for him to discontinue the criminal activity he engaged in; and

WHEREAS concerns continue to be raised by businesses, post-secondary institutions in the downtown area and their student bodies, neighbourhood associations, and citizens regarding the increased criminal activity; and

WHEREAS there is a pressing need for common sense bail reform that gives priority to the dignity and safety of victims over the wellbeing of criminals;

NOW THEREFORE BE IT RESOLVED:

- A. THAT Kevin Davis, Mayor of the City of Brantford, on behalf of the Council of The Corporation of the City of Brantford, correspond with the Honourable David Lametti, Minister of Justice and Attorney General of Canada, insisting that steps be taken immediately by his government to strengthen the bail system, including:
 - i. imposing more demanding and stringent surety and supervision requirements; and
 - ii. imposing more substantive and effective consequences for continued breaches of a judicial interim release order (as known as “bail”) resulting in pre-trial incarceration, which changes are required to safeguard law abiding citizens and to restore the citizens faith in the criminal justice system; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to Brant/Brantford MP Larry Brock and MPP Will Bouma; and
- C. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Brantford Police Services Board, Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM) and the Ontario Big City Mayors (OBCM); and
- D. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the heads of all Ontario Municipalities with a request that those municipalities consider adopting a similar resolution; and
- E. THAT the City Solicitor BE DIRECTED to send the letter to be sent to the Honourable David Lametti to Brant County, the Six Nations of the Grand River and the Mississaugas of the Credit First Nation to determine if they are willing to be signatories to the letter.

I trust this information is of assistance.

Yours truly,

A handwritten signature in black ink, appearing to read 'Tanya Daniels', with a large, stylized loop at the end.

Tanya Daniels
City Clerk
tdaniels@brantford.ca

cc Brantford Police Services Board
Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
Ontario Big City Mayors (OBCM)
Heads of all Ontario Municipalities



January 28, 2022

Association of Municipalities of Ontario (AMO)

Sent via email: policy@amo.on.ca

To whom it may concern:

Please be advised that the Council of the Corporation of the City of Brantford adopted the following resolution at its City Council meeting held on January 25, 2022:

12.5.2 Addressing the Revolving Door of Justice – Accountability for Sureties and Swift Justice – Resolution

WHEREAS the City of Brantford has experienced a substantial increase in criminal activity leaving residents fearful for their personal safety and losing confidence in the criminal justice system; and

WHEREAS the City of Brantford strives to create vibrant, safe, livable neighbourhoods in its community; and

WHEREAS concerns continue to be raised by businesses, the post-secondary institutions in the downtown area and their student bodies, neighbourhood associations, citizens and others; and

WHEREAS bringing matters related to criminal charges more expeditiously through the court system will create a greater deterrence to such behaviour, and therefore improve the safety and security of citizens in this community; and

WHEREAS each year a significant sum of surety money is forfeited further to breaches of the conditions of judicial interim release orders ("bail"); however, the necessary steps are not taken to collect this forfeited money, thus leaving a substantial financial resource unavailable;

NOW THEREFORE BE IT RESOLVED:

- A. THAT Kevin Davis, Mayor of the City of Brantford, on behalf of the Council of The Corporation of the City of Brantford, correspond with the Honourable Prabmeet Sarkaria, President of the Treasury Board and the Honourable Doug Downie, Attorney General of Ontario, insisting that steps be taken immediately by the government to:

- i. provide additional judicial resources dedicated to Brantford to allow for matters to move as expeditiously through the court system as possible; and
 - ii. provide such additional space and/or technological resources for the local court to ensure there is adequate space and technological resources to most efficiently address the significant local caseload and consequently decrease the time a matter takes to be fully resolved; and
 - iii. dedicate the required resources to collect the forfeited surety monies and reinvest that money back into the provincial judicial system; and
- B. THAT the City Clerk BE DIRECTED to forward a copy of this resolution to the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), Ontario Big City Mayors (OBCM) and the list of other Ontario Municipalities with a request that those municipalities pass similar resolutions; and
- C. THAT the City Solicitor BE DIRECTED to send the letter referenced in Clause A to Brant County, the Six Nations of the Grand River and the Mississaugas of the Credit First Nation to determine if they are willing to be signatories to the letter.

I trust this information is of assistance.

Yours truly,



Tanya Daniels
City Clerk
tdaniels@brantford.ca

cc All Ontario municipalities
Ontario Big City Mayors (OBCM)
Federation of Canadian Municipalities (FCM)

NEWS RELEASE

Ontario Publishes Housing Affordability Task Force Report

Task Force report is part of the government's consultations with municipalities, public and industry to increase market housing supply

February 08, 2022

[Municipal Affairs and Housing](#)

TORONTO — Ontario has published the [report from the Housing Affordability Task Force](#), which highlights expert recommendations for additional measures to increase the supply of market housing to address the housing crisis. The Task Force is part of Ontario's ongoing three-part consultation with industry, municipalities, and the public to help the government identify and implement real solutions to address the housing supply crisis.

"Everyone has a role to play in addressing the housing supply crisis. As our government consults with municipalities, the public, and industry leaders and experts, we are balancing these perspectives to develop practical, forward-thinking policies that unlock and fast-track all types of housing for all types of Ontarians," said Steve Clark, Minister of Municipal Affairs and Housing. "I'd like to thank Jake Lawrence and the entire Task Force for their hard work, including conducting extensive consultations with other stakeholders, to develop their report."

The Task Force report's recommendations include five main areas to quickly increase the supply of market housing, to meet a goal of adding 1.5 million homes over the next 10 years:

- Make changes to planning policies and zoning to allow for greater density and increase the variety of housing.
- Reduce and streamline urban design rules to lower costs of development.
- Depoliticize the approvals process to address NIMBYism and cut red tape to speed up housing.
- Prevent abuse of the appeal process and address the backlog at the Ontario Land Tribunal by prioritizing cases that increase housing.
- Align efforts between all levels of government to incentivize more housing.

Additionally, the Task Force's report makes other recommendations to increase housing supply over the long-term, including to digitize and modernize the approvals and planning process, grow the skilled labour workforce, and encourage new pathways to home ownership.

"When Premier Ford and Minister Clark created the Task Force our instructions were clear: to deliver concrete, actionable recommendations to address the housing affordability crisis by getting more homes built," said Jake Lawrence, Chair of the Housing Affordability Task Force and Chief Executive Officer and Group Head, Global Banking and Markets at Scotiabank. "Lengthy reviews, bureaucratic red tape, and costly appeals are making it too difficult to build new housing. We propose an ambitious and achievable goal to build 1.5 million homes over the next ten years and the steps needed to get there."

The Task Force report is part of the government's broader plan to seek feedback from a variety of sources, including through municipal and public consultations, to identify and implement measures to address the housing supply crisis and get homes built faster. In January, Premier Ford and Minister Clark hosted the [Ontario-Municipal Housing Summit](#) and the [Rural Housing Roundtable](#) to coordinate efforts with municipalities, and the government recently held an [online public consultation](#) for Ontarians to share their input, which received over 2,000 responses.

Quick Facts

- The Task Force, chaired by Jake Lawrence, represents a diverse range of experts in not-for-profit housing, Indigenous housing, real estate, home builders, financial markets and economics. To develop their report, the Task Force also engaged with tenant and landlord associations, labour and economic development organizations, environmental groups, affordable housing advocates, municipal associations, academics and research groups, and more.

- A recent [Scotiabank housing report](#) found that Ontario is last in the country in the supply of homes per capita, and Canada has the lowest amount of housing per capita of any G7 country.
- The provincial government's housing policies under [More Homes, More Choice: Ontario's Housing Supply Action Plan](#) are working to increase the supply of the full range of housing options, from missing middle to high-rises and family-sized rentals, to single-family homes.
- In 2021, two years after we implemented More Homes, More Choice, Ontario had the highest level of housing starts since 1987, and the highest level of rental starts in 30 years.
- The shortage of housing supply impacts all Ontarians, no matter your background or budget. The province's ongoing work to increase the supply of market housing complements our historic investments to increase the supply of supportive and affordable housing for our most vulnerable Ontarians.
- Through the [Community Housing Renewal Strategy](#) and Ontario's response to COVID-19, the province is providing more than \$3 billion between 2020 and 2022 to strengthen the sector and increase the supply of supportive and affordable housing. This includes over \$1 billion in flexible supports through the Social Services Relief Fund to municipal and Indigenous partners, which is one of the biggest investments the province has made in affordable housing and homelessness supports in Ontario's history.

Additional Resources

- [The Housing Affordability Task Force report](#)
- [Ontario Appoints Housing Affordability Task Force](#)

Related Topics

Government

Learn about the government services available to you and how government works. [Learn more](#)

Home and Community

Information for families on major life events and care options, including marriage, births and child care. Also includes planning resources for municipalities. [Learn more](#)

Media Contacts

Zoe Knowles

Minister's Office

Zoe.Knowles@ontario.ca

Conrad Spezowka

Communications Branch

[mma.media@ontario.ca](mailto:mmm.media@ontario.ca)

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Ontario Announces New Ontario Health Team in Windsor-Essex

New Ontario Health Team Will Provide Better, Connected Care for Patients and Support Local Pandemic Response

NEWS

February 10, 2022

TORONTO — As part of the Ontario government’s plan to end hallway health care and build an integrated health care system centered on the needs of patients, the province is partnering with Ontario Health to create a new Ontario Health Team in Windsor-Essex. The province will also provide up to \$1.1 million to help the Windsor Essex Ontario Health Team to seamlessly integrate health care services for patients and support the region’s continued response to COVID-19.

“An Ontario Health Team serving Windsor-Essex is another big step forward in ensuring patients can seamlessly access the health care services they need,” said Christine Elliott, Deputy Premier and Minister of Health. “Throughout the pandemic, Ontario Health Teams have been an essential part of the province’s COVID-19 response, and the Windsor Essex Ontario Health Team will continue to support the health and safety of local residents during the COVID-19 pandemic and in the future.”

Working together, the Windsor Essex Ontario Health Team will break down barriers in patients’ health care journeys to ensure they receive better and faster care that meet their unique needs. Patients will experience easier transitions from one provider to another with one patient record and one care plan being shared between their health care providers for a continuous patient story. The new team will also support the unique needs of underserved communities through the [High Priority Communities Strategy](#), ensuring residents of these communities have equitable, culturally appropriate and safe access to preventative care, chronic disease management, and mental health and addictions services.

“The approval of our OHT is a strong endorsement for the tremendous teamwork and collaboration already underway”, said Claudia den Boer and Bruce Krauter, Co-Chairs, Windsor Essex OHT Steering Committee. “It will be serving our temporary foreign worker community, those living in high risk vulnerable communities such as shelters or those struggling with mental health, substance use challenges and other advancing chronic conditions like COPD. We look forward to building on these successes and improving the integration of care focused on the wellbeing of the Windsor Essex community.”

Ontario Health Teams are part of a new approach that brings together health care providers as one collaborative team to better coordinate care and share resources, and have been able to quickly and effectively respond to the COVID-19 pandemic. The new Windsor Essex Ontario Health Team is composed of over 45 local health care programs and service providers, including hospitals, primary care and community support providers, mental health and addictions agencies, long-term care and other social service providers. With the addition of this new team, the province will have a total of 51 Ontario Health Teams, which cover 95 per cent of the province's population.

QUICK FACTS

- Through ongoing collaborative education and mobile efforts, the Windsor Essex Ontario Health Team plans to provide equitable, culturally safe, and coordinated outreach to vulnerable, high-risk, non-rostered, and under-serviced populations.
- At maturity, an Ontario Health Team is responsible for delivering care for their patients, understanding their health care history, easing their transition from one provider to another, directly connecting them to different types of care, and providing 24/7 help in navigating the health care system.
- Ontario Health Teams include providers and organizations from across health and community sectors, including primary care, hospitals, home and community care, mental health and addictions services, long-term care, and many others.
- Working across the entire continuum of care throughout the pandemic, Ontario Health Teams have supported a suite of initiatives that include leading local vaccine rollouts, supporting long-term care homes and other congregate care settings, distributing personal protective equipment, staffing assessment centres and leveraging virtual care.
- Ontarians can be confident that under an Ontario Health Team, they can continue to contact their health care providers as they always have to access the health care they need.
- The Ontario government will continue working with its health care partners until Ontario Health Teams are fully established across the province and everyone is supported by a team.

ADDITIONAL RESOURCES

- [Ontario Taking Further Steps to Support Integrated Patient Care](#)
- [Ontario Announces Eight New Ontario Health Teams](#)
- [Ontario Announces 13 New Ontario Health Teams](#)
- [Ontario Announces Five New Ontario Health Teams](#)
- [Ontario Introduces 24 Ontario Health Teams Across the Province to Provide Better Connected Care](#)
- [Improving health care in Ontario](#)
- Learn more about [Ontario Health Teams](#)
- For resources in multiple languages to help local communication efforts in responding to COVID-19, visit Ontario's [COVID-19 communication resources webpage](#)
- Visit Ontario's COVID-19 information [website](#) to learn more about how the province continues to protect the people of Ontario from the virus.
- For public inquiries call ServiceOntario, INFOLine at 1-866-532-3161 (Toll-free in Ontario only)

MEDIA CONTACTS

Alexandra Hilkené
Minister Elliott's Office
alexandra.hilkené@ontario.ca

Anna Miller
Communications Division
416-314-6197
media.moh@ontario.ca

ontario.ca/health-news

Disponible en français

February 10, 2022

The Honourable Sylvia Jones
Solicitor General
George Drew Building
18th Floor, 25 Grosvenor St.
Toronto, ON M7A 1Y6

Via email to sylvia.jones@pc.ola.org

**Re: Support for Windsor Police Service Request for Resources –
Ambassador Bridge Demonstration**

Dear Minister Jones,

As you are aware, the City of Windsor and the Windsor Police Service are managing an organized demonstration where activists have blockaded the Ambassador Bridge. I am writing you today, on behalf of the County of Essex, to respectfully offer support to the City's request for Provincial assistance in the form of additional officers and equipment required to aid in their efforts to bring this fluid and potentially volatile situation to a peaceful resolution.

As a regional partner, the County of Essex works in unison with the City of Windsor to provide service to our communities. The blockade at this international crossing gravely impacts the well-being and livelihood of residents and commerce in both municipalities. This disruption to our communities cannot continue.

Thank you for your expedient attention to this important request. If you wish to discuss the matter further or, if you require more information, please feel free to contact this office.

Regards,



Gary McNamara
Warden, County of Essex

ENCL: Windsor Police Service Letter Requesting Federal Resources, dated February 9, 2022

 519-776-6441 ext. 1327
TTY 1-877-624-4832

 360 Fairview Ave. W.
Suite # 314 Essex, ON N8M 1Y6

Support for Windsor Police Service Request for Resources – Ambassador Bridge Demonstration

February 10, 2022

CC: Mike Galloway, CAO, County of Essex mgalloway@countyofessex.ca
Brian Masse, MP, Windsor-West brian.masse@ndp.ca
Irek Kusmierczyk, MP, Windsor-Tecumseh Irek.Kusmierczyk@parl.gc.ca
Chris Lewis, MP, Essex Chris.Lewis@parl.gc.ca
Dave Epp, MP, Chatham-Kent-Leamington Dave.Epp@parl.gc.ca
Lisa Gretzky, MPP, Windsor West lgretzky-qp@ndp.on.ca
Percy Hatfield, MPP, Windsor-Tecumseh PHatfield-QP@ndp.on.ca
Taras Natyshak, MPP, Essex tnatyshak-qp@ndp.on.ca
Rick Nicholls, MPP, Chatham-Kent-Leamington rick.nicholls@pc.ola.org
Essex County Council
City of Windsor Council
Pam Mizuno, Chief, Windsor Police Service



519-776-6441 ext. 1327
TTY 1-877-624-4832



360 Fairview Ave. W.
Suite # 314 Essex, ON N8M 1Y6



countyofessex.ca



February 10, 2022

The Honourable Bill Blair
Minister of Emergency Preparedness
House of Commons
Ottawa, ON K1A 0A6

Via email to bill.blair@parl.gc.ca

**Re: Support for Windsor Police Service Request for Resources –
Ambassador Bridge Demonstration**

Dear Minister Blair,

As you are aware, the City of Windsor and the Windsor Police Service are managing an organized demonstration where activists have blockaded the Ambassador Bridge. I am writing you today, on behalf of the County of Essex, to respectfully offer support to the City's request for Federal assistance in the form of additional officers and equipment required to aid in their efforts to bring this fluid and potentially volatile situation to a peaceful resolution.

As a regional partner, the County of Essex works in unison with the City of Windsor to provide service to our communities. The blockade at this international crossing gravely impacts the well-being and livelihood of residents and commerce in both municipalities. This disruption to our communities cannot continue.

Thank you for your expedient attention to this important request. If you wish to discuss the matter further or, if you require more information, please feel free to contact this office.

Regards,

Gary McNamara
Warden, County of Essex

ENCL: Windsor Police Service Letter Requesting Federal Resources, dated February 9, 2022

Support for Windsor Police Service Request for Resources – Ambassador Bridge Demonstration

February 10, 2022

CC: Mike Galloway, CAO, County of Essex mgalloway@countyofessex.ca
Brian Masse, MP, Windsor-West brian.masse@ndp.ca
Irek Kusmierczyk, MP, Windsor-Tecumseh Irek.Kusmierczyk@parl.gc.ca
Chris Lewis, MP, Essex Chris.Lewis@parl.gc.ca
Dave Epp, MP, Chatham-Kent-Leamington Dave.Epp@parl.gc.ca
Lisa Gretzky, MPP, Windsor West lgretzky-qp@ndp.on.ca
Percy Hatfield, MPP, Windsor-Tecumseh PHatfield-QP@ndp.on.ca
Taras Natyshak, MPP, Essex tnatyshak-qp@ndp.on.ca
Rick Nicholls, MPP, Chatham-Kent-Leamington rick.nicholls@pc.ola.org
Essex County Council
City of Windsor Council
Pam Mizuno, Chief, Windsor Police Service



519-776-6441 ext. 1327
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countyofessex.ca

Phone: (519)255-6211

**CITY HALL
WINDSOR, ONTARIO
N9A 6S1**

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**City Council
Decision
Monday, January 31, 2022**

Moved by: Councillor McKenzie
Seconded by: Councillor Kaschak

Decision Number: CR36/2022 CSPA 175

That the report of the Coordinator of Housing Administration & Policy dated October 28, 2021 entitled "Rent Supplement Program Expiries and Mitigation Strategy – City Wide" **BE RECEIVED** for information; and,

That the Corporation of the City of Windsor **REQUEST** the Province of Ontario and Government of Canada to provide further financial support to extend funding for rent supplement/housing allowance programs and include reference to impacts of the sunseting of rent supplement and housing allowance programs including specific data points; and,

That the Association of Municipalities of Ontario (AMO) **BE REQUESTED** to quantify these impacts province-wide; and,

That the resolution **BE FORWARDED** to Windsor and Essex County Members of Parliament (MPs), Windsor and Essex County Members of Provincial Parliament (MPPs), the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), the Ontario Municipal Social Services Association (OMSSA), the Ministry of Municipal Affairs and Housing, and the Premier of Ontario; and further,

That, should the sunseting of rent supplement and housing allowance programs proceed, the impacts **BE REPORTED** to Council prior to the March 31, 2022 deadline along with options to mitigate those impacts.

Carried.

Report Number: SCM 9/2022 & S 144/2021
Clerk's File: GH/14271 8.8

Anna Ciacelli

Deputy City Clerk
February 7, 2022



Committee Matters: SCM 9/2022

Subject: Rent Supplement Program Expiries and Mitigation Strategy - City Wide

Moved by: Councillor McKenzie
Seconded by: Councillor Bortolin

Decision Number: **CSPS 175**

THAT the report of the Coordinator of Housing Administration & Policy dated October 28, 2021 entitled "Rent Supplement Program Expiries and Mitigation Strategy – City Wide" **BE RECEIVED** for information; and,

THAT the Corporation of the City of Windsor **REQUEST** the Province of Ontario and Government of Canada to provide further financial support to extend funding for rent supplement/housing allowance programs and include reference to impacts of the sunsetting of rent supplement and housing allowance programs including specific data points; and,

THAT the Association of Municipalities of Ontario (AMO) **BE REQUESTED** to quantify these impacts province-wide; and,

THAT the resolution **BE FORWARDED** to Windsor and Essex County Members of Parliament (MPs), Windsor and Essex County Members of Provincial Parliament (MPPs), the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), the Ontario Municipal Social Services Association (OMSSA), the Minister of Municipal Affairs and Housing, and the Premier of Ontario; and further,

THAT, should the sunsetting of the rent supplement and housing allowance programs proceed, the impacts **BE REPORTED** to Council prior to the March 31, 2022 deadline along with options to mitigate those impacts.

Carried.

Report Number: S 144/2021
Clerk's File: GH/14271

Clerk's Note:

1. The recommendation of the Standing Committee and Administration are **not** the same.
2. Please refer to Item 8.2 from the Community Services and Parks Standing Committee Meeting held January 5, 2022.

3. To view the stream of this Standing Committee meeting, please refer to:
<http://csg001-harmony.sliq.net/00310/Harmony/en/PowerBrowser/PowerBrowserV2/20220110/-1/6296>

Subject: Rent Supplement Program Expiries and Mitigation Strategy - City Wide

Reference:

Date to Council: January 5, 2022
Author: Jolayne Susko
Coordinator, Housing Administration & Policy
Housing Services
(519) 255-5200 ext. 6278
jsusko@citywindsor.ca
Housing and Children's Services
Report Date: 10/28/2021
Clerk's File #: GH/14271

To: Mayor and Members of City Council

Recommendation:

THAT the report of the Executive Director of Housing and Children's Services dated January 5, 2022, regarding the Rent Supplement Program Expiries and Mitigation Strategy, **BE RECEIVED FOR INFORMATION**; and,

THAT the Corporation of the City of Windsor **REQUEST** the Province of Ontario and Government of Canada to provide further financial support to extend funding for rent supplement/housing allowance programs; and,

THAT the resolution **BE FORWARDED** to Windsor and Essex County Members of Parliament (MPs), Windsor and Essex County Members of Provincial Parliament (MPPs), the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO) and the Ontario Municipal Social Services Association (OMSSA).

Executive Summary:

N/A

Background:

The City of Windsor is the Service Manager with respect to Social and Affordable Housing for the City of Windsor and the County of Essex. The City administers a number of affordable housing programs funded municipally, as well as provincially and federally, including Rent Supplement (RS) and Housing Allowance (HA) Programs.

These programs provide rental assistance to low-income households living in private rental accommodations, and in social and affordable housing units in Windsor and

Essex County. A portion of these programs are municipally funded through a shared contribution agreement between the City of Windsor (as Service Manager) and the County of Essex since the devolution of social housing in 2001. In addition, the federal and provincial governments have provided RS/HA funding under time-limited housing program funding envelopes such as, Investment in Affordable Housing (IAH and IAH-E), Social Infrastructure Fund (SIF) and Ontario Priorities Housing Initiative (OPHI).

Starting in 2007 with the announcement of the Canada-Ontario Affordable Housing Program (COAHP), senior levels of government provided funding for a number of affordable housing programs including RS/HA programs. The City of Windsor as Service Manager welcomed the funding and the opportunity to deliver an increased number of affordable housing options to households based on program funding guidelines and parameters. At the time of the launch of COAHP and subsequent programs, rental market vacancy rates in Windsor and Essex County were high and the rate of participation by landlords who were willing to participate in these programs was also high.

Since the original start of the COAHP program, the City has received funding extensions for RS/HA programs as well as the introduction of new affordable housing funding programs which have allowed the City as Service Manager to continue funding existing RS/HA households and add additional RS/HA households as additional time-limited funding envelopes were introduced.

RS/HA(s) have not only benefited low-income households but have also assisted social and/or affordable housing landlords with their housing project's financial viability by providing RS/HA(s) to a specific number of qualifying tenants.

The following describe the two RS/HA program delivery models offered:

- **Entitlement-based programs** offer rent supplement to any individual or household who meets the eligibility criteria. The following are examples of entitlement rent supplement programs offered in Windsor-Essex County: Commercial rent supplements, Strong Community Rent Supplement Program (SCRSP), and the Windsor Essex Housing Benefit (WEHB) whereby the participants are offered a benefit based on their household's priority ranking on the Central Housing Registry Windsor Essex (CHR-WEC) coordinated access wait list. Entitlement-based rent supplements count towards our legislated Rent-Geared-to-Income (RGI) service levels.
- **Rationed-based programs** are programs where the rent supplement administrator is authorized through a service agreement to offer a set number of rent supplements to distribute based on a fixed funding allocation. The following are examples of rationed-based rent supplement programs offered in Windsor-Essex County: Investment in Affordable Housing (IAH), Investment in Affordable Housing Program Extension (IAH-E), Social Infrastructure Fund (SIF-IAHE) and Ontario Priorities Housing Initiative (OPHI). Unlike the entitlement-based programs, rationed-based RS/HA programs do not count towards Windsor Essex's legislated service levels.

Discussion:

Windsor Essex has offered RS/HA programs in the community as a means of expanding affordable housing options in our community for years. As of November 2021, approximately \$3.29 million has been allocated to RS/HA assisting on a monthly basis approximately 500-549 households throughout Windsor and Essex County.

The funding programs for RS/HA(s) have been long standing and considered quasi-permanent funding by recipients, their Program Administrators and the community support agency, ALSO, Windsor Community Living, Essex Community Living, Windsor Essex Brokerage for Personal Supports, as examples. The City's Housing Services department does not have the financial means to fund these losses through its existing social housing budget without replacement funding from upper levels of government and/or budget adjustments from the City of Windsor and/or the County of Essex.

Housing Services is currently working with RS/HA Program Administrators on a rent supplement expiry mitigation strategy. RS/HA Administrators are currently working with their RS/HA households with a March 31, 2022 expiry to assist them in securing an alternate housing benefit, such as the Canadian Ontario Housing Benefit (COHB), the Windsor Essex Housing Benefit (WEHB), or Rent-Geared-to-Income (RGI) housing units understanding each program has their own unique eligibility requirements, subsidy calculations and application process.

In Windsor and Essex County many residents are able to live independently but struggle to access appropriate and affordable housing. As with many other Ontario communities, Windsor-Essex is experiencing increasing rents and decreasing supply of affordable housing options. With a waiting list of over 5,000 households for social and affordable housing, the demand for affordable rental housing exceeds the supply for all municipalities in the Windsor Essex service area. As indicated in the Council approved Home Together: Windsor Essex Housing and Homelessness Master Plan, there is a sizable gap between the need for affordable housing and the supply of affordable housing. Additionally, as of November 2021, there were 463 known households experiencing some form of homelessness in Windsor Essex, of which 338 have experienced chronic or long-term homelessness. Any programs that expand affordable housing options are needed to increase the supply of affordable rental housing in the region. Many households seeking affordable housing are paying well over 50% of their household income on their housing, which over the long-term is not sustainable, placing households at risk for homelessness. Current program guidelines and legislative regulations identify that housing costs should be in the range of 30% of a households' average monthly income.

As noted within our Council approved Home Together: Windsor Essex Housing and Homelessness Master Plan 2019-2028, the affordable housing gap for Windsor-Essex County was estimated to be 10,000 units in 2019, and by 2028 was projected to increase to 12,900 units. It is expected that the loss of expiring RS/HA(s) as well as the changes in the housing market since the completion of the 2019-28 Housing and Homelessness Master Plan will further impact the need for affordable housing in Windsor-Essex County into the future.

The following is a summary of the RS/HA Programs the City is currently delivering, the number of units, funding, populations served and their program expiry date:

Program Name	Populations Served	Expiry Date	No. of Households (at September 2021)	Approx. Annual Subsidy
Investment in Affordable Housing (IAH)	In crisis, homeless, persons with disabilities, seniors, survivors of domestic violence, working poor	Mar-31-2022	82	\$ 460, 000
Strong Communities Rent Supplement (SCRSP)	persons with disabilities, seniors, working poor	Mar-31-2023	195	\$ 1,164,000
Investment in Affordable Housing (Ext) (IAHE)	In crisis, homeless, seniors, survivors of domestic violence, working poor	Mar-31-2024	203	\$ 1,400,000
IAHE – Social Infrastructure Funding (SIF)	seniors, youth	Mar-31-2024	48	\$ 190,000
SIF – Anti-Human Trafficking (SIF-AHT)	Survivors of human trafficking	Mar-31-2024	17	\$ 111,000
Ontario Priorities Housing Initiative (OPHI – HA) (yearly allocation)	Homeless and/or at-risk-of-homelessness	Mar-31-2022	6	\$ 30,000
TOTAL			551	\$ 3,355,000

In 2019, the Canada-Ontario Housing Renewal Program (COHRP) was introduced and significantly changed the way funding allocations were delivered by upper levels of government, moving from a multi-year funding approach to a year-by-year funding approach. The year-by-year funding approach makes offering long-term RS/HA(s) challenging. There is no guarantee the funding allocation in subsequent years will be sufficient to cover the subsidy/allowances and if offered, recipients would have an expiry date of the following year. The inability to carry funding over in the following year makes the introduction of a RS/HA program extremely challenging as it does not provide households affordable housing security as there is no guarantee there will be enough funds to support a RS/HA beyond the year they are allocated in.

This revised funding model makes a RS/HA program difficult to administer and is a disincentive for implementing a RS/HA program as it is likely RS/HA administrators

would be in a perpetual state of mitigating the damages associated with RS/HA households losing their RS/HA due to funding shortfalls. There are other municipalities in Ontario that do not offer rent supplements through the COHRP due to these program constraints. Furthermore, other social and affordable housing priorities such as capital building projects and repairs (urgent, health and safety and other repairs), are competing for dollars from the same annual funding allocation (Canada-Ontario Community Housing Initiative/Ontario Priorities Housing Initiative; COCHI/OPHI).

The City of Windsor as the Service Manager for Windsor and Essex County has advocated for funding extensions or long-term sustainable replacement RS/HA funding at the 2021 Association of Municipalities of Ontario (AMO) Forum and through participation on the Ministry of Municipal Affairs and Housing (MMAH) Strong Communities Rent Supplement Technical Table. An extension of these rent supplements or a permanent replacement funding stream would allow us to continue to assist households in Windsor and Essex County with their housing affordability and extend the continuum of affordable housing supply options available. No announcements for funding extensions or replacements have been made at this time.

The changes in the housing market are also having an impact on our RS/HA households, especially for new tenancy households added in 2021. As noted in the data presented to the Housing and Homelessness Advisory Committee over the last couple years, Windsor Essex is seeing significant increases in residential market rents when assisting new households with their housing affordability and therefore, the funding allocations are absorbed more quickly with less households assisted. The following table shows the differences in the average monthly RS/HA per unit in September 2019, in July 2021 and the monthly average per unit cost to add a new RS/HA tenancy in 2021:

Program Name	Current Average Monthly RS/HA per unit		
	Program avg. monthly RS/HA per unit Sept 2019	Program avg. monthly RS/HA per unit July 2021	Avg. monthly cost per unit to add RS/HA 2021
Investment in Affordable Housing (IAH)	\$400	\$445	\$550
Strong Communities Rent Supplement (SCRSP)	\$439	\$498	\$900
Investment in Affordable Housing (Ext) (IAHE)	\$475	\$568	\$800-900
IAHE – Social Infrastructure Funding (SIF)	\$265	\$357	\$785
SIF – Anti-Human Trafficking (SIF-AHT)	\$531	\$542	\$700
Ontario Priorities Housing Initiative (OPHI – HA) (yearly)	N/A	\$435	N/A

allocation)			
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In a letter to Mayor Dilkens dated August 23, 2021, MMAH communicated 2022-23 planned funding allocations for Windsor-Essex County, noting all funding amounts are for planning purposes only and are subject to confirmation through the province's annual budget planning process. Allocations for the National Housing Strategy (NHS) programs – COCHI; OPHI; COHB – are subject to agreement with the Canada Mortgage and Housing Corporation on NHS Bilateral Agreement amendments. The following table highlights our planned funding allocations for 2022-23:

2022-23 Fiscal Year Planned Funding Allocations – City of Windsor Program	Allocation Amount
Canada-Ontario Community Housing Initiative (COCHI)	\$2,426,040
Ontario Priorities Housing Initiative (OPHI)	\$2,225,200
Canada-Ontario Housing Benefit (COHB)	\$1,228,600
Strong Communities Rent Supplement Program (SCRSP)**	\$1,118,391

Notes: ** Please note that the Ministry continues to evaluate SCRSP. The City has been informed that Ministry staff will communicate updates to Service Managers regarding a potential extension of this program as they become available.

The COCHI and OPHI planned funding allocations above represent Windsor Essex's total funding for all available social and affordable housing projects, which include Capital supply and unit repairs, Housing Support Services, Homeownership Assistance, as well as Rent Supplement and Housing Allowance programs.

The above funding announcement differs from our first National Housing Strategy funding allocation notification which presented a three year funding allocation of COCHI and OPHI funding (April 2019-March 2022), providing more of an opportunity to plan forward and address social and affordable housing priorities. Although administration was expecting a 2nd – 3 year COCHI OPHI funding allocation, the above noted planning allocation is for a single year. Housing Services' funding allocation for 2022-23 and future rounds of COCHI OPHI funding are not expected to have the ability to offset the effects of the expiring funding envelopes (IAHE/SIF/AHT). It must also be noted that a portion of the this new COCHI and OPHI funding allocation has been pre-committed to fund 40 RS units for the Meadowbrook Development (CHC) at an estimated cost of \$240,000 per year.

Further to the above and in an effort to address a Ministry social housing service level standard issue, the City of Windsor committed \$250,000 per year in 2020 (B# 2020-0230), 2021 (B# 2021-0107) and 2022 (B# 2022-0035) to deliver a made in Windsor - Windsor Essex Housing Benefit (WEHB) program. The WEHB is expected to offer a

mitigation option to offset the 2022 RS/HA losses but will not have the funding capacity to offset the 2023 and 2024 scheduled RS/HA funding losses.

In an effort to maximize MMAH RS/HA funding expiring March 31, 2022 (approx. 82 households/annual subsidy \$460,000), the delivery of Housing Services 2021 WEHB allocation has been paused. The unused 2021 funding will be applied to transition eligible households with 2022 expiring RS/HA(s) into an alternate housing benefit program.

Mitigation Strategy

The City of Windsor as Service Manager is actively working with our rent supplement administrators with a March 31, 2022 program expiry. All participants have been notified in writing and advised on required action(s) in order to be considered for an alternate benefit such as a Canada Ontario Housing Benefit (COHB), Windsor Essex Housing Benefit (WEHB) or Rent-Geared-to-Income (RGI) unit. Each participant must be on, and/or eligible to be on, the CHR-WEC's centralized waitlist to be considered eligible for these three alternate housing subsidy options. All expiring rent supplement participants have been offered Priority II status on the CHR-WEC's centralized waitlist and the participant's date of application will go back to their original application date; understanding RGI units and the WEHB must be offered from the centralized waitlist in order of priority. Rent supplement administrators are actively working with each household to assess the value of each alternate housing option so households are able to make an informed choice with the goal of transitioning them to an alternate housing benefit on or before April 1, 2022.

Active mitigation efforts as noted above will begin in January 2022 for RS/HA(s) slated to expire in March of 2023, and in January 2023 for RS/HA(s) slated to expire in March of 2024.

Housing Services will continue to advocate for replacement and additional funding from senior levels of government to replace these expiring programs. Further updates will be provided to the Housing and Homelessness Advisory Committee, the Community Advisory Board and to Council as Housing Services continues to work through our mitigation efforts.

Risk Analysis:

There is a critical risk to RS/HA households linked to an expiring RS/HA funding agreement requiring immediate, significant, and ongoing action to mitigate the negative effect the loss of these subsidies will have on housing affordability for these households, which may result in evictions and ultimately homelessness for some of these households. Ongoing efforts with RS/HA households with an expiring RS/HA will need to be made to assist them in navigating and applying for a replacement housing benefit, understanding a replacement benefit may not provide the same level of subsidy as their expiring housing subsidy/allowance. There is also significant risk there may not be a replacement subsidy available for all households experiencing this loss as future funding allocations are unknown and/or may not meet the demand. Furthermore, the

loss of RS/HA funding will have an impact on our ability to assist new households in Windsor-Essex seeking assistance with their affordable housing need.

The Executive Director of Housing and Children's Services will continue to advocate for replacement funding at Ministry forums and tables and continue to support expiring RS/HA mitigation efforts.

Climate Change Risks

Climate Change Mitigation:

N/A

Climate Change Adaptation:

N/A

Financial Matters:

The City of Windsor, as Service Manager for Windsor-Essex, is responsible for delivering a number of Rent Supplement/Housing Allowance programs in the service area. As noted above, certain Entitlement-based programs are funded by the service manager and cost-shared through arbitrated agreement with the County of Essex. Funding allocations to operate and administer these programs form part of the Housing Services ongoing yearly operating budgets. These entitlement based RS/HA units form part of the legislated service level requirements under the Housing Services Act (HSA).

This report pertains to ration-based RS/HA units administered by the City under additional RS/HA programs funded by senior levels of government with defined terms and expiry dates. These programs, by expiry date and the potential budget effect, are as follows:

Expiry - March 31, 2022

Program: Investment in Affordable Housing (IAH)

Funding Allocation: \$ 6.45 million; Period: 2011 – 2022

Current Take-up: 82 units; Yearly Subsidy: \$ 460,000/year

As noted earlier in this report, Program Administrators are actively working with all affected tenancies to find an alternate housing subsidy program to assist in mitigating March 31, 2022 expiring agreements. Housing Services and RS/HA Administrators are doing their best to move these RS/HA tenancies to another rent assistance program effective April 1, 2022 under the COHB, WEHB and or RGI units in social housing properties.

It is anticipated that a large number of the 2022 expiries will choose to transition to WEHB. As a mitigation effort, Housing Services paused the allocation of the WEHB program in 2021, and will be requesting a 2021 budget carry-over to 2022 for any unspent 2021 budget funding to offset the expected cost to mitigate RS/HA agreements expiring March 31, 2022. Housing Services was approved an additional base budget

increase in WEHB funding (B# 2022-0035) in the approved 2022 City Operating budget. With the approval of this budget issue, it is not anticipated that there will be any additional 2022 cost to the City/County as a result of the IAH program expiry at March 31, 2022.

Expiry - March 31, 2023

Program: Strong Communities Rent Supplement Program (SCRSP)

Funding Allocation: \$ 1.118 million / year

Current Take-up: 195 units; Yearly Subsidy: \$ 1.164 million/year

This Provincial program has operated under various names since social housing's devolution in 2001. As such, it has been a quasi-permanent funding program for households receiving housing support. Funding of \$ 1.118 million per year has been consistent for last number of years, and this program funds close to 200 households on a monthly basis. This funding has been dedicated, in part, to fund supportive housing units/tenancies supported by local community agencies and will be difficult to replace. At this time, despite lobbying to the Province, MMAH has not made any announcements to extend this program. Should the City/County choose to consider funding this program loss, based on current costs an estimated additional \$1.164 million per year (\$753,000 City) in municipal funding would be needed.

Expiry – March 31, 2024

Program: Investment in Affordable Housing Extension (IAHE)

Funding Allocation: \$ 8.02 million; Period: 2015 – 2024

Current Take-up: 203 units; Yearly Subsidy: \$ 1.4 million/year

Program: Social Infrastructure Fund (SIF-IAHE)

Funding Allocation: \$ 1.0 million; Period: 2016 – 2024

Current Take-up: 48 units; Yearly Subsidy: \$ 190,000/year

Program: Social Infrastructure Fund – Anti Human Trafficking (SIF/IAHE/AHT)

Funding Allocation: \$ 568,000; Period: 2018 – 2024

Current Take-up: 17 units; Yearly Subsidy: \$ 111,000/year

The programs expiring March 31, 2024 are being delivered as extension/companion programs to the Provincial funded IAH program and assist specific populations with their affordable housing needs. Should the Service Manager choose to consider funding programs expiring March 31, 2024, the municipal cost is estimated to be \$1.7 million yearly (\$1.1 million City).

Consultations:

Mike Deimling, Social Housing Analyst

Nancy Jaekel, Financial Planning Administrator

Conclusion:

The current demand for affordable rental housing exceeds the supply for all municipalities in the Windsor Essex service area. The expiry of RS/HA funding envelopes over the course of the next three years has the potential to increase affordable housing demand, evictions, and homelessness by approximately 500 RS/HA households which are currently in receipt of an expiring rent supplement. Every effort must be made to advocate for appropriate long-term replacement funding from upper levels of government. Housing Services and program administrators will continue the mitigating strategy efforts to find these households a replacement affordable housing benefit but at this time, the demand exceeds the available funding.

Planning Act Matters:

N/A

Approvals:

Name	Title
Jolayne Susko	Coordinator, Housing Admin & Policy
Debbie Cercone	Executive Director of Housing and Children's Services
Debbie Cercone for Jelena Payne	Commissioner Human and Health Services
Joe Mancina	Commissioner, Corporate Services CFO/City Treasurer
Steve Vlachodimos	City Clerk
Jason Reynar	Chief Administrative Officer

Notifications:

Name	Address	Email
Housing and Homelessness Advisory Committee (HHAC; Clerks to send)		
Windsor Essex Community Housing Corporation		jsteele@wechc.com
Housing Information Systems		angelidis@lscdg.com
Assisted Living Southwestern Ontario		RalphGanter@alsogroup.org
Windsor Homes Coalition		angela@wfhcp.com

Name	Address	Email
Mariner's Co-operative Housing Development		marinerscoop@outlook.com
Frank Long Co-op		FrankLong@cogeco.net
Ryegate Co-op Homes		ryegate@bellnet.ca
T.W. Development Corporation		mderikx@sympatico.ca
WeFIGHT		gilberts@lao.on.ca
PCCWA		margaret.pccaow@cogeco.net
Family Services Windsor Essex		izuk@fswe.ca
Community Living Windsor		melodie@clwindsor.org
Community Living Essex		karen@communitylivingessex.org
Windsor Essex Brokerage for Personal Supports		colleen@webps.ca
House of Sophrosyne		karen.waddell@sophrosyne.ca
County of Essex; CAO County of Essex		mgalloway@countyofessex.ca

Appendices:

December 23, 2021

Windsor City Council

Community Services and Parks Standing Committee



Windsor City Council:

I am writing to express concern on behalf of the staff and consumers of Assisted Living Southwestern Ontario (ALSO) over agenda item 8.2 – Rent Supplement Program Expiries and Mitigation Strategy.

ALSO administers subsidies to approximately 80 households under the expiring Strong Communities Rent Supplement Programs 1&2. Recipients of these subsidies are people with Disabilities in receipt of Ministry of Health funded supports. Of these 80 households, 24 live in ALSO Supportive Housing units where they receive daily, specialized support. For many of these individuals the loss of these subsidies means relocation to Long Term Care, or hospital services.

Further, with loss of this funding, ALSO will lose a subsidy resource for our entire consumer base at a group home for men with acquired brain injuries, a group home for women with complex Disabilities, and a Supportive Housing site in Amherstburg for all genders with complex Disabilities. Such a significant loss holds the potential not only to impact our consumers, but our staff who rely on Disabled people living outside of institutions in order to maintain their employment.

As an organization, we are considering mitigation strategies pre-emptively (including the possibility of the provision of comparable subsidies should they be available), however, such subsidies are currently unavailable and/or were insufficient for community demand (even before the loss of the rent supplement subsidy programs). Hence, we cannot place our confidence in their availability at this time.

Further, Assisted Living Southwestern Ontario is a very unique organization; there is no comparable level of specialized support available in Windsor-Essex. If our Supportive Housing consumers are forced to relocate to mitigate the impacts of this loss, they will lose out on the specialized support that they require to remain living independently and will almost certainly require institutionalization. The effectiveness and flexibility of our program depends on consumer proximity to Supportive Housing sites, and if consumers cannot afford to live at the Supportive Housing site, they will fail to receive the effective, flexible care that they require.

For the remaining people on the program who are not living in Supportive Housing sites but still require support for daily living, they will be at significantly increased risk of homelessness and/or institutionalization as the shelter system in Windsor Essex is not equipped for people with Disabilities, and many personal support providers will not provide care within our shelter system.

Finally, an internal analysis of rental units available in Windsor-Essex was undertaken in 2020, with results showing that throughout September-April 2020, there were zero fully accessible units

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available on the private market, and only 45% of available units had a barrier free entrance. Of those 45% of units, under 20% met the affordability criteria for our subsidy programs, meaning they will most certainly be out of reach for those without subsidy assistance. The only affordable relocation options for our clients will be RGI housing, or rooms for rent which are typically very inaccessible.

In conclusion, the loss of these subsidies would create a true crisis for the Disabled community of Windsor-Essex and the staff who work tirelessly to support them. This, when our community is already struggling to adapt and thrive through the current COVID-19 Pandemic. Thank you for your consideration of our position and we would be happy to provide any information that you require in order help provide greater detail of our organization's experiences as well as to better quantify the impact.

We look forward to your response on this matter and, as always, we offer to work together with you to create an equitable solution in advance of March 31, 2023.

Sincerely,

Ralph Ganter, Executive Director
Assisted Living Southwestern Ontario



Administrative Report

Office of the County Solicitor

To: Warden McNamara and Members of Essex County Council
From: David Sundin, BA (Hons), LL.B.
County Solicitor
Date: Wednesday, February 16, 2022
Subject: Approval of Invoices – Legal/Consulting Services
Report #: 2022-0216-CCS-R02-DS

Purpose

To present legal and consulting invoices for Council approval.

Background

Section 16.1.2 of By-law #41-2018, being a By-law to Provide Rules Governing the Order and Proceeding of the Council of The Corporation of the County of Essex requires that **"Auditor's fees, consultation fees over and above contractual amounts, legal expenses, and items of a capital nature not already approved in budget estimates are to be referred to County Council for approval"**.

Discussion

Three invoices, totaling \$4,017.15 have been received for Council's approval.

The nature of these accounts is summarized as:

Name of Legal/Consulting Service	Account Description	Amount
Hicks Morley Hamilton Stewart Storie LLP	January 31, 2022 – Invoice 596473, 596474, 596475	\$4,017.15
Total	All Invoices	\$4,017.15

Financial Implications

Allocations for legal matters related to the above commitments are included within the departmental Budgets for 2022.

Consultations

These accounts have been reviewed by the Director of HR and are considered an accurate representation of the services rendered.

Recommendation

That Essex County Council approve the payment of invoices, for legal/consulting services as outlined in report number 2022-0216-CCS-R02-DS in the amount of \$4,017.15.

Approvals

Respectfully Submitted,

David Sundin

David Sundin, BA (Hons), LL.B., County Solicitor

Concurred With,

Mike Galloway

Mike Galloway, MBA, CMO, Chief Administrative Officer

Appendix Number	Title
Appendix A	Due to the confidential information of a personal nature being included on the above referenced invoices, Appendix I will be provided to members of County Council under separate cover

Housing and Homelessness Advisory Committee

Meeting held January 25, 2022

A meeting of the Housing and Homelessness Advisory Committee is held this day commencing at 10:00 a.m. via Zoom video conference, there being present the following members:

Marina Clemens, Chair
Councillor Kieran McKenzie
Jessica Brunet
Fiona Coughlin
Phil Dorner (arrives at 10:37 a.m.)
Kathy Hay
Eric Hill (arrives at 10:06 a.m.)
Mayor Gary McNamara, Town of Tecumseh
Jim Steele
Leigh Vachon
Joyce Zuk

Regrets received from:

Angela Yakonich
Judith Binder

Also present are the following resource personnel:

Debbie Cercone, Executive Director, Housing & Children's Services
Kirk Whittal, new Executive Director, Housing & Children's Services
Michael Cooke, Manager Planning Policy, Deputy City Planner
Kelly Goz, Manager, Homelessness & Housing Support
Jennifer Tanner, Manager Homelessness & Housing Support
Jeannie Diamond Francis, County of Essex
Karen Kadour, Committee Coordinator

1. Call to Order

The Chair calls the meeting to order at 10:03 o'clock a.m. and the Committee considers the Agenda being Schedule A attached hereto, matters which are dealt with as follows:

2. Disclosure of Interest

None disclosed.

3. Adoption of the Minutes

Moved by F. Coughlin, seconded by Mayor G. McNamara,
That the minutes of the Housing and Homelessness Advisory Committee of its meeting held November 23, 2021 **BE ADOPTED** as presented.
Carried.

4. Business Items

4.1 Residential Rental Licensing Pilot Study

The Chair advises that she recently met with J. Zuk and A. Angelidis to discuss their submission to the Environment, Transportation and Public Safety Standing Committee and City Council on the Residential Rental Licensing Pilot Study.

J. Zuk advises that they do not want the cost of licensing to be borne by renters and the only mechanism is for the City to absorb the costs. She asks if municipalities have to recover the costs of licensing, or is it an option, as they do not want to contravene the *Municipal Act*.

Councillor McKenzie strongly supports the city proceeding with the licensing pilot. It is important to remember that this is a pilot project and if Council chooses to proceed with the citywide policy, HHAC's feedback is extremely essential. The impact on rental costs is at the top of the list. There is not a strong sentiment on Council to absorb those costs to subsidize the landlords to register into this program. There is a willingness on Council to explore what should be done to provide protection to the tenants in our community. There is a serious issue respecting the living conditions that some people are experiencing mostly due to bad landlords. The good landlords will sign up and the bad landlords will not; we are adding costs to the good landlords who will pass along those costs to their renters.

Mayor G. McNamara echoes the comments by Councillor McKenzie relating to the good and the bad landlords and asks how do we make this a level playing field.

F. Coughlin states that what is happening in Windsor is attractive to all kinds of people who are investing and positioning themselves as building or providing affordable housing. They are leveraging that language to support funding and they are not necessarily very scrupulous organizations. Council needs to use the tools at their disposal to control that external investment in Windsor where some bad actors are

coming; buying up all the properties, driving up all of the housing prices, which means all rentals across the board, will increase. She adds that she is in support of the pilot study.

J. Zuk adds that if a licensing regime comes into effect with costs to landlords, we know that it will be borne by the tenants within the confines of provincial legislation. The landlords are struggling and are not getting the margins that they are looking for on rents. It is not HHAC's job to find the solution for Council on how to implement this; HHAC's job is to raise this issue, which could potentially impact rents in a very tight market. She proposes a one-page brief be provided to Council along with the Administrative report in April 2022.

4.2 Updates from Administration

D. Cercone provides an update of the ***Community Housing Renewal Allocations under the OPHI and COCHI Program***:

- In August of 2021, the MMAH confirmed the funding allocations for the first year (2022-23) of the second three-year funding period for Windsor Essex.
- Details of the funding allocations for year two and three (2023-24, 2024-25) of this phase of funding were not provided which results in a short-term program planning as opposed to strategic multi-year planning.
- The objective of the Canada Ontario Community Housing Initiative (COCHI) is to protect tenants in current programs with expiring operating agreements/mortgages to begin to stabilize the supply of community housing through repairs, renovations and operating support.
- COCHI funding is to be used only in social and community housing; to protect, regenerate and expand social housing and to reduce housing need in social housing; and to preserve Native Urban units – no net loss of units.
- The components of the Ontario Priorities Housing Initiative (OPHI) includes –
- Rental housing, homeownership, Ontario Renovates, rental assistance and housing support services.
- In terms of the ***Meadowbrook Development*** – Rent Supplement Allocation, the City of Windsor has committed an annual rent subsidy of \$240,000 from 2022-2028 dedicated solely to the Meadowbrook development
- The annual funding will begin on occupancy of the units estimated to be August 2022.
- This funding will bridge the gap between the market rental rates of approximately 40 units and the tenant rental rates. The allocation will be funneled from the Community Housing Renewal Strategy funding allocation.
- Funding to continue to support ***Housing First for Youth*** (HF4Y) workers.

Councillor McKenzie advises that the Standing Committee determined the need for additional supports to be provided for the wrap around services. In terms of the five percent available for operational supports, asks if that could be legislatively increased.

D. Cercone responds that a level of advocacy would have to happen with the Ministry because if we submit a request for ten percent, it would be rejected as the guidelines state that the maximum is five percent. Our funding is a use it or lose it proposition and funding allocations must be within the fiscal year. We do need additional operating funds – we are experiencing millions of dollars in deficits around operating funds, which was identified to Council in 2022 as a pressure.

J. Tanner provides an update relating to the Housing with Supports Program as follows:

- The **Housing with Supports Program** provides subsidy payments for approximately 550 residents who live in nineteen different homes across the Windsor-Essex region.
- City Administration engaged with a consulting firm to evaluate the Housing with Supports Program in Windsor and Essex County with the goal of transforming the system to align with industry best practices and the 10 Year Housing and Homelessness Plan.
- The project is intended to improve outcomes for current and future residents by establishing a program that meets their needs and empowers them to move along the housing continuum toward more independent living.

K. Goz provides an update relating to the 2021 Windsor Essex Coordinated Point in Time Count as follows:

- In March 2021, the City implemented the third Coordinated **Point in Time Count**.
- Highlights from the 2021 Count include:
 - 250 people are experiencing homelessness – 198 single adults, 14 families with 26 dependent children and 13 youth
 - Gender – 71% male, 27% female and 1% non-binary/gender queer
 - Forty-two percent of the people experiencing homelessness need some time-limited assistance to get back into stable housing. 35% need highly intensive supports to stay housed. The remaining need a service delivery system that empowers them to end their own homelessness. Homelessness has grown increasingly chronic (six months or more in the last twelve months)
 - 75% single adults
 - 86% families
 - 77% youth
 - 22% of people identify as indigenous
- Data related to the **By-Names Prioritized List** is provided.
- **Housing Hub Consultation** – In July 2021, Council approved Administration to engage with a consultant to collect, evaluate and analyze information as well as conduct community, participant and stakeholder consultations throughout the service area to complete a proposal for a Housing Hub (also known as H4).

- A final report will be presented to City and County Councils that will include a Community-Informed Feasibility Study and “What We Have Heard”.

Moved by Councillor K. McKenzie, seconded by Mayor G. McNamara,

That City Council **BE REQUESTED** to call upon Senior Levels of government to increase support for housing retention policies including but not limited to the creation of long-term sustainable funding envelopes to increase supply and to promote successful tenancies through increased supports and supportive housing programming and that this resolution **BE FORWARDED** to the Prime Minister of Canada, the Premier of Ontario, the Minister of Housing, all local MP's and MPP's, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities, the Western Ontario Wardens' Caucus and the Eastern Ontario Wardens' Caucus.

Carried.

4.3 Updates from Member Organizations

F. Coughlin, Habitat for Humanity provides an update relating to their 3D printed homes project and the CMHC funded projects as follows:

- Furniture bank renewals – Organizations that receive furniture donations can be picked up by the Habitat for Humanity Re-Store and will be provided with gift cards, which can be given to their clients.
- Currently in a soft launch phase of a repair program (due to COVID) but will be going public in July 2022. A repair crew will be available to do some pilot work on certain properties.
- CMHC Funding – Habitat for Humanity Canada has a large envelope of CMHC funding, so the more they can bring to Windsor-Essex, the better.
- CMHC requested that Habitat for Humanity take on the 3D printed homes project in partnership with the University of Windsor, which will be a great innovative experiment. Four homes will be built in Leamington.
- Habitat for Humanity is essentially a builder and mortgage company.
- There is \$50,000 pre-approved for every house they build with CMHC and there are opportunities for partnership.
- Want to take people living in a rent geared to income and to transfer them to a mortgage geared to income, which allows them to have equity in that home. In the past year, they have permanently housed 19 individuals.
- Working with the Canada Revenue Agency to ensure that they come in ten percent less than the appraisal values but it does not matter because the family will never pay more than 25% of their income.
- The houses are mortgaged on an annual term, so every year they meet with the family, look at their income, ensure they are paying their property taxes, and have insurance on their home.
- The mortgage payments go strictly to building more houses.

In response to a question asked by J. Steele regarding if the \$50,000 is on this grant/loan, F. Coughlin responds that it is a forgivable loan, which means they are tied to their homeownership model for that funding so they can be creative. The houses have to stay affordable for twenty years and after that, the loan is forgivable.

4.4 Consumption and Treatment Services Site (CTS) – 628 Goyeau Street

The Chair remarks that there have been negative comments from surrounding businesses relating to the Consumption and Treatment Services Site. For the most part members of HHAC felt this was a necessary tool to assist people in crisis. She adds that City Council at its meeting held January 17, 2022 approved the CTS site at 628 Goyeau

5. Date of Next Meeting

The next meeting will be at the call of the Chair.

6. Adjournment

There being no further business, the meeting is adjourned at 11:32 o'clock a.m.

CHAIR

COMMITTEE COORDINATOR



Administrative Report

Office of the Manager, Planning Services

To: Warden McNamara and Members of Essex County Council

From: Rebecca Belanger, MCIP, RPP
Manager, Planning Services

Date: Wednesday, February 16, 2022

Subject: County of Essex Official Plan Review Update

Report #: 2022-0216-PLN-R01-RB

Purpose

To provide County Council with an update for the mandatory five-year review of the County of Essex Official Plan.

Background

Introduction

The County's first Official Plan was adopted in 2002 and approved by the Ministry of Municipal Affairs and Housing in 2005. Following the approval of this plan, the Province delegated approval authority for local Official Plans and Amendments, subdivisions and condominiums and part lot control exemption to the County. County Council subsequently delegated this approval authority responsibility to the Manager, Planning Services.

In 2014, the County adopted and received approval for the 2nd Generation of the Official Plan, based on work that started in 2009.

In September of 2021, pursuant to Section 26 of the *Planning Act*, County Planning Staff commenced preliminary background work needed to undertake a comprehensive review and update of the existing Official Plan. This work to date has included the initiation of the regional and local growth

projections. Administration intends to deliver a draft Official Plan for Council's consideration by the end of 2023

This review will establish a Vision for the future of Essex County, and will articulate new goals and policies that will serve as a road map for the County to responsibly manage growth and change over the next 30 years.

The Official Plan Review project has been titled:



OFFICIAL PLAN REVIEW (2022 – 2052)

One Land, One Climate, One Future, Together

- a) This Staff report is intended to provide members of County Council with important information pertaining to:
- b) The purpose of an Upper-tier (County of Essex) Official Plan, in a two-tier governance structure and how that plan affects the lives of Essex County residents;
- c) Why a review is being undertaken at this time;
- d) The Work Program being used to successfully complete this review and the corresponding project deliverables and timelines for all 3 phases;
- e) The roles of County Council, County Planning Staff (and Staff from other internal County Departments), the Official Plan Planning Advisor, and consultants retained by the County for this OP Review project;
- f) How local municipalities will be engaged throughout the OP Review including the composition and role of a Technical Planning Advisory Group;
- g) How Indigenous Communities, Provincial Ministries, Regional Agencies, and Boards will be engaged throughout the OP Review including the Ministry of Municipal Affairs and Housing which is the approval authority for the Upper-tier Official Plan;

- h) How consultation will be undertaken with key stakeholders, the community at large, and youth in all 3 phases of this review including the composition and role of a Community Stakeholder Advisory Group and a Youth Advisory Group.

Purpose of the Official Plan & How it affects Essex County residents

People want to live in vibrant places with economic opportunities and town/village centres nearby that are safe, walkable and filled with a wide range of activities and services. They also want to live in places that have great schools, good paying jobs, libraries, museums, recreational facilities and green spaces that they can enjoy year-round.

Our region is fortunate to have many of these attributes that make it a highly desirable place to live, work, and play. We also have land and water resources and climatic conditions that can support strong and vibrant agricultural and tourism sectors.

A Municipal Official Plan is one of the most important policy documents that a Council adopts.

The overall health, well-being and prosperity of people living in this region will be impacted and shaped by the vision, goals, policies and designations that are contained within the Official Plan. It will guide and provide direction to landowners, residents, developers/homebuilders, investors/owners of businesses, non-profit groups, and the community at large on matters such as:

- the location and extent of urban (settlement area) boundaries in each of local municipality;
- population, employment and housing projections and corresponding land resources needed to meet these projections;
- how growth is managed for fiscal and environmental sustainability;
- housing affordability and residential intensification;
- how communities are designed, serviced and built (and new lots are created);
- land uses and activities that are to be encouraged and supported in rural areas;

- agricultural land and natural heritage protection and enhancement;
- how people and property are protected from flooding and other hazards;
- climate change mitigation and adaptation;
- cultural heritage and archaeological resource conservation;
- transportation and mobility for all types of vehicles and for people of all ages and abilities; and
- other policy matters and implementation tools as required to responsibly address *Planning Act* and Provincial Policy Statement (2020 PPS) requirements.

Why a Review is being undertaken at this time

The *Planning Act* requires municipalities to review their Official Plan once every five years to ensure that it is up to date and consistent with the PPS. The current County Official Plan was adopted and approved in 2014, based on background work that started in 2009.

Since that time, residents of this County have witnessed and are continuing to experience the effects of fundamental changes that are taking place as a result of: a changing climate, migration from other parts of Ontario and internationally, the changing nature of employment, and how we now live our daily lives.

In addition, there have been significant changes introduced to both the *Planning Act* and the Provincial Policy Statement (PPS), including:

- 2015 Planning Act Changes – introduced by Bill 73, the Smart Growth for Our Communities Act;
- 2017 Planning Act Changes – introduced by Bill 139, Building Better Communities and Conserving Watersheds Act;
- 2019 Planning Act Changes – introduced by Bill 108, More Homes, More Choices Act;
- 2020 Planning Act Changes – introduced by Bill 197, COVID-19 Economic Recovery Act;

- 2020 the Province of Ontario adopted a new Provincial Policy Statement (PPS).

This Official Plan Review provides a forum for County Council, working collaboratively with key stakeholders, local municipalities, indigenous communities, Provincial ministries and regional agencies, and the community at large, to formulate new fiscally and environmentally responsible policies. These new policies will take advantage of our regional attributes and strengths, and will “chart a path forward” that is forward thinking, flexible and able to successfully navigate the many opportunities, challenges and issues that lie ahead.

The Upper-tier (County) Plan is intended to help guide the more detailed policies and land use designations that are set out in each of the local municipal Official Plans. It should be noted that the *Planning Act* requires that all local Official Plans (as adopted by each of the seven Essex County municipalities) be reviewed and updated on a regular basis to conform to the approved County of Essex Official Plan. All Public Works undertaken by local municipalities and by the County, and all zoning by-laws adopted by local Councils are also required to conform to County Official Plan.

Work Program, Project Deliverables and Timelines

The Official Plan Review is being undertaken in three phases, as described below.

Phase 1	Phase 2	Phase 3
<i>Background Review, Visioning, & Growth Projections</i>	<i>Policy Options & Additional Technical Studies</i>	<i>Draft & Adopt New Official Plan</i>

Phase 1 – September 2021 to June 2022

- A Technical Background Report is being prepared by Watson & Associates which will provide new updated County and local municipal population, household and employment forecasts.
- An initial round of consultation and outreach will be undertaken during Phase 1 to obtain input regarding the opportunities, challenges and issues facing the County, and what priorities the new County OP will need to

address. This round of consultation will create a new vision that will be carried forward in subsequent phases of the work program to assist with the formulation of new goals and policy directions for a 30-year planning horizon.

- Three advisory groups will be established to provide input and feedback throughout the Official Plan Review Process:
 - The first being a Technical Planning Advisory Committee, comprised of a senior planning staff person appointed by each of the seven local municipalities, and two staff from the County of Essex, namely the Manager of Planning, and Manager of Transportation Planning and Development.
 - The second being a Community Stakeholder Advisory Group, comprised of representatives from key business, community and non-profit sectors (i.e., Agriculture, Invest Windsor Essex, Manufacturing, Transportation, Housing, Environment, Development/Homebuilding, Tourism);
 - The third being a Youth Advisory Group, comprised of up to two student representatives from each Secondary School in Essex County;
- As part of this initial round of consultation and outreach, virtual workshops will be held with County Council and with each of the three advisory groups, to discuss and obtain input pertaining to the strengths of this region, and the opportunities, challenges and issues that will need to be addressed as part of this review.
- One on one consultations will also take place with representatives from Indigenous communities, the City of Windsor, Chatham-Kent, ERCA, MMAH and other Provincial ministries and Regional agencies that have an interest in land use planning.
- A Project Website will be created, and on-line surveys and social and traditional media will be used to share information and to obtain input and feedback throughout the review process.
- A Phase 1 Discussion Paper will be prepared by County Planning Staff and the Official Plan Planning Advisor to provide important background information that will be used to guide policy development in Phases 2 and 3. This paper will include information pertaining to:

- what has been accomplished and what policy gaps exist with the current County Official Plan;
 - provincial changes to the *Planning Act* and the Provincial Policy Statement;
 - major changes that have taken place in both our settlement areas and in our rural areas, and what those changes may mean going forward;
 - major demographic and economic drivers impacting this region, and what policy implications flow from these drivers;
 - what we learned during the initial round of consultation, and the key issues, opportunities and challenges facing the County;
 - placemaking strategies, and how those can assist the County to address these opportunities and challenges.
- The Phase 1 Discussion Paper will also include a draft Vision Statement for the new County Official Plan, and a Terms of Reference that will set out the additional technical reports/studies that will need to be completed as part of Phases 2 and 3.
 - This Terms of Reference will be used by the County to prepare and issue a Request for Proposals (RFP) to retain a Consulting Firm to complete the additional technical reports/studies required and to prepare the draft new County Official Plan document.
 - The Phase 1 Discussion Paper and the Phase 1 Technical Report will be available and presented to County Council in June 2022.

Phase 2 – July 2022 to April 2023

- An RFP will be issued and a Consulting Firm will be retained by the County to complete the Phase 2 and Phase 3 work including preparing the additional technical reports/studies that address key issues, challenges, opportunities and policy gaps identified during Phase 1. This additional technical work will include a comprehensive analysis of future urban land requirements County-wide.

- A Policy Options and Key Directions Report will be prepared as one of the deliverables during Phase 2.
- Additional workshops will be held with County Council, the three advisory groups, and with all of the participants that expressed an interest in the OP Review during Phase 1.
- Indigenous communities, local municipal Councils, adjacent municipalities, Provincial ministries and Regional agencies will be consulted with during Phase 2, and asked to provide feedback and input on reports and studies that are prepared.

Phase 3 – May 2023 to December 2023

- This phase involves the preparation of the draft new Official Plan, and the circulation/presentation to County Council, to the advisory groups, the local municipalities, adjacent municipalities, to Indigenous communities, and to Provincial ministries and Regional agencies for their review and to obtain their input and feedback.
- Information meetings and statutory public meetings will be held, in advance of County Council making any decisions with respect to the final draft of the new Official Plan.
- Based on all the input and feedback received, a final draft of the new Official Plan will be prepared for the consideration and approval of County Council, and for submission to MMAH for final review and approval purposes.

It should be noted that County Council will be provided with a further Staff Report prior to starting Phase 2 with a summary and recommendation to retain the consultant responsible to complete the Phase 2 and Phase 3 work program, all in keeping with the approved Terms of Reference prepared in Phase 1. At that time, a detailed work program for Phases 2 and 3 will be provided to County Council, with dates and milestones for meetings, workshops and deliverables for Phases 2 and 3.

Roles and Responsibilities

A comprehensive and collaborative planning approach is being utilized to successfully undertake and complete this Official Plan Review project.

Key to achieving success is to ensure that the voices of a broad cross section of the community are heard, and that local municipalities, Indigenous communities, key stakeholders and youth from across the County of Essex are consulted throughout the review.

The skills, knowledge and experience from all project participants, staff, advisors, and consultants will enable County Council to formulate a new Official Plan that is capable of building on the existing strengths and attributes of this County and working collectively towards improving the overall health, well-being and prosperity of the residents of this growing region of Ontario.

Table 1 below describes the roles and responsibilities of key participants in this OP Review project:

Table 1

Role	Responsibility
County Council	Decision Makers – responsible for adopting the new County Official Plan, and providing direction and input at various stages during the OP Review project
The Chief Administrative Officer and County Senior Leadership Team	Responsible for support of the process by receiving and commenting on regular updates from the Manager of Planning
Manager of County Planning, with the assistance of the OP Planning Advisor	Project Lead and Overall Project Management responsibilities throughout all 3 Phases Responsible for completing the Phase 1 work plan, including the preparation of the Phase 1 Discussion Paper
Phase 1 Technical Consultant	Responsible for completing the Phase 1 Technical Background Report and Growth Projections

Role	Responsibility
Phases 2 and 3 Consultant	To be retained prior to commencing Phase 2 and responsible for completing all of the Phase 2 and Phase 3 work in accordance with the Terms of Reference that is being drafted at the end of Phase 1 work
Technical Planning Advisory Group	Comprised of a senior planning staff from each of the 7 local municipalities, the Manager of Planning and the Manager of Transportation Planning and Development, providing review, input and feedback throughout the OP Review process
Community Stakeholder Advisory Group	Comprised of representatives from key business, community and non-profit sectors (i.e., Agriculture, Invest Windsor Essex, Manufacturing, Transportation, Housing, Environment, Development/Homebuilding, Tourism) providing feedback and input in all three phases
Youth Advisory Group	Comprised of up to two student representatives from each Secondary School in Essex County providing feedback and input in all three phases
Indigenous Communities, Provincial Ministries and Regional Agencies, Adjacent municipalities	One on one meetings with representatives in all three phases providing review, feedback and input
Local Municipal Councils	Technical Reports, Discussion Papers, Studies prepared in all three phases, and draft and final versions of the new County Official Plan to be circulated to each local Council, to obtain feedback and input

Role	Responsibility
Community at Large	The Community at large will be invited to participate in on-line surveys, information meetings, and statutory public meetings and social media, traditional media and the County's website will be used to share information
Staff from Various County Departments	County GIS, Communication, and IT Staff will be assisting with the preparation of mapping, graphics, website content, media releases, social media posts, and with on-line surveys as needed Staff from Infrastructure Services will provide feedback, input and review, as needed on transportation related matters (including active transportation) Staff from the Council Services area will provide assistance with the logistics and hosting of formal and informal meetings and workshops that are being held in all three phases

The OP Review project (*One Land, One Climate, One Future, Together*) is intended to be a collaborative, inclusive and comprehensive undertaking. Throughout this Official Plan Review, opportunities will be provided to encourage County residents, Indigenous groups, businesses, and other key stakeholders to discuss the future vision and goals for Essex County; moreover, to become engaged and share their views as to what policies and actions need to be taken to ensure that this region continues to thrive and prosper. The work plan has been developed to establish community support and create a sense of ownership for the final outcome.

The initial workshop with County Council is scheduled to take place in early March.

Financial Implications

Projected total costs for the Official Plan Review process is estimated to be \$530,000 (please refer to Table 2). Approved funding in the 2022 Budget

for Official Plan related work is \$195,000. The work plan presented herein provides opportunity to advance the process quicker than envisioned during preparation of the 2022 budget document.

Given that the County Official Plan Reserve has a 2022 opening balance of more than \$664,000, and that the funding model established by Financial Services ensures reserve funds are available to offset project costs as they are incurred over a typical 5 year review cycle, the model includes an element of flexibility to support advancement of project phases without impact to the tax rate.

Engagement of any consultants utilized for this undertaking will follow the County's Procurement Policy with the support of the County's Manager of Procurement and Compliance. Opportunities to advance the process that exceed the approved 2022 budget will be presented to Council for approval.

Table 2

2021-2023 County of Essex Official Plan Review Budget			
Tasks	2021 Budget	2022 Budget	2023 Budget
Phase 1			
Special Planning Advisor (Public Consultation, workshops and public suveys) (Discussion Paper No.1)	\$10,000	\$10,000	
Population, Household and Employment Forecasting Study	\$10,000	\$50,000	
Phases 2 and 3			
Special Planning Advisor (Prepares Key Policy Directions Report) Public Consultaiton Program		\$50,000	50,000
Primary Consultant (OP Background Reports, draft new Official Plan)		\$100,000	\$200,000
ERCA Technical Background Studies		\$50,000	
Total	\$20,000	\$260,000	\$250,000

Recommendation

That Essex County Council receive report 2022-0216-PLN-R01-RB, County of Essex Official Plan Review Update and work as information.

Respectfully Submitted,

Rebecca Belanger

Rebecca Belanger, MCIP, RPP, Manager Planning Services

Concurred With,

Allan Botham

Allan Botham, P.Eng., Director, Infrastructure & Planning Services

Concurred With,

Mike Galloway

Mike Galloway, MBA, CMO, Chief Administrative Officer



Administrative Report

Office of the Manager, Community Services

To: Warden McNamara and Members of Essex County Council

From: Jeanie Diamond-Francis
Manager, Community Services

Date: Wednesday, February 16, 2022

Subject: Housing with Supports New Service Provider

Report #: 2022-0216-CS-R01-JDF

Purpose

To seek County Council authorization to enter into an Agreement to provide housing with supports care, with a new housing provider located in Stoney Point.

Background

The Housing with Supports program provides assistance to County residents who require financial assistance, residential care and assistance with daily living activities. This program is provided through purchase of service agreements with ten rest and retirement homes throughout Essex County, and provincial funding is administered by the City of Windsor's Social Services department as a part of the Community Homelessness Prevention Initiative (CHPI). This program is a discretionary service for the County of Essex.

The Chez-Nous Collaborative Supportive Housing Program is a congregate living facility with the capacity to provide Housing with Supports to thirty-two (32) individuals twenty-five years and older. Residents will be encouraged to set goals and will receive support and guidance to meet their goals. In addition, staff will be trained in the areas of mental health and addictions to be better able to support the complex needs of their residents.

Furthermore, this innovative program will aim to house individuals that are

on the By-Names Prioritized List and that are currently experiencing some form of chronic homelessness.

Discussion

The Chez-Nous Collaborative Supportive Housing Program is located in Stoney Point. The home has a total capacity of approximately thirty-two (32) residents and the County of Essex Administration is prepared to allocate twenty (20) subsidies as part of the Housing with Supports Program. The City of Windsor has stated that although they greatly support the establishment of this innovative program in the County, they are not able to allocate additional funding to support this program. County Administration, therefore, has allocated the 20 subsidies for 2022 from within the existing yearly CHPI funding, provided to the County by the City Social Services department.

The Chez-Nous Collaborative Supportive Housing Program will be operated by ALSO (Assisted Living Southwestern Ontario), a well-established service provider in Windsor-Essex County, dedicated to improving the lives of individuals living with a disability. The ALSO group will be operating three (3) Collaborative Supportive Housing Programs, two of which will be located in the City of Windsor and one in the County of Essex. All three programs are new to our community and are designed to fill service gaps in the housing continuum providing individuals the opportunity to receive supports to meet their goals of potential independent living.

County Administration has held several meetings with the ALSO Senior Leadership group to assess whether their model of care will fall within the scope of the traditional Housing with Supports Program. The Chez-Nous Collaborative Supportive Housing Program's philosophy focusses on promoting independence and preparing individuals to be successful with a transition to independent living. Their program's eligibility criteria also varies from the traditional Housing with Supports Providers as they serve individuals aged twenty-five (25) years and older. Therefore, in consultation with the County's Legal Counsel, the Service Agreement was amended, and both parties agreed to change the age criteria. The principal goal, however, of the Housing with Supports Program is to provide support, care and financial assistance to individuals requiring supportive housing. Therefore, the Housing with Supports Team is very excited to expand their scope of work and support the Chez-Nous Collaborative Supportive Housing Program.

Financial Implications

The addition of this new Service Provider will not impact the approved 2022 Housing with Supports program budget. The twenty (20) subsidies that will be allocated to this program were included in the 2022 Housing with Supports budget.

Consultations

Several consultations have taken place regarding this new program. Meetings were held with the City of Windsor and with the leadership team from ALSO (Assisted Living Southwestern Ontario) to ensure that the proposed program would fit within the scope of the Housing with Supports Program. In addition, consultations took place with David Sundin, County of Essex Solicitor, who assisted in drafting the Service Agreement with the new Service Provider.

Finally, several consultations took place with Mary Birch, Council and Community Services Director, throughout the planning and engagement process regarding this new initiative.

Recommendation

That County Council adopt By-law 2022-04, authorizing the Warden and Clerk to enter into an agreement with Assisted Living Southwestern Ontario to provide subsidized housing with supports care through the Chez-Nous Collaborative Supportive Housing Program .

Approvals

Respectfully Submitted,

Jeanie Diamond-Francis

Jeanie Diamond-Francis, Manager, Community Services

Concurred With,

Mary Birch

Mary Birch, Director, Council & Community Services/Clerk

Concurred With,

Mike Galloway

Mike Galloway, Chief Administrative Officer

Appendix Number	Title
Appendix I	Housing with Supports Agreement

This Agreement made in duplicate this **17th** day of **February, 2022**.

Between:

The Corporation of the County of Essex
Hereinafter called the "County"

Of the First Part

- and -

Assisted Living Southwestern Ontario
Hereinafter called "ALSO"

Of the Second Part

WHEREAS a Housing with Supports facility is defined as any residence, rest home, retirement home or boarding and lodging home which, for a fee, provide housing, limited support and 24-hour supervision to vulnerable persons requiring assisted living. These facilities are maintained and operated by a person/Corporation under an agreement with a municipality;

AND WHEREAS ALSO maintains and operates within the County, such a place of boarding or lodging that qualifies as a Housing with Supports facility as defined, and specifically operates the residence known as Chez Nous Collaborative Supportive Housing Program located at municipal address 6815 Tecumseh Road, Pointe aux Roches, Ontario (the "**Residence**");

AND WHEREAS the County and ALSO have agreed that if ALSO provides Housing with Supports care to certain persons approved by the County, the County will, subject to the terms and conditions of this agreement, make certain payments to ALSO.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants contained herein, the parties covenant and agree one with the other as follows:

Housing with Supports Program

1. Funding for the Housing with Supports program is provided by the Ministry of Municipal Affairs and Housing, through the Community Homelessness Prevention Initiative ("**CHPI**") program. ALSO hereby agrees to comply with the guidelines and reporting requirements of CHPI, which may be amended from time to time;
2. ALSO hereby agrees to provide Housing with Supports care to any person that has been approved by the County on whose behalf the subsidized portion of the payment for the care is made by the County under Article 3 of this agreement;
3. For each person the County approves for the providing of Housing with Supports care by ALSO, the County agrees to pay ALSO the maximum per diem rate of \$55.00 less any rent or payment made by the person requiring assisted living to ALSO, or such other amount that is approved by the Corporation of the City of Windsor as the provincially designated Consolidated Municipal Service Manager for housing and homelessness in Windsor-Essex;
4. In the event any person placed under the care of ALSO is admitted to hospital, is otherwise absent from the Housing

with Supports facility for any reason, is in need of more than custodial care, or for whom custodial care is no longer adequate or required, ALSO shall notify the County Representative within 24 hours thereof;

5. It is understood and agreed by ALSO that notwithstanding the terms of this agreement, the County is under no obligation to place any person under the care of ALSO at any time and that the placement or removal of such person is at the sole discretion of the County. ALSO hereby releases the County from any and all liability claims and damages for failure to assign or remove any person to or from the care of ALSO for any reason whatsoever;
6. ALSO shall comply with all police, fire, building, accessibility and sanitary regulations and by-laws, laws and lawful orders and regulations imposed by any municipal, provincial or federal authority, and with the rules and regulations that may be imposed from time to time by the County Representative. Without limiting the generality of the foregoing, ALSO hereby agrees to:
 - a) grant access to ALSO's premises and to all records related to resident care and Personal Health Information at all reasonable times by any person authorized by the County Representative, and submit monthly accounts to the Community Services Department not later than the 5th day of each month, which accounts shall contain such

information as required by the County Representative;

- b) forward to the County any records or other information requested by the County to verify ALSO's claim for payment under this agreement;
- c) provide the quality of care and comply with the rules and regulations set forth in **The Corporation of the County of Essex Housing with Supports Program Standards**, attached as Appendix "A" (hereinafter referred to in this section as the "**Program Standards**"), and as amended from time to time;
- d) Notwithstanding ALSO's obligation to comply with the Program Standards, the County expressly agrees that due to the nature of ALSO's program at the Residence, ALSO is exempt from the following Program Standards:
 - *Standard 2.1 (Eligibility Criteria): applicants must be 18 years of age and older. The age criteria can be increased to 25 years of age to accommodate ALSO's program at the residence, and;*
 - Any and all other standards within the Program Standards that have been, or may be, deemed to be non-applicable by both Parties to ALSO during the term of this agreement.

- 7. Should ALSO, in the sole opinion of the County, fail to comply with any of the rules and regulations set forth in

the Program Standards, the County shall notify ALSO in writing of the deficiencies and the time period in which the deficiencies are to be corrected. Failure to correct the deficiencies within the time set forth in the notice may result in the termination of this agreement and in the removal of funding to ALSO for any or all persons assigned thereto by the County, which decision is in the sole and absolute discretion of the County;

Indemnity and Insurance

8. ALSO hereby covenants and agrees to indemnify and save harmless the County of and from all manner of liabilities, actions, claims, demands and costs arising at law or in equity from or in any manner in connection with this agreement and out of the operation of the Residence by ALSO;
9. ALSO covenants and agrees to provide and maintain public liability and property damage insurance as set forth in the Program Standards, which requirements may be amended from time to time;

Term of Agreement

10. This agreement shall be effective from the 17th day of February, 2022, and shall remain in effect until any one or more of the following events occur:
 - a) upon thirty (30) days' notice of termination being provided in writing by either party to the other,

which notice shall be given by prepaid registered mail to the parties as follows:

- (1) The Corporation of the County of Essex
360 Fairview Avenue West
Suite 202
Essex, Ontario N8M 1Y6
Attention: County Clerk
 - (2) Assisted Living Southwestern Ontario
1100 University Avenue West
Windsor, Ontario N9A 5S7
Attention: Ralph Ganter
- b) ALSO or the County has failed to comply with any of the terms and conditions of this agreement, including the rules and regulations contained in the Program Standards; or
- c) ALSO has failed to comply with any work order issued by the building department of the municipality in which the Housing with Supports facility is situated in accordance with the terms and conditions of the said work order.

General

11. The parties hereto acknowledge and agree that the rules and regulations contained in the Program Standards, attached hereto as Appendix "A", and as amended from time to time, form a part of this agreement. The County shall advise ALSO in writing within 30 days of any amendments to the Program Standards;

12. This agreement shall not be assigned in whole or in part by ALSO without the written consent of the County, which consent may be arbitrarily refused;
13. This agreement shall inure to the benefit of and be binding upon the heirs, trustees, successors, legal representatives, and authorized assigns of the Parties hereto.

IN WITNESS WHEREOF the duly authorized signing officers of each of the Parties hereto have electronically executed this Agreement, written on this and the preceding six (6) pages.

The Corporation of the County of Essex

Gary McNamara, Warden

Mary S. Birch, Clerk

We have authority to bind the County.

Assisted Living Southwestern Ontario

Ralph Ganter, Executive Director

I have authority to bind ALSO



Administrative Report

Office of the Director, Infrastructure & Planning Services

To: Warden McNamara and Members of Essex County Council

From: Allan Botham, P.Eng.
Director, Infrastructure & Planning Services

Date: Wednesday, February 16, 2022

Subject: Tender Summary and Contract Award – 2022 Rehabilitation – CIREAM

Report #: 2022-0216-ISD-R05-AB

Purpose

The purpose of this report is to provide County Council information and recommendations pertaining to tender results for road rehabilitations to be undertaken as part of the 2022 Rehabilitation Program.

Background

Upon approval of the 2022 Rehabilitation Program, tenders were published for the annual Cold In Place Recycling with Expanded Asphalt Mix (CIREAM) component.

Integral, planned, projects under the County Wide Active Transportation budget, such as paved shoulders, were included in the subject contract. Therefore, road rehabilitation and shoulder construction will occur at the same time. Two opportunities occurred this year on County Road 50 and are identified as 191/895 and 203/898 in attached Appendix A. All County Road project segments are presented in Table 1.

In support of regional cooperation, the contract documents include provisional items for asphalt rehabilitation for the Town of Essex on North Malden Road in the amount of \$247,385. Subject to approval by The Town

of Essex the provisional work would be completed and paid for by the Town of Essex.

Table 1 - Cold In Place Recycling and Expanded Asphalt Mix (CIREAM)

Road Segment	Location Description	Length (km)	Paved Shoulder (km)
County Road 9	County Road 20 to South Side Road	1.9	Not Applicable
County Road 11	County Road 8 to Highway 3	5.2	Not Applicable
County Road 11	County Road 18 to County Road 12	1.8	Not Applicable
County Road 20	100m East of Sunset to Ferriss Road	1.3	Not Applicable
County Road 29	South Talbot to County Road 34	1.8	Not Applicable
County Road 46	Rochester Townline to County Road 31	3.5	Not Applicable
County Road 50	7 th Conc. To Collison Side Road	1.4	1.4
County Road 50	Dunn Road to Dahinda	1.3	Existing

Discussion

A summary of the tenders received is presented in Table 2. All amounts do not include H.S.T.

Table 2 - Cold In Place Recycling with Expanded Asphalt Mix (CIREAM)

Vendor	Submitted Value
Engineer's Estimate	\$1,850,000.00
Coco Paving Inc.	\$1,827,235.00
Roto-Mill Inc.	\$2,157,682.20
Mill-Am Corporation	\$2,259,810.00

The Tender results are aligned with the Engineer's estimate.

The tenders were reviewed for compliance with the specifications and mathematical accuracy.

Financial Implications

The funds for this work are included in the 2022 Rehabilitation Program and the 2022 Paved Shoulder Program.

Consultations

Preparation of the subject tender was done in consultation with Procurement.

Recommendation

That Essex County Council award the contract for the 2022 Cold In Place Recycling with Expanded Asphalt (CIREAM) program to Coco Paving Inc. for a total tender amount of \$1,827,235.00 plus H.S.T., all as presented in report 2022-0216-ISD-R05-AB.

Respectfully Submitted,

Allan Botham

Allan Botham, P.Eng., Director, Infrastructure & Planning Services

Concurred With,

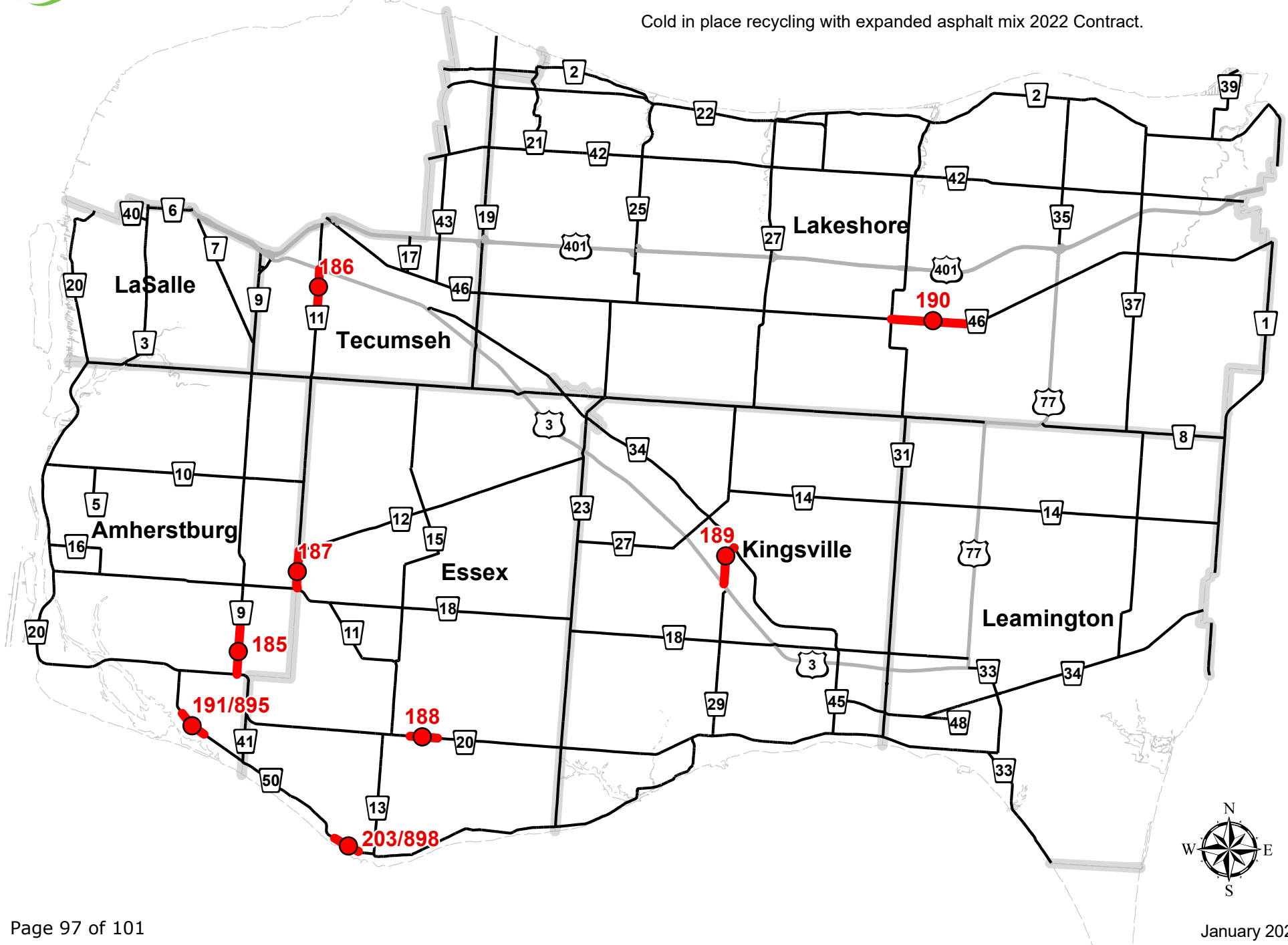
Mike Galloway

Mike Galloway, MBA, CMO, Chief Administrative Officer

Appendix Number	Title
Appendix A	Location Map – CIREAM 2022

2022 CIREAM MAP

Cold in place recycling with expanded asphalt mix 2022 Contract.





The Corporation of the County of Essex

By-Law Number 2022-04

Being a By-law to Authorize the Execution of an Agreement Between the Corporation of the County of Essex and Assisted Living Southwestern Ontario (ALSO)

Whereas the Corporation of the County of Essex deems it expedient to enter into an Agreement with Assisted Living Southwestern Ontario (ALSO) to provide Housing with Supports care to The Corporation of the County of Essex, at the Housing with Supports facility located at 6815 Tecumseh Rd. E. Stoney Point, Ontario, N0R 1N0.

Now therefore the Council of the Corporation of the County of Essex hereby enacts as follows:

- 1) That the Warden and Clerk be and they are hereby authorized to execute an Agreement between The Corporation of the County of Essex and Assisted Living Southwestern Ontario (ALSO), a copy of which is attached hereto, and affix the Corporate Seal thereto.
- 2) This By-law shall come into force and take effect after the final passing.

Read a first, second and third time and Finally Passed this 16th day of February, 2022.

Gary McNamara, Warden

Mary S. Birch, Clerk

Clerk's Certificate

I, Mary S. Birch, Clerk of the Corporation of the County of Essex, do hereby certify that the foregoing is a true and correct copy, of **By-law Number 2022-04** passed by the Council of the said Corporation on the **16th**, day of **February, 2022**.

Mary S. Birch, Clerk
Corporation of the County of Essex



The Corporation of the County of Essex

By-Law Number 2022-05

A By-law to Confirm the Proceedings of the Council of the Corporation of the County of Essex for February 16, 2022.

Whereas under the Section 5(1) of the Municipal Act, 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council; and

Whereas under Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise; and,

Whereas it is deemed expedient that the proceedings of the Council of The Corporation of the County of Essex, at this meeting be confirmed and adopted by by-law;

Now therefore the Council of the Corporation of the County of Essex hereby enacts as follows:

- 1) That the actions of the Council of The Corporation of the County of Essex in respect of all recommendations in reports of committees, all motions and resolutions and all other action passed and taken by the Council of The Corporation of the County of Essex, documents and transactions entered into during the February 16, 2022, Regular and Closed Meetings of Council, is hereby adopted and confirmed as if the same were expressly embodied in this By-law.
- 2) That the Warden and proper officials of The Corporation of the County of Essex are hereby authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the County of Essex during the said February 16, 2022, Regular and Closed Meetings referred to in Section 1 of this By-law.

- 3) That the Warden and the Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of The Corporation of the County of Essex to all documents referred to in said Section 1.

This By-law shall come into force and take effect after the final passing

Read a first, second and third time and Finally Passed this 16th day of February, 2022.

Gary McNamara, Warden

Mary S. Birch, Clerk

Clerk's Certificate

I, Mary S. Birch, Clerk of the Corporation of the County of Essex, do hereby certify that the foregoing is a true and correct copy, of **By-law Number 2022-05** passed by the Council of the said Corporation on **February 16, 2022.**

Mary S. Birch, Clerk
Corporation of the County of Essex